

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, October 13, 2014 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

In the absence of President Livingston, the Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village Clerk John Burns. On roll call, as read by Village Clerk Burns, the following were present:

PRESENT: Trustees Kuchler, Langan, McCarty, Nowak, Palermo and Holder (arrived at 7:38 p.m.)

Clerk Burns acknowledged that a quorum of the Board of Trustees is present and requested a motion to elect Trustee Mark Langan as Chairperson Pro Tem to preside over the meeting. It was moved by Trustee Kuchler and seconded by Trustee Palermo to elect Trustee Mark Langan as Chairperson Pro Tem. Motion approved by voice vote.

ABSENT: President Livingston

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Finance Director Lou Cipparrone
Assistant Finance Director Joe Munizza
Community Development Director Patrick Benjamin
Public Works Director Ryan Gillingham
Fire Chief Donald Gay
Police Chief Michael Holub.

Chairperson Pro Tem Langan requested Clerk Burns lead the Board and audience in the Pledge of Allegiance.

2. PRESIDENT'S REPORT

Chairperson Pro Tem Langan announced that the Fire Department's Open House was well attended.

Providing information on the recent ground breaking for the hospital's new emergency room project, Chairperson Pro Tem Langan noted that President Livingston, Trustee Holder and Congressman Lipinski attended this momentous event.

Announcing the recent ribbon cutting at the newly renovated Stone Avenue Train Station, Chairperson Pro Tem Langan named the numerous groups involved in restoring this historic icon.

Providing detailed information on the upcoming Fall Festival and Halloween Walk, Chairperson Pro Tem Langan encouraged attending this fun filled annual event.

Chairperson Pro Tem Langan noted an upcoming bicycle auction on October 26 at the La Grange Police Department.

Lastly, Chairperson Pro Tem Langan noted that Clerk Burns would be conducting a historic tour of the Village on October 19.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance (#O-14-35) – Disposal of Surplus Property / Miscellaneous Personal Property
- B. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, September 22, 2014
- C. Consolidated Voucher 141013 (\$1,216,761.53)

It was moved by Trustee Nowak to approve items A, B, and C of the Omnibus Agenda, seconded by Trustee McCarty.

Approved by a 5 to 0 roll call vote.

Ayes: Trustees Palermo, Nowak, McCarty, Langan, and Kuchler
Nays: None
Absent: Trustee Holder (arrived after vote was taken)

5. CURRENT BUSINESS

- A. Presentation – FY 2013-14 Comprehensive Annual Financial Report: Referred to Trustee Nowak

Trustee Nowak stated that the Comprehensive Annual Financial Report (CAFR) of the Village of La Grange for Fiscal Year May 1, 2013 – April 30, 2014 as prepared by the Finance Department has been reviewed by the auditors Sikich L.L.P. Copies of the audit report were previously provided to the Board under separate cover and are available on the Village website.

Trustee Nowak indicated that Sikich L.L.P. has rendered an unqualified or “clean” opinion stating that Village financial statements for the year ending April 30, 2014 are prepared and presented by the Village in conformity with generally accepted accounting principles.

As water accountability has been of concern, Trustee Nowak explained that the Village had undertaken the replacement of outdated water meters, however, due to the numerous water main breaks attributed to severe winter weather conditions, water loss from these breaks has had a negative impact on water accountability. Trustee Nowak added that information on water accountability would continue to be analyzed for a 12 month period.

Trustee Nowak advised that in previous reports the Management letter included key ratios and benchmark data which compared statistical calculations with comparable units of government. Sikich L.L.P. notified the Village that this ratio/benchmark program has been discontinued. Although this comparison has been eliminated, Trustee Nowak indicated that the Village of La Grange adheres to charging less and spending less than comparable communities while continuing to provide quality services.

Trustee Nowak reported that the Village remains committed to fund annual required contributions to pension funds. Trustee Nowak explained that the La Grange Public Library is classified as a separate entity and as such issues a separate Comprehensive Annual Financial Report. Referencing General Fund reserves, Trustee Nowak noted the Village’s conservative approach in operating expenditures.

Trustee Nowak indicated that staff will submit the Comprehensive Annual Financial Report to the Government Finance Officers’ Association for consideration of the Certificate of Achievement for Excellence in Financial Reporting which the Village has previously received for eighteen consecutive years. Trustee Nowak indicated that Mr. Dan Berg, a partner with Sikich L.L.P. is present.

Chairperson Pro Tem Langan invited Mr. Berg to provide additional information.

Mr. Berg explained that for cost effectiveness, the report was prepared by Assistant Finance Director Joe Munizza and reviewed by Finance Director Lou Cipparrone. Mr. Berg added that the Village’s General Fund dropped below 50% due to the fact that General Funds were transferred to the Capital Projects Fund. Mr. Berg provided information regarding the change in the library’s classification and offered to answer any questions.

