

Village of La Grange



**PUBLIC HEARING
AND
VILLAGE BOARD MEETING**

MONDAY, APRIL 11, 2011

7:30 p.m.

Village Hall Auditorium

53 S. La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger
Village President

Thomas Morsch
Village Clerk

PUBLIC HEARING

VILLAGE OF LA GRANGE
Finance Department

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees and
Village Attorney

FROM: Bob Pilipiszyn, Village Manager,
Lou Cipparrone, Finance Director

DATE: April 7, 2011

RE: **PUBLIC HEARING — FY 2011-12 OPERATING AND CAPITAL
IMPROVEMENTS BUDGET**

In accordance with State statute, the Village Board is scheduled to convene a Public Hearing on Monday, April 11, 2011 at 7:30 p.m. in the La Grange Village Hall Auditorium for purposes of receiving public comment regarding the proposed FY 2011-12 Operating and Capital Improvements Budget.

A notice of Public Hearing has been posted and published. In addition, copies of the proposed budget document have been made available for public inspection at Village Hall, La Grange Public Library and on the Village's website since March 4th. The public hearing represents the conclusion of the on-going process by which public input has been solicited throughout the development of the budget document. This process began in November, 2010 with consideration of the preliminary tax levy.

After all oral and written comments have been heard, it would be appropriate for the Village Board to adjourn the Public Hearing. Should any testimony received at the public hearing resonate with the Village Board, the Village Board has the legislative discretion to discuss and amend the Village budget when it is considered for adoption later on in the meeting agenda.

VILLAGE OF LA GRANGE

NOTICE OF PUBLIC HEARING

A public hearing will be held on the proposed Village of La Grange budget for the 2011-12 fiscal year ending April 30, 2012. The public hearing will be held on Monday, April 11, 2011, at 7:30 p.m. in the La Grange Village Hall, 53 S. La Grange Road, second floor auditorium.

All interested citizens attending the public hearing may provide written and oral comments and may ask questions regarding the entire budget for fiscal year 2011-12.

A copy of the entire budget for the Village of La Grange for the year ending April 30, 2012 is available for public inspection in the office of the Village Clerk, 53 S. La Grange Road, La Grange, Illinois, the La Grange Public Library and at the Village's website www.villageoflagrange.com.

Thomas Morsch
Village Clerk
Village of La Grange

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**REGULAR VILLAGE
BOARD MEETING**

VILLAGE OF LA GRANGE
PUBLIC HEARING AND BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

AGENDA

Monday, April 11, 2011 – 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL
President Elizabeth Asperger
Trustee Bill Holder
Trustee Mike Horvath
Trustee Mark Kuchler
Trustee Mark Langan
Trustee Tom Livingston
Trustee James Palermo

2. PUBLIC HEARING – FY 2011-12 Operating and Capital Improvements Budget:
Referred to President Asperger

3. PRESIDENT'S REPORT
This is an opportunity for the Village President to report on matters of interest or concern to the Village.
 - A. Proclamation – Arbor Day

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS
This is the opportunity for members of the audience to speak about matters that are included on this Agenda.

5. OMNIBUS AGENDA AND VOTE
Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.
 - A. Engineering Services Agreements – KLOA – Pedestrian Safety Enhancements:
 - 1) Crosswalk Safety Enhancements – 47th Street Adjoining Waiola Park

- 2) Crosswalk Safety Enhancements – La Grange Road and 52nd Street
- 3) Crosswalk Safety Enhancements – 47th Street and 9th Avenue
- 4) Pedestrian Push Button Relocation Project – La Grange Road

- B. Budget Amendments – Fiscal Year Ending April 30, 2011
- C. Material Purchase – Public Works / 2011 Spring Tree Planting Program & Resolution – Public Works / Suburban Tree Consortium
- D. Open Meetings Act – Review of Closed Session Minutes
- E. Consolidated Voucher 110328
- F. Consolidated Voucher 110411
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, March 14, 2011

6. CURRENT BUSINESS

This agenda item includes consideration of matters being presented to the Board of Trustees for action.

- A. Ordinance – Variation – Front and Corner Side Yards, Spring-Gurrie Schools, 1001 S. Spring Avenue, School District 105:
Referred to Trustee Kuchler
- B. Resolution – Approving the FY 2011-12 Operating and Capital Improvements Budget: *Referred to Trustee Holder*
- C. Water Rate Increase: *Referred to Trustee Holder*

7. MANAGER'S REPORT

This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.

8. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.

9. EXECUTIVE SESSION

The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.

10. TRUSTEE COMMENTS

The Board of Trustees may wish to comment on any matters.

11. ADJOURNMENT

The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

PRESIDENT'S REPORT

VILLAGE OF LA GRANGE
Public Works Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works
Don Wachter, Village Forester

DATE: April 11, 2011

RE: **PROCLAMATION - ARBOR DAY**

Attached for your consideration is a Proclamation declaring Friday, April 29, 2011 as Arbor Day in La Grange. It is appropriate for the Village Board to consider this measure for two reasons. First, the Village has been named a Tree City USA by the National Arbor Day Foundation for twenty-eight consecutive years (through 2010). Official observance of Arbor Day is one of the criteria for receiving this award. Second, it honors the legacy of our founding father, Franklin Cossitt, who planted our first urban forest.

This year, Arbor Day will be celebrated with the students from Ogden Avenue Elementary School. A tree will be planted on the grounds of school as part of the celebration. The Arbor Day tree planting ceremony will take place on Friday, April 29th at 10:00 am.

It is our recommendation that the Proclamation declaring April 29, 2010 as Arbor Day in La Grange be approved.

3-A

VILLAGE OF LA GRANGE

PROCLAMATION

“Arbor Day in La Grange, Friday, April 29, 2011”

WHEREAS, the Village of La Grange is characterized by its stately and tree-lined streets; and

WHEREAS, the Village makes a continual effort to preserve the aesthetic beauty and environmental benefit by appropriate Urban Forestry planning and reforestation; and

WHEREAS the Forestry and Tree Planting Program will continue to be integral parts of the services the Village of La Grange provides to its residents, businesses and schools; and

WHEREAS the Village of La Grange recognizes the interest in and desire for a healthy Urban Forest from the entire community,

NOW, THEREFORE, BE IT RESOLVED that the Village of La Grange does hereby proclaim Friday, April 29, 2011 as it's official Arbor Day Observation, and

THEREFORE, BE IT FURTHER RESOLVED that Arbor Day shall be marked with an Arbor Day tree planting ceremony at 10:00 A.M., Friday, April 29, 2011 at Ogden Avenue Elementary School, in recognition of the students' effort to improve our Urban Forest.

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

3-A.1

OMNIBUS AGENDA & VOTE

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: April 11, 2011

RE: **ENGINEERING SERVICES AGREEMENTS – KLOA –
PEDESTRIAN SAFETY ENHANCEMENTS**

- (1) **CROSSWALK SAFETY ENHANCEMENTS – 47TH STREET
ADJOINING WAIOLA PARK**
- (2) **CROSSWALK SAFETY ENHANCEMENTS – LA GRANGE
ROAD AND 52ND STREET**
- (3) **CROSSWALK SAFETY ENHANCEMENTS – 47TH STREET
AND 9TH AVENUE**
- (4) **PEDESTRIAN PUSH BUTTON RELOCATION PROJECT –
LA GRANGE ROAD**

As part of the Village Board's strategic objective of calming traffic and improving pedestrian safety throughout the Village, several projects were identified for implementation in the proposed FY2011-12 Capital Improvement Program. The projects identified and being considered under this Board report include the following:

1. Crosswalk Safety Enhancements - 47th Street Adjoining Waiola Park
2. Crosswalk Safety Enhancements - La Grange Road and 52nd Street
3. Crosswalk Safety Enhancements - 47th Street and 9th Avenue
4. Pedestrian Push Button Relocation Project – La Grange Road

The next step for each of these projects is to complete the detailed engineering assessment and design. This work is necessary in order to obtain IDOT approval for the work and to eventually implement these enhancements. These projects have all been included under the same Board Report as they are all pedestrian related and are proposed to be completed by the traffic engineering firm of KLOA, Inc. Each of these projects will be discussed individually below with staff recommendations summarized at the end of this report.

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Crosswalk Safety Enhancements - 47th Street Adjoining Waiola Park

A crosswalk at the intersection of the 47th Street and Waiola Park is desired for the purpose of improving pedestrian safety given the adjacency of the park to 47th Street and the distance to signalized intersections to the west and east. Currently a crosswalk across 47th Street does not exist at this location.

When considering a crosswalk at this location, the Village's experience at the recently enhanced crosswalk at 47th Street and 9th Avenue was considered. From this experience, the direction received by staff during the budget development process was to pursue an enhanced crossing at this location that provides for a stop condition for traffic on 47th Street, such as a pedestrian activated red signal. In order to satisfy the requirements for crosswalks contained within the federal standard Manual of Uniform Traffic Control Devices and the requirements of IDOT, an engineering study and the development of design documents is required for this project.

Previously, the Village Board approved a contract with KLOA on August 10, 2009 for the design of a pedestrian activated crossing signal at this location in the amount \$6,000. At that time, the design of a crossing at 47th Street and Waiola was put on hold in order to assess the effectiveness of the pedestrian crossing signal at 47th Street and 9th Avenue. Based on this assessment, a more complex signal is now being contemplated for 47th Street and Waiola Avenue than previously considered. This enhanced crossing requires additional data collection, assessment and design than was originally proposed in 2009. Please note that no funds were expended on the 47th Street and Waiola crossing under the original task order as KLOA was not given the notice to proceed for this portion of the work.

Based on the direction received by the Village Board and the enhanced design being considered, staff requested a proposal from KLOA for the assessment, recommendation, and design of a new crosswalk at this location. KLOA provided a proposal that divided the project into the following four chronological phases:

1. Phase 1 – Alternatives Assessment – Work includes collecting pedestrian data, and researching evaluating available technologies and pedestrian crossing enhancement alternatives.
2. Phase 2 – Concept Plan Development – Based on the assessment of the available alternatives, develop several concept plans for presentation and discussion with the Village.
3. Phase 3 – IDOT Review – Submit and coordinate with IDOT the preliminary approval of the selected alternative.
4. Phase 4 – Final Design Plans – Prepare detailed plans and specifications for the project.

KLOA proposes to complete this work in an amount not-to-exceed \$14,000. Funds are budgeted in the Capital Projects Fund for this project for engineering and construction in the amount of \$100,000. Staff recommends KLOA perform the engineering work for this

5-A.1

offsetting funds within the Capital Projects Fund be reallocated to the MARS project.

We note that the engineering work for the school zone enhancements on Ogden Avenue has already been completed and once denied by IDOT. We will resubmit petition as a bundled traffic and pedestrian safety package.

Summary

Staff recommends KLOA perform the engineering work for the above projects based on their experience in this type of work and familiarity with these projects. Therefore, staff also recommends the Board approve task orders for engineering services with KLOA for the following pedestrian safety projects:

Project	Amount
Crosswalk Safety Enhancements - 47 th Street Adjoining Waiola Park	14,000
Crosswalk Safety Enhancements – La Grange Road and 52 nd Street	14,500
Crosswalk Safety Enhancements - 47 th Street and 9 th Avenue	13,500
Pedestrian Push Button Relocation Project – La Grange Road	25,000

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ATTACHMENT A

TASK ORDER NO. 10

In accordance with Section 1.2 of the Master Contract dated _____ between the Village of La Grange (the "Village") and KLOA, Inc. (the "Consultant"), the Parties agree to the following Task Number 10:

1. Contracted Services:

Consultant shall complete the services described in the attached KLOA proposal dated March 21, 2011 for the assessment, recommendation and design of a new crosswalk at 47th Street adjoining Waiola Park.

2. Project Schedule (attach schedule if appropriate):

Phase 1 and 2 shall be completed by May 20, 2011

3. Project Completion Date:

All Contracted Services must be completed on or before August 31, 2011

4. Project Specific Pricing (if applicable):

Consultant shall be compensated on a cost plus fixed fee formula based on IDOT's approved overhead multipliers in an amount not to exceed \$14,000.

5. Additional Changes to the Master Contract (if applicable):

None.

All other terms and conditions remain unchanged.

[signature page follows]

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VILLAGE

CONSULTANT

Signature

Signature

Director of Public Works

Name (Printed or Typed)

Date

Date

If greater than, \$2,000, the Village Manager's signature is required.

Signature

Village Manager

Date

If greater than \$10,000, the Village Board must approve the Task Order in advance and the Village President's signature is required.

Signature

Village President

Date

5-A-7

March 21, 2011

Mr. Ryan Gillingham, PE
Director of Public Works
Village of La Grange
320 East Avenue
La Grange, Illinois 60525

Re: Scope of Services and Fee Proposal
Crosswalk Safety Enhancements
47th Street adjoining Waiola Park
La Grange, Illinois

Dear Ryan:

As requested, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) is pleased to submit this scope of services and fee proposal to evaluate alternatives and develop plans to improve pedestrian safety across 47th Street adjoining Waiola Park. Since 47th Street is under the jurisdiction of the Illinois Department of Transportation (IDOT), the plans will subject to IDOT review and approval.

Scope of Services

The scope of services has been organized into four (4) work phases, including alternatives assessment, concept plan development, IDOT review, and final design plan preparation.

Phase 1: Alternatives Assessment

1. Conduct a field reconnaissance to observe pedestrian crossing activity on 47th Street adjoining Waiola Park and verify existing signing, pavement markings, sidewalk locations, curb cuts, sight distance, and lighting.
2. KLOA, Inc. will research available technologies for enhancing pedestrian crossings and identify potential crossing enhancement alternatives to be assessed.
3. Conduct counts of pedestrian crossing activity on 47th Street between Waiola Avenue and Stone Avenue for a 4-hour period on a weekday or weekend when organized activities are planned in Waiola Park. La Grange Little League has games scheduled at both fields within Waiola Park starting Tuesday, April 12, 2011.
4. Utilize the 47th Street traffic volume data collected in previous traffic studies by KLOA, along with the pedestrian crossing volume data, to evaluate the various alternatives against Federal Highway Administration warrants and/or design guidelines contained in the *Manual on Uniform Traffic Control Devices for Streets and Highways* (MUTCD).

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Mr. Ryan Gillingham, PE
March 21, 2011
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5. Develop an evaluation matrix to summarize the various pedestrian crossing enhancement alternatives and determine which alternatives merit further discussion. The evaluation matrix will include conformance to MUTCD standards, level of effectiveness, preliminary purchase and installation costs, and the ability to integrate with existing traffic control systems.

Phase 2: Concept Plan Development

6. KLOA, Inc. will utilize survey base files of 47th Street previously obtained from Heuer and Associates to develop concept plans of the pedestrian crossing enhancement alternatives that merit further discussion from Phase 1. The concept plan will depict a plan view showing the proposed location of the enhancement, which could include a marked crosswalk, pedestrian crosswalk warning signs, pedestrian refuge islands, flashing beacons, high intensity rapid-flashing devices, High Intensity Activated Crosswalk (HAWK) signals, full traffic signals, U-post inserts, bollards and other pavement markings. Photographs of in-field examples of the various concepts will be provided as well.
7. Review the alternatives assessment and concept plans with the Village Board of Trustees and seek consensus on a preferred concept plan.

Phase 3: IDOT Review

8. Submit the preferred concept plan to the IDOT for review.
9. If IDOT provides an affirmative response on the preferred concept plan, KLOA, Inc. will proceed to Phase 4.
10. If IDOT is not agreeable to the preferred concept plan, KLOA, Inc. will work with the Village to identify up to one alternate concept plan that may be agreeable to IDOT. This alternate plan, which would likely come out of the alternatives assessment process in Phase 1 of this study, would then be submitted to IDOT for review.
11. Alternatively, if the original concept plan continues to be preferred by the Village, KLOA, Inc. will request a meeting with IDOT staff to discuss the matter further. Village staff would attend this meeting as well.

Phase 4: Final Design Plans

12. Utilizing the base survey files, KLOA, Inc. will prepare construction plans, specifications and an engineers' opinion of probable construction cost to install the pedestrian crossing enhancement preferred by the Village of La Grange and acceptable to IDOT. The plans will include any pedestrian signing, pavement marking or signalization details, but exclude any potential modifications to the roadway, sidewalk, landscaping and/or lighting. If these modifications are determined to be required, KLOA, Inc. will work with Village staff to

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Mr. Ryan Gillingham, PE
 March 21, 2011
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obtain a cost estimate from a civil engineering consultant to prepare the appropriate design plans. In advance of the plans being completed, a list of needed materials will be provided to the Village to ensure that those requiring more lead time can be ordered while IDOT permits are being sought. Also, to provide adequate lead time for ComEd to complete any necessary electrical line extensions, preliminary plans will be prepared and forwarded to the Village and ComEd prior to the completion of the final plans needed for IDOT permit approval.

13. Coordinate with the Village, IDOT, and possibly ComEd for the purpose of obtaining the necessary approvals, electrical line extensions, and permits for work to be completed.
14. KLOA, Inc. staff will attend up to two meetings with the Village, ComEd and/or IDOT to review design plans, obtain approvals and permits, and oversee system installation.

Time of Performance

Phases 1 and 2 of this scope of services, excluding the Board of Trustees meeting, can be completed with four (4) weeks of receipt of a signed copy of this letter agreement for our files. Phase 4 of this scope of services can also be completed within four (4) weeks and would proceed once the Village Board selects a preferred plan and IDOT indicates agreement with the plan, as discussed in Phase 3.

Cost of Services

The cost of services rendered by KLOA, Inc. will be based on our standard hourly billing rates for staff time expended on this assignment, plus reimbursement at cost for direct expenses such as travel, postage, and reproduction. Based on our experience with similar studies, our not-to-exceed cost for staff time and direct expenses for the tasks outlined in Phases 1 through 4 of this scope of services will be **\$14,000**, as summarized in the table below. We will not exceed these costs without prior authorization from you. The cost for staff time and direct expenses in connection with any additional meetings for which our attendance is desired, beyond the four (4) meetings identified in this scope of services, would be in addition to the project budget estimated above. The 2011 hourly rates for a Principal to attend daytime meetings range from \$155-190 and range from \$230-\$260 to attend evening hearings.

Summary of Project Costs

Work Phase	Cost
Phase 1 – Alternatives Analysis	\$2,500
Phase 2 – Concept Plan Development	\$4,500
Phase 3 – IDOT Review	\$1,000
Phase 4 – Final Design Plans	<u>\$6,000</u>
TOTAL	\$14,000

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Mr. Ryan Gillingham, PE
March 21, 2011
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Method of Payment

Invoices for services rendered will be submitted every two weeks and will reflect the charges incurred on the project during the previous period. Invoices will show staff time and expenses separately. Invoices are due and payable within 30 days of the invoice date. Payments due KLOA are not contingent upon project approval or project financing and are the responsibility of the Village of La Grange. In the event that legal proceedings are instituted to collect delinquent payments due KLOA, the Village of La Grange will be responsible for court costs, expenses of collection, and reasonable attorney's fees. To the maximum extent permitted by law, the Village of La Grange agrees to limit KLOA, Inc.'s liability for the Village of La Grange's damages up to the sum of the total fee on this contract. This limitation should apply regardless of the cause of action or legal theory pled or asserted.

KLOA, Inc. is pleased to have this opportunity to continue offering our professional services to the Village of La Grange. We look forward to initiating our services on this project upon receipt of a signed copy of this letter of agreement for our files. If you have any questions, please do not hesitate to call us at (847) 518-9990.

Sincerely,

KENIG, LINDGREN, O'HARA, ABOONA, INC.



