

Village of La Grange



VILLAGE BOARD MEETING

MONDAY, NOVEMBER 8, 2010

7:30 p.m.

Village Hall Auditorium

53 S. La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger
Village President

Robert N. Milne
Village Clerk

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

AGENDA

Monday, November 8, 2010 – 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL
*President Elizabeth Asperger
Trustee Bill Holder
Trustee Mike Horvath
Trustee Mark Kuchler
Trustee Mark Langan
Trustee Tom Livingston
Trustee James Palermo*
2. PRESIDENT'S REPORT
This is an opportunity for the Village President to report on matters of interest or concern to the Village.
3. PUBLIC COMMENTS REGARDING AGENDA ITEMS
This is the opportunity for members of the audience to speak about matters that are included on this Agenda.
4. OMNIBUS AGENDA AND VOTE
Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.
 - A. Ordinance – Design Review Permit (DRP) #80, 1 West Harris, Burcor Properties / Jerry Burjan
 - B. Purchase – Public Works Department / Replacement of Street Sweeper
 - C. Purchase – Public Works Department / Replacement of Multipurpose Tractor
 - D. Minutes of the Village of La Grange Board of Trustees Regular Town Meeting Monday, October 25, 2010
 - E. Consolidated Voucher 101108

5. CURRENT BUSINESS

This agenda item includes consideration of matters being presented to the Board of Trustees for action.

- A. Preliminary Review of the Proposed 2010 Property Tax Levy
Request: *Referred to Trustee Holder*
- B. La Grange Business Association / 2010 Hometown Holiday –
Request for Village Sponsorship: *Referred to Trustee Langan*

6. MANAGER'S REPORT

This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.

- A. Continued Discussion – Village Board Strategic Priority / Economic Development – Enhanced Support for the LGBA
- B. Status Report – Review of the Village's Operations Plan

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.

8. EXECUTIVE SESSION

The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.

- A. Closed Session – Matters Related to Collective Bargaining and Specific Employees

9. TRUSTEE COMMENTS

The Board of Trustees may wish to comment on any matters.

10. ADJOURNMENT

The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

OMNIBUS VOTE

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Village Clerk,
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Director
Sylvia Gonzalez, Staff Liaison

DATE: November 8, 2010

RE: **ORDINANCE – DESIGN REVIEW PERMIT (DRP) #80, 1 WEST
HARRIS, BURCOR PROPERTIES/JERRY BURJAN**

Jerry Burjan, owner of the property at 1 West Harris, appeared before the Design Review Commission at their meeting of October 13, 2010, seeking a Design Review Permit for the property at 1 West Harris.

Mr. Burjan made the presentation stating that he has owned the property for over 20 years and soon his second floor office space tenant will be relocating. In an effort to enhance the appearance of the building as well as create a marketable improvement Mr. Burjan is proposing to replace the fabric green awnings with copper box canopies and install 12” wide stone pilasters on each side of the main entrance door.

After questions and comments by the Commissioners, the Design Review Commission voted unanimously to recommend approval of Design Review Permit #80 to the Village Board.

Staff concurs with this recommendation and has prepared the necessary ordinance approving Design Review Permit #80 for the property at 1 West Harris.

ORDINANCE NO. O-10-

AN ORDINANCE GRANTING A DESIGN REVIEW PERMIT FOR
1 WEST HARRIS

PASSED BY THE BOARD OF TRUSTEES
OF THE VILLAGE OF LA GRANGE

THIS _____ DAY OF _____, 2010.

Published in pamphlet form by authority of the Board of Trustees of the Village of La Grange, County of Cook, State of Illinois this _____ day of _____, 2010.

WHEREAS, Jerry Burjan has filed an application with the Village of La Grange seeking a Design Review Permit to remodel the facade of the property commonly known as 1 West Harris, in the Village; and

WHEREAS, the La Grange Design Review Commission held a public meeting on October 13, 2010 to consider the applicant's request for a Design Review Permit; and

WHEREAS, the President and Board of Trustees have considered the applicant's proposal, and are fully advised in the premises; and

WHEREAS, the President and Board of Trustees of the Village of La Grange have authority to issue a Design Review Permit for a facade renovation of a building in a Design Review Overlay District requested by the applicant, pursuant to the applicable provisions of the Illinois Municipal Code and Article 14-403 of the La Grange Zoning Code; and

WHEREAS, the President and Board of Trustees have determined that the applicants have satisfied the standards for a Design Review Permit and that a Design Review Permit should be granted;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, County of Cook and State of Illinois, as follows:

SECTION 1. RECITALS. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

SECTION 2. GRANTING OF DESIGN REVIEW PERMIT. The Board of Trustees acting under and by virtue of the authority conferred on it by the laws of the State of Illinois and by Section 14-403 of the La Grange Zoning Code, does hereby grant a Design Review Permit to the applicants to remodel the building on the subject property in strict compliance with plans and specifications for such remodeling attached to this Ordinance as Exhibit 1 and by this reference incorporated into this Ordinance.

4-A.1

**SECTION 3. FAILURE TO COMPLY WITH PLANS AND SPECIFICATIONS
REVOCATION OF PERMIT.** Any failure or refusal of the Applicants to comply with any one of the plans and specifications or provisions of this Ordinance, shall be grounds for the immediate revocation by the Board of Trustees, of the Design Review Permit granted in Section 2 of this Ordinance. In the event of any such revocation, the Design Review Permit shall immediately become null and void and work authorized thereby shall cease and desist immediately.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form for review at the La Grange Village Offices and the La Grange Public Library.

ADOPTED this _____ day of _____, 2010, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2010.

Elizabeth Asperger, Village President

ATTEST:

Robert N. Milne, Village Clerk

4-A.2

100 Main Drive
Metairie, LA 70002
Phone (504) 885-8804
Fax (504) 885-8815

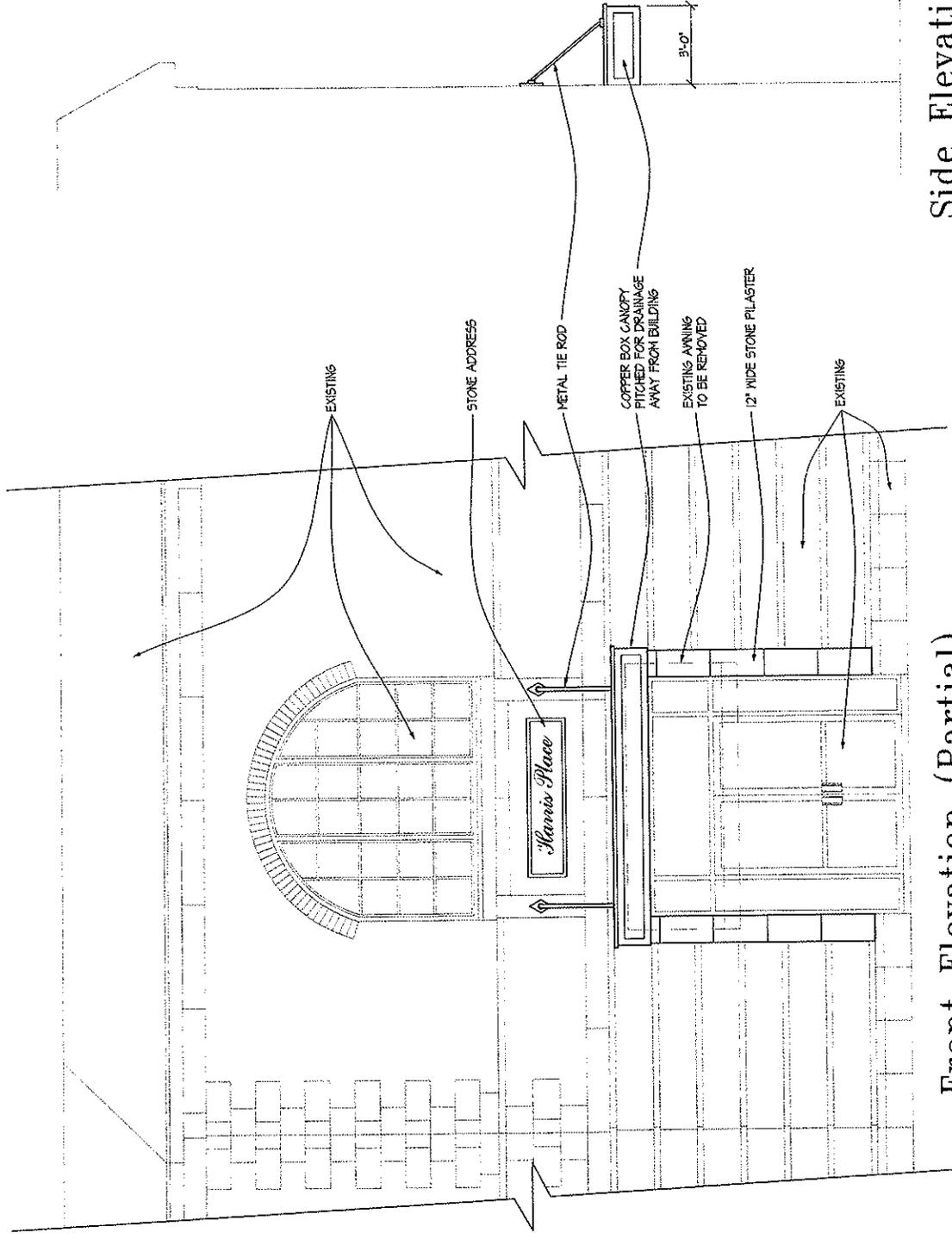
Architects
By Design, P.C.



