

**MINUTES
LTACC
Lyons Township Area Communications Center
OPERATIONS BOARD MEETING**

Chairman: Chief Renee Strasser

La Grange Village Hall
53 S. La Grange Rd.
Lower Level Conference Room
LaGrange, Il 60525

Thursday, April 28, 2016 – 10:00 am.

1. CALL TO ORDER

The Operations Board of LTACC regular meeting was called to order at 10:20 am by E/D Kim Knutsen. On roll call, as read by E/D Knutsen, the following were:

PRESENT: Chief Renee Strasser, Chief Ed Rompa, Chief Dean Maggos, and Chief Don Gay with E/D Kim Knutsen presiding.

ABSENT: Chief Pamela Church and Chief Pat Kenny

OTHER STAFF: Deputy Chief Phil Kubisztal, Lt. John Strezo, Deputy Chief Andy Peters

2. INTRODUCTION OF NEWS MEDIA/GUESTS

None

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

There was a motion by Chief Rompa to approve the minutes of the Operations Board, from April 14, 2016 as presented. It was seconded by Chief Gay.

5. OLD BUSINESS

A. Project Status Updates

1. Recap of 04/08/16 Board of Directors (BOD) Meeting

LTACC will be filing as a “Special District” with IRMA. If so designated, this provides the entity with voting rights and the ability to accept non-IRMA partners. IRMA

representatives will address the matter on May 11th. Final determination of LTACC's IRMA status is anticipated in June.

E/D Knutsen is working with Finance Director Lou Cipparrone to determine preliminary costs for potential LTACC partners. They are also working on a preparing a "Request for Qualifications" for a payroll and purchasing provider for LTACC.

2. ISP consolidation grant and application updates – ISP Advisory Board will be meeting in Springfield on May 2, 2016 to discuss grant funding. To date, 21 grants were filed, totaling close to 19 million in requested grant funding. Of special note is that 4.8 million of the requested grant funding is from under-served (not enhanced 911) municipalities.

E/D Knutsen advised LTACC's ISP application is awaiting approval of the IGA created for back-up services with WSCDC. E/D Knutsen will accomplish this in mid-May for submission by the end of May.

3. Tyler Technologies (TT) - E/D Knutsen stated the GIS Committee is doing a terrific job. The next revision is due May 5th and they are ahead of schedule.

E/D Knutsen advised OB members will have to submit their FD/PD incident codes and priorities by June 1st for review and in preparation for the CAD entry training June 20th – 24th.

4. Dispatch Renovations/Buildout- E/D Knutsen said that several design decisions were made by the Architectural Committee and the 52 pg. construction contract has been posted on Smartsheet for review. LTACC Attorney Mike Jurusik will review the construction contract.
5. CodeRed - E/D Knutsen stated that she submitted to ECN/CodeRed the letters prepared by the OB regarding the merging of the three contracts and the anticipated start date.

6. NEW BUSINESS

- A. LTACC Back-up IGA - It was approved by WSCDC's Board of Director's and still needs approval from LTACC'S OB and BOD.
- B. **Motion:** To approve the INTERGOVERNMENTAL AGREEMENT FOR LTACC and West Suburban Communications Dispatch Center (WSCDC) for PROVIDING MUTUAL BACKUP OF 9-1-1 DISPATCH AND EMERGENCY COMMUNICATION SERVICES THROUGH USE OF PRIMARY AND BACKUP PUBLIC SAFETY ANSWERING POINTS. Chief Gay made a motion to approve the IGA and Chief Rompa seconded the motion. All were in favor.

7. EXPENSES

- C. **Motion:** To approve the payment of \$2,698.40 to Klein, Thorpe and Jenkins, Ltd for legal services rendered through 03/31/16. Chief Strasser made a motion to approve the payment and Chief Gay seconded the motion. All were in favor.

8. OTHER BUSINESS

Chief Strasser advised that she would not be able to attend the May 19th meeting.

9. EXECUTIVE SESSION

None

10. ADDITIONAL COMMENTS

None

ADJORNMENT

At 11:20 a.m. Chief Gay moved to adjourn, seconded by Chief Rompa. Motion approved by voice vote.

Respectfully submitted,



Chief Renee Strasser

All Closed Sessions may be held at any time during the meeting.

Anyone requiring special accommodations in accordance with the American Disabilities Act is requested to contact the Executive Director, Kim Knutsen at 708-579-2333, Ext, 2245 promptly to allow time to make reasonable accommodation for those persons.