Eric D. Russell, PTP, TSOS
Principal



Luay R. Aboona, PE
As its Principal and
Contracting Officer

ACCEPTED AND APPROVED THIS

____ DAY OF _____, 2011

(Signature)

(Typed Name)

Authorized to Execute Agreements for:

5-A.11

ATTACHMENT A

TASK ORDER NO. 11

In accordance with Section 1.2 of the Master Contract dated _____ between the Village of La Grange (the "Village") and KLOA, Inc. (the "Consultant"), the Parties agree to the following Task Number 11:

1. Contracted Services:

Consultant shall complete the services described in the attached KLOA proposal dated March 23, 2011 for the assessment, recommendation and design of an enhanced crosswalk at La Grange Rd and 52nd Street.

2. Project Schedule (attach schedule if appropriate):

Phase 1 and 2 shall be completed by May 20, 2011

3. Project Completion Date:

All Contracted Services must be completed on or before August 31, 2011

4. Project Specific Pricing (if applicable):

Consultant shall be compensated on a cost plus fixed fee formula based on IDOT's approved overhead multipliers in an amount not to exceed \$14,500.

5. Additional Changes to the Master Contract (if applicable):

None.

All other terms and conditions remain unchanged.

[signature page follows]

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VILLAGE

CONSULTANT

Signature

Signature

Director of Public Works

Name (Printed or Typed)

Date

Date

If greater than, \$2,000, the Village Manager's signature is required.

Signature

Village Manager

Date

If greater than \$10,000, the Village Board must approve the Task Order in advance and the Village President's signature is required.

Signature

Village President

Date

5-A.13

March 23, 2011

Mr. Ryan Gillingham, PE
Director of Public Works
Village of La Grange
320 East Avenue
La Grange, Illinois 60525

Re: Scope of Services and Fee Proposal
Crosswalk Safety Enhancements
La Grange Road and 52nd Street
La Grange, Illinois

Dear Ryan:

As requested, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) is pleased to submit this scope of services and fee proposal to evaluate alternatives and develop plans to improve pedestrian safety across La Grange Road at 52nd Street. There is presently a marked crosswalk on La Grange Road on the north leg of this intersection, along with school crosswalk warning signs, advance crosswalk warning signs and a 20 mph school speed zone. Since La Grange Road (US 12/20/45) is under the jurisdiction of the Illinois Department of Transportation (IDOT), the plans will subject to IDOT review and approval.

Scope of Services

The scope of services has been organized into four (4) work phases, including alternatives assessment, concept plan development, IDOT review, and final design plan preparation.

Phase 1: Alternatives Assessment

1. Conduct a field reconnaissance to observe pedestrian crossing activity on La Grange Road at 52nd Street and verify existing signing, pavement markings, sidewalk locations, curb cuts, sight distance, and lighting.
2. KLOA, Inc. will research available technologies for enhancing pedestrian crossings and identify potential crossing enhancement alternatives to be assessed.
3. Conduct updated counts of traffic volumes and pedestrian crossings at the La Grange Road/52nd Street intersection on a weekday during the morning (7:00-9:00 A.M.) and afternoon (2:00-4:00 P.M.) periods that coincide with the school start and dismissal times.
4. Utilize the traffic and pedestrian volume data to evaluate various alternatives against Federal Highway Administration warrants and/or design guidelines contained in the *Manual on Uniform Traffic Control Devices for Streets and Highways* (MUTCD) or other context sensitive solutions.

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Mr. Ryan Gillingham, PE
March 23, 2011
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5. Develop an evaluation matrix to summarize the various pedestrian crossing enhancement alternatives and determine which alternatives merit further discussion. The evaluation matrix will include conformance to MUTCD standards, level of effectiveness, preliminary purchase and/or installation costs, and the ability to integrate with existing traffic control systems.

Phase 2: Concept Plan Development

6. KLOA, Inc. will utilize survey base files of La Grange Road previously obtained from Heuer and Associates to develop concept plans of the pedestrian crossing enhancement alternatives that merit further discussion from Phase 1. The concept plan will depict a plan view showing the proposed location of the enhancement, which could flashing beacons, high intensity rapid-flashing devices, High Intensity Activated Crosswalk (HAWK) signals, full traffic signals, U-post inserts, pedestrian refuge islands, bollards, and/or other pavement markings added to the existing marked crosswalk and pedestrian crossing signs. Photographs of in-field examples of the various concepts will be provided as well.
7. Review the alternatives assessment and concept plans with the Village Board of Trustees and seek consensus on a preferred concept plan.

Phase 3: IDOT Review

8. Submit the preferred concept plan to the IDOT for review.
9. If IDOT provides an affirmative response on the preferred concept plan, KLOA, Inc. will proceed to Phase 4.
10. If IDOT is not agreeable to the preferred concept plan, KLOA, Inc. will work with the Village to identify up to one alternate concept plan that may be agreeable to IDOT. This alternate plan, which would likely come out of the alternatives assessment process in Phase 1 of this study, would then be submitted to IDOT for review.
11. Alternatively, if the original concept plan continues to be preferred by the Village, KLOA, Inc. will request a meeting with IDOT staff to discuss the matter further. Village staff would attend this meeting as well.

Phase 4: Final Design Plans

12. Utilizing the base survey files, KLOA, Inc. will prepare construction plans, specifications and an engineers' opinion of probable construction cost to install the pedestrian crossing enhancement preferred by the Village of La Grange and acceptable to IDOT. The plans will include any pedestrian signing, pavement marking or signalization details, but exclude any potential modifications to the roadway, sidewalk, median, landscaping and/or lighting. If these modifications are determined to be required, KLOA, Inc. will work with Village staff to obtain a cost estimate from a civil engineering consultant to prepare the appropriate design

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Mr. Ryan Gillingham, PE
 March 23, 2011
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plans. In advance of the plans being completed, a list of needed materials will be provided to the Village to ensure that those requiring more lead time can be ordered while IDOT permits are being sought. Also, to provide adequate lead time for ComEd to complete any necessary electrical line extensions, preliminary plans will be prepared and forwarded to the Village and ComEd prior to the completion of the final plans needed for IDOT permit approval.

13. Coordinate with the Village, IDOT, and possibly ComEd for the purpose of obtaining the necessary approvals, electrical line extensions, and permits for work to be completed.
14. KLOA, Inc. staff will attend up to two meetings with the Village, ComEd and/or IDOT to review design plans, obtain approvals and permits, and oversee system installation.

Time of Performance

Phases 1 and 2 of this scope of services, excluding the Board of Trustees meeting, can be completed with four (4) weeks of receipt of a signed copy of this letter agreement for our files. The schedule for Phase 4 of this scope of services is contingent upon the need to utilize a civil engineering consultant. If such a consultant is not needed, KLOA can complete Phase 4 within four to six weeks and would proceed once the Village Board selects a preferred plan and IDOT indicates agreement with the plan, as discussed in Phase 3.

Cost of Services

The cost of services rendered by KLOA, Inc. will be based on our standard hourly billing rates for staff time expended on this assignment, plus reimbursement at cost for direct expenses such as travel, postage, and reproduction. Based on our experience with similar studies, our not-to-exceed cost for staff time and direct expenses for the tasks outlined in Phases 1 through 4 of this scope of services will be \$14,500, as summarized below. We will not exceed these costs without prior authorization from you. The cost for staff time and direct expenses in connection with any additional meetings for which our attendance is desired, beyond the four (4) meetings identified in this scope of services, would be in addition to the project budget estimated above. The 2011 hourly rates for a Principal to attend daytime meetings range from \$155-190 and range from \$230-\$260 to attend evening hearings.

Summary of Project Costs

Work Phase	Cost
Phase 1 – Alternatives Analysis	\$2,900
Phase 2 – Concept Plan Development	\$4,600
Phase 3 – IDOT Review	\$1,000
Phase 4 – Final Design Plans	<u>\$6,000</u>
TOTAL	\$14,500

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Mr. Ryan Gillingham, PE
March 23, 2011
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Method of Payment

Invoices for services rendered will be submitted every two weeks and will reflect the charges incurred on the project during the previous period. Invoices will show staff time and expenses separately. Invoices are due and payable within 30 days of the invoice date. Payments due KLOA are not contingent upon project approval or project financing and are the responsibility of the Village of La Grange. In the event that legal proceedings are instituted to collect delinquent payments due KLOA, the Village of La Grange will be responsible for court costs, expenses of collection, and reasonable attorney's fees. To the maximum extent permitted by law, the Village of La Grange agrees to limit KLOA, Inc.'s liability for the Village of La Grange's damages up to the sum of the total fee on this contract. This limitation should apply regardless of the cause of action or legal theory pled or asserted.

KLOA, Inc. is pleased to have this opportunity to continue offering our professional services to the Village of La Grange. We look forward to initiating our services on this project upon receipt of a signed copy of this letter of agreement for our files. If you have any questions, please do not hesitate to call us at (847) 518-9990.

Sincerely,

KENIG, LINDGREN, O'HARA, ABOONA, INC.

ACCEPTED AND APPROVED THIS



____ DAY OF _____, 2011

Eric D. Russell, PTP, TSOS
Principal

(Signature)



(Typed Name)

Luay R. Aboona, PE
As its Principal and
Contracting Officer

Authorized to Execute Agreements for:

5-A.17

ATTACHMENT A

TASK ORDER NO. 12

In accordance with Section 1.2 of the Master Contract dated _____ between the Village of La Grange (the "Village") and KLOA, Inc. (the "Consultant"), the Parties agree to the following Task Number 12:

1. Contracted Services:

Consultant shall complete the services described in the attached KLOA proposal dated March 24, 2011 for the assessment, recommendation and design of an enhanced crosswalk at 47th Street and 9th Avenue.

2. Project Schedule (attach schedule if appropriate):

All work shall be completed prior to May 27, 2011

3. Project Completion Date:

All Contracted Services must be completed on or before August 31, 2011

4. Project Specific Pricing (if applicable):

Consultant shall be compensated on a cost plus fixed fee formula based on IDOT's approved overhead multipliers in an amount not to exceed \$13,500.

5. Additional Changes to the Master Contract (if applicable):

None.

All other terms and conditions remain unchanged.

[signature page follows]

5-A-18

VILLAGE

CONSULTANT

Signature

Signature

Director of Public Works

Name (Printed or Typed)

Date

Date

If greater than, \$2,000, the Village Manager's signature is required.

Signature

Village Manager

Date

If greater than \$10,000, the Village Board must approve the Task Order in advance and the Village President's signature is required.

Signature

Village President

Date

5-A.19

March 24, 2011

Mr. Ryan Gillingham, PE
Director of Public Works
Village of La Grange
320 East Avenue
La Grange, Illinois 60525

Re: Scope of Services and Fee Proposal
Crosswalk Modifications
47th Street and 9th Avenue
La Grange, Illinois

Dear Ryan:

As requested, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) is pleased to submit this scope of services and fee proposal to evaluate alternatives and develop plans to modify the existing pedestrian crossing at 47th Street and 9th Avenue to further enhance safety at this intersection. In December 2009, the Village upgraded the existing marked crosswalk at this location by replacing the pedestrian crossing signs with signs that featured pedestrian-actuated flashing yellow beacons that were coordinated with new flashing yellow markers imbedded within the crosswalk pavement, as recommended by KLOA, Inc. as part of an incremental approach to improving safety at this location. Upon utilizing the new crossing features and experiencing the reaction from motorist for more than a year, the Village has determined that further safety measures are needed to more comfortably accommodate pedestrian crossings. Since 47th Street is under the jurisdiction of the Illinois Department of Transportation (IDOT), any proposed enhancements to the pedestrian crossing will be subject to IDOT review and approval.

The purpose of this study is to evaluate alternatives to further enhance safety at this crossing, obtain consensus on a preferred alternative, and develop concept plans and final design plans for the preferred enhancement that is acceptable to the Village and IDOT.

Scope of Services

The scope of services has been organized into four (4) work phases, including alternatives assessment, concept plan development, IDOT review, and final design plan preparation.

Phase 1: Alternatives Assessment

1. Conduct a field reconnaissance to observe pedestrian crossing activity and motorist compliance on 47th Street at 9th Avenue and verify existing signing, pavement markings, sidewalk locations, curb cuts, sight distance, and lighting.

5-A-20

Mr. Ryan Gillingham, PE
March 24, 2011
Page 2

2. Research available technologies for enhancing pedestrian crossings and identify potential crossing enhancement alternatives to be assessed.
3. Conduct traffic volume and pedestrian crossing counts at the 47th Street/9th Avenue intersection during the weekday morning and evening peak commuting hours (i.e., 7:00-9:00 A.M. and 4:00-6:00 P.M.).
4. Conduct traffic volume and pedestrian crossing counts at the 47th Street/9th Avenue intersection during the Saturday midday period (12:00-4:00 P.M.) when organized activities are planned in Sedgwick Park. La Grange Little League has games scheduled at both fields within the park starting the first week of May 2011.
5. Obtain available pedestrian crossing data and/or motorist compliance data from the La Grange Police Department based on enforcement efforts at the 47th Street/9th Avenue crossing.
6. Utilize the newly collected traffic and pedestrian counts, as well as the 47th Street 24-hour traffic volume data previously collected by KLOA, Inc. and pedestrian crossing data previously collected by the Village of La Grange, to evaluate various alternatives against Federal Highway Administration warrants and/or design guidelines contained in the *Manual on Uniform Traffic Control Devices for Streets and Highways* (MUTCD) or other context sensitive solutions.
7. Develop an evaluation matrix to summarize the various pedestrian crossing enhancement alternatives and determine which alternatives merit further discussion. The evaluation matrix will include conformance to MUTCD standards, level of effectiveness, preliminary purchase and/or installation costs, and the ability to integrate with existing traffic control systems.

Phase 2: Concept Plan Development

8. KLOA, Inc. will utilize survey base files of 47th Street previously obtained from Heuer and Associates to develop concept plans of the pedestrian crossing enhancement alternatives that merit further discussion from Phase 1. The concept plan will depict a plan view showing the proposed location of the enhancement, which could replacement of the current flashing beacons with higher intensity rapid-flashing devices, relocation of the crosswalk and installation of High Intensity Activated Crosswalk (HAWK) signals, installation of a full traffic signal, and/or installation of a pedestrian refuge island. Photographs of in-field examples of the various concepts will be provided as well.
9. Review the alternatives assessment and concept plans with the Village Board of Trustees and seek consensus on a preferred concept plan.

5-A.21

Mr. Ryan Gillingham, PE
March 24, 2011
Page 3

Phase 3: IDOT Review

10. Submit the preferred concept plan to the IDOT for review.
11. If IDOT provides an affirmative response on the preferred concept plan, KLOA, Inc. will proceed to Phase 4.
12. If IDOT is not agreeable to the preferred concept plan, KLOA, Inc. will work with the Village to identify up to one alternate concept plan that may be agreeable to IDOT. This alternate plan, which would likely come out of the alternatives assessment process in Phase 1 of this study, would then be submitted to IDOT for review.
13. Alternatively, if the original concept plan continues to be preferred by the Village, KLOA, Inc. will request a meeting with IDOT staff to discuss the matter further. Village staff would attend this meeting as well.

Phase 4: Final Design Plans

14. Utilizing the base survey files, KLOA, Inc. will prepare construction plans, specifications and an engineers' opinion of probable construction cost to install the pedestrian crossing enhancement preferred by the Village of La Grange and acceptable to IDOT. The plans will include any pedestrian signing, pavement marking and signalization details, but exclude any potential modifications to the roadway, sidewalk, landscaping and/or lighting. If these modifications are determined to be required, KLOA, Inc. will work with Village staff to obtain a cost estimate from a civil engineering consultant to prepare the appropriate design plans. In advance of the plans being completed, a list of needed materials will be provided to the Village to ensure that those requiring more lead time can be ordered while IDOT permits are being sought. Also, to provide adequate lead time for ComEd to complete any necessary electrical line extensions, preliminary plans will be prepared and forwarded to the Village and ComEd prior to the completion of the final plans needed for IDOT permit approval.
15. Coordinate with the Village, IDOT, and possibly ComEd for the purpose of obtaining the necessary approvals, electrical line extensions, and permits for work to be completed.
16. KLOA, Inc. staff will attend up to two meetings with the Village, ComEd and/or IDOT to review design plans, obtain approvals and permits, and oversee system installation.

Time of Performance

Phases 1 and 2 of this scope of services, excluding the Board of Trustees meeting, can be completed with six (6) weeks of receipt of a signed copy of this letter agreement for our files. The schedule for Phase 4 of this scope of services is contingent upon the need to utilize a civil engineering consultant. If such a consultant is not needed, KLOA can complete Phase 4 within four to six weeks and would

5-A.22

Mr. Ryan Gillingham, PE
 March 24, 2011
 Page 4

proceed once the Village Board selects a preferred plan and IDOT indicates agreement with the plan, as discussed in Phase 3.

Cost of Services

The cost of services rendered by KLOA, Inc. will be based on our standard hourly billing rates for staff time expended on this assignment, plus reimbursement at cost for direct expenses such as travel, postage, and reproduction. Based on our experience with similar studies, our not-to-exceed cost for staff time and direct expenses for the tasks outlined in Phases 1 through 4 of this scope of services will be **\$13,500**, as summarized below. We will not exceed these costs without prior authorization from you. The cost for staff time and direct expenses in connection with any additional meetings for which our attendance is desired, beyond the four (4) meetings identified in this scope of services, would be in addition to the project budget estimated above. The 2011 hourly rates for a Principal to attend daytime meetings range from \$155-190 and range from \$230-\$260 to attend evening hearings.

Summary of Project Costs

Work Phase	Cost
Phase 1 – Alternatives Analysis	\$2,500
Phase 2 – Concept Plan Development	\$4,000
Phase 3 – IDOT Review	\$1,000
Phase 4 – Final Design Plans	<u>\$6,000</u>
TOTAL	\$13,500

Method of Payment

Invoices for services rendered will be submitted every two weeks and will reflect the charges incurred on the project during the previous period. Invoices will show staff time and expenses separately. Invoices are due and payable within 30 days of the invoice date. Payments due KLOA are not contingent upon project approval or project financing and are the responsibility of the Village of La Grange. In the event that legal proceedings are instituted to collect delinquent payments due KLOA, the Village of La Grange will be responsible for court costs, expenses of collection, and reasonable attorney's fees. To the maximum extent permitted by law, the Village of La Grange agrees to limit KLOA, Inc.'s liability for the Village of La Grange's damages up to the sum of the total fee on this contract. This limitation should apply regardless of the cause of action or legal theory pled or asserted.

5-A-23

Mr. Ryan Gillingham, PE
March 24, 2011
Page 5

KLOA, Inc. is pleased to have this opportunity to continue offering our professional services to the Village of La Grange. We look forward to initiating our services on this project upon receipt of a signed copy of this letter of agreement for our files. If you have any questions, please do not hesitate to call us at (847) 518-9990.

Sincerely,

KENIG, LINDGREN, O'HARA, ABOONA, INC.

ACCEPTED AND APPROVED THIS

____ DAY OF _____, 2011



Eric D. Russell, PTP, TSOS
Principal

(Signature)



Luay R. Aboona, PE
As its Principal and
Contracting Officer

(Typed Name)

Authorized to Execute Agreements for:

5-A-24

ATTACHMENT A

TASK ORDER NO. 13

In accordance with Section 1.2 of the Master Contract dated _____ between the Village of La Grange (the "Village") and KLOA, Inc. (the "Consultant"), the Parties agree to the following Task Number 13:

1. Contracted Services:

Consultant shall complete the Phase 2 services described in the attached KLOA proposal dated March 16, 2011 for developing detailed engineering plans and specifications for the La Grange Road traffic signals between Ogden Avenue and Cossitt Avenue.

