

## MINUTES

MEETING OF THE  
BOARD OF FIRE AND POLICE COMMISSIONERS  
of the  
Village of La Grange  
Village Hall Lower Level Conference Room  
53 South La Grange Road  
La Grange, IL 60525

Thursday, October 16, 2014  
7:00 p.m.

### 1. CALL TO ORDER AND ROLL CALL

A meeting of the Board of Fire and Police Commissioners (BOFPC) of the Village of La Grange was held on Thursday, October 16, 2014 in the lower level conference room at the Village Hall and was called to order by Chairman Lies at 7:00 p.m.

PRESENT: (and constituting a quorum): Commissioner Paul Kerpan, Commissioner Elyse Hoffenberg with Chairman Mark Lies presiding.

ABSENT: None.

ALSO PRESENT: Fire Chief Don Gay and Recording Secretary Cathy Benjamin.

### 2. APPROVAL OF MINUTES

The Minutes of the meeting of August 4, 2014 was presented for approval. After consideration, it was moved by Commissioner Kerpan, seconded by Commissioner Hoffenberg that the Minutes of August 4, 2014 be approved: motion carried by voice vote.

The Minutes of the meeting of September 5, 2014 was presented for approval. After consideration, it was moved by Commissioner Hoffenberg, seconded by Chairman Lies that the Minutes of September 5, 2014 be approved: motion carried by voice vote.

### 3. BUSINESS AT HAND

#### Oral Interviews — Review of questions for Fire Lieutenant Promotional Eligibility Register

Oral Interview questions for the Fire Lieutenant candidates were distributed to the Board of Fire and Police Commissioners for review. Chairman Lies asked Chief Gay which questions he felt were appropriate for the interviews. Chief Gay indicated that questions #2, #3, #8 and #1, in that order, were relevant to the job functions of Lieutenant's rank in office.

After discussion, it was the consensus of the BOFPC to use questions #2, #3, #8 and #1 respectively for Fire Lieutenant oral interviews.

In response to an inquiry from Commissioner Kerpan, Chief Gay stated that an employee must have a State of Illinois Firefighter III certification and must have completed 5 years of continuous service as a sworn full-time Firefighter for the Village of La Grange Fire Department in order to participate in the promotional testing process for the rank of Lieutenant.

Chief Gay gave an overview of the assessment center component of the testing process.

In response to Commissioner Hoffenberg's question about the two new firefighters, Chief Gay responded that they were both progressing well through their probationary period. The Commissioners requested that they be kept apprised of the progress of initial and promotional appointments.

4. OLD BUSINESS

None.

5. NEW BUSINESS

None.

6. PUBLIC COMMENT

None.

7. ADJOURNMENT

Since there is no further business before the Board of Fire and Police Commissioners, it was moved by Commissioner Hoffenberg, seconded by Commissioner Kerpan and carried by voice vote; the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Catherine Benjamin, Recording Secretary