AN EXTERIOR REMODEL TO
1 West Harris Avenue
LAHRANGE, ILLINOIS

FILE NO.	
DRAWN BY	
DATE	
REVISIONS	

SHEET NO:
A-1
1 OF 2 SHEETS



Side Elevation

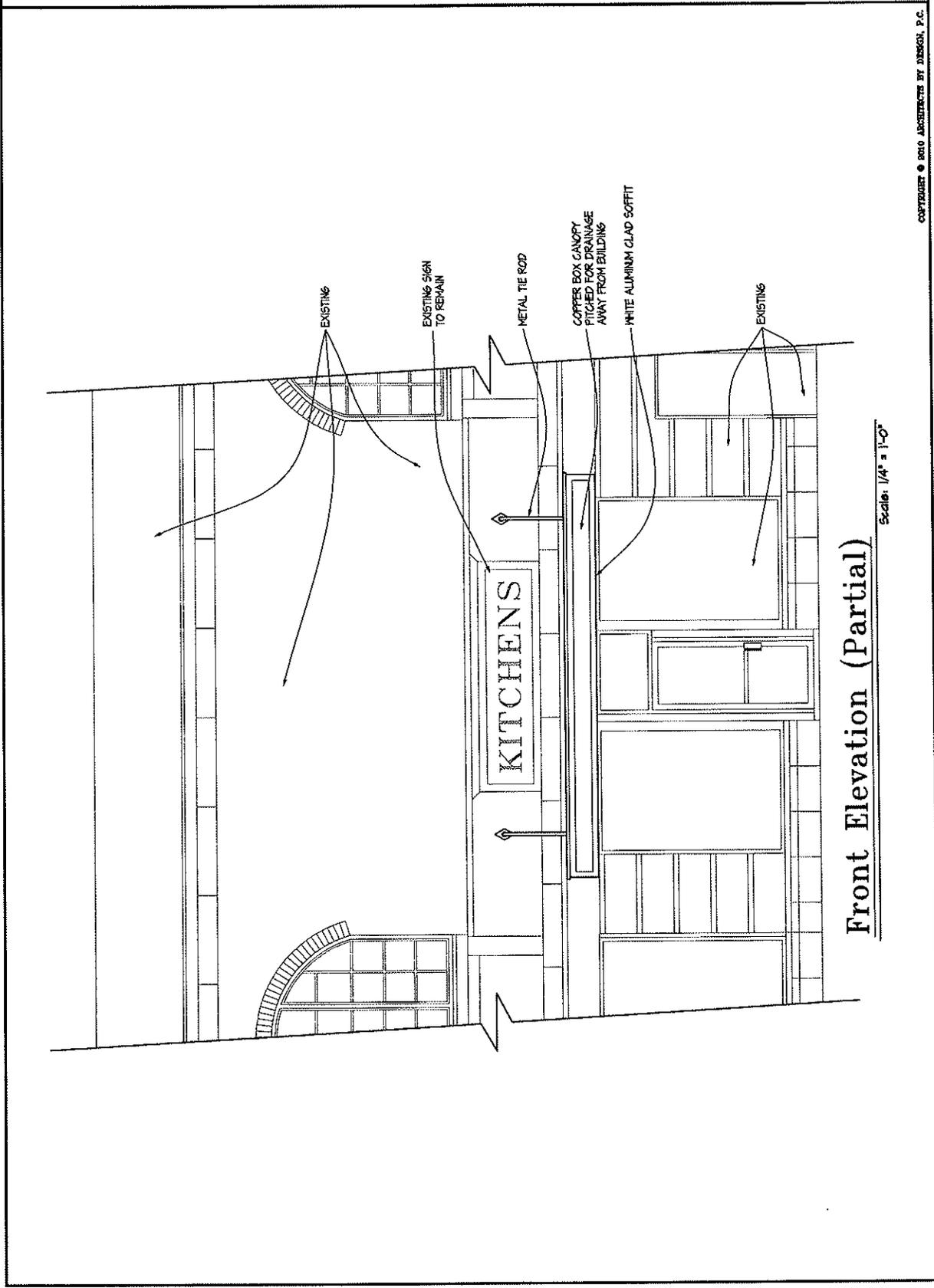
Scale: 1/4" = 1'-0"

Front Elevation (Partial)

Scale: 1/4" = 1'-0"

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4-A.3
Exhibit 1
pg 1 of 2



Front Elevation (Partial)
Scale: 1/4" = 1'-0"

CONTRACTOR: BOLO ARCHITECTS BY DESIGN, P.C.

4-A.4

Exhibit 7

pg. 2 of 2

MINUTES

Design Review Commission of the
Village of La Grange
October 13, 2010

I. CALL TO ORDER AND ROLL CALL:

A meeting of the Design Review Commission was held on September 15, 2010 in the Village Hall Auditorium, 53 South La Grange Road, La Grange, IL and was convened at 7:30 p.m. by Chairperson Andrea Barnish.

Present: (and constituting a quorum): Commissioners McClinton, Ozer, Thuma, Pavelka, Reardon and Vizek, with Chairperson Andrea Barnish presiding.

Absent: None.

Also Present: Jerry Burjan, Property Owner, Sylvia Gonzalez, Staff Liaison.

II. APPROVAL OF MINUTES:

On motion by Commissioner Reardon second by Commissioner Vizek the Minutes of the September 15, 2010 Design Review Commission meeting were approved as typed and distributed.

III. BUSINESS AT HAND:

DRP #80 DESIGN REVIEW PERMIT FOR 1 WEST HARRIS, BURCOR PROPERTIES/JERRY BURJAN, PROPERTY OWNER

Jerry Burjan, owner of the property at 1 West Harris, appeared before the Design Review Commission seeking a Design Review Permit for the property at 1 West Harris. Mr. Burjan stated that he has owned the property for over 20 years and that recently the second floor office space has become vacant. He further stated that in an effort to enhance the appearance of the building as well as create a marketable improvement he would like to remove the fabric green awnings replacing them with copper box canopies and also install 12" wide stone pilasters on each side of the main entrance door. Mr. Burjan went on to inform the Commissioners that in addition to the proposed improvements he is currently in the process of cleaning, repairing and tuckpointing the façade. Mr. Burjan also stated that the sign for Cheryl D Kitchens would be placed higher on the building.