2. Project Schedule (attach schedule if appropriate):

All work shall be completed prior to June 10, 2011

3. Project Completion Date:

All Contracted Services must be completed on or before June 10, 2011

4. Project Specific Pricing (if applicable):

Consultant shall be compensated on a cost plus fixed fee formula based on IDOT's approved overhead multipliers in an amount not to exceed \$25,000.

5. Additional Changes to the Master Contract (if applicable):

None.

All other terms and conditions remain unchanged.

[signature page follows]

5-A-25

VILLAGE

CONSULTANT

Signature

Signature

Director of Public Works

Name (Printed or Typed)

Date

Date

If greater than, \$2,000, the Village Manager's signature is required.

Signature

Village Manager

Date

If greater than \$10,000, the Village Board must approve the Task Order in advance and the Village President's signature is required.

Signature

Village President

Date

5-A.26

9575 West Higgins Road, Suite 400 | Rosemont, Illinois 60018
p: 847-518-9990 | f: 847-518-9987

March 16, 2010

Mr. Ryan Gillingham, PE
Director of Public Works
Village of La Grange
320 East Avenue
La Grange, Illinois 60525

Re: Scope of Services and Fee Proposal
La Grange Rd Pedestrian Push-Button Relocations & Bollard Placements
La Grange, Illinois

Dear Ryan:

As requested, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) is pleased to submit this proposal to evaluate the location of the existing pedestrian push-buttons for the La Grange Road traffic signals between Ogden Avenue and Cossitt Avenue in downtown La Grange, and prepare traffic signal modification plans, as appropriate, for the intersections approved for reconfiguration. As part of this study, we will also evaluate the potential placement locations for a series of bollards at these intersections that would be used to channelize traffic, provide a barrier between motorized vehicles and pedestrians, and potentially accommodate the relocation of the push-buttons.

We have developed the following scope of services based on our field review of the subject intersections, our experience with similar projects, and our previous work in La Grange. The scope of services has been separated into two phases of work. Phase 1 consists of the evaluation of the existing push button locations and the need for bollard placement. Phase 2 includes the preparation of traffic signal modification plans that depict the proposed push-button relocations and bollard installations. Since La Grange Road (US 12/20/45) is under the jurisdiction of the Illinois Department of Transportation (IDOT), the plans will follow IDOT standards to expedite IDOT approval.

Scope of Services

Phase 1 – Push Button Location and Bollard Placement Evaluation

1. Review any published IDOT or FHWA/MUTCD policies or standards on the proximity of pedestrian push-buttons to crosswalk locations, placement/attachment of the push-button controls, and set-backs of bollards. Review wireless technologies that could be used for push-button placements within bollards to avoid need to reconstruct sidewalks.

5-A-27

Mr. Ryan Gillingham, PE
March 16, 2010
Page 2

2. Conduct a field reconnaissance of the La Grange Road intersections with Ogden Avenue, Hillgrove Avenue, Burlington Avenue, Harris Avenue and Cossitt Avenue intersections to review the existing traffic signal equipment, push-button locations, sidewalk widths, building set-backs and crosswalks, and to observe traffic operations.
3. Review available traffic, truck and pedestrian data available from the Village for the subject intersections.
4. Based on FHWA policies, field data and engineering judgment, develop a schematic plan indicating the intersections and corners in which pedestrian push buttons are recommended to be relocated and/or bollards are recommended to be installed.
5. Meet with Village staff to review the schematic plan and gain concurrence.
6. Submit the schematic plan to IDOT for initial approval to proceed with Phase 2.

Phase 2 – Traffic Signal Modification Plans

7. KLOA will obtain base survey files, as-built roadway plans, traffic signal design plans, and any CAD files available for the relevant La Grange Road intersections that have been approved for redesign. This proposal does not include KLOA performing any topographic surveys that may be required.
8. Conduct a field reconnaissance of the intersections to verify as-built plans and assist in the design process.
9. Prepare base maps (at a scale of 1"=20') for the traffic signal modification plans using the information from Tasks 7 and 8 above.
10. Prepare traffic signal modification plans, specifications and a cost estimate using the base map from Task 9 for the intersections approved for redesign. The plans will be developed based on current IDOT standards. The plans will include:
 - a. Preliminary, pre-final and final traffic signal modification plans indicating push button relocations and bollard placement locations.
 - b. Cable plan.
 - c. Phase designation diagram.
 - d. Loop detector detail and general notes.
 - e. Technical specifications, assembled employing IDOT special provisions to the extent that they apply.
 - f. Engineer's opinion of probable construction cost, based on the final plans.

5-A, 28

Mr. Ryan Gillingham, PE
 March 16, 2010
 Page 3

11. Discussions will be held with IDOT and the Village of La Grange, as necessary, for purposes of obtaining design plan approval.

Time of Performance

Phase 1 of this scope of services can be completed within 3 weeks of receipt of formal authorization from the Village to proceed. Upon Village and IDOT approval of the Phase 1 schematic plan, and receipt of the base survey files, as-built roadway plans and/or traffic signal design plans, Phase 2 of this scope of services can be completed within 4-8 weeks, depending on the number of intersections for which signal modification plans will be prepared. The Phase 2 plans will be submitted to the Village of La Grange for review and comment. With authorization from the Village, KLOA will forward the plans to IDOT for review. Any review comments received from IDOT will be discussed with the Village and the plans will be revised accordingly and resubmitted to IDOT for approval within 1-2 weeks of receipt of comments.

Cost of Services

The cost of services rendered by KLOA, Inc. will be based on our standard hourly billing rates for staff time expended on this assignment, plus reimbursement at cost for direct expenses such as travel, postage, and reproduction. Based on our experience with similar studies, our not-to-exceed cost for staff time and direct expenses related to each phase of this scope of services is as follows:

Phase 1 – Push Button Relocation and Bollard Placement Evaluation	\$5,000 (total)
Phase 2 – Traffic Signal Modification Plans	\$5,000-\$8,000 per intersection

A per-intersection cost range has been developed for Phase 2 since the level of detail and accuracy of the available base plans may vary for each intersection, depending on the outcome from Phase 1. We will not exceed these costs without prior authorization from you. The cost for staff time and direct expenses in connection with any additional meetings for which our attendance is desired, beyond the meeting in Task 5, would be considered additional services to this letter agreement and the costs of such meetings would be in addition to the project budget estimated above.

Method of Payment

Invoices for services rendered will be submitted every two weeks and will reflect the charges incurred on the project during the previous period. Invoices will show staff time and expenses separately. Invoices are due and payable within 30 days of the invoice date. Payments due

5-A-29

Mr. Ryan Gillingham, PE
March 16, 2010
Page 4

KLOA are not contingent upon project approval or project financing and are the responsibility of the Village of La Grange. In the event that legal proceedings are instituted to collect delinquent payments due KLOA, the Village of La Grange will be responsible for court costs, expenses of collection, and reasonable attorney's fees. To the maximum extent permitted by law, the Village of La Grange agrees to limit KLOA, Inc.'s liability for the Village of La Grange's damages up to the sum of the total fee on this contract. This limitation should apply regardless of the cause of action or legal theory pled or asserted.

KLOA, Inc. is pleased to have this opportunity to continue offering our professional services to the Village of La Grange. We look forward to initiating our services on this project upon receipt of a signed copy of this letter of agreement for our files. If you have any questions, please do not hesitate to call us at (847) 518-9990.

Sincerely,

KENIG, LINDGREN, O'HARA, ABOONA, INC. ACCEPTED AND APPROVED THIS

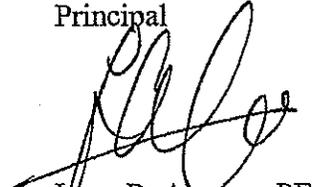


_____ DAY OF _____, 2010

Eric D. Russell, PTP
Principal

(Signature)

(Typed Name)



Duay R. Aboona, PE
As its Principal and
Contracting Officer

Authorized to Execute Agreements for:

5-A-30

VILLAGE OF LA GRANGE
Finance Department

BOARD REPORT

TO: Village President, Board of Trustees, Village Clerk and
Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager,
Lou Cipparrone, Finance Director

DATE: April 7, 2011

RE: **BUDGET AMENDMENTS – FISCAL YEAR ENDING APRIL 30, 2011**

Pursuant to Village ordinance and in compliance with Generally Accepted Accounting Principals (GAAP), expenditures may not exceed budgeted appropriations at the fund level. As the need arises, the Village Board is presented with formal requests for budget amendments from Village departments resulting from unbudgeted expenditures causing a fund or department to be over budget. Per Village policy, revisions of the annual budget that alter the total expenditures of any fund may be approved by a two-thirds vote of the Village Board.

Attached are the required forms requesting budget adjustments resulting from unbudgeted expenditures or estimated actual expenditures exceeding budget estimates which have previously been reported to, reviewed with or approved by the Village Board. The only exception to this is an additional amendment to the General Ledger - Claims budget. At the budget workshop, it was reported that IRMA claims would be over budget by approximately \$30,000. This amendment is intended to more accurately reflect on a prospective basis, increased expenditures relating to the Village's deductible which was raised to \$2,500 per claim in 2004 and increased claims frequency. In addition to the increase in the number of claims, the Village also incurred an additional \$25,000 deductible related to pending litigation involving a zoning matter. Also, the Village incurred \$15,000 in expenditures relating to the replacement of 911 equipment from a lightning strike and repairs to a squad car involved in an accident. The Village has been reimbursed by IRMA for these expenditures, less the applicable deductibles. With these additional expenditures claims are projected to be over budget by approximately \$75,000.

A resolution is attached which formally incorporates the necessary budget adjustments into the FY 2010-11 Operating and Capital Improvements Budget. Reserves will be utilized to fund these unbudgeted expenditures. A description of each budget amendment is presented below:

5-B

GENERAL FUND

1. Administration Department

New Equipment expenditures are over budget in the Administration Department due to the delayed delivery and installation of the new office copier with a network scanner attachment which was originally scheduled in FY 2009-10. A budget amendment in the amount of \$15,000 is included to reflect these expenditures being carried forward from the previous fiscal year.

2. Legal Department

The Legal Department is currently over budget due to: 1) additional prosecutorial services for non-compliance cases involving property maintenance and other miscellaneous matters; 2) special legal services required for matters such as: zoning and land use issues; residential, and commercial zoning code amendments; liquor code amendments; and consultation on various Village contracts. Budget amendments are included for Legal-Prosecutor \$20,000, Legal-Special \$85,000 and Legal-Retainer \$15,000 to reflect these additional legal services.

3. Police Department

Full-time salaries in the Police Department are over budget due to the payment of accrued leave to a police officer who retired early in the fiscal year. Overtime expenditures are also over budget due to investigation callouts and special details including burglaries, truck enforcement, and Central Business District patrol. Equipment Maintenance expenditures are over budget due to increased maintenance for the police squad cars which are in the second year of the extended three-year replacement cycle. Budget amendments are included for Full-Time Salaries-\$15,000, Overtime-\$15,000, and Equipment Maintenance-\$10,000 to reflect these additional department expenditures.

4. General Ledger Department

As mentioned above, IRMA claims are over budget to better reflect increased expenditures related to the Village's deductible and increased claims frequency, an additional \$25,000 deductible related to pending litigation involving a zoning matter and reimbursable expenditures relating to the replacement of 911 equipment from a lightning strike and repairs to a squad car resulting from an accident. Budget amendments are included for Claims Administration-\$25,000, Claims Police-\$25,000 and Claims Public Works-\$25,000 to reflect these additional department expenditures.

5-13.1

5. ERF Fund

New Equipment expenditures are over budget for Public Works and ETSB due to the delayed replacement of a grapple loader truck and 911 emergency generator which were originally scheduled in FY 2009-10. New Equipment expenditures are over budget in the Police Department due to the replacement of police squad car which was determined to be a total loss as a result of a vehicle accident. The Village was reimbursed by IRMA in the amount of \$14,000 for the squad car. Budget amendments for ERF Public Works-\$120,000 and ERF ETSB-\$148,500 are included to reflect these expenditures being carried forward from the previous fiscal year. A budget amendment is also included for ERF Police-\$25,000 for the unscheduled replacement of the police squad car.

6. Police Pension Fund

Pension payments are over budget due to the retirement of a Police Officer at the beginning of the fiscal year. A budget amendment is included for Pension Payments - \$40,000 to account for these unbudgeted expenditures.

7. Fire Pension Fund

Pension payments are over budget due to findings from the recent Department of Insurance audit which included a significant increase in a widow/disability pension and an increase in the monthly stipends for dependent children. A budget amendment is included for Pension Payments - \$30,000 to account for these unbudgeted expenditures.

VILLAGE OF LAGRANGE

A RESOLUTION AMENDING THE FY 2010-11 OPERATING
AND CAPITAL IMPROVEMENTS BUDGET

RESOLUTION R-11-_____

BE IT RESOLVED that the President and Board of Trustees of the Village of
La Grange adopt the 2010-11 Operating and Capital Improvements Budget
Amendments as set forth in the document as attached hereto and made a part
here of.

Adopted this ____ day of _____, 2011, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this ____ day of _____, 2011

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

5-B.3

BUDGET AMENDMENT/TRANSFER REQUEST FORM
FY 2010-11

Pursuant to Village policy, an amendment to the annual budget that alters the total expenditures of any fund and/or is in excess of \$10,000 may be approved by a two-thirds vote of the Village Board. No amendment of the budget shall be made increasing the budget in the event revenues or reserve funds are not available to effectuate the purpose of the revision.

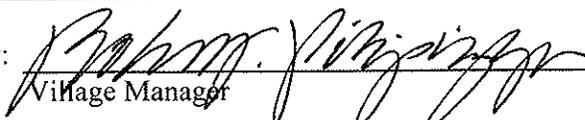
Transfer Funds From:

<u>01-00-40-4000</u>	<u>General Fund - Fund Balance</u>	<u>\$250,000</u>
Account Number	Fund / Description	Amount

Transfer Funds To:

1)	<u>01-02-66-6600</u>	<u>Administration - New Equipment</u>	<u>\$15,000</u>
	Account Number	Fund / Description	Amount
2)	<u>01-04-62-6234</u>	<u>Legal - Prosecutor</u>	<u>\$20,000</u>
	<u>01-04-62-6235</u>	<u>Legal - Special</u>	<u>\$85,000</u>
	<u>01-04-62-6239</u>	<u>Legal - Retainer</u>	<u>\$15,000</u>
3)	<u>01-07-60-6000</u>	<u>Police - Full-Time Salaries</u>	<u>\$15,000</u>
	<u>01-07-60-6002</u>	<u>Police - Overtime</u>	<u>\$15,000</u>
	<u>01-07-62-6220</u>	<u>Police - Equipment Maintenance</u>	<u>\$10,000</u>
4)	<u>01-19-62-6281</u>	<u>Claims - Administration</u>	<u>\$25,000</u>
	<u>01-19-62-6283</u>	<u>Claims - Police</u>	<u>\$25,000</u>
	<u>01-19-62-6286</u>	<u>Claims - Public Works</u>	<u>\$25,000</u>

Purpose: 1) Administration - new copier, budgeted in FY 2009-10; 2) Legal - prosecution for non-compliance cases involving property maintenance code violations, special zoning and land use issues; 3) Police - accrued leave payout for retiring officer, additional overtime due to retirement and special details and increase maintenance for squad cars; 4) Claims - increase in number of claims reported, deductible for zoning litigation and reimbursable expenditures.

Recommended By: 
 Village Manager

4.11.11
 Date

Village Board
 Approved: _____
 Date

Recorded By _____
 Finance Dept. Date

5-B.4

BUDGET AMENDMENT/TRANSFER REQUEST FORM

FY 2010-11

Pursuant to Village policy, an amendment to the annual budget that alters the total expenditures of any fund and/or is in excess of \$10,000 may be approved by a two-thirds vote of the Village Board. No amendment of the budget shall be made increasing the budget in the event revenues or reserve funds are not available to effectuate the purpose of the revision.

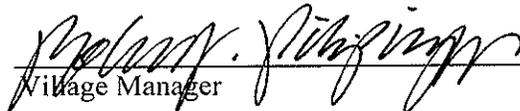
Transfer Funds From:

<u>Account Number</u>	<u>ERF - Fund Balance</u> <u>Fund / Description</u>	<u>Amount</u>
<u>60-00-40-4000</u>	<u>ERF - Fund Balance</u>	<u>\$293,500</u>
<u>70-00-40-4000</u>	<u>Police Fund - Fund Balance</u>	<u>\$40,000</u>
<u>75-00-40-4000</u>	<u>Fire Pension - Fund Balance</u>	<u>\$30,000</u>
_____	_____	_____

Transfer Funds To:

5) <u>60-00-66-6614</u>	<u>ERF - Police</u>	<u>\$25,000</u>
<u>Account Number</u>	<u>Fund / Description</u>	<u>Amount</u>
<u>60-00-66-6616</u>	<u>ERF - Public Works</u>	<u>\$120,000</u>
<u>60-00-66-6619</u>	<u>ERF - ETSB</u>	<u>\$148,500</u>
6) <u>70-00-60-6005</u>	<u>Police Pension Payments</u>	<u>\$40,000</u>
7) <u>75-00-60-6005</u>	<u>Fire Pension Payments</u>	<u>\$30,000</u>
_____	_____	_____

Purpose: 5) ERF Police-replacement of totaled squad car, ERF Public Works-grapple loader truck budgeted for replacement in FY 2009-10, ERF ETSB-emergency generator budgeted in FY 2009-10;
6) Police Pension Payments-retirement of one police officer early in the fiscal year; 7) DOI findings resulting in increase in widow pension and montly stipends for dependent children.

Recommended By:  4.11.11
Village Manager Date

Village Board
Approved: _____
Date

Recorded By _____
Finance Dept. Date

5-13.5

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: April 11, 2011

RE: **MATERIAL PURCHASE – PUBLIC WORKS / 2011 SPRING TREE
PLANTING PROGRAM**

**RESOLUTION – PUBLIC WORKS / SUBURBAN TREE
CONSORTIUM**

The Village has a long proud heritage of maintaining tree-lined streets dating back to its founding father, Franklin Cossitt. In maintaining our urban forest, we strive to plant a replacement tree for each parkway tree removed due to disease and damage (storm, vehicular, etc.) In addition, we attempt to fill vacant parkway locations if available funds allow. Each year in the spring and fall the Village plants replacement trees in parkways to replace trees that are dead, damaged and/or diseased.

Since 1986 the Village has participated in the Suburban Tree Consortium to jointly purchase parkway trees on behalf of a number of municipalities in an effort to realize cost savings and insure a reasonable supply and variety of suitable parkway trees. The Suburban Tree Consortium contracts separately with nurseries for the purchase of the trees and a landscaping contractor for their installation.

Over the last five years, the Village has on average planted approximately 115 trees per year. These trees mainly replace trees removed due to Dutch Elm Disease. Of the 87 trees that were removed by contractors in 2010, 15 were elm trees that were diagnosed with Dutch Elm Disease. We anticipate the number of elm trees removed each year to go down as the population of elm trees susceptible to the disease diminishes. However, as detailed during the Capital Projects budget process, we anticipate that ash tree removal and replacement will start increasing due to damage resulting from the Emerald Ash Borer (EAB). Therefore, we anticipate adding these trees to our purchase request from the Suburban Tree Consortium to account for trees lost due to this insect.

5-C

The following table details the estimated number of trees to be replaced over the next year and the available funding for this program.

