

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: June 23, 2014

RE: **AWARD OF CONTRACT - LEAF HAULING AND DISPOSAL**

The FY 2014-15 Public Works Department budget includes \$45,000 for leaf hauling and disposal. Each fall, the Public Works Department collects and disposes of leaves from Village streets. This service is free of charge to Village residents. The leaves are temporarily stored at the Public Works facility and then loaded into privately contracted semi trucks. After the loads are verified by Village employees, the leaves are then hauled to an approved composting site for disposal. A ticket is generated at the site for each load, which we verify against our records. This method has proven to be the most cost effective means of leaf disposal as it helps eliminate costly overtime and excessive fuel consumption.

There are a very limited number of vendors in the area capable and interested in performing this work. We solicited competitive proposals from several vendors on a unit price basis for this work. The following table reflects the quotes received:

VENDOR/LOCATION	QUOTE
Heartland Recycling/DisposAll Waste Services / Forest View, IL	\$6.50 / cubic yard
Kramer Tree Specialists / West Chicago, IL	\$11.95 / cubic yard
Rainbow Farms Enterprises, Inc. / Monee, IL	\$570 / per load

As noted in the table above Heartland Recycling/DisposAll Waste Services submitted the low quote in the amount of \$6.50 per cubic yard. Heartland Recycling/DisposAll Waste Services has provided leaf hauling services to the Village for the last two years and their service has been excellent. We recommend selecting Heartland Recycling/DisposAll Waste Services based on their low quote and previous positive experience.

Rainbow Farms submitted a proposal in the amount of \$570 per load. This proposal was not considered as the quantity of leaves removed is contingent on the size of truck and

amount of leaves loaded. This leads to difficulty in tracking quantities and the potential for variability and disagreement on quantities.

For the third consecutive year, actual expenditures for leaf hauling were under budget due to favorable bids for disposal costs. The following chart details the budget amount and actual expenses for leaf hauling over the last seven years:

Fiscal Year	Budget	Actual
FY2007-08	\$42,000	\$43,560
FY2008-09	\$50,000	\$62,893
FY2009-10	\$63,000	\$63,276
FY2010-11	\$63,000	\$56,208
FY2011-12	\$63,000	\$39,558
FY2012-13	\$58,000	\$33,153
FY2013-14	\$45,000	\$39,426
FY2014-15	\$45,000	

Actual expenses vary each year based on the selected contractor, volume of leaves and unit price. Based on actual expenses for the last two fiscal years, staff reduced the budgeted line item for leaf hauling by approximately \$13,000 for FY2013-14. For reference, the proposed unit price of \$6.50 per cubic yard is slightly higher than the unit price paid last year of \$6.00 per cubic yard. Based on last year's expenses, we expect to be close to the budgeted amount of \$45,000.

Based on our past positive experience with this contractor, we recommend that the Village Board waive the formal bidding process and authorize staff to enter into a contract with Heartland Recycling/DisposAll Waste Services for the hauling and disposal of leaves at a unit price of \$6.50 per cubic yard.