Sylvia Gonzalez stated that according to the Village sign ordinance the proposed relocation of the Cheryl D. sign would not be allowed as all wall signs should remain below any second floor windows and the proposed relocation shows the sign above the second floor windows.

Mr. Burjan stated that he was not aware of this and would have the drawings corrected.

4-A.5

Chairperson Barnish stated that Mr. Burjan should drop off corrected drawings to the Community Development Department prior to forwarding a recommendation to the Village Board of Trustees.

Commissioner Reardon asked if lights would be installed under the canopy. Mr. Burjan stated they would not be installing lighting.

Commissioner McClinton questioned if lighting would be installed above the signage. Mr. Burjan stated the tenants have not requested lighting so lighting would not be installed above the signage.

Commissioner Thuma asked if the pilasters would be surface mounted. Mr. Burjan responded they would not. He further stated that some brick would be removed and the pilasters would be inset, flush with the bottom.

There being no further questions or comments by the Commissioners, on motion by Commissioner Ozer and second by Commissioner Reardon the Design Review Commission voted unanimously that Design Review Permit #80 be recommended for approval by the Village Board of Trustees only upon submission to the Community Development Department revised drawings indicating the correct location for the Cheryl D signage.

V. NEW BUSINESS

None.

OLD BUSINESS

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V. ADJOURNMENT:

There being nothing further to come before the Design Review Commission, on motion by Commissioner Reardon and second by Commissioner Vizek, the Design Review Commission meeting of October 13, 2010 was adjourned at 8:45 p.m.

Respectfully Submitted:

Sylvia Gonzalez, Staff Liaison

4-A.6

DESIGN REVIEW PERMIT APPLICATION

Case No.: 80
Date Submitted: 9/22/10
UARCO No.: 87563

**TO THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF LA GRANGE, ILLINOIS**

Application is hereby made by (Please Print): BURCOR PROPERTIES
Address: 53 LAGRANGE ROAD Phone: 708-579-0316
Owner of property located at: 1 WEST HARRIS, LAGRANGE, IL 60525
Permanent Real Estate Index No.: 18-04-125-047-0000
Present Use: RETAIL, RESTAURANT, OFFICE Present Zoning Class: C-1

PLAT OF SURVEY must be submitted with application. The plat should show any existing buildings on the petitioned property as well as any existing buildings on property immediately adjacent.

The applicant must provide the following DATA AND INFORMATION:

1. Detailed plans depicting all work proposed to be done, including detailed renderings of any exterior alterations and of the exterior of any proposed new building. Such rendering shall show proposed exterior colors and textures.
2. Standards and Considerations. State how the proposed use or development achieves the purposes for which the Design Review District is designated. Installation of 12' wide Pilasters around Entrance
THE PROPOSED REMOVAL OF THE DARK AND LOW AWNINGS SHALL ALLOW FOR THE WINDOWS AND ENTRANCES TO BE MORE VISABLE. THE NEW ENTRANCE CANOPIES WILL HELP DEFINE THE BUSINESS ENTRIES.
3. Visual Compatibility. New and existing buildings and structures, and appurtenances thereof, which are constructed, reconstructed, materially altered, repaired, or moved shall be visually compatible in terms of the following criteria:
 - a. Height. The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.
 - b. Proportion of Front Facade. The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.
 - c. Proportion of Openings. The relationship of the width to height of windows shall be visually compatible with buildings, public ways, and place to which the building is visually related.
 - d. Rhythm of Solids to Voids in front Facades. The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
 - e. Rhythm of Spacing and Buildings on Streets. The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.
 - f. Rhythm of Entrance Porch and Other Projections. The relationship of entrances to other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
 - g. Relationship of Materials, Texture and Color. The relationship of the materials, texture, and color of the facade shall be visually compatible with the predominant materials used in the buildings and structure to which it is visually related.

- h. Roof Shapes. The roof shape of a building shall be visually compatible with the building to which it is visually related.
 - i. Walls of Continuity. Building facade and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.
 - j. Scale of Building. The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies, shall be visually compatible with the buildings, public ways, and places to which they are visually related.
 - k. Directional Expression of Front Elevation. A building shall be visually compatible with the buildings, public ways, and places to which it is visually related in this directional character, whether this be vertical character, horizontal character, or non-directional character.
4. Quality of Design and Site Development. New and existing buildings and structures and appurtenances thereof which are constructed, reconstructed, materially altered, repaired, or moved shall be evaluated under the following quality of design and site development criteria:
- a. Open Spaces The quality of the open spaces between buildings and in setback spaces between street and facade.
 - b. Materials The quality of materials and their relationship to those in existing adjacent structures.
 - c. General Design The quality of the design in general and its relationship to the overall character of the neighborhood.
 - d. General Site Development The quality of the site development in terms of landscaping, recreation, pedestrian access, automobile access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

NOTICE: This application must be filed with the office of the Community Development Director, accompanied by necessary data called for above and the required filing fee of Two Hundred Dollars (\$200), which is non-refundable.

The minimum fee shall be payable at the time of the filing of such request. It is also understood that the applicant shall reimburse the Village, any additional costs over and above these minimums which are incurred by the Village. Such additional costs shall be paid by the applicant prior to the Board of Trustees making a decision regarding the request.

4-A.8

DESIGN REVIEW PERMIT APPLICATION for 1 West Harris Avenue:
Continual answer page

- 3(A). Existing to remain as is.
- 3(B). The three awnings that are being removed are low and visually oppressive as one walks down the sidewalk. The new canopies will help define the proportions of the existing building by helping define the horizontal building and showing the rhythms of the existing openings
- 3(C). The removal of the canopies will allow for the entire height of the existing windows/ openings to be seen.
- 3(D). The new rhythm of solids to voids will be more defined with the removal of the awnings.
- 3(E). There will be no change to the rhythm.
- 3(F). The entrance locations shall not be changing. The new canopies shall project less (3'-0") over the sidewalk than the existing awnings. The new canopies will also be mounted higher than the awnings which will allow for a more inviting entry.
- 3(G). The materials, colors, and textures on the existing building are not going to change. The new canopy finish on the face shall be copper to match the existing gutters and flashing. The tie rods shall be black to match the accent color of the shutters and Cleo awning. The stone pilasters will match the existing stone base material and other stone accents.
- 3(H). The roof shape shall not change.
- 3(I). The existing walls of continuity shall not change.
- 3(J). The size and mass of the building shall not change.
- 3(K). The directional expression of the front elevations shall not change.
- 4(A). The quality of the open spaces between buildings shall not change. The quality of the setback space between the street and façade shall improve by the removal of the dark, low and heavy looking awnings combined with the installation of the clean lined canopies which are located higher and project less over the sidewalk.
- 4(B). The quality of materials and their relationships to adjacent structures shall remain consistent with the existing building. The materials, limestone, copper and black accents already exist on the facade.
- 4(C). The quality of the design and its relationship to adjacent buildings shall maintain the existing character of the neighborhood.
- 4(D). There is no change in the general site development.

4-A.9

I, undersigned, do hereby certify that I am the owner, or contract purchaser (evidence of title or other interest you have in the subject property, date of acquisition of such interest, and the specific nature of such interest must be submitted with application) do hereby certify that the above statements are true and correct to the best of my knowledge.

Jenny J. Kumpian, 5 SOUTH LAGRANGE ROAD, 2ND FLOOR (Signature of Owner or Contract Purchaser) (Address)

LAGRANGE IL (State) 60525 (Zip Code) _____ (City)

Subscribed and sworn to before me this 22nd day of September, 2010

Sylvia Gonzalez
(Notary Public)



Enclosures: _____

PLAT OF SURVEY

By
EMMET KENNEDY & CO.
 Engineers - Surveyors
 11 South La Salle Street Chicago, Illinois 60603
 11 FR 2-2065

That part of Lot 'B' of Plat of Consolidation of Lot A (Owner's Consolidation of Lots 22, 23 and 24) together with Lot 21 (except the Westerly 8 feet thereof) and 21 of Lots 22 and 23 to be known hereafter as Lot 'B' fronting on La Grange Road all in Block 23 in the Original Subdivision of La Grange, being the East 1/4 of the Southwest 1/4 and that part of the Northwest 1/4 lying South of the C. & N. R.R. in Section 4, Township 38 North, Range 12 East of the Third Principal Meridian described as follows:

Note: For the following courses the East line of aforesaid Lot 'B' is considered as bearing due North.