2011 TREE PLANTING PROGRAM			
Expenses			
	Estimated Quantity	Average Unit Price	Total
2010 Fall Tree Planting (completed)			
Routine Replacement	20	255.00	5,100
2011 Spring Tree Planting			
Routine Replacement	87	294.00	25,578
EAB Replacement	16	294.00	4,704
Subtotal			30,282
Total			35,382
Revenues			
FY2010-11 Budget			
Capital Projects – Tree Planting Program			33,000
EAB Reforestation Grant – Metropolitan Mayors Caucus *			10,000
Total			43,000

* The remaining funds from the EAB Reforestation Grant that are not used in the 2011 Spring Planting Program will be applied to replant trees planned as part of the 2011 Fall Tree Planting Program. We estimate the amount remaining from the grant for the 2011 Fall Tree Planting Program to be \$5,300.

Please note that the average unit price per tree for the fall tree planting program is lower than spring program due to the fact that the variety of the trees planted in the fall were less expensive. Also, as noted in the above table, the Village received a \$10,000 grant through the Metropolitan Mayors Caucus for re-planting trees that were lost due to the EAB. In order to receive the grant funds the Village just has to plant the trees and then submit for reimbursement.

Also attached for your consideration is a resolution that the Suburban Tree Consortium requests affirming the Village's commitment to the program. The yearly fee for participating in the joint purchasing program is \$575, which covers the costs incurred by the WCMC for administering the program. We recommend that the Village Board approve this resolution.

In summary, we recommend that the Village Board waive the formal bidding process and authorize staff to purchase trees through the Suburban Tree Consortium in an amount of \$30,282 for the 2011 Spring Tree Planting Program. Secondly, it is our recommendation that the attached resolution affirming the Village's commitment to Suburban Tree Consortium be approved.

5-c.1

VILLAGE OF LA GRANGE

RESOLUTION NO. _____

A RESOLUTION EXPRESSING INTENT
TO PARTICIPATE IN THE SUBURBAN
TREE CONSORTIUM FIVE YEAR CONTRACTUAL PROGRAM

WHEREAS, the Village of La Grange has heretofore joined the cooperative known as the Suburban Tree Consortium; and

WHEREAS, the Suburban Tree Consortium was created to jointly purchase parkway trees on behalf of a number of municipalities in an effort to realize cost savings and insure a reasonable supply and variety of suitable parkway trees; and

WHEREAS, Chapter 65 of ILCS 5/11-73.1-1 entitled "Municipal and Joint Municipal Tree Planting Programs", authorizes municipalities to jointly enter into long term contracts for the purchase and delivery of trees; and

WHEREAS, due to the nature of the nursery industry and the plant materials desired by the Suburban Tree Consortium, assuring a reasonable number and variety of parkway trees at the best price is possible only with a multi-year commitment on the part of the Consortium Members, so as to allow adequate planning by the Consortium and the Nurseries/Suppliers; and

WHEREAS, the Suburban Tree Consortium member municipalities provide the Nurseries/Suppliers a projection of their parkway tree requirements for the next five years; and

WHEREAS, the Suburban Tree Consortium can realize the necessary number and variety and the best price of such parkway trees only by providing assurance to the tree Nurseries/Supplier of the level of interest by the Consortium Members; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange, Cook County, Illinois, as follows:

1. The Village does hereby express its intent to remain a member of the Suburban Tree Consortium and to procure parkway trees through the Consortium, subject to sufficient annual budgeting.
2. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this resolution are hereby rescinded.
3. This Resolution will be in full force and effect from and after its passage and approval in the manner provided by law.

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to send a copy of this Resolution to the Suburban Tree Consortium Secretariat at the West Central Municipal Conference Office.

PASSED this ____ day of April 2011

5-C.2

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of April 2011

Elizabeth Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

5-6.3

VILLAGE OF LA GRANGE
Administrative Offices

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Thomas Morsch, Village Clerk
Mark Burkland, Village Attorney
Robert J. Pilipiszyn, Village Manager

DATE: April 11, 2011

RE: **OPEN MEETINGS ACT - REVIEW OF CLOSED SESSION MINUTES**

State law requires that minutes of closed meetings be reviewed periodically to determine if there is any continuing need to have them remain confidential. The Village Clerk, Village Attorney and Village Manager recently conducted such a review and have determined that the minutes from the following closed sessions of the La Grange Village Board of Trustees be approved and released:

March 8, 2010

July 26, 2010

November 8, 2010

November 22, 2010

We recommend that the minutes from the following closed sessions of the La Grange Village Board of Trustees remain confidential:

January 12, 2009 (partial)

July 7, 2009

In order to protect the confidentiality of these minutes until such time that the Village Board has approved their release, a complete set of the minutes listed above are available for inspection by the Village Board at the Village Clerk's office in advance of your meeting.

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

March 28, 2011

Consolidated Voucher 110328

<u>Fund No.</u>	<u>Fund Name</u>	<u>03/28/11 Voucher</u>	<u>03/18/11 Payroll</u>	<u>Total</u>
01	General	165,821.16	279,561.89	445,383.05
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	289.34		289.34
24	ETSB			0.00
40	Capital Projects	4,700.00		4,700.00
50	Water	11,172.14	39,635.39	50,807.53
51	Parking	5,057.81	23,313.79	28,371.60
60	Equipment Replacement	27,122.16		27,122.16
70	Police Pension			0.00
75	Firefighters' Pension	300.00		300.00
80	Sewer	2,427.21	10,308.62	12,735.83
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>216,889.82</u>	<u>352,819.69</u>	<u>569,709.51</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

5-E

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

April 11, 2011

Consolidated Voucher 110411

<u>Fund No.</u>	<u>Fund Name</u>	<u>04/11/11 Voucher</u>	<u>04/01/11 Payroll</u>	<u>Total</u>
01	General	78,667.32	269,501.47	348,168.79
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	1,439.49		1,439.49
24	ETSB	2,680.40		2,680.40
40	Capital Projects	1,188.59		1,188.59
50	Water	145,367.42	37,573.70	182,941.12
51	Parking	5,138.58	23,311.77	28,450.35
60	Equipment Replacement	280.00		280.00
70	Police Pension			0.00
75	Firefighters' Pension			0.00
80	Sewer	749.57	8,908.79	9,658.36
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>235,511.37</u>	<u>339,295.73</u>	<u>574,807.10</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

5-F

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, March 14, 2011 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Asperger. On roll call, as read by Administrative Secretary Ellie Elder, the following were present:

PRESENT: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo

ABSENT: None

OTHERS: Assistant Village Manager Andrianna Peterson
Village Attorney Matt Norton
Finance Director Lou Cipparrone
Community Development Director Patrick Benjamin
Public Works Director Ryan Gillingham
Fire Chief William Bryzgalski
Police Lieutenant Chris Noel

2. PRESIDENT'S REPORT

A. Appointment and Oath of Office – Village Clerk, Thomas Morsch

President Asperger stated that with the recent resignation of Village Clerk Robert Milne a vacancy has occurred in the office of Village Clerk. Upon consulting with Village Attorney Mark Burkland it was advised that the time to place this matter on the next regular election ballot of April 5, 2011 had expired. Thereby, the Village President is authorized to appoint an individual to fill the unexpired term. President Asperger recommended the appointment of Thomas Morsch who resides at 301 S. Edgewood and has previously served on the Board of Fire and Police Commissioners and Plan Commission to fill the vacancy. It was moved by Trustee Langan to appoint Thomas Morsch to the position of Village Clerk for the unexpired term until May, 2013, seconded by Trustee Holder. Approved by voice vote. Clerk Morsch stepped forward to receive the oath of office and was welcomed by the Village Board as he took his seat at the dais.

5-61

President Asperger welcomed Webelos Scouts from Cub Scout Pack 177 working to achieve their Citizenship Activity Pin. Noting that the Scouts previously interviewed with Trustee Kuchler, President Asperger asked each boy to stand to be recognized.

President Asperger referenced the budget workshop held on Saturday, March 12. Encouraging residents to view the proposed budget on-line or hard copy at the library, President Asperger noted the public hearing and budget adoption would occur on April 11, 2011.

The next regularly scheduled Board meeting on March 28, 2011 is canceled due to lack of a quorum.

Lastly, President Asperger reminded residents that April 4 will be the first brush pick up for the season and referenced the website for detailed information.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

4. OMNIBUS AGENDA AND VOTE

- A. (Moved to Current Business for further discussion.)
- B. (Moved to Current Business for further discussion.)
- C. Ordinance (#O-11-06) – Amending the La Grange Code of Ordinances Regarding Ambulance Fees
- D. (Moved to Current Business for further discussion.)
- E. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, February 28, 2011
- F. (Moved to Current Business for further discussion.)

Trustee Horvath requested items 4-A; 4-B; 4-D; and 4-F be removed from the Omnibus Agenda and placed under Current Business for further discussion.

It was moved by Trustee Langan to approve items C and E of the Omnibus Agenda, seconded by Trustee Holder.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston and Palermo
Nays: None

5-67.1

Absent: None

5. CURRENT BUSINESS

4-A. Award of Construction Contract – Energy Efficiency and Facility Improvements – Village Hall, Fire Department and Public Works

Award of Construction Contract – Asbestos Abatement

Trustee Horvath provided information on the proposed improvements to the Village Hall; Police and Fire Station facility; and Public Works facility. Trustee Horvath detailed the amounts of the grants awarded to supplement the completion of the energy efficiency improvements as well as funds available in the Village's Equipment Replacement Fund. Trustee Horvath described the time line and process by which architectural and engineering agreements were approved and the bidding process. As part of the project areas were tested for asbestos containing materials. After it was determined the need for asbestos abatement, quotes were obtained for the removal.

Trustee Horvath provided a detailed budget summary and the overall schedule for the completion of the renovation and replacement of the heating ventilation and air conditioning work to be performed

Trustee Horvath inquired about other options to reduce costs and Public Works Director Ryan Gillingham responded. Mr. Gillingham explained that the Village is using matching funds in order to comply with grant requirements and to modify the contract would create the need to reapply with the risk of denial.

Trustee Horvath moved to approve a contract with DTS Enterprises in the amount of \$543,500 for the energy efficiency and facility improvements at Village Hall, Public Works and Fire Station facilities and to waive the formal bidding requirements and approve a contract with DEM Services, Inc. for asbestos abatement in the amount of \$21,660, seconded by Trustee Langan.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo
Nays: None
Absent: None

4-B. Purchase – Police Department / Replacement of Parking Enforcement Vehicle

Trustee Horvath explained the provisions in the budget for replacement of the two Parking Enforcement Vehicles utilized in the Police Department. Noting that the three-wheel vehicles are necessary for parking enforcement in the Central

5-G.2

Business District, Trustee Horvath indicated that staff researched numerous replacement options including alternative fuel vehicles and determined the most economical and practical purchase is a SMART car manufactured by Daimler – Mercedes Benz. Trustee Horvath noted the quoted purchase price and indicated the two current GO-4 Interceptor III vehicles would be sold through E-bay.

Trustee Horvath inquired the need for replacing the current GO-4 Interceptor III vehicles and Police Lieutenant Noel responded. Lieutenant Noel explained the comparables; warranty; low maintenance; and desired standards for the purchase of two new SMART cars. In the future, Trustee Horvath would prefer to see detailed comparables.

Trustee Horvath moved to approve the purchase of two 2011 SMART cars from Loeber Motors of Lincolnwood, Illinois and to sell the two GO-4 Interceptor III vehicles through E-bay with the total purchase not to exceed \$33,600, seconded by Trustee Holder. Trustee Langan added that the formal bidding process be waived.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo
Nays: None
Absent: None

4-D. For-Profit Solicitation – Galway Construction

Trustee Horvath explained that the Village has received a request from Galway Construction of Oak Park, Illinois to solicit in La Grange for the purpose of securing construction and home remodeling. Trustee Horvath moved to approve solicitation for Galway Construction, seconded by Trustee Langan.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo
Nays: None
Absent: None

Trustee Horvath questioned the policy of allowing solicitation until 9:00 p.m. and Village Attorney Matt Norton indicated his belief that case law provided direction on hours.

Trustee Horvath inquired if identification badges are required and Police Lieutenant Noel responded affirmatively.

5-67.3

Trustee Horvath believes that residents should have the ability to register for the "no solicitation list" electronically on line.

Trustee Horvath also believes that residents should be notified via e-mail blast when solicitors are approved. Trustee Holder cautioned the possible misconception of Village endorsement. Attorney Norton indicated a disclaimer would be necessary.

President Asperger noted that the Village Attorney would review the matter.

4-F. Consolidated Voucher 110314

Trustee Horvath noted his questions regarding the consolidated voucher were addressed with the discussion on item 4-A. Trustee Horvath moved to approve consolidated voucher 110314, seconded by Trustee Langan.

Approved by roll call vote.

Ayes:	Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo
Nays:	None
Absent:	None

6. MANAGER'S REPORT

None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

Don Johnston, 240 S. La Grange Road commented on traffic enforcement and his belief that police presence and law enforcement is mandated for control. Mr. Johnston noted his desire for budgetary adjustments for hiring additional part-time police officers for traffic enforcement. President Asperger thanked him for his comments.

8. EXECUTIVE SESSION

9. TRUSTEE COMMENTS

Trustee Livingston stated his pleasure in the appointment of Tom Morsch as Village Clerk. President Asperger concurred.

Trustee Kuchler commented on his meeting with Cub Scout Troop 177 earlier this evening and noted their interest in being good citizens. Trustee Kuchler believes there is a need to communicate details of traffic enforcement to residents.

5-G1.4

Trustee Horvath conveyed his welcome to Village Clerk Morsch. Trustee Horvath feels the need to reallocate funds for traffic enforcement in order to provide additional resources to the Police Department.

10. ADJOURNMENT

At 8:30 p.m. it was moved by Trustee Langan to adjourn, seconded by Trustee Holder. Motion approved by voice vote.

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

Approved Date:

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5-61.5

CURRENT BUSINESS

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Director
Angela M. Mesaros, Assistant Community Development Director

DATE: April 11, 2011

RE: **ORDINANCE – VARIATION – FRONT AND CORNER SIDE YARDS,
Spring-Gurrie Schools, 1001 S. Spring Avenue, School District 105.**

The petitioner, La Grange School District 105, has applied for a variation from front and corner side yards in order to remove, rebuild and expand an existing parking lot at Gurrie & Spring Avenue Schools. This project would allow them to expand an existing parking lot in order to accommodate teacher and staff parking on-site. The subject property is located in the I-B Institutional Buildings District and the surrounding neighborhood is zoned R-4 Single Family Residential.

The proposed parking lot would encroach into the required front yard by 7.5 feet (52nd Street) and corner side yard by 9.5 feet (Catherine Avenue). The petitioners seek a variation from Paragraph 8-209C (1) (Required Front and Corner Side Yards) of the Zoning Code. Subparagraph 14-303E1 (a) (Authorized Variations) allows the reduction of any required yard setback. The requested variation falls within the authorized limits of the Zoning Code.

Spring- Gurrie Schools currently have 65 parking spaces – 38 spaces on the north end of the campus and 27 in the right-of-way on the north side of 53rd Street. The Village Code requires 108 on-site parking spaces (“1 for each employee PLUS 4 for visitor and guests”). The new site plan would expand the north parking lot to 88 spaces for a total of 115 parking spaces, including the 27 existing diagonal spaces in the right-of-way on 53rd Street. Although the total number of spaces exceeds the requirements, the total on-site parking spaces are less than the required spaces.

The District has increased staff to accommodate student population growth of 25% over the last 10 years and increased special needs children who are no longer taught in private facilities. Due to the increased staff and limited on-site parking, approximately 30 teachers and staff park on the street in the surrounding neighborhood. From time to time, the Village and the School District have received concerns from residents of the neighborhood about employee parking in excess of the posted time limits; safety issues of buses unloading to drop off children who run through cars parked on the street; and operational concerns such as cars blocking mailboxes.

6-A

Spring-Gurrie campus also houses tennis courts and baseball fields. The tennis courts are owned and maintained by the Park District. According to the petitioner, they are highly utilized by the community and not used by the schools. The District has indicated that the easiest, most cost-effective solution for the school would be to remove the tennis courts and replace with a new parking lot; however, they feel that it is important to be good neighbors and provide the recreational areas for the community. Maintaining recreational facilities is consistent with the Village's *Comprehensive Plan* (2005). Several policies within the *Plan* guide improvement in this area, including, that "*Continued efficient use of existing recreational land and facilities*" and continued "*collaboration between the Park District of La Grange, local schools and the Village of La Grange.*"

According to the petitioners, expansion of the parking lot would allow them the opportunity to provide on-site parking for its staff. The District has been working with the Village Manager's office and Police Department for the past two years to develop a parking plan. One concept for parking on Catherine Avenue, presented to the community in late 2010, met with many concerns about increased congestion in the neighborhood. At that point, the school board started to look at options for development of parking on-site. Their first choice was the tennis courts – they are the right size area to accommodate the parking needs and they are not used by the school. We also note as a matter of fact that under this option, the School District could demolish and build as a matter of right. However, the school board decided to honor its partnership with the Park District and looked toward other options. (See attached Memorandum from the School Board President.)

The plan presented at the Zoning Board would provide on-site parking while maintaining the tennis courts as well as the baseball fields. As a result, the proposed parking lot was an L-shaped expansion of the existing parking lot to the east and south.

On February 24, 2011, the Zoning Board of Appeals held a public hearing on this matter (see Findings of Fact). At the hearing, the School District presented the application. A motion was made by Commissioner Pappalardo and seconded by Commissioner Brenson that the Zoning Board recommend approval of the variation. The resulting roll call vote was:

 AYE: Pappalardo and Brenson.
 NAY: O'Connor, Naseef, Finder, Hoffenberg and Chairperson Brewin.
 ABSENT: None.

The motion to recommend that the variation be granted failed. Pursuant to Subsection 13-202D of the Zoning Code, at least four aye votes are required to decide in favor of any application.

6-A.1

Those Zoning Board members recommending denial felt that the location of the parking lot in the existing green space adjacent to the baseball field and the proximity to the batting cages and stands created a safety issue and that there might be another remedy.

The members voting in favor cited the following facts: the Zoning Board should only look at the corner side and the front yards. The proposal maximizes the contiguous green space. Forcing the setback to 15 feet would take away additional green space and potentially inhibit the use of the baseball fields.

Under the current application, the only approval sought is variation from corner side and front yard setbacks. The applicant has articulated the need to expand the parking lot at the proposed location in the site configuration. This proposed parking would benefit the residents of the neighborhood by eliminating long term on-street parking.

Since the public hearing, revisions to the plans have been made in response to comments from the Zoning Board of Appeals and the residents of the neighborhood, including adding bollards to protect the field area from vehicles, with chains between the bollards to protect against very young children running into the parking lot, and reducing the number of parking spaces from 50 to 32 spaces to increase green space (See attached letter from District 105 School Board President, Mark Smith dated April 1, 2011).

If you concur with the recommendation of the Zoning Board of Appeals to deny the request, then a motion to deny the variation is in order. No resolution or ordinance memorializing such action is necessary. Conversely, should you choose to grant the variation, a motion to approve the attached ordinance authorizing the variation would be appropriate.

Please note that in accordance with State Statute, the approval of any proposed variation which fails to receive the approval of the Board of Appeals will not be passed except by the favorable vote of two-thirds (2/3) majority vote by roll call of all Trustees currently holding office (four out of six Trustees).

We have prepared the attached ordinance for your consideration, granting variation from front and corner side yards. Representatives of School District 105 will be in attendance at the meeting to answer any questions you may have regarding the application.