Trustee Holder inquired about the transfer of General Funds and Finance Director Lou Cipparrone noted General Funds were transferred to the Capital Projects Fund in order to extend the work of the Maple Avenue Relief Sewer project.

Trustee Palermo inquired why certain tables in the audit related to post-employment benefit plans were not showing dollar amounts. Mr. Berg responded that this is a required actuarial calculation which is completed every three years, thus scheduled for posting in FY 2015-2016. Trustee Palermo inquired if any costs are incurred. Finance Director Cipparrone responded negatively and explained that although the Village pays no cost associated with post-employment health care benefits, an implied amount is required to be calculated under governmental accounting standards to account for the cost of allowing retirees to continue to participate in the Village's group health insurance plan.

Trustee Holder inquired if this post-employment benefit plan acts as a reserve. Mr. Cipparrone indicated that it is an implied amount for reporting purposes.

Chairperson Pro Tem Langan noted his acceptance of the Fiscal Year 2013-14 Comprehensive Annual Financial Report and expressed his gratitude to Finance Director Lou Cipparrone and Assistant Finance Director Joe Munizza for their excellent financial management.

B. Award of Contract and Engineering Services Agreement – 2014 Sewer Televising Program: Referred to Trustee Langan

Chairperson Pro Tem Langan provided a five point synopsis regarding the sewer televising program. This would encompass identifying the issues; staff's approach and recommendations to address and resolve the identified issues; a plan of action; proposals for funding; and to finalize with a motion for approval.

Due to the recent severe storm events and the limited capacity of the Village's combined sewer system it was determined that immediate action items to include the cleaning and televising of sewers is mandated. Chairperson Pro Tem Langan explained that the Village has approximately 360,000 lineal feet of sanitary, storm and combined sewers. A critical priority in maintaining public health is to properly operate and manage storm water. Advising of the importance of sewer televising, Chairperson Pro Tem Langan noted the information collected from the televising is not only used to aid in future infrastructure budget planning but to confirm proper and optimal performance and capacity as well as identifying any required repairs.

Chairperson Pro Tem Langan added that on August 7 the Village advertised that proposals would be received for the 2014 Sewer Televising Program. Indicating that bids were requested from 18 contractors, Chairperson Pro Tem Langan noted that of the three bids received, Sheridan Plumbing and Sewer, Inc. in Bedford Park submitted the low bid of \$173,614. In addition Baxter and Woodman would provide

construction engineering services; as well as review and advise of any necessary sewer repairs.

Chairperson Pro Tem Langan moved to waive the formal bidding requirements and award the contract for the 2014 Sewer Televising Program to Sheridan Plumbing and Sewer, Inc. in an amount not to exceed \$173,614 and to approve the task order contracts with Baxter and Woodman in the amounts of \$16,500 for construction engineering services and \$19,540 for the review and analysis of the sewer televising inspection reports, seconded by Trustee Holder.

Trustee McCarty inquired about waiving the formal bidding requirements. Village Manager Pilipiszyn responded that in order to expedite the process the Village went through the competitive bidding process short of publication in the newspaper.

Trustee Holder inquired if savings would incur should the inspection reports determine that no sewer repairs are needed. Public Works Director Ryan Gillingham responded that the review and analysis will determine if and where sewer repairs are necessary and there may be some cost savings.

Trustee Palermo expressed his concern in not utilizing the formal bidding process with publication in the newspaper which he feels may have resulted in lower bids thus a savings to taxpayers. Mr. Gillingham advised that numerous municipalities had also incurred storm related flooding, televising contractors are in great demand and variable costs for their services was anticipated.

Approved by a 6 to 0 roll call vote.

Ayes: Trustees Nowak, McCarty, Palermo, Kuchler, Langan, and Holder
Nays: None
Absent: None

6. MANAGER'S REPORT

None

8. EXECUTIVE SESSION

None

9. TRUSTEE COMMENTS

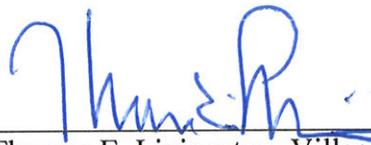
Trustee Kuchler relayed a message received from a family member on the outstanding and professional service they received at the Adventist La Grange Memorial Hospital.

Noting his attendance at the recent ground breaking for the emergency room upgrade at the Adventist La Grange Memorial Hospital, Trustee Holder concurs that the hospital's reinvestment in the community is attributed to their excellent service.

Expressing sympathies to families who have experienced acts of violence, Trustee Holder commented on the need to celebrate life.

10. ADJOURNMENT

At 8:18 p.m. Trustee McCarty moved to adjourn, seconded by Trustee Palermo. Motion approved by voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: October 27, 2014