Commencing at the Northeast corner of aforesaid Lot B, thence South in the East line of aforesaid Lot B (being the West line of La Grange Road) a distance of 51.63 feet to a point in the prolongation Easterly of the center line of 8" H' columns on the 1st floor of a 4-story Brick Building to the North and a 2-story Brick Building to the South being their division line at this elevation and the Point of Beginning of the following described parcel of land:

Thence South 74° 46' 00" West a distance of 138.00 feet to a point in the West face of a 2-story Brick Building.

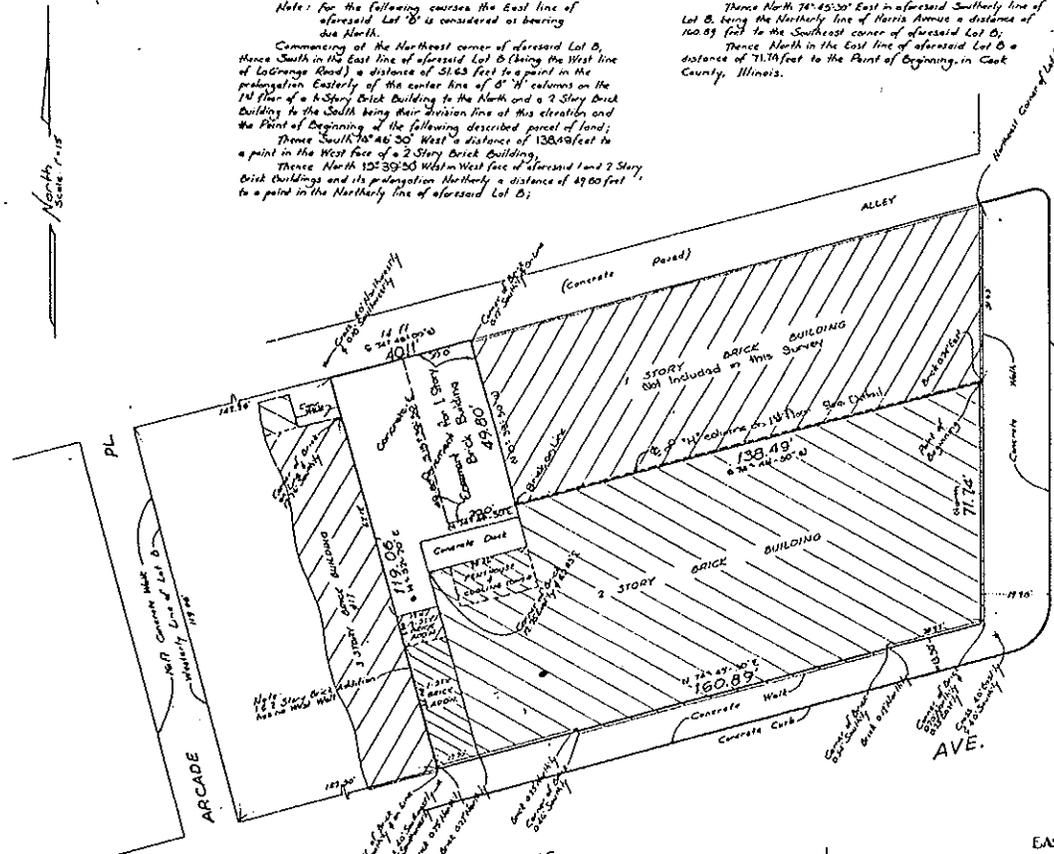
Thence North 15° 33' 00" West in West face of aforesaid 2-story Brick Building and its prolongation Northerly a distance of 49.80 feet to a point in the Northerly line of aforesaid Lot B;

Thence South 74° 46' 00" West in Northerly line of aforesaid Lot B, being the Southerly line of a 14-foot public alley, a distance of 20.00 feet to a point in the Easterly face of a 3-story Brick Building and its prolongation Northerly.

Thence South 14° 53' 00" East in last described line (the Easterly face of aforesaid 3-story Brick Building being the Westerly face of a 1 and 2-story Brick Building Addition to aforesaid 2-story Brick Building) a distance of 117.04 feet to the Southerly line of aforesaid Lot B;

Thence North 74° 45' 30" East in aforesaid Southerly line of Lot B, being the Northerly line of Harris Avenue a distance of 100.89 feet to the Southeast corner of aforesaid Lot B;

Thence North in the East line of aforesaid Lot B a distance of 117.74 feet to the Point of Beginning, in Cook County, Illinois.



North
 Scale 1" = 10'

ARCADIE

W. HARRIS

EASEMENT FOR INGRESS & EGRESS

That part of Lot 'B' of Plat of Consolidation of Lot A (Owner's Consolidation of Lots 21, 22 and 23) together with Lot 21 (except the Westerly 8 feet thereof) and 21 of Lots 22 and 23 in Block 23 in the Original Subdivision of La Grange, being the East 1/4 of the Southwest 1/4 and that part of the Northwest 1/4 lying South of the C. & N. R.R. in Section 4, Township 38 North, Range 12 East of the Third Principal Meridian described as follows:

Note: For the following courses the East line of aforesaid Lot 'B' is considered as bearing due North.

Commencing at the Northeast corner of aforesaid Lot B,

Thence South in the East line of aforesaid Lot B a distance of 51.63 feet to a point

Thence South 74° 46' 00" West in a line a distance of 138.00 feet to the Point of Beginning of the following described parcel of land:

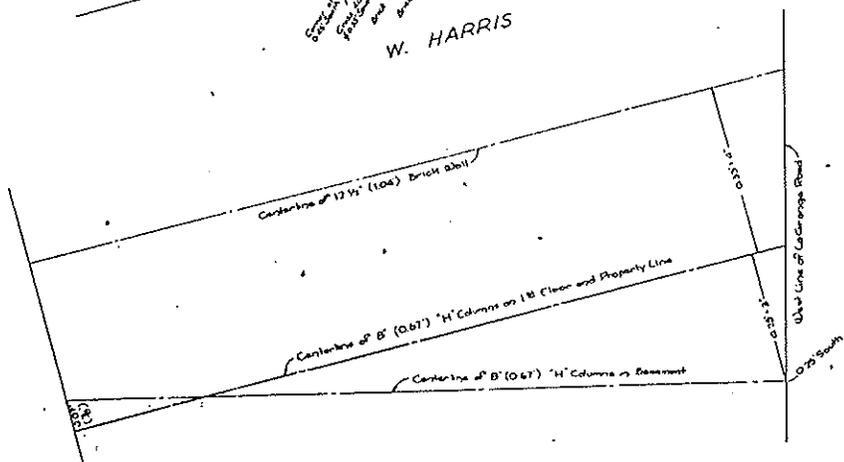
Thence North 15° 33' 00" West in a line a distance of 49.80 feet to a point

Thence South 74° 46' 00" West in last described line a distance of 20.00 feet to a point

Thence South 14° 53' 00" East in a line a distance of 117.04 feet to a point

Thence North 74° 45' 30" East in a line a distance of 100.89 feet to the Point of Beginning, in Cook County, Illinois.

STATE OF ILLINOIS ss:
 COUNTY OF COOK,
 EMMET KENNEDY & CO. hereby certify that a survey has been made of and under its direction by its Illinois Land Surveyor of the property described hereon and that the plat hereon shown is a correct representation of said survey.
 Chicago, Illinois, June 28, 1916
 EMMET KENNEDY & CO.
 J. Emmet Kennedy
 President



DETAIL OF PARTY WALL
 Line between 1 and 2-story Brick Buildings
 (Not to Scale)

Revision in Legal description of bearing
 South 74° 46' 00" West to South 74° 45' 30" West
 September 7th, 1916.