6-A.2

ORDINANCE NO. O-11-_____

AN ORDINANCE GRANTING A ZONING VARIATION
FOR EXPANSION OF A PARKING LOT
AT SPRING-GURRIE SCHOOLS, 1001 S. SPRING AVENUE

WHEREAS, La Grange School District 105 is the owner (the "Owner") of the property commonly known as Spring-Gurrie Schools, 1001 S. Spring Avenue, La Grange, Illinois, and legally described as follows:

Parcel 1:

Lots 1 through 4 in Block 5 in Albert Anderson's Subdivision of the North 25 acres in the East Half of the Southwest Quarter of Section 9, Township 38 North, Range 12 East of the Third Principal Meridian as recorded June 8, 1927 as Document #9678334 and the east 33 feet of vacated Kensington Avenue lying west of said Lot 1 and 2 as recorded January 2, 1953 as Document #15517263, in Cook County, Illinois.

Parcel 2:

Lots 1 through 20 in Block 1 in H.O. Stone & Co's 5th Avenue Manor, being a subdivision in the East Half of the Southwest Quarter (except the north 25 acres thereof) of Section 9, Township 38 North, Range 12 East of the Third Principal Meridian as recorded November 4, 1926 as Document #9455296 and the east 33 feet of vacated Kensington Avenue lying west of said Lots 11 through 20 as recorded January 2, 1953 as Document #15517263, in Cook County, Illinois.

Parcel 3:

Lots 61 through 84 in Spring Gardens, being a subdivision in the East Half of the West Half of the Northwest Quarter and the East Half of the Northwest Quarter of the Southwest Quarter of Section 9, Township 38 North, Range 12 East of the Third Principal Meridian and the west 33 feet of vacated Kensington Avenue lying east of said Lot 61 through 72 as recorded January 2, 1953 as Document #15517263, in Cook County, Illinois.

(the "Subject Property"); and

WHEREAS, the Owner has applied for variations from the front and corner side yards required by Paragraph 8-209C1 of the La Grange Zoning Code in order to construct a parking lot that encroaches into the required front and corner side yards on the Subject Property; and

WHEREAS, the La Grange Zoning Board of Appeals conducted a public hearing to consider the application on February 24, 2011, pursuant to proper public notice, and thereafter forwarded its recommendation to the Board of Trustees of the Village of La Grange;

6-A.3

WHEREAS, the President and Board of Trustees have reviewed the record of the public hearing and the Findings and Recommendation of the Zoning Board of Appeals and have determined that the application satisfies the standards set forth in the La Grange Zoning Code for the grant of a variation;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Grant of Variation. The Board of Trustees, pursuant to the authority granted to it by the laws of the State of Illinois and the La Grange Zoning Code, hereby grants to the Owner a variation from the minimum required front and corner side yard standards of Paragraph 8-209C1 of the La Grange Zoning Code to reduce the required front yard on the Subject Property by 7.5 feet and to reduce the required corner side yard by 9.5 feet in order to expand a parking lot.

Section 3. Effective Date. This Ordinance will be in full force and effect from and after (a) its passage, approval, and publication in pamphlet form as provided by law, (b) execution by the Owner and recording of the covenant required by Subsection 2B of this Ordinance, and (c) approval by the Village's Director of Community Development of conforming plans for the parking lot as required by Subsection 2A of this Ordinance.

PASSED this ____ day of _____ 2011, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____ 2011.

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

6-A-4

FINDINGS OF FACT

ZONING BOARD OF APPEALS
OF THE
VILLAGE OF LA GRANGE

February 24, 2011

President Asperger and Board of Trustees

RE: **ZONING CASE #591 - VARIATION – 1001 S. SPRING AVENUE, SPRING-GURRIE SCHOOL, FRONT AND CORNER SIDE YARDS TO PERMIT THE EXPANSION OF AN EXISTING PARKING LOT WITHIN THE I-B INSTITUTIONAL BUILDINGS DISTRICT, LA GRANGE SCHOOL DISTRICT 105.**

The Zoning Board of Appeals transmits for your consideration its recommendations for a request of zoning variation necessary to expand a parking lot at Spring-Gurrie School, 1001 S. Spring Avenue.

I. THE SUBJECT PROPERTY:

The subject property in question is an institutional lot fronting 52nd Street, Catherine Avenue, 53rd Street and Spring Avenue.

II. CHARACTERISTICS OF THE SURROUNDING AREA:

The subject property is zoned I-B Institutional Buildings District.

III. VARIATIONS SOUGHT:

The applicant seeks a variation from Paragraph 8-209C1 (Front and Corner Side Yards). Sub Paragraph 14-303E1 (o) (Authorized Variations) allows the reduction of any required yard setback. The requested variations fall within the authorized limits of the Zoning Code.

IV. THE PUBLIC HEARING:

After due notice, as is required by law, (including legal publication, posting at the subject property and courtesy notices to owners within 250 feet of the subject property) the Zoning Board of Appeals held a public hearing on the proposed variations in the La Grange Village Hall Auditorium on February 24, 2011. Present were Commissioners Nathaniel Pappalardo, Rosemary Naseef, Ian Brenson, Peter O'Connor, Michael Finder, Jeff Hoffenberg and Chairperson Ellen Brewin presiding. Also present was Assistant Community Development Director Angela Mesaros, Village Trustee Mark Langan and Trustee James Palermo. Testimony was given under oath by the applicants and members

6-A.5

of the audience.

Chairperson Brewin swore in Glenn Schlichting, Superintendent of School District 105; Louis F. Noto, Principal, DLA Architects; and Jason Green, Vice President, WT Civil Engineering, LLC, who presented the application and answered questions from the Commissioners:

- Dr. Schlichting stated that the school has grown 25% over the last ten years. They have also increased staff for special needs kids that used to be privately placed and now attend the public schools. Currently, 20-30 staff members park on the street within the neighborhood. Neighbors have raised concerns about violations of parking rules by temporary staff such as substitute teachers and parent volunteers as well as traffic congestion. Safety concerns as buses unload and drop-off, kids may run into the street through the parked cars.
- The School District has been working on traffic planning for at least the last two years with the Village Manager's office and the Police Department. The school developed an on-street parking plan with Andrianna Peterson, Assistant Village Manager. This was presented to the community, who raised concerns about parking on the street and traffic congestion.
- The School Board, based on comments and concerns from the community, then developed a plan for on site parking. The most obvious and first choice would be to locate the parking on the tennis courts, because it is the right size and the least expensive option. However, the District has a partnership with the Park District for use of that property. Therefore, they decided to pursue other options in order to be a good neighbor to the Park District and the community.
- The plan presented to the Commission is a more expensive plan that addresses some of the community concerns with on site parking while preserving the recreational facilities that are used by the community at large.
- Jason Green, WT Engineering, addressed the site plan. The parking lot setback as proposed would be 7.5 feet from 52nd Street and 5.5 feet from Catherine. Presently, there is no existing parking along Catherine. The required setback is 15 feet. The reason for their request for relief is due to the location of the existing ball fields on their property. The space is tighter to the east than north, which allows an increased setback to the north.

6-A.6

- Mr. Green addressed storm water detention. Their plan is to divert from the combined sewer to a separate storm sewer system. This would be a 95% reduction in flow to the sewer. Plans include restrictors in the pipes to reduce the time the water drains and reduce flow. This plan has been approved by the Village Engineer and Public Works Department.
- The landscaping plan was presented to the Commissioners and residents. Heavy evergreen plantings for year round screening are planned to accommodate the decreased setback. The following exhibits are attached: Exhibit A the Landscape Plan, Exhibit B the Plantings, Exhibits C and D, which are letters of recommendation from the Village Engineer, Tom Heuer, to the Metropolitan Water Reclamation District and the Illinois Environmental Protection Agency.

Chairperson Brewin solicited questions from the Commissioners:

- Commissioner O'Connor asked if the School has had conversations with Cossitt School about how they address parking. Answer: They learned about Cossitt's policies through conversations with Andrianna Peterson, Assistant Village Manager, who has evaluated Cossitt School parking in relation to some of the solutions they have addressed.
- Commissioner Brenson asked if any parking would be specifically designated for visitors. Answer: No, they do not have enough spaces; the parking plan will not resolve all parking needs. Commissioner Brenson further asked how many people would have to park off site with the new improvements. Answer: At this point, there will still be approximately ten to twelve off-sites parking spaces needed. They have worked with the Village to designate areas and the signage plan would be part of the follow up to this plan. There may still be some staff who choose to park off-site because those spots may appear to be more convenient for them. They continue to educate their staff so that the substitute teachers and parent workers would park in the new parking lot.
- Commissioner Brenson asked about studies as to the amount of use the tennis courts receive. Answer: The School does not currently have a tennis program; however, they do use the tennis courts as a dry area for students during recess when the grounds are wet.
- Commissioner Naseef asked about the nature of conversations with staff, i.e., whether they considered alternatives such as carpooling, public transit or biking. Answer:

6-A.7

No, most of the staff lives out of the area and they desire on site parking.

- Commissioner Naseef asked about the history of working with the Village. Answer: The District has worked with the Village for at least 2 years to develop a plan to designate decentralized on street parking throughout the neighborhood and spaces along Catherine to accommodate staff; however, the citizens who responded indicated that on street parking is a problem and expressed concerns with safety. Those who responded in the community urged on-site parking.
- Commissioner Naseef asked about localized flooding in areas where the restrictors are proposed. Answer: From time to time, there may be flooding. The plan is intended to meet the 100 year flood level. However, it will improve the current situation. Commissioner Naseef further asked if there were other attempts such as rain gardens. Answer: These are small, and would not address the scale needed for this site.
- Commissioner Finder asked whether the parking spaces would meet Village standards for size. Answer: Yes, it would be similar to the library parking lot.
- Commissioner Hoffenberg asked about the proximity of the baseball players and protection from a car being stopped. Answer: There would be 6.1 feet of space to end of bench, and a curb and gutter with a six inch barrier and a one foot deep barrier.
- Commissioner Finder asked about the dimension from the north batting cages to the curb of the parking lot. Answer: Less than two feet. He stated that it looks like a tight walk between the north batting cage and the curb of the new parking lot. Commission Finder further asked about circulation and whether they considered another curb cut by Kensington. Answer: This is not possible due to changes in grade and loss of trees.
- Chairperson Brewin asked what would prevent children watching the baseball game from running into the parking lot and around the cars from the baseball fields. She is very concerned about the safety of kids playing in the area during baseball games as cars are continually moving in and out of spaces during the baseball season.
- Commissioner Naseef asked how they chose the number of parking spaces and if 45 would be the minimum needed. Dr. Schlichting stated that even with the new parking lot, there would be overflow onto the street of approximately 10 to 12 parking spaces.
- Chairperson Brewin asked about data related to community meetings and people

6-A.8

opposed to the on-street parking plan. Dr. Schlichting stated that that he hears concerns about on-street parking in his office personally probably once a week. He has not collected specific data from the community at large and is relying on anecdotal evidence from residents who proactively contact the school district to express concerns.

- Commissioner Brenson asked if there was any residential feedback about the new plans. Dr. Schlichting stated that the plans are posted on the website. They have received a lot of positive feedback, but not specifically about the parking plan.

Chairperson Brewin solicited questions and comments from the Audience:

- Jim Bergchneider, 920 S. Spring Avenue, stated that he has lived half a block north of the school since 1973. He supports increasing parking on the property at Spring School but does not like the plan as configured. He would like to see the Village put up signage to restrict parking on Spring Avenue; however, he does not believe that cars parked on the west side of Catherine are an issue. He further stated that he would like to see diagonal parking in the parkway along 52nd to Catherine Avenue similar to the existing diagonal parking along 53rd Street. As configured, he does not support the proposed two exits and entrances moving cars in two locations into the neighborhood.
- Tom McAtee, 745 S. Kensington, retired specialist logician, dealing in transportation stated that he is a grandfather who drops off a child at Gurrie. From his perspective, limiting parking on the 1000 block of Spring Avenue would be safer. If they were to make any changes, he believes that they should extend the parking lot even further to the south; he is very much in favor of this project.
- Matt Smith, 1003 S. Catherine, states that he is one of the young families with children who live in the neighborhood. He has a daughter at Spring School. The school has been good neighbors. Drop off and pick up has not been a problem, and he is resigned to the fact that the School might need additional parking; however, his concern is aesthetics. He sees this as yet another piece of asphalt put onto a lawn and asked if perhaps there was a more visually pleasing plan. He submitted a new plan that allows the corner to have more lawn space.
- Marjorie Newphen, 1015 S. Catherine, stated that the area where the parking is proposed is a picnic area for summer baseball games. She does not believe a six inch berm would stop the children from going into the parking lot and this is extremely

6-A-9

dangerous.

- Tom McAtee, 745 S. Kensington, stated that the true issue for the Zoning Board is to recommend permission to grant the parking lot closer to the street than the allowable setbacks; the other issues need to be taken up by the Village and the School and are not appropriate for the Zoning Board to consider.

V. DISCUSSION OF COMMISSIONS for FINDINGS AND RECOMMENDATION:

- Commissioner Pappalardo stated that procedurally, he believes the Zoning Board should only look at the corner side and the front yards. Basic drainage, traffic and safety should not be up to the Zoning Board. The current parking lot as proposed would be 7.5 feet from 52nd and 5.5 feet from Catherine; the requirement is 15 feet. He likes the proposal; it maximizes the contiguous green space. Forcing the setback to 15 feet would take away additional green space and potentially inhibit the ball fields. This is better as proposed with less of a setback. It is an optimum trade off. He believes that diagonal parking would also be an eyesore and he would rather see this than more blacktop pavement.
- Commissioner Naseef stated that she believes this is a unique condition due to the location of the ball fields and the tennis courts and that it would meet most of the other criteria. She questions whether this is the minimum encroachment into the space and whether this is the minimum number of spaces. She would also question the no other remedy standard. Aesthetics are subjective, but she is not convinced that all parking solutions have been looked at with community input and with the Village.
- Chairperson Brewin stated that she agrees with Commissioner Pappalardo but thinks that the Village should look closer at the safety issue. She questions whether there might be another remedy and whether this plan addresses one public safety issue only to create another.
- Commissioner Hoffenberg stated that he lives three blocks away. His mother-in-law lives across the street and has complained about this situation. He is in favor of expanding the parking lot and understands that there are issues with on-street parking. He is in agreement about further restrictions and signage along Spring Avenue. However, he has serious concerns about the safety of the proposed parking lot. He is concerned there may be another remedy.

6-A.10

- Commissioner Brenson stated that this application is difficult to fit within the seven criteria; the nature of the building would require us to relax some of these standards. He does not believe that we should look at one area of concern as a sole part of the decision and that he has not heard a compelling argument that varying the setback would cause any problem with safety.
- Commissioner Pappalardo stated that the northern most ball field is too close to the parking, but it would be even closer if the 15 feet setback were required. The location of the ball fields creates an issue, which makes it paramount to get as close to Catherine as possible. He likes the idea that this parking lot is isolated from the school building. He likes the two entrances and he feels that the two drive scenario makes the parking lot safer.

VI. FINDINGS AND RECOMMENDATION

Under the provisions of the Zoning Ordinance, no variation shall be granted unless the applicant establishes that carrying out the strict letter of the provisions of this code would create a particular hardship or practical difficulty. Such a showing shall require proof that the variation sought satisfies certain conditions. The following facts were found to be evident:

1. Unique Physical Condition:

The subject lot is a corner lot with principal frontage along four streets. According to the petitioner, the school is land locked in a developed residential area with no available land to expand to accommodate more students. A significant portion of the property is improved with ball fields and tennis courts, which are important recreational resources for the community. This is clearly a unique physical condition.

2. Not Self-Created:

The District has identified a need for additional parking based on accommodating additional teaching staff necessary for increases in school population and community input on current issues with congestion and safety. This is consistent the zoning requirements that are based on number of teachers. The ball fields and courts, which are used by the greater community, have been in place since approximately the late 1980s and the location has not been altered.

3. Denied Substantial Rights:

According to the petitioner, the proposed location of the parking lot is consistent with other

6-A.11

parking lots nearby facing 52nd Street, including Harris Back at SW corner of 52nd and S. La Grange Road, and the VICORP Restaurant at NW corner of 52nd and S. La Grange Road. Staff notes that these parking lots are both located in a commercial district; therefore, they do not have the same setback requirements as the subject property, which is zoned institutional and located within a single-family residential area.

4. Not Merely Special Privilege:

Petitioner argues that the variation is necessary to address neighborhood concerns as to safety which led them to make a plan to accommodate on-site teacher parking to move teachers from off-site parking on the street. Other safety concerns, however, have been raised by the new plan so it is not clear that this requirement has been met.

5. Code and Plan Purposes:

The Village's parking ratio for elementary schools is based on the number of employees; therefore, with increases in teaching staff, the District is required by the Zoning Code to provide additional parking. Although the proposed parking lot would not meet the yard requirements, the parking lot would meet the required screening (3 feet in height) from the residential neighborhood. In addition, maintaining the ball fields and tennis courts is consistent with the Comprehensive Plan, which recommends, "Continued efficient use of existing recreational land and facilities" and continued "collaboration between the Park District of La Grange, local schools and the Village of La Grange."

6. Essential Character of the Area:

There is a history of neighborhood concerns about vehicles parking on the streets surrounding these schools as well as other schools in LaGrange. The concern is that parked cars add to congestion and increased traffic flow and potentially block the driver's view of children crossing the street during pick-up and drop-off. Proposed parking would improve area safety at the school so that children would not have to run between parked vehicles. In addition, improvements would decrease discharge of storm water during peak times by re-routing significant portions of the site to separate storm sewer and providing new detention area on the proposed surface parking lot.

At the hearing, there were several concerns about the safety of the parking as proposed due to the proximity of the parking lot to the ball fields. In addition, the new plan would pave an area that is currently used as green space. It is also not clear that all teachers who could would utilize this space and would continue to park off-site.

6-A.12

7. No Other Remedy:

According to the petitioner, due to the land-locked nature of the site, off-street parking cannot be provided without displacing site features such as the tennis courts and ball fields. Remedies for construction of the parking lot in a location that meets the required yards would include (1) removing the tennis courts, (2) removing the ball field. Both remedies would be permitted without a variation; however, the District believes that these options would take away open space and recreational facilities available to the public and enjoyed by the community. Commissioners and Audience members asked about specific other options to be considered such as additional safety measures, diagonal parking along 52nd Street, redesigning the corner for added green space, signage, and scattered parking throughout the neighborhood. Given the above, there cannot be a finding at this time that there is "no other remedy" even under an expansive view of that term.

There being no further questions or comments from the audience or the Commissioners, a motion was made by Commissioner Pappalardo and seconded by Commissioner Brenson that the Zoning Board of Appeals recommend to the Village Board of Trustees approval of the applications for variation from front and corner side yards submitted with ZBA Case #591.

Motion Failed by a roll call vote (2/5/0).

AYE: Pappalardo and Brenson.
NAY: O'Connor, Naseef, Finder, Hoffenberg and Brewin.
ABSENT: None.

Respectfully submitted:

Zoning Board of Appeals of the
Village of La Grange

BY: *Ellen Brewin*
Ellen Brewin, Chairperson

6-A.13

April 1, 2011

Dear President Asperger and Village Board of Trustees,

La Grange South School District 105 is applying for a Zoning Variation from Article # 8-209 (C), 1 of the Zoning Ordinance requiring front and corner side setbacks of 15 feet. Based on the concerns that we have heard from community members, parents, and staff members about student safety, traffic congestion, resident inconvenience, and enrollment growth over the past several years, District 105 is committed to increasing our on-site parking to remove long term parking (more than two hours) from the streets around Spring Avenue and Gurrie Middle Schools.

