

VILLAGE OF LA GRANGE  
Department of Public Works

**BOARD REPORT**

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manger  
Ryan Gillingham, Director of Public Works

DATE: July 14, 2014

RE: **AWARD OF CONTRACT – 2014 & 2015 TREE TRIMMING PROGRAM**

Each year the Village trims public parkway trees to remove dead limbs, low hanging branches over streets and sidewalks, and conflicting branches to promote the healthy growth of trees. The tree trimming program is divided into five geographic areas with each area being trimmed once every five years. This schedule results in trimming roughly 1,500 trees each year. The Village contracts with a tree trimming company to assist with this work due to the number of trees that require trimming. Trees that are smaller than 7 inches in diameter are pruned by the Public Works Department. The FY 2014-15 Village budget provides \$35,000 for contractual tree trimming services.

On Wednesday, June 4, 2014, the Village advertised that bids would be received for the 2014 and 2015 Tree Trimming Programs. The proposed 2014 Tree Trimming Program, which occurs between November 1, 2014 and April 30, 2015, includes Area 3 which is generally bound by Shawmut Avenue to the north, East Avenue to the east, Cossitt Avenue to the south and La Grange Road to the west. Also included in this area is 47<sup>th</sup> Street to the north, East Avenue to the east, 51<sup>st</sup> Street to the south and La Grange Road to the west. The proposed 2015 Tree Trimming program, which occurs between November 1, 2015 and April 30, 2016, encompasses the area between Brewster Avenue and Cossitt, and from Gilbert Avenue to La Grange Road. Bids were requested on a unit price basis across four tree diameter categories. The bid opening was held on June 24, 2014 with the following results:

No.	Name of Company	FY2014-15	FY2015-16	Total
1	D. Ryan Tree & Landscape LLC	48,350.00	56,200.00	104,550.00
2	Nels J. Johnson Tree Experts, Inc.	47,975.00	57,625.00	105,600.00
3	Winkler's Tree Service	63,257.80	80,518.50	143,776.30
4	The Davey Tree Expert Company	81,850.00	89,000.00	170,850.00
FY2014-15 Budget		35,000.00		

The bid tabulation, which is attached for your reference, was computed by multiplying the number of trees in each category by the unit cost and adding each of the totals. The low bid was submitted by D. Ryan Tree & Landscape LLC in the amount of \$104,550, which includes both 2014 and 2015 Tree Trimming Programs. D. Ryan Tree & Landscape LLC has

performed satisfactorily in the past for the Village in both tree trimming and tree removal activities. Please note that the bid amount for tree trimming in 2014 of \$48,350 exceeds the budget amount of \$35,000. Staff projects that the final amount of the contract will be closer to the budgeted amount as a result of additional ash tree removals due to the Emerald Ash Borer. Staff will monitor and limit the quantity of trees trimmed in order to stay within the budgeted amounts. If all of the trees are not trimmed within the scheduled area, then staff will adjust the tree trimming area for the following year. These adjustments may result in altering the tree trimming program from a five year tree trimming cycle to a six year tree trimming cycle. Staff's recommends a five year tree trimming cycle, however a six year tree trimming cycle can be accommodated. Staff plans to assess the costs and service implications associated with these two options as part of the next budget cycle.

Therefore we recommend that the Village Board authorize staff to enter into a two year contract with D. Ryan Tree & Landscape LLC for tree trimming in the estimated amount of \$104,550. The final amount of the contract will be based on the actual work performed by the tree trimming contractor at the unit prices listed in the contract.

VILLAGE OF LA GRANGE  
2014-2015 Tree Trimming Program

Bid Opening June 25, 2014 @ 10:00 a.m.  
Tabulation of Bids

2014 TREE TRIMMING SEASON														
No	Name of Company	7" to 14"			15" to 24"			25" to 34"			35" and over			TOTAL
		PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	
1	D. Ryan Tree & Landscape	25.00	500	12,500.00	46.00	375	17,250.00	72.00	175	12,600.00	150.00	40	6,000.00	48,350.00
2	Nels J. Johnson Tree Experts, Inc.	25.00	500	12,500.00	50.00	375	18,750.00	75.00	175	13,125.00	90.00	40	3,600.00	47,975.00
3	Winkler's Tree Service	31.67	500	15,835.00	74.92	375	28,095.00	89.88	175	15,729.00	89.97	40	3,598.80	63,257.80
4	The Davey Tree Expert Company	20.00	500	10,000.00	60.00	375	22,500.00	210.00	175	36,750.00	315.00	40	12,600.00	81,850.00
													FY2014-15 Budget	35,000.00

2015 TREE TRIMMING SEASON														
No	Name of Company	7" to 14"			15" to 24"			25" to 34"			35" and over			TOTAL
		PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	PRICE PER TREE	TREE QTY.	TOTAL	
1	D. Ryan Tree & Landscape	22.00	550	12,100.00	46.00	600	27,600.00	72.00	125	9,000.00	150.00	50	7,500.00	56,200.00
2	Nels J. Johnson Tree Experts, Inc.	25.00	550	13,750.00	50.00	600	30,000.00	75.00	125	9,375.00	90.00	50	4,500.00	57,625.00
3	Winkler's Tree Service	33.00	550	18,150.00	76.77	600	46,062.00	93.18	125	11,647.50	93.18	50	4,659.00	80,518.50
4	The Davey Tree Expert Company	20.00	550	11,000.00	60.00	600	36,000.00	210.00	125	26,250.00	315.00	50	15,750.00	89,000.00
													FY2015-16 Budget	35,000.00

No	Name of Company	TOTAL
1	D. Ryan Tree & Landscape	104,550.00
2	Nels J. Johnson Tree Experts, Inc.	105,600.00
3	Winkler's Tree Service	143,776.30
4	The Davey Tree Expert Company	170,850.00

\*\* Corrected Total

4-C.2