COMPARE ALL POINTS BEFORE BUILDING
 AND AT ONCE REPORT ANY DIFFERENCE

ORDER NO. 7605-017 B'South, BOOK 1344 PAGE 94

4-A.11

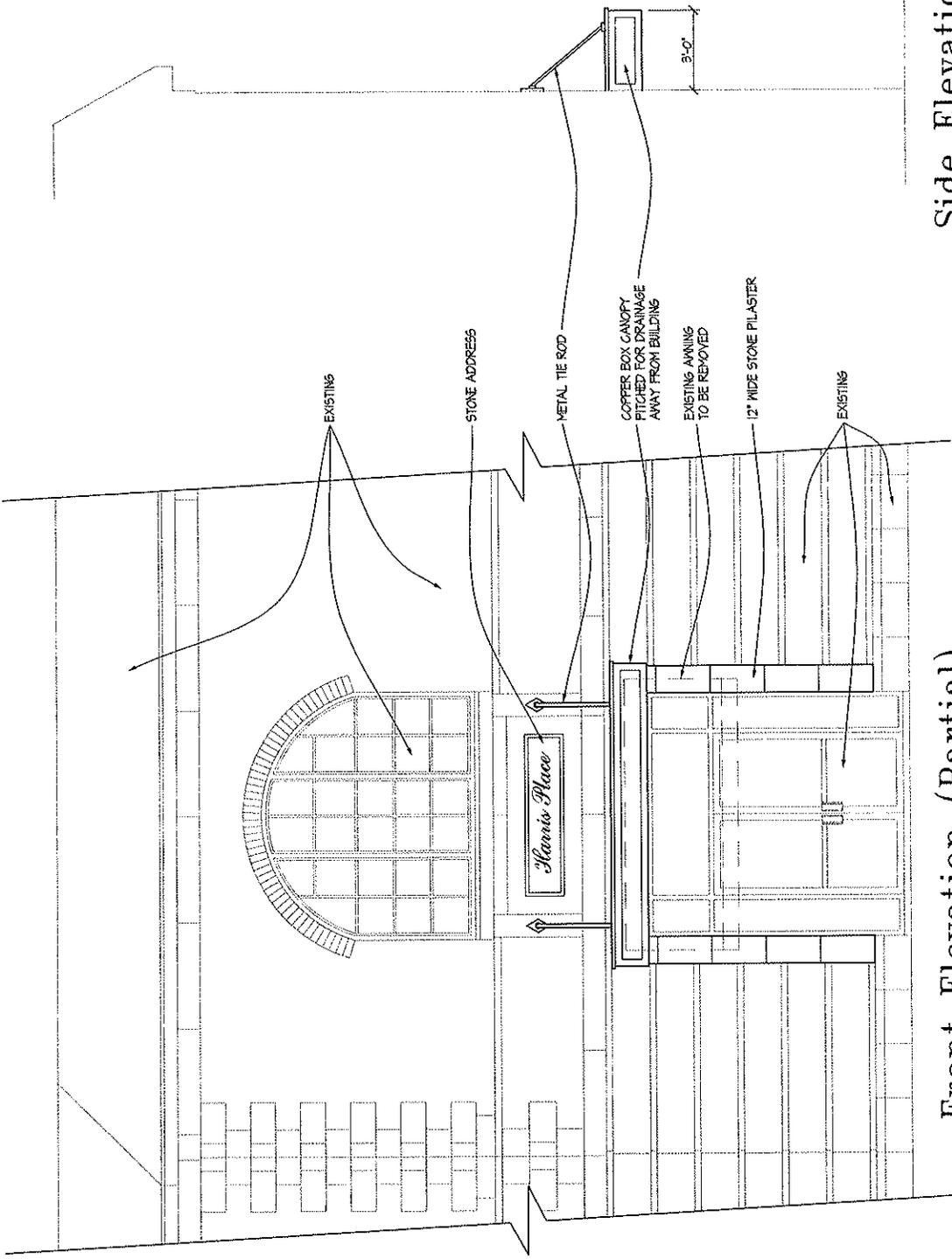
520 N. Main Street
 West Harris, IL 60090
 Phone: (815) 323-9004
 Fax: (815) 323-9010



AN EXTERIOR REMODEL TO
1 West Harris Avenue
 LAGRANGE, ILLINOIS

PROJECT NO. 12-11003	DRAWN BY: R.S. / M.J.N.	DATE: 11-26-09	REVISIONS:

SHEET NO:
A-1
 1 OF 2 SHEETS



Side Elevation

Scale: 1/4" = 1'-0"

Front Elevation (Partial)

Scale: 1/4" = 1'-0"

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4-A.12

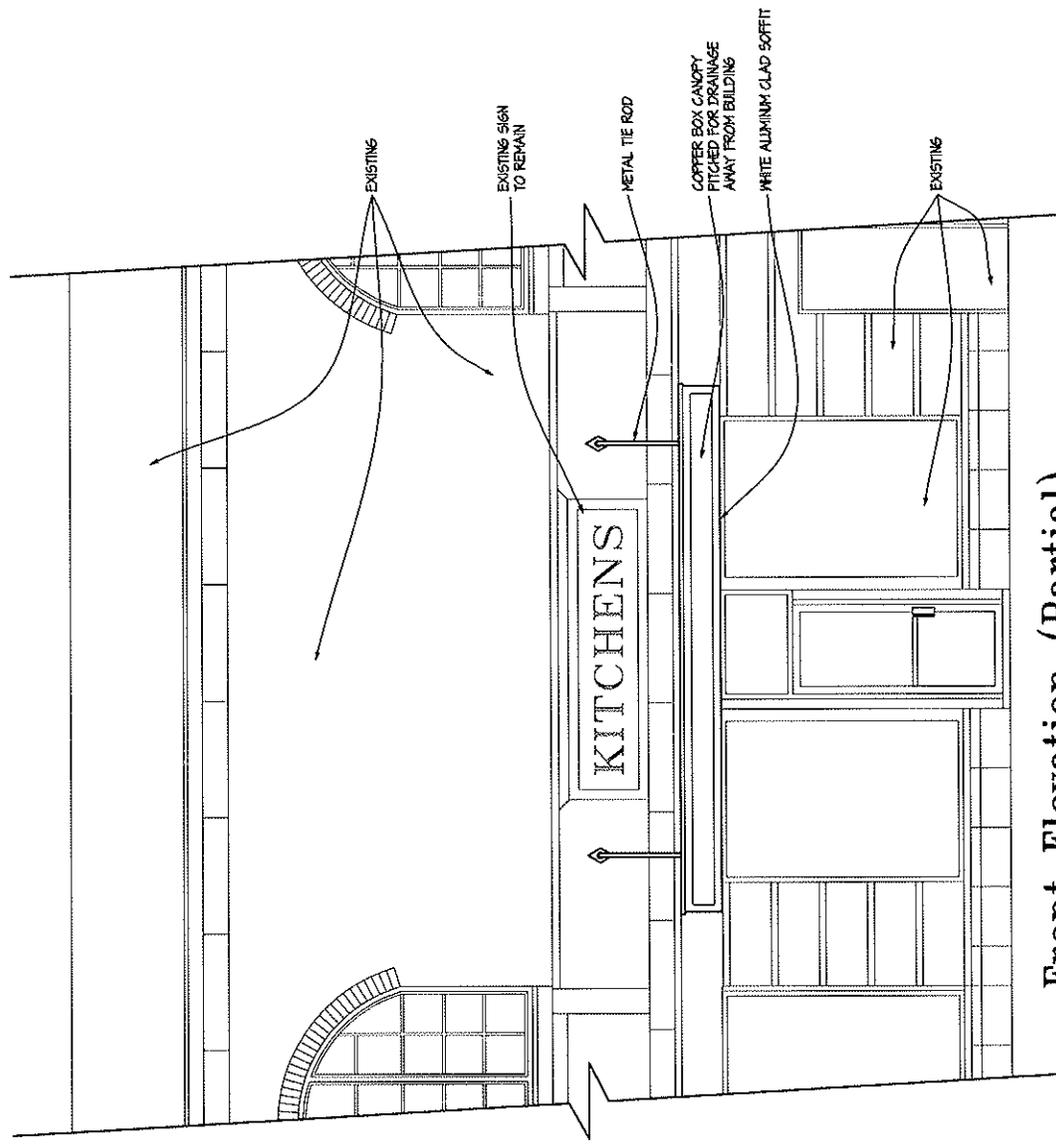
100 West Harris Ave
 Chicago, IL 60610
 Tel: (773) 233-8844
 Fax: (773) 233-8844
 Architects
 By Design, P.C.