We realize that addressing these parking concerns will have an impact on our Spring Avenue and Gurrie Middle School fields. The School District has a long standing commitment to collaborate with the Village and the Park District in providing green space availability. After extensive consideration, the District has concluded that an on-site lot on the northeast section of the Spring Avenue and Gurrie Middle School property will have the least impact on the recreational space that we preserve for our schools and community. If granted this Zoning Variation, we will be able to maintain the integrity of the ball fields that serve the schools and community. By Village ordinance, the District has the right to develop on-site parking. If we are not granted this Variation, the district will have to relocate the northeast ball field and there will be a reduction in the green space. This will also cost the district an estimated additional \$50,000 and present new safety concerns by reducing the playing area, especially in right field. We do not feel that the movement of this field is necessary or in the best interests of the community or district.

Our Application for Zoning Variation was reviewed by the La Grange Zoning Board of Appeals on February 24, 2011. The Zoning Board of Appeals did not recommend the approval of the plan. We listened carefully to the comments and questions raised by the Commissioners during this meeting. The District has compiled information and revised plans for the on-site lot to address the questions and concerns that were expressed by the Commissioners.

The Zoning Board of Appeals asked questions about the District's consideration of other remedies. The District has worked extensively with its own architects and Village of La Grange staff and administrators to investigate multiple parking options. With each option, we analyzed the impact on student safety, neighbors, traffic flow, and community amenities and green space. This due diligence was not adequately reflected in our original application. We have compiled information about the work we have done to select the northeast lot as our best parking option.

The Zoning Board of Appeals expressed concerns about loss of green space and the need for the size of the proposed on-site lot. Our on-site plans included 50 additional stalls to bring our on-site total to 115 stalls. As reflected in our application, the Village Zoning Code for elementary and middle schools calls for a minimum of 108 spaces based on the number of employees in the Gurrie Middle and Spring Avenue Schools. Please note that the additional seven spaces were included in the proposed lot based on our efforts to preserve a large tree.

While not presented to the Zoning Board of Appeals, a revised plan to reduce the size of the lot from 50 to 32 stalls has been authorized by the School Board. In response to Commissioners' concerns, we have gathered data about long term (more than two hours) on-street parking around the Spring Avenue and Gurrie Middle School. Our data provide evidence that the proposed reduction will meet our on-site parking needs while addressing Commissioners' concerns about minimum encroachment into the space.

The Commissioners expressed concerns about the proximity of the proposed parking lot to the northeast ball field. Specifically, a concern was raised that someone may drive inadvertently or intentionally through the parking lot onto the ball field. To address this concern, the plans have been revised to include bollards.

School District 105 has a rich history of partnership with the Village of La Grange. We truly appreciate the cooperation and support of the Village administrators and staff with whom we have worked throughout this process. Given the significant amount of factors that must be considered and balanced, we realize that there are no perfect solutions to our parking needs, but we can assure you that we have thoughtfully considered the needs of our schools and community at every level of planning. We strongly believe that this variance is in the best interests of the community and district.

Thank you very much in advance for your consideration of our Application for a Variation from Article # 8-209 (C), 1 of the Zoning Ordinance requiring front and corner side setbacks of 15 feet.

Sincerely,



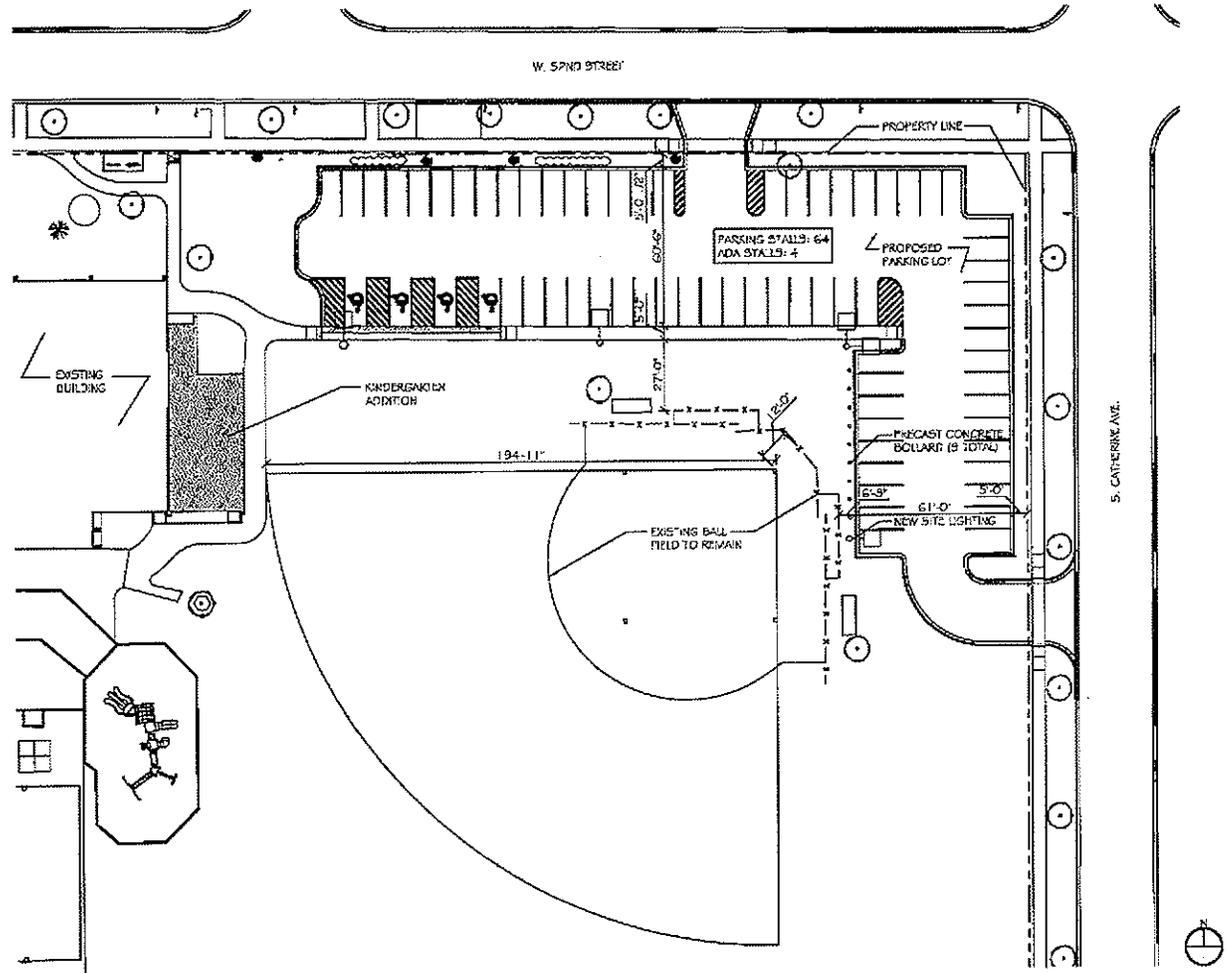
Mark Smith

President of La Grange South School District 105

6-A, 15'

PLANS FOR NORTH EAST LOT:
 MODIFIED TO BE PRESENTED TO VILLAGE
 BOARD ON 4/11/2011.

- A. REQUIRES SETBACK VARIANCE FROM VILLAGE
- B. PRESERVES LOCATION OF THE BALL FIELDS
- C. INCLUDES BOLLARDS FOR ADDED SAFETY
- D. REDUCES SPACES FROM 50 TO 32 TO PRESERVE GREEN- SPACE



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PROPOSED SITE PLAN - ORIGINAL SETBACK
 LAGRANGE SCHOOL DISTRICT 105
 MARCH 30, 2011

6-A-16

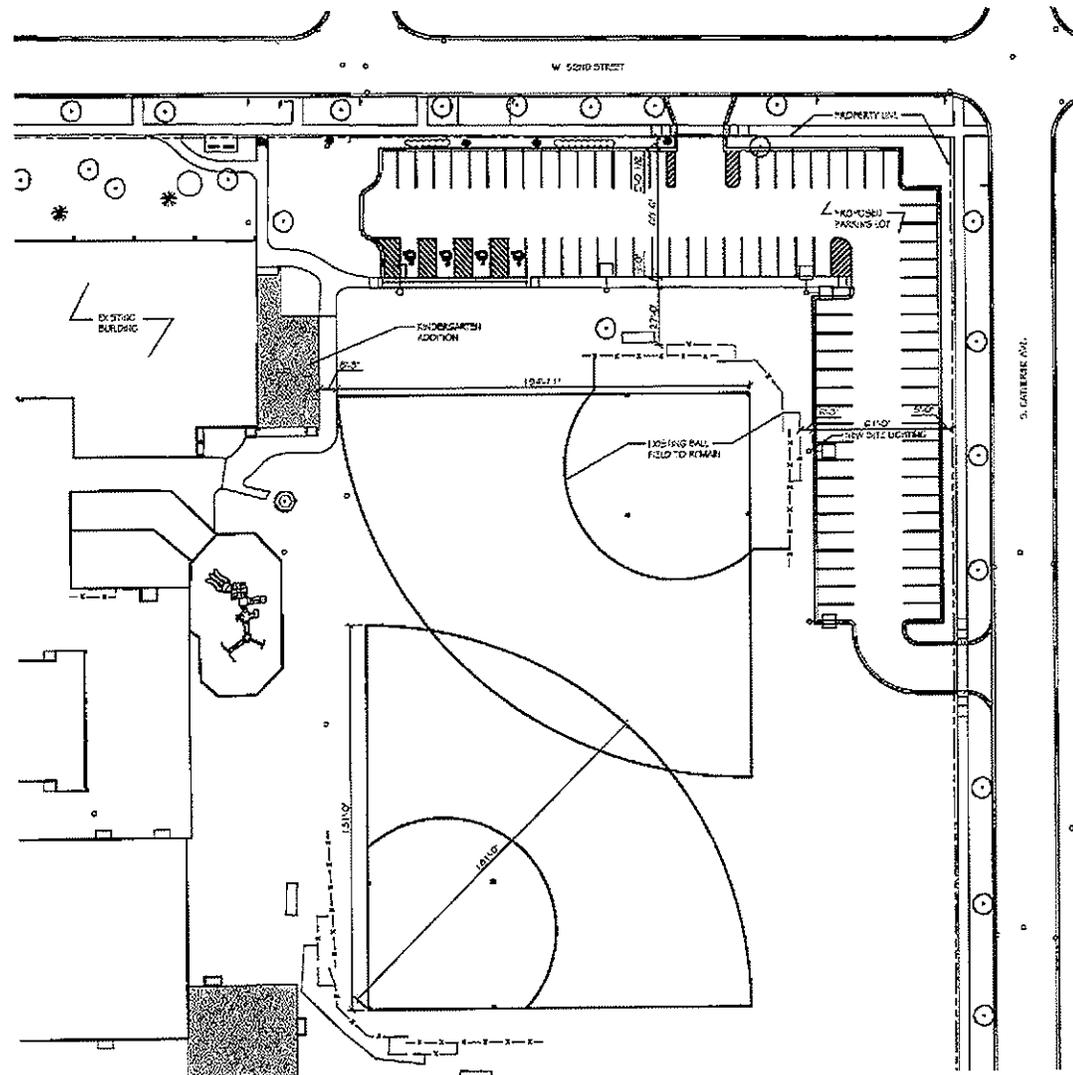
PLANS FOR NORTH EAST LOT:
ORIGINALLY SUBMITTED TO ZONING BOARD
OF APPEALS ON 2/24/2011.

A. REQUIRES SETBACK VARIANCE FROM
VILLAGE OF LAGRANGE

B. PLAN NOT APPROVED BY ZONING
COMMITTEE

C. PLAN LEAVES BALL FIELDS IN PLACE

D. PLAN HAS 50 ADDITIONAL SPACES
PER VILLAGE GUIDELINES

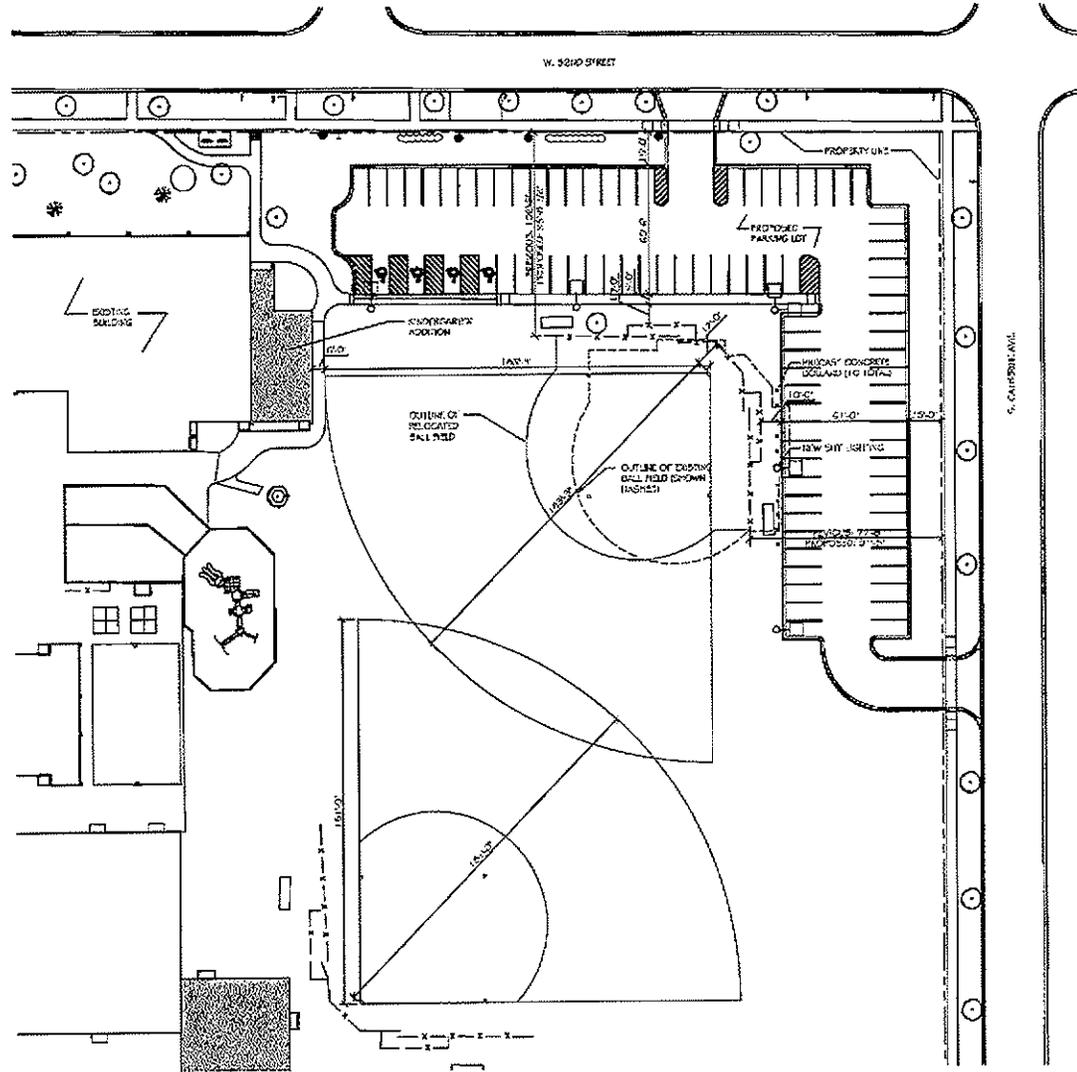


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ORIGINAL SITE PLAN
LAGRANGE SCHOOL DISTRICT 105
JANUARY 24, 2011

6-14.17

PLANS FOR NORTH EAST LOT:
PLAN WHICH MEETS VILLAGE SETBACK



A. REQUIRES RELOCATION OF
 NORTHEAST BALL FIELD

B. COSTS THE DISTRICT AN ADDITIONAL
 \$40,000 - \$50,000

C. CAUSES SAFETY CONCERNS BECAUSE
 OF REDUCED PLAYING AREA ESPECIALLY
 IN RIGHT FIELD



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PROPOSED SITE PLAN
 LAGRANGE SCHOOL DISTRICT 105
 FEBRUARY 25, 2011

6-A.18

STAFF REPORT

CASE: ZBA #591 – Gurrie & Spring Avenue Schools, 1001 S. Spring Avenue – Front and Corner Side Yards for parking lot, La Grange School District 105

BACKGROUND

(Note: This Staff Report is solely based on information presented in the application and on a physical inspection of subject property and environs, and is not influenced by any other circumstance.)

The petitioner, La Grange School District 105, wishes to remove, rebuild and expand an existing parking lot at Gurrie & Spring Avenue Schools. According to the District, they currently cannot provide adequate off-street parking to accommodate all teachers and staff. As a result, some teachers and staff park on the street in the surrounding neighborhood. The school has a history of many years of parking difficulties between the community and the District – the Superintendent has indicated that his office has intervened many times with neighborhood complaints about staff parking on the street and received concerns about parking on a weekly basis. The Village has also received complaints in the past from the residents about teachers parking on the street.

In late 2010, the District held a community meeting to present proposed plans for additional parking. Community feedback indicated a strong concern for the safety of children when parents and staff park on the street and a desire for on-site parking. As currently configured, parent pick-up and drop-off is on the street, kids exit and load buses on the street and cars are sometimes parked on both sides of the street, which all adds to the congestion.

In order to address these parking issues, the district developed a phased plan that included moving its offices to reduce staff as well as providing approximately 50 additional parking spaces on-site. Their goal is to minimize the impact of parking on the neighborhood and maximize the number of on-site parking spaces. As the first phase, District 105 has recently moved its offices from Spring-Gurrie School to Seventh Avenue School, which has freed approximately 15 spaces. The currently application for expansion of the on-site parking lot is the second phase. The proposed expansion features a new “L” shaped configuration, which would help to maintain the existing green spaces including the ball fields used by the Little League and the schools as well as the tennis courts owned by the Park District. The final phase of the new parking plan is to minimize the amount of time that vehicles stop in front of houses by improving student pick-up and drop-off, which will remain on the street.

Also as part of this project, the District has been working with Department of Public Works staff and the Village Engineer to address storm water concerns of the neighborhood. Plans include re-routing the combined sewer on 52nd Street to the storm sewer on Catherine Avenue with restrictors to assure proper water flow and changing downspout locations to redirect storm water. The proposed plan has been submitted for review and permitting with the Village Engineer and Metropolitan Water Reclamation District (MWRD).

Currently the school has 65 parking spaces – 38 spaces on the north end of the campus and 27 in the right-of-way on the north side of 53rd Street. The Village Code requires 108 on-site parking spaces (“1 for each employee PLUS 4 for visitor and guests”). The new site plan would expand the north

6-14-19

parking lot to 88 spaces for a total of 115 parking spaces, including the 27 existing diagonal spaces in the right-of-way on 53rd Street. Although the total number of spaces exceeds the requirements, the total for on-site spaces is less than the required spaces.

Spring-Gurrie campus also houses tennis courts and ball fields. The tennis courts are owned and maintained by the Park District. They are highly utilized by the community and not used by the schools. The District has indicated that the easiest, most cost-effective solution for the school would be to remove the tennis courts and replace with parking; however, they feel that it is important to be good neighbors and provide the recreational areas for the community. Maintaining recreational facilities is consistent with the Village's Comprehensive Plan (2005).

In order to preserve existing ball fields and tennis courts while at the same time accommodating additional parking, they propose to expand the existing parking lot in an 'L' shape to the east and south, maintaining the existing setbacks of 7.5 feet from 52nd Street with a setback of 5.5 feet from Catherine Avenue. The Zoning Code states, "*Off-street parking spaces may be provided on surface lots...and shall comply with the yard requirements made applicable to them by the regulations of the district in which they are located.*" The subject property fronts four streets. In the I-B Institutional Buildings District, in which the school is located, required front and corner side yards are 15 feet. In this case, the parking lot would not meet the required setbacks for front and corner side yards. Therefore, a building permit could not be issued.