AN EXTERIOR RE-MODEL TO
1 West Harris Avenue
 LAKEVIEW, ILLINOIS

FILE NO.	100-100
DESIGN NO.	100-100
DATE	12-1-10
REVISIONS	

SHEET NO.
A-2
 2 OF 2 SHEETS



Front Elevation (Partial)

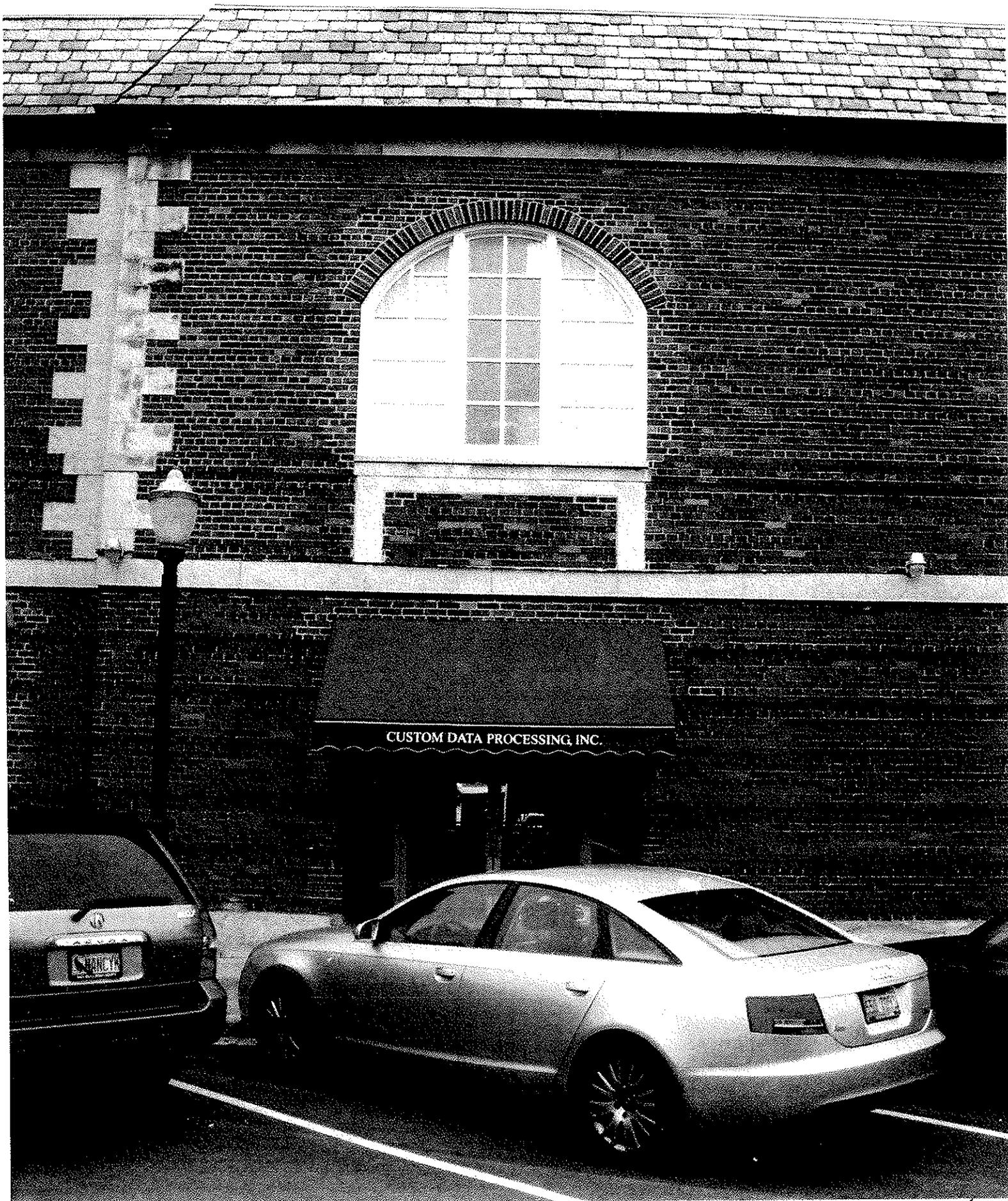
Scale: 1/4" = 1'-0"

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4-A.13



4-A.14



4-A.15



4-A.16

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manger
Ryan Gillingham, Director of Public Works

DATE: November 8, 2010

RE: **PURCHASE – PUBLIC WORKS DEPARTMENT /
REPLACEMENT OF STREET SWEEPER**

The FY 2010-11 Village budget provides for the replacement of the street sweeper. Except in freezing temperatures, the machine is utilized throughout the year to clean and pickup debris from Village streets. Typically, streets with the Central Business District are swept three times per week and residential streets are swept every two weeks. In the fall the machine is used as part of the leaf pick up operations to make sure gutters and catch basins remain clear.

The Equipment Replacement Fund provides for the routine replacement of equipment on a defined schedule. Replacing equipment at regular intervals allows the Village to operate newer equipment, which lowers costs by reducing maintenance expenditures and providing a greater trade-in value on existing equipment. The cost savings realized by sustaining a newer equipment fleet reduces maintenance costs in both parts and the personnel required to make the repairs. Also, replacing older equipment reduces equipment downtime and increases equipment reliability, which is especially important during emergencies. The Village's mechanic has determined that the appropriate replacement schedule for the street sweeper is six years, which is based on the anticipated trade-in value and the expected wear on the equipment.

The current sweeper is a 2005 Pelican sweeper manufactured by the Elgin Corporation with 6,677 hours of operation. It is a three wheeled machine with the steering tires in the rear. The machine has a gutter broom to bring debris out of the gutter then a main broom to sweep it up onto a conveyor that takes the material to a hopper. Since there are many moving parts within a sweeper the mechanical components tend to wear out quickly. The Village's mechanic has determined that the existing sweeper will require several major repairs to keep the machine operational.

As part of the analysis to determine the appropriate replacement machine, staff tested a comparable street sweeper by a different manufacturer. As a note, there are only two manufacturers of street sweepers that meet Village requirements. The Village's street

sweeper operator and mechanic assessed the other street sweeper machine for multiple days throughout the Village during the leaf pickup season. They determined that the other sweeper did not meet the requirements necessary for Village operations, and therefore recommended continuing with the utilization of the Pelican sweeper manufactured by the Elgin Corporation for street sweeping operations. We considered recommending this item as a budget deferral to contain costs; however given the condition of the current machine and the importance of the machine to several key Village services we recommend replacing the sweeper as budgeted.

The proposed replacement sweeper is currently available from Standard Equipment Company through a cooperative purchasing program administered by the Northwest Municipal Conference in the amount \$134,456, which includes a trade-in value of \$25,000 for the existing machine. The FY2010-11 Equipment Replacement Fund budget provides \$150,000 for the replacement of this sweeper. If approved, we anticipate that the delivery date of the sweeper will be in January of 2011.