The petitioners seek a variation from Paragraph 8-209C (1) (Required Front and Corner Side Yards) of the Zoning Code. The proposed parking lot would encroach into the required front yard by 7.5 feet (52nd Street) and corner side yard by 9.5 feet (Catherine Avenue). Subparagraph 14-303E1 (a) (Authorized Variations) allows the reduction of any required yard setback. The requested variation falls within the authorized limits of the Zoning Code.

VARIATION STANDARDS

General Standard – In considering a variation, be guided by the General Standard as outlined in our Zoning Code "*No variation shall be granted pursuant to this Section unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Subsection.*"

Unique Physical Condition - "*The subject property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use, structure, or sign, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot.*"

6-A.20

The subject lot is a corner lot with principal frontage along four streets. According to the petitioner, the school is land locked in a developed residential area with no available land to expand to accommodate more students. A significant portion of the subject property is improved with existing ball fields and tennis courts, which are important recreational resources for the community.

Not Self-Created - *"The aforesaid unique physical condition is not the result of any action or inaction of the owner or its predecessors in title and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this Code, for which no compensation was paid."*

The District has identified a need for additional parking based on accommodating additional teaching staff necessary for increases in school population and community input on current issues with congestion and safety. This is consistent the zoning requirements that are based on number of teachers. The ball fields and courts, which are used by the greater community, have been in place since approximately the late 1980s and the location has not been altered.

Denied Substantial Rights - *"The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision."*

According to the petitioner, the proposed location of the parking lot is consistent with other parking lots nearby facing 52nd Street, including Harris Back at SW corner of 52nd and S. La Grange Road, and the VICORP Restaurant at NW corner of 52nd and S. La Grange Road. Staff notes that these parking lots are both located in a commercial district; therefore, they do not have the same setback requirements as the subject property, which is zoned institutional and located within a single-family residential area.

Not Merely Special Privilege - *"The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation."*

The variation is necessary to address neighborhood concerns to accommodate on-site teacher parking where they are currently parking on the street.

Code and Plan Purposes - *"The variation would not result in a use or development of the subject property that would be not in harmony with the general and specific purposes for which this Code and the provision from which a variation is sought were enacted or the general purpose and intent of the Official Comprehensive Plan."*

6-A, 21

The Village's parking ratio for elementary schools is based on the number of employees; therefore, with increases in teaching staff, the District is required by the Zoning Code to provide additional parking. Although the proposed parking lot would not meet the yard requirements, the parking lot would meet the required screening (3 feet in height) from the residential neighborhood. In addition, maintaining the ball fields and tennis courts is consistent with the Comprehensive Plan, which recommends, "Continued efficient use of existing recreational land and facilities" and continued "collaboration between the Park District of La Grange, local schools and the Village of La Grange."

Essential Character of the Area - *"The variation would not result in a use or development on the subject property that:*

- a. *Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or*
- b. *Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or*
- c. *Would substantially increase congestion in the public streets due to traffic or parking; or*
- d. *Would unduly increase the danger of flood or fire; or*
- e. *Would unduly tax public utilities and facilitates in the area; or*
- f. *Would endanger the public health or safety."*

There is a history of neighborhood concerns about vehicles parking on the streets surrounding the school. The concern is that parked cars add to congestion and increased traffic flow and potentially block the driver's view of children crossing the street during pick-up and drop-off. Proposed parking would improve area safety at the school so that children would not have to run between parked vehicles. In addition, improvements would decrease discharge of storm water during peak times by re-routing significant portions of the site to separate storm sewer and providing new detention area on the proposed surface parking lot.

No Other Remedy - *"There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property."*

According to the petitioner, due to the land-locked nature of the site, off-street parking cannot be provided without displacing site features such as the tennis courts and ball fields. Remedies for construction of the parking lot in a location that meets the required yards would include (1) removing the tennis courts, (2) removing the ball field. Both remedies would be permitted without a variation; however, the District believes that these options would take away open space and recreational facilities available to the public and enjoyed by the community.

6-A, 22

10	-022	50
11	-023	50
12	-024	50
134.33		

231	202	-030	50	
230	-011	203	-031	50
229	-012	204		50
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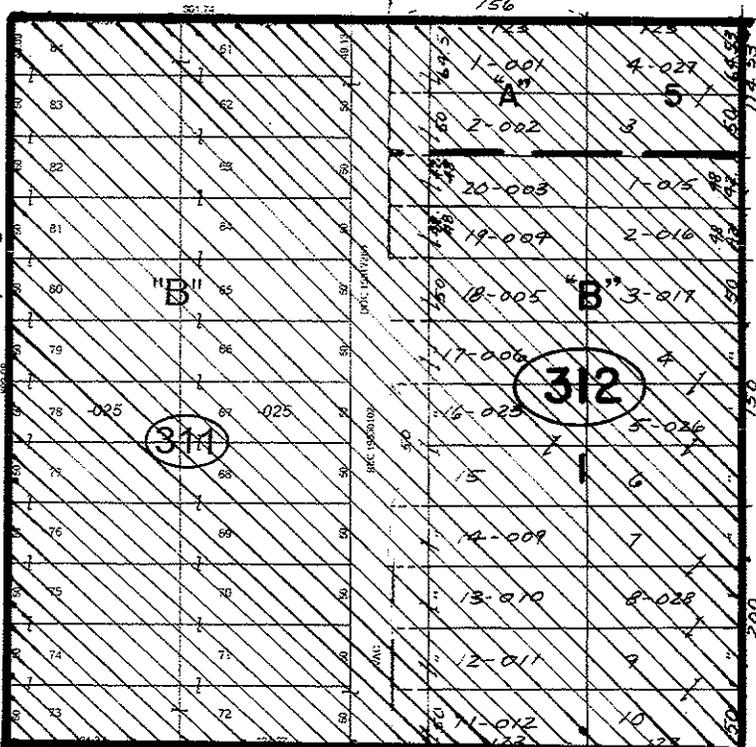
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134.27		

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		213	-049	50
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134.27		134.28		



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1-028	2-016		50	
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13-010		8-022	50	
12-011		9-023	50	
11-012		10-024	50	
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13-010		50	
12-011		50	
11-012		50	
123			

134.28		
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132.27		134.28		
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134.28		134.27		
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123		123		
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123		123		
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123			
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52nd ST

52nd

53rd ST

53rd

Waiola

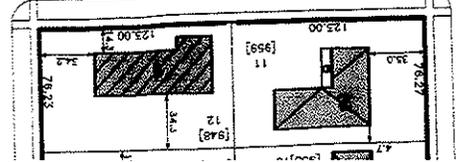
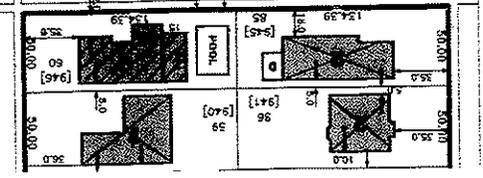
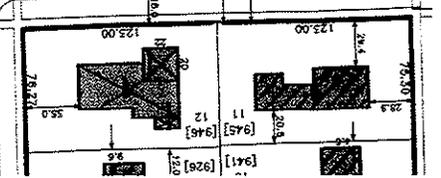
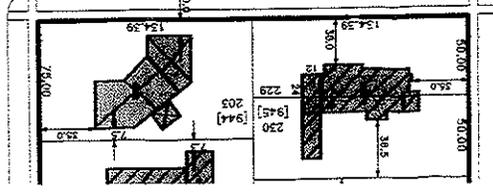
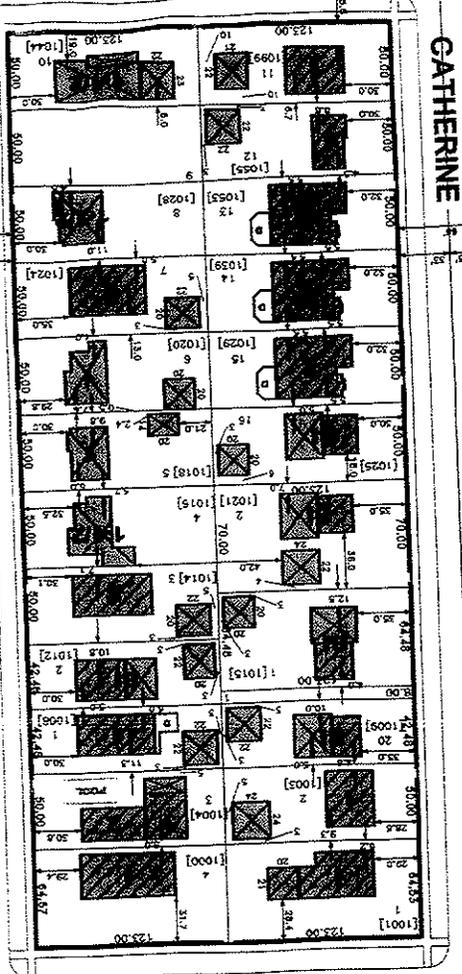
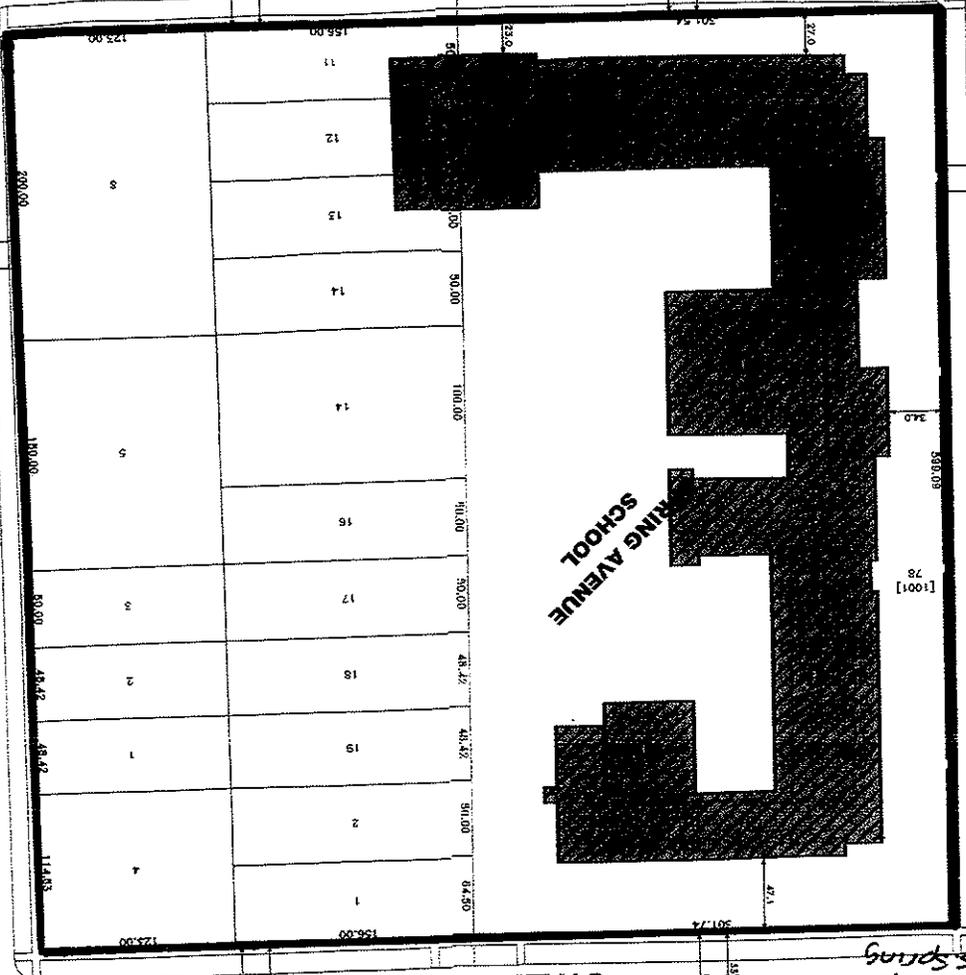
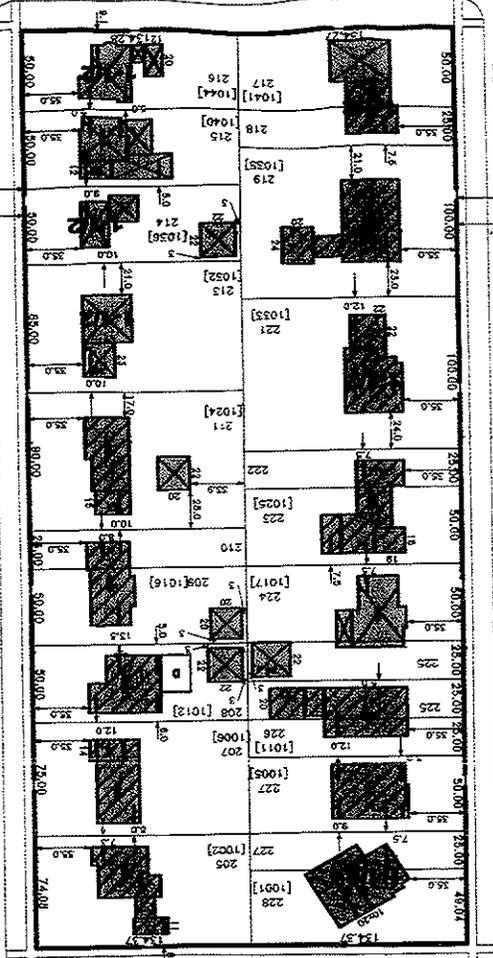
Kensington

Catherine

Ashland

6-A-233

10-17-69



53RD STREET

SPRING

CATHERINE

KENSINGTON SCHOOL AVENUE

52ND STREET

KENSINGTON

1601 S Spring

ASHLAND

Spring Avenue & Gurrie Schools, 1001 S. Spring Avenue



6-A-25

APPLICATION FOR ZONING VARIATION

Application # 591
Date Filed: 1/26/2011
UARCO # 91210

TO THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF LA GRANGE, ILLINOIS

(please type or print)
Application is hereby made by LaGrange School District 105

Address: 1001 South Spring Avenue, LaGrange, IL 60525 Phone: 708 482-2700

Owner of property located at: 1001 South Spring Avenue, LaGrange, IL 60525

Permanent Real Estate Index No: 19-09-312-001

Present Zoning Classification: IB Present Use: School

Ordinance Provision for Variation from Article # 8-209 (C), 1 of Zoning Ordinance, to wit: minimum required front and corner side setbacks 15 feet

A. Minimum Variation of Zoning requirement necessary to permit the proposed use, construction, or development: Construction of the new parking lot, as proposed, requires one variation: Required front yard setback, to maintain the setback of 7.5 feet at the closest point to 52nd Street, and 5.5 feet to Catherine Avenue.

B. The purpose therefor: Provide additional parking spaces for proposed site improvements.

C. The specific feature(s) of the proposed use, construction, or development that require a variation: Variation required for proposed extended parking lot along 52nd street and Catherine Avenue

6-A.26

PLAT OF SURVEY must be submitted with application. The plat should show any existing buildings on the petitioned property as well as any existing buildings on property immediately adjacent. It should also show any proposed new construction in connection with the variation, including landscaping, fencing, etc.

1. General Standard. The Petitioner must list below **FACTS AND REASONS** substantially supporting each of the following conclusions or the petition for variation cannot be granted. (if necessary, use additional page)

a. State **practical difficulty** or **particular hardship** created for you in carrying out the strict letter of the zoning regulations, to wit: There is limited space between existing ball field and 52nd street at the north side, and Catherine Avenue at the East side, to fit new parking lot, without removing publically available, and important for community tennis courts and / or ball field(s).

b. A reasonable return or use of your property is not possible under the existing regulations, because: Because of school population (students and, subsequently teachers) increased, to meet parking quantity requirements - 1 parking stall for each employee plus 4 for visitors and guests, school need bigger parking lot. In existing condition school have only 65 stalls, required per Village ordinance for elementary and middle schools 108 stalls, proposed parking will include 115 stalls.

c. Your situation is unique (not applicable to other properties within that zoning district or area) in the following respect(s): Because school land locked and need to accept more students, this situation is unique.

2. Unique Physical Condition. The subject property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use, structure, or sign, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot.

The subject property is exceptional as compared to other lots subject to the same provision by reason of location of existing ball field at the northeast corner of the site, also school land locked in residential area, and need to accept more students. According to Aerial photography dated 1988, this ball field has existed in current location for more than 22 years.

6-A, 27

3. Not Self-Created. The aforesaid unique physical condition is not the result of any action or inaction of the owner or its predecessors in title and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this Code, for which no compensation was paid.

School population (students and, subsequently teachers) increased, to meet parking quantity requirements, school need bigger parking lot. The original ball field's location has been in place since approximately the late 1980s. The petitioner has not altered the location of the ball fields. Existing Ball fields and Tennis courts is publically available and important for community.

4. Denied Substantial Rights. The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision.

The location of proposed parking lot would be consistent with other parking lots nearby that face 52nd Street, i.e. Harris bank at SWC of W 52nd St. and S. La Grange Rd., Vicorp Restaurant at NWC of W 52nd St. and S. La Grange Rd.

5. Not Merely Special Privilege. The alleged hardship or difficulty is not merely inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation.

The proposed parking lot location is not a special privilege. Several properties in the vicinity also have legal non-conforming parking lots that exceed the current standards for allowable setback, i.e. Harris bank at SWC of W 52nd St. and S. La Grange Rd., Vicorp Restaurant at NWC of W 52nd St. and S. La Grange Rd.

6. Code and Plan Purposes. The variation would not result in a use or development of the subject property that would be not in harmony with the general and specific purposes for which this Code and the provision from which a variation is sought were enacted or the general purpose and intent of the Official Comprehensive Plan.

Proposed parking lot will help to meet Village parking stalls requirements, 1 parking stall for each employee plus 4 for visitors and guests; in existing condition school have only 65 stalls, required per Village ordinance for elementary and middle schools 108 stalls, proposed parking will include 115 stalls. This will decrease parking on the street, which will improve area safety especially at school where children darting out between vehicles, will help to maintain the street. Proposed improvements would significantly decrease peak storm water discharge rates by re-routing significant portions of the site from combined sewer to separate sewer, and decreasing peak discharge rate to separate storm sewer in comparison to the existing condition, by providing detention pond on the parking lot surface.

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7. Essential Character of the Area. The variation would not result in a use or development on the subject property that:

(a) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or

(b) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or

(c) Would substantially increase congestion in the public streets due to traffic or parking; or

There has been a long term neighborhood concern about vehicles parking on the streets that envelop the site. The concern is that parked cars can add to congestion of traffic flow and potentially veil pedestrian traffic from driver's views (i.e. children darting out from between parked vehicles). In addition, a haphazard opening of a parked driver's side door in front of oncoming traffic could result in property and, more importantly, bodily injury. Due to the landlocked nature of the site, off street parking cannot be provided without either displacing a site features (tennis court or ballfield) unless a variance is granted in order to allow for a reduced parking setback. The proposed plan will increase the onsite parking by 50 spaces (65 exist and the site plan increases this to 115), thus greatly reducing the likelihood of on street parking from occurring.

8. No Other Remedy. There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.

Remedies for a construction of additional parking spaces on the subject property would include, (1) removing publically available tennis courts, to replace with additional parking lot, or (2) removing publically available ball field(s), to fit additional parking lot, both remedies would be materially detrimental to the public welfare and materially injurious to the enjoyment, use, development, and value of property.

* * *

NOTICE: This application must be filed with the office of the Community Development Director, accompanied by necessary data called for above and the required filing fee of Five Hundred Dollars (\$500.00).