We recommend that the Village Board waive the competitive bidding process and authorize the purchase of a street sweeper from Standard Equipment Company in the amount of \$134,456.

4-B.1

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manger
Ryan Gillingham, Director of Public Works

DATE: November 8, 2010

RE: **PURCHASE – PUBLIC WORKS DEPARTMENT /
REPLACEMENT MULTIPURPOSE TRACTOR**

The FY2010-11 budget provides for the replacement of a multipurpose tractor. The tractor operates a variety of attachments and is used to support several different Public Works operations. The machine is used in the winter to clear snow from sidewalks with a rotating broom on the front and salt spreader on the rear. In the summer the machine is used to pull a water tank trailer to water trees and flowers. In the fall a leaf pusher mounted on the front of the tractor to push leaves into piles, which are then picked up by other pieces of equipment.

The current tractor is a 2001 machine manufactured by Trackless Corporation with 2,620 hours and is need of replacement. Specifically, the interior and exterior of the machine is rusting with holes through several portions of the body. The front hydraulic ram has started to leak oil and many of the hydraulic hoses are showing signs of dry rot. The Village's mechanic has determined that the appropriate replacement schedule for the multipurpose tractor is ten years, which is based on the anticipated trade-in value and the expected wear on the equipment.

Purchasing documents and specifications were developed that detail the technical requirements for the multipurpose tractor. Each bidder for the tractor was asked to comply with 74 different criteria including performance measures such as available power, speed, hydraulic systems, instrumentation, warranties, training, etc. On September 29, 2010 the Village advertised in the Suburban Life Newspaper that the sealed bids would be received for the purchase of a multipurpose tractor. On October 20, 2010 at 10:00 am the bid opening was held with the following results:

No.	MANUFACTURER / DEALER	MULTI-PURPOSE TRACTOR	TRADE-IN VALUE	TOTAL
1	Trackless Vehicles / EJ Equipment, Inc. PO Box 665	\$114,421.00	\$35,500.00	\$78,921.00

Purchase – Public Works Department
 Replacement Multipurpose Tractor
 November 8, 2010 – Page 2

	Manteno, IL 60950			
2	MB Companies, Inc./ RNOW, Inc. 8636r West National Ave. West Allis, WI 53227	\$99,512.16	\$12,000.00	\$87,512.16
3	Holder / Standard Equipment Company 2033 West Walnut Street Chicago, IL 60612	\$135,656.87	\$11,250.00	\$124,406.87
FY2010-11 Budget Amount				\$100,000.00

EJ Equipment, Inc. was the lowest, responsible bidder with the low bid amount of \$78,921. The tractor proposed in the low bid by EJ Equipment is the same manufacturer as the Village's existing tractor, Trackless Vehicles. We are very familiar with this machine and would recommend a purchase from this manufacturer again. We considered recommending this item as a budget deferral to contain costs; however given the condition of the current the machine and the importance of the machine to several key Village services we recommend replacing the tractor as budgeted.

In addition to the minimum requirements of the specifications, each bidder was required to submit pricing for various attachments. We have reviewed the costs of these attachments within their proposal and recommend purchasing the ½ yard rear mounted drop spreader in the amount of \$5,665. This brings the total cost of the machine to \$84,586, which is below the amount of available funds for this machine of \$100,000 in the Equipment Replacement Fund. If approved, we anticipate that the delivery date of the tractor will be in December of 2010.

We recommend that the Village Board accept the low bid submitted by EJ Equipment, Inc. for the replacement multipurpose tractor for a total contract amount of \$84,586.

4-C.1

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING
Town Meeting – Ogden Avenue School Gymnasium
Ogden and Waiola Avenue
La Grange, IL 60525

Monday, October 25, 2010 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange Regular Town Meeting was called to order at 7:30 p.m. by President Asperger. President Asperger welcomed all to the second in a series of Town Meetings being held in various areas of the Village. On roll call, as read by Administrative Secretary Ellie Elder, the following were present:

PRESENT: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo

ABSENT: Village Clerk Milne

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Finance Director Lou Cipparrone
Community Development Director Patrick Benjamin
Public Works Director Ryan Gillingham
Fire Chief William Bryzgalski
Police Chief Mike Holub

2. PRESIDENT'S REPORT

Noting that Town Meetings are held to promote communications between Village officials and residents, President Asperger explained that there would be a brief business meeting prior to opening the floor to the audience.

President Asperger reminded the audience that the La Grange Business Association would hold their Halloween Walk on Saturday, October 30 beginning at 10:30 a.m. Urging motorists to use caution on Halloween, Sunday, October 31 and encouraging residents to practice safety with the use of flashlights and reflective clothing, President Asperger indicated that 3:00 p.m. to 7:00 p.m. are the recommended hours for trick-or-treating.

President Asperger informed the audience that a public meeting was conducted on Monday, October 18 regarding the Village's sewer system. Information was provided on

evaluation of the Village's sewer system; flood control measures available to homeowners; and long-range infrastructure planning. President Asperger indicated that the outcome of the investigation completed on the Village's sewer system, related to recent flooding, confirmed that the sewer system was working within its operational standards. For those unable to attend the public meeting, a video is posted on the Village's website, it can also be viewed on Comcast cable channel 6 or U-Verse channel 99 and copies are available.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Female in the audience requested an explanation of the Consolidated Voucher and President Asperger responded.

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance (#O-10-31) – Creating an Additional Class B Liquor License, Walgreens, 2 N. La Grange Road
- B. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, October 11, 2010
- C. Consolidated Voucher 101025 – (\$487,757.87)

It was moved by Trustee Langan to approve items A, B, and C of the Omnibus, seconded by Trustee Palermo.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston and Palermo
Nays: None
Absent: None

5. CURRENT BUSINESS

6. MANAGER'S REPORT

None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

Prior to opening the floor to the audience, President Asperger introduced members of Village staff and noted staff's professionalism is reflected in the strong financial position of the Village. President Asperger reiterated the Board's strategic priorities of financial management; greater efficiencies through technology; public safety; economic

4-0.1

development, and capital improvements all of which lead to preserving and enhancing the quality of life enjoyed by residents.

President Asperger opened the floor to audience questions, comments or concerns.

Dr. Laura Mannion, Assistant Vice President of Development at the College of DuPage provided detailed information relating to the no-tax-rate-increase referendum for the Community College placed on the upcoming November 2 election ballot and encouraged voters to approve.

John Ross, 137 Edgewood was not able to be present, however his concerns regarding the sewer restrictor valves and recent flooding were presented for him. President Asperger advised that Mr. Ross view the video of the recent public meeting regarding the Village's sewer system. President Asperger explained that the Village has and continues to work to improve infrastructure.

Jim Pavlecic, 801 Country Club Drive referenced the Village's budget and expressed concerns with deficit spending during the current economic environment. Mr. Pavlecic believes that less is better and recommends consolidation and cutbacks in personnel. President Asperger thanked Mr. Pavlecic for his comments noting that the Village Board shares the need to look very carefully at every line item in the budget. President Asperger added that the Board takes a very conservative approach in the budget planning process.

8. EXECUTIVE SESSION

9. TRUSTEE COMMENTS

Trustee Holder advised residents that the deadline to apply for Federal Emergency Management Assistance funds for flooding has been extended and encouraged them to apply.

10. ADJOURNMENT

At 8:05 p.m. it was moved by Trustee Langan to adjourn, seconded by Trustee Holder. Motion approved by voice vote.