The above minimum fee shall be payable at the time of the filing of such request. It is also understood that the applicant shall reimburse the Village any additional costs over and above these minimums which are incurred by the Village, including but not limited to the following:

- (a) Legal Publication (direct cost);
- (b) Recording Secretarial Services (direct cost);
- (c) Court Reporter (direct cost);

6-A, 29

- (d) Administrative Review and Preparation (hourly salary times a multiplier sufficient to recover 100 percent of the direct and indirect cost of such service);
- (e) Document Preparation and Review (hourly salary times a multiplier sufficient to recover 100 percent of the direct and indirect cost of such service);
- (f) Professional and Technical Consultant Services (direct cost);
- (g) Legal Review, Consultation, and Advice (direct cost);
- (h) Copy Reproduction (direct cost); and
- (i) Document Recorrelation (direct cost); and
- (j) Postage Costs (direct cost).

Such additional costs shall be paid by the applicant prior to the Board of Trustees making a decision regarding the request.

I, the undersigned, do hereby certify that I am the owner, or contract purchaser (Evidence of title or other interest you have in the subject property, date of acquisition of such interest, and the specific nature of such interest must be submitted with application.) and do hereby certify that the above statements are true and correct to the best of my knowledge.

[Signature] 701 S. Seventh Av.
 (Signature of Owner or Contract Purchaser) (Address)
LaGrange Illinois 60525
 (City) (State) (Zip Code)

Subscribed and sworn to before me this 21st day of January, 2011.

Denise L. Struve
 (Notary Public)



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Spring/Gurrie Parking Related Data

Parking Spaces

There are currently 65 on-site parking spaces for Gurrie-Spring. The proposed plan will add 32 spaces to bring the total to 97.

Parking Data

The district has been gathering data about the number of cars parked long term (more than two hours) on the streets surrounding the Spring-Gurrie facility since the Zoning Board of Appeals meeting on February 24, 2011. We have counted cars on fifteen different occasions, being careful to gather data on different days of the week and at different times of the day. This data is summarized in the table below:

	Cars Parked Long Term on Streets Surrounding Schools
Range	14-31
Median	23
Average	22

Our data provides evidence that adding 32 spaces will meet the current long term (more than two hours) parking needs of Spring-Gurrie and provide some flexibility for growth. The proposal made to the Zoning Board of Appeals included 50 additional parking spaces based on Village guidelines. This reduction is based on our data and our desire to preserve green space in the community.

Staffing

With the additional on-site parking, we will require all staff members with regularly scheduled hours, substitutes, and any visitors on site for more than two hours to use the lots and stay off of the streets. The proposed plan will provide the necessary spaces for this requirement. We plan to work with the Village to develop an on street short term parking plan. Below is information about the size of our staff.

Full Time Day Staff	85
Student Teachers (varies each semester)	3-5
Lunch Room Staff	<ul style="list-style-type: none"> • 5 at 2.25 hours • 2 at 4.5 hours
Itinerant Special Services (number and service times vary from year to year) and Part Time Staff	<ul style="list-style-type: none"> • 4 at 2 days • 5 at 3 days • 1 at 2.5 days • 1 at 5 days – AM only • 1 at 5 days – PM only • 2 LADSE coordinators - varies

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Growth

Spring's enrollment is currently 320. Over the last ten years, Spring's enrollment has grown by 48%. Its recent growth pattern is consistent with the high end of the 2010 Kasarda Enrollment Study that projects enrollments as high as 380 in 2014-15 (the final year of 2010 elementary school projections). This represents a potential 19% increase over current enrollment.

Gurrie's enrollment is currently 279. Over the last ten years, Gurrie's enrollment has grown by 32%. Its recent growth pattern exceeds the high end of the 2010 Kasarda Enrollment Study that projects enrollments as high as 344 in 2017-2018. This represents a potential increase of 23% over current enrollment.

Programming

Programming impacts staffing patterns and parking needs each year. For example, we are anticipating an Early Childhood Education classroom at Spring Avenue next year. This program, designed for our neediest early childhood students, provides many related services. This generally includes 4 full time staff, speech at 2 days a week, physical therapy at 1 day a week, and occupational therapy at 2 days a week.

6-A, 32

VILLAGE OF LA GRANGE
Finance Department

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees,
Village Attorney and Village Comptroller

FROM: Bob Pilipiszyn, Village Manager,
Lou Cipparrone, Finance Director,
Joe Munizza, Assistant Finance Director

DATE: April 7, 2011

RE: **RESOLUTION — APPROVING THE FY 2011-12 OPERATING
AND CAPITAL IMPROVEMENTS BUDGET**

Please find attached a resolution approving the Village of La Grange's annual Operating and Capital Improvements Budget for the fiscal year beginning May 1, 2011. Several workshops have been conducted over the past six months to develop this final FY 2011-12 Five-Year Operating and Capital Improvement Budget document. In addition, a public hearing was held earlier this evening to provide residents with a final opportunity to comment on the proposed budget document.

The format for this budget document includes revenue, expenditure and fund balance projections, by fund and account, for each of the Village's 14 funds for the five-year period ending April 30, 2016. The budget document also includes a report on consolidated revenues and expenditures without interfund transfers and a schedule of anticipated property tax levies.

Only the FY 2011-12 operating and capital improvement budget is required to be adopted tonight. Subsequent fiscal year budgets through FY 2015-16 are presented for informational purposes. The five year projections provide a comprehensive planning tool for forecasting revenues and expenditures for future years, in order to maintain the Village's strong financial position over the long term.

The struggling economy continues to challenge Village finances. The Village is experiencing fiscal stress primarily within its General Fund. It has been created by a decrease and flattening across our major revenue streams (e.g. income tax, sales tax, building permits, etc.) due to macro-economic conditions and major operating expenditures (such as salaries, health insurance, and police and fire pension contributions) in excess of those reduced revenues. While we are beginning to see some revenue recovery, many revenue streams are still below actual annual revenue levels prior to the recession. Furthermore, the Village has had to offset the lost revenue with the use of its reserves, which have yet to be replenished.

In response to current and projected financial conditions and in an effort to maintain the Village's financial health over the long term, the Village has taken steps to reduce operating

6-B

expenses. As personnel expenses (salaries and benefits combined) account for 85% of our General Fund expenditures, a controlled approach to reducing those expenses was required. A comprehensive cost-containment strategy, largely involving reduced personnel expenses, has been enacted within this fiscal year and will continue to be implemented over the course of the Village's five-year financial plan to stabilize Village finances.

It is projected that the Village will realize approximately \$500,000 of savings per year for the next five years with the following personnel expense reductions:

1. Not filling vacancies as they occur. The concept is to maintain one full-time vacancy among "the big three" - Police, Fire and Public Works. We have accomplished that in the Fire Department and Public Works by virtue of promotions and retirements/resignations, respectively. Public Works will carry two vacancies until such time that an opportunity to not fill a vacancy occurs in the Police Department. We have also not filled a part-time vacancy in the Community Development Department.
2. We are evaluating several administrative positions for re-structuring. Related to this objective, we continue to emphasize the use of technology to optimize staff efficiency. In the meso-term, we are exploring alternative organizational models.
3. As part of the cost-containment plan, salaries for the Village's management team will not be increased for at least one year. The Village Manager will neither receive a general wage adjustment nor a merit increase for at least two fiscal years (FY 2010-11 & FY 2011-12). Department Heads and the Assistant Village Manager will neither receive a general wage adjustment nor a merit increase in FY 2011-12.
4. For all other employees, both non-union and union, we have proposed that all employees receive a uniform 2.0% general wage increase effective May 1, 2011, rather than receive salary increases as stipulated by contract, or as budgeted, which range from 2.7% to 3.0%. At the time of this writing, discussions either have been or are scheduled to be initiated with each of the Village's four collective bargaining units. Agreement on such an across-the-board proposal is subject to negotiations with the individual units.
5. Effective May 1, 2011, employee contributions towards group health insurance will be increased to 10% of total premiums.
6. Employee wellness programs, specifically YMCA membership and the Employee Assistance Program, will be eliminated no later than May 1, 2011.

As we stabilize and recover, we will review our conservative budget assumptions and consider adjustments as maybe appropriate. Until then, we need to allow the cost containment plan to work in order to realize its benefits.

6-B.1

By reducing the Village's operating expenses as described above, the General Fund's reserve balance at the conclusion of FY 2011-12 is estimated to be \$6.6 million or 53.3 percent of annual operating expenses. It is advisable to retain an adequate fund balance for contingencies and emergencies. Adequate reserve funds are required in order to maintain the Village's exceptional bond rating as a non-home rule community, to continue to provide essential Village services, and to meet cash flow requirements. At the end of the five-year financial plan, the General Fund reserve balance is estimated to be 45.9%, which is below the targeted reserve range. As the economy begins to recover and revenues return to previous levels, it is our intention to remain fiscally conservative with general operating expenditures in order to return to well within the targeted fund balance range of 50% to 75% of annual operating expenditures.

Although the Village's operating budget has been impacted by softening revenues and increasing expenditures in excess of property tax caps, capital expenditures of approximately \$6.2 million remain budgeted in FY 2011-12. This total consists of \$2.3 million for water pumping station improvements and a water meter replacement program, funded by alternate revenue bonds; \$1.7 million in street resurfacing and reconstruction; \$1.0 million for the renovation of Stone Avenue Station; \$450,000 for Village Hall HVAC improvements; \$303,000 for the street light replacement program debt service; \$145,000 for sewer improvements; and approximately \$250,000 in miscellaneous public improvements and major maintenance activities including pedestrian safety and signal improvements, thermoplastic street markings, and tree planting.

The Village is able to maintain this progressive capital improvements plan primarily due to grant funding secured through State agency appropriations and State capital bill, and Federal stimulus monies. Over the past five years the Village has secured over \$10.5 million in grant funds which leveraged over \$22.0 million in capital improvements. The Village will continue to pursue funding opportunities for capital expenditure consistent with the substance and spirit of our proposed financial plan and the Village Board's strategic priorities.

Please find attached a summary of revenue and expenditure adjustments which reconciles the preliminary FY 2011-12 budget to the final FY 2011-12 budget. Adjustments reflected in the reconciliation are as follows:

- 1) At the direction of the Village Board, the Legal Special line item was increased to better reflect previous experience. The new legal services agreement will be reviewed annually to determine its effectiveness on controlling these specialized legal services performed by the Village Attorney.
- 2) Pursuant to Village Board direction, funds allocated in the amount of \$50,000 for a community branding effort were eliminated from the Economic Development line item budget in the Community Development Department. Funds in the amount of \$5,000 were added to this departmental budget for increased marketing efforts, resulting in the net decrease in expenditures of \$45,000 in the Community Development Department.

6-13,2

- 3) The Fire Department Improvements line item budget and General Fund grant revenues were both increased by \$57,000 due to receipt of a federal Assistance for Firefighter Grant (AFG). The Fire Department will utilize the grant funds to improve firefighter safety and operational efficiencies by providing an effective means to access critical data and information in pre-incident plans and maintain command, accountability and control during emergency incidents. Expenditures include two Toughbook Mobile Data Terminals (MDT) for the Fire Chief and Command vehicles; and a Mobile Data Interface with the Dispatch Center CAD system and Incident Command System software.
- 4) The Medical Reserve Corps (MRC) line item budget and General Fund grant revenues were also both increased by \$5,000 in FY 2010-11 and in FY 2011-12 due to awards from the National Association of County and City Health Officials (NACCHO). The MRC Building Awards will help fund additional costs of implementing concepts and strategies to build the organization and thereby enhance the community for emergency preparedness. Funds are not reflected in subsequent year budgets due to the uncertainties regarding the availability of award funding for the program.
- 5) ETSB New Equipment expenditures have been reduced by \$13,000 as funds previously budgeted for the purchase of the Toughbook Mobile Data Terminals are now begin funded by the Assistance for Firefighter grant.
- 6) Part-time salary allocations in the Water Fund have been corrected due to an error in the detail budget spreadsheets which resulted in the part-time salary allocations being out of balance with the Finance Department in the General Fund.

In summary, the proposed budget is a responsible budget. It is one that is balanced between recognizing the downward pressure on our financial means, being sensitive to financial challenges being experienced by taxpayers, while at the same time, maintaining community vitality.

We recommend that the attached resolution, adopting the FY 2011-12 Operating and Capital Improvements Budget, be approved.

6-13,3

VILLAGE OF LA GRANGE

A RESOLUTION ADOPTING THE FY 2011-12 OPERATING
AND CAPITAL IMPROVEMENTS BUDGET

RESOLUTION R-11-_____

BE IT RESOLVED that the President and Board of Trustees of the Village of La Grange adopt the FY 2011-12 Operating and Capital Improvements Budget as set forth in the budget documents as attached hereto and made a part hereof.

Adopted this 11th day of April, 2011, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 11th day of April, 2011

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

6-13.4

VILLAGE OF LA GRANGE - VILLAGE BUDGET ADJUSTMENTS
FY 2010-11 THROUGH FY 2015-16

SUMMARY OF ADJUSTMENTS

	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
REVENUES-ALL FUNDS						
Proposed All Funds Revenues	22,873,026	28,579,009	24,100,820	26,316,033	25,578,544	27,214,151
Revised All Funds Revenues	22,878,026	28,641,009	24,100,820	26,316,033	25,578,544	27,214,151
All Funds-Revenue Adjustments Increase (Decrease)	5,000	62,000	(0)	0	0	(0)
EXPENDITURES-ALL FUNDS						
Proposed All Funds Expenditures	(23,293,223)	(28,798,101)	(22,704,030)	(27,518,836)	(23,403,052)	(26,251,453)
Revised All Funds Expenditures	(23,298,804)	(28,853,073)	(22,754,852)	(27,569,701)	(23,453,963)	(26,302,411)
All Funds-Expenditures Adjustments Increase (Decrease)	(5,581)	(54,972)	(50,822)	(50,865)	(50,911)	(50,958)

DETAIL OF ADJUSTMENTS

REVENUES - GENERAL FUND

Fund	Account	Description	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
General	01-00-53-5315	Grants - AFG Fire Dept Grant	-	57,000	-	-	-	-
		Grants - NACCHO Fire Dept Grant	5,000	5,000	-	-	-	-
Total General Fund Revenue Adjustments			5,000	62,000	-	-	-	-

REVENUES - OTHER FUNDS

Fund	Account	Description	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
n/a	n/a	n/a	-	-	-	-	-	-
Total Other Funds Revenue Adjustments			-	-	-	-	-	-
Total All Funds Revenue Adjustments			5,000	62,000	-	-	-	-

EXPENDITURES - GENERAL FUND

Fund	Account	Description	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
Legal	01-04-62-6235	Legal Special - Increase pursuant to Village Board direction at budget workshop	-	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Com Dvlp	01-06-62-6239	Economic Development - Eliminate new community branding effort	-	45,000	-	-	-	-
Fire	01-09-66-6601	Improvements-AFG Grant funded eqpmnt	-	(57,000)	-	-	-	-
	01-09-62-6254	Medical Reserve Corps-NACCHO Grant funded expenditures	(5,000)	(5,000)	-	-	-	-
Total General Fund Expenditure Adjustments			(5,000)	(67,000)	(50,000)	(50,000)	(50,000)	(50,000)

EXPENDITURE - OTHER FUNDS

Fund	Account	Description	2010-11 EST ACT	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET	2015-16 BUDGET
ETSB	24-00-66-6600	New Equipment - Omit MDT's purchased with AFG Grant funds	-	13,000	-	-	-	-
Water	50-00-60-6001	Correct part-time salary allocations	(581)	(972)	(822)	(865)	(911)	(958)
Total Other Funds Expenditure Adjustments			(581)	12,028	(822)	(865)	(911)	(958)
Total All Funds Expenditure Adjustments			(5,581)	(54,972)	(50,822)	(50,865)	(50,911)	(50,958)

GENERAL FUND SURPLUS/(DEFICIT)

Proposed General Fund Surplus/(Deficit)	(299,502)	(190,952)	69,839	5,027	4,008	(71,155)
ADD: General Fund Revenue Adjustments	5,000	62,000	-	-	-	-
LESS: General Fund Expenditure Adjustments	(5,000)	(67,000)	(50,000)	(50,000)	(50,000)	(50,000)
Revised General Fund Surplus/(Deficit)	(299,502)	(195,952)	19,839	(44,973)	(45,992)	(121,155)

6-13.5

VILLAGE OF LA GRANGE
Finance Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees and Village Attorney

FROM: Bob Pilipiszyn, Village Manager
Ryan Gillingham, Public Works Director
Lou Cipparrone, Finance Director

DATE: April 7, 2011

RE: **ORDINANCE - WATER RATE INCREASE**

The Water Fund was established as an enterprise fund to finance the cost of operating, maintaining and replacing the Village's water distribution system. In recent years, the Water Fund has been active in the replacement of water mains as part of the neighborhood street replacement program and where deficiencies within the system were known to exist. The Village's goal is to maintain reserves at approximately 50 percent of operating expenses.

In order for revenues to keep pace with projected operating and capital expenditures, rebuild adequate reserves and provide funding for the bond issue recommended in FY 2011-12 for the replacement of water meters and rehabilitation of the pumping station, the Water Fund includes a rate increase of 10 percent each year for the next two years. The first of the rate increases will be effective with the start of the new fiscal year, beginning May 1, 2011. It is estimated that these increases will cost homeowners approximately \$65 annually.

The water rate increase was discussed at the Capital Projects workshop in February and has been included as part of the FY 2011-12 Operating and Capital Improvements Budget. Attached is an ordinance which increases La Grange's existing water rates by 10% from \$5.286 per one hundred cubic feet to \$5.815 per one hundred cubic feet. It is recommended that the attached ordinance be approved.

Sewer service fees are based on the cubic feet of water used by a property owner multiplied by a separate sewer rate. Therefore, an increase in the water rate does not affect sewer revenues.

We recommend approval of the attached ordinance increasing the Village's current water rate by 10 percent from \$5.286 per one hundred cubic feet to \$5.815 per one hundred cubic feet.

6-4

ORDINANCE NO. O-11-_____

AN ORDINANCE AMENDING
CHAPTER 52/WATER SERVICE
OF THE LA GRANGE CODE OF ORDINANCES

Published in pamphlet form by the authority of the Board of Trustees of the Village of La Grange, County of Cook, Illinois and legally, this _____ day of _____, 2011.

BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, County of Cook, State of Illinois, that its Code of Ordinances be amended as follows:

SECTION 1: That Section 52-72, Water Rates, of Chapter 52, WATER SERVICE, of the La Grange Code of Ordinances, as amended, be further amended by adding thereto:

- (a) (Rates based on actual consumption)
 - (1) Low to normal users. The rates for water supplied by the Village, except for water used in building construction work shall be as follows for water used and billed in each bi-monthly period:
 - a. Minimum charge per meter (600 cubic feet) \$38.731
 - b. All over 600 cubic feet, per 100 cubic feet \$5.815
 - (2) High water users. The rates for water supplied by the Village, except for water used in building construction work, for all accounts with an average monthly water usage in excess of three thousand, three hundred, thirty three (3,333) cubic feet, shall be as follows for water used and billed in each monthly period:
 - a. Minimum charge per meter (300 cubic feet) \$19.370
 - b. All over 300 cubic feet, per 100 cubic feet \$5.815

SECTION 2: That all other provisions of said Chapter 52 shall remain in full force and effect.

6-c.1

SECTION 3: This ordinance shall be in full force and effect ten (10) days after its passage, approval and publication in pamphlet form for review at the La Grange Village Offices and the La Grange Public Library.

PASSED AND APPROVED this _____ day of _____, 2011.

AYES _____

NAYS _____

ABSENT _____

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

6-c.2