Elizabeth M. Asperger, Village President

ATTEST:

Robert N. Milne, Village Clerk

Approved Date:

4-D.2

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

November 8, 2010

Consolidated Voucher 101108

<u>Fund No.</u>	<u>Fund Name</u>	<u>11/08/10 Voucher</u>	<u>10/29/10 Payroll</u>	<u>Total</u>
01	General	174,120.70	256,048.07	430,168.77
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	88.57		88.57
23	TIF			0.00
24	ETSB	3,147.41		3,147.41
40	Capital Projects	74,856.67		74,856.67
50	Water	31,247.45	35,218.12	66,465.57
51	Parking	4,748.58	23,027.48	27,776.06
60	Equipment Replacement	64,246.97		64,246.97
70	Police Pension	500.00		500.00
75	Firefighters' Pension			0.00
80	Sewer	2,240.83	8,554.16	10,794.99
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>355,197.18</u>	<u>322,847.83</u>	<u>678,045.01</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

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CURRENT BUSINESS

VILLAGE OF LA GRANGE
Finance Department

BOARD REPORT

TO: Village President and Board of Trustees, Village Clerk and
Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Lou Cipparrone, Finance Director

DATE: November 4, 2010

RE: **PRELIMINARY REVIEW OF THE PROPOSED 2010 PROPERTY
TAX LEVY REQUEST**

The **Truth in Taxation Law** requires a preliminary review of the proposed property tax levy by the corporate authorities at least 20 days prior to the adoption of the tax levy to determine if the aggregate levy is more than 5 percent greater than the preceding year's tax levy extension, exclusive of debt service. If the preliminary levy is estimated to exceed the preceding year's levy by more than 5 percent, the Village must hold a public hearing prior to the adoption of the proposed property tax levy. The proposed Truth in Taxation levy request, excluding debt service, shows a total increase of 3.73 percent over the prior year's extension (See attached Exhibit 1). Therefore, the Village of La Grange is not required to hold a public hearing regarding the 2010 property tax levy.

The proposed Village and Library's property tax levy increase of 3.73 percent over the prior year's extension, exclusive of debt service, is also subject to the **Property Tax Limitation Act** (property tax caps), which limits the increase in property tax extensions, exclusive of debt service and new property growth, to five percent, or the percent of increase in the national Consumer Price Index (CPI), whichever is less.

The key feature resulting from the property tax limitation legislation is the calculation of the limiting rate. The aggregate rate extended for those funds subject to the Property Tax Limitation Act cannot exceed the limiting rate. The limiting rate formula allows for growth in aggregate extensions by the amount of the limit, **plus** amounts for voter approved rate increases and new growth. When calculating the limiting rate, the Village must also make its best estimate concerning the 2010 EAV and 2010 new property, as these figures will not be known until after the final levy is required to be filed with the County, no later than the last Tuesday in December.

The limit rate calculation includes new growth which is generally defined as improvements or additions to a property that increase the assessed value of that real property during the levy year. It does not include maintenance, remodeling or triennial reassessments.

The Village's limiting rate for the 2010 tax levy is calculated as follows:

(2009 extension, excluding debt service)					
7,631,516	x	1.027 (CPI)	=	7,837,567	= .9974
(793,281,663 - 7,500,000) divided by 100				7,857,817	
(2010 est. EAV - TIF est. new growth - 2010 est. new growth)					

The CPI rate for the 2010 levy determined as of December 2009 was 2.7 percent. The percentage increase in the tax levy over the 2.7 percent CPI represents continued new growth of \$7.5 million EAV based upon previous residential and commercial construction Village wide. It is critical to capture new growth in the year it becomes available. Otherwise, it will become part of the succeeding years' base EAV and not subject to an increased levy. If such new growth does not occur, the property tax levy will automatically be lowered by Cook County.

Cook County reported new growth in the Village during 2009 of \$47 million; \$42.5 million due to the end of the TIF District and \$4.5 million from new construction. In previous years the Village incurred new growth from residential and commercial construction as follows: 2008 - \$8.8 million, 2007 - \$7.2 million, 2006 - \$9.8, 2005 - \$12.9 million, 2004 - \$4.1 million and 2003 - \$3.1 million.

Cook County also includes a 3% loss and cost factor to the Village levy. This ensures the Village will collect sufficient property taxes to fund operations and make bond payments. The loss and cost amount is added to levies to offset any unpaid property taxes due to delinquencies and foreclosures. By including a loss and cost factor, the Village ensures any new growth not accounted for in the Village's estimate will be captured as part of the tax levy.

Since the adoption of the Property Tax Limitation Act in 1994, the Village has levied the maximum amount allowable under the tax cap in order to generate sufficient revenues to meet increasing operating costs. With tax levies limited to the lesser of 5% or the CPI, excluding new growth; and personnel, pension and health insurance costs increasing in excess of these amounts the Village must continue with conservative fiscal management, economic development and identifying alternate revenue sources in order to meet operational requirements and maintain it's long-term fiscal health.

It should be noted that at this time, the Village Board is only announcing the 2010 preliminary tax levy for the purpose of determining if the total aggregate levy is more than 5 percent greater than the preceding year's tax levy extension in accordance with Truth in Taxation requirements. The ordinance adopting the final 2010 tax levy will be presented at the December 13, 2010 Village Board meeting,

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Information regarding individual line item levies (corporate, forestry, road & bridge, ambulance, police and fire pension levies, etc.) which collectively make up the total Village property tax levy is detailed below. It is important to note that due to tax cap limitations, any increase in any one individual line item levy results in a corresponding decrease in another individual line item levy.

General Fund Levy

The cumulative increase in the General Fund levy is \$208,785 or 5.03 percent. The General Fund levy, in total, is the amount available under tax cap law, after funding the Village's pension levies (IMRF, Social Security, Police and Fire Pension Funds). The General Fund levies are utilized to support Village operating expenditures including: Police, Fire, Public Works, Community Development, Finance and Administration. These funds also support major capital improvement projects including street reconstruction in accordance with the Board's direction. The Forestry Tax, Police and Fire Protection, and Street and Bridge levies are calculated at a percentage of their maximum rate based on prior year EAV. The Ambulance Service levy is an estimate of the cost to provide this service based upon a percentage of the Fire Department's budget. The corporate levy represents the balance available under the tax cap.

The IMRF and Social Security levies are based on actual payroll figures. IMRF reported an investment return of 24.5 percent for 2009 due to the significant rebound in the financial markets. Although the magnitude of these investment gains will help cushion the ongoing impact of the severe losses suffered in 2008, IMRF has advised local municipalities that their rate phase-in plan will remain in effect for the 2011 rate calculation. The rate phase-in plan, approved by the IMRF Board last year, reflects annual increases of ten percent of the amount of the increase normally required beginning with the 2010 contribution rate. The IMRF levy reflects the 2010 contribution rate of 10.42 percent increasing to 11.46 percent in 2011. The phase-in plan provides the flexibility to moderate the increases in the employer contribution rate while maintaining the commitment to fully fund the pension plan over a reasonable time period.

Pension Levies

Pursuant to Village Board direction at the conclusion of the workshop conducted on September 13, 2010, the Police and Fire pension levies reflect the annual required contributions based upon independent actuarial valuations of each fund for the year ended April 30, 2010. In addition, the Village has received letters from both the Police and Fire Pension Fund Boards, requesting the Village levy funds based upon the independent actuarial valuations in the amount of \$790,945 and \$794,355; respectively, which includes utilization of the 1984 mortality table. These levies reflect a small increase of \$5,094 (0.32%) due to significant investment earnings in both pension funds of approximately 17.5 percent.

Library Tax Levy

The La Grange Public Library is classified as a "municipal library" rather than as a separate public library district. As a municipal library, the Library does not have its own authority to levy property taxes. Therefore, the Library must levy taxes as part of the Village's annual property

5-A.2

tax levy. The Library's 2010 tax levy request also represents an increase of 3.73 percent over the 2009 property tax levy extension. This amount reflects the allowable increase under the Property Tax Limitation Act and is equal to the amount of the increase of the Village tax levy request. Representatives from the La Grange Library will be in attendance at the November 8, 2010 board meeting to answer any questions regarding the tax levy request for the Library.

The Library's debt service levy which is excluded from the Truth in Taxation calculation decreases by \$1,150. This reflects the change in the subsequent year's debt amortization schedule for the 2004 G.O. bond issue for construction of the new library building. Debt service levies fluctuate annually depending on the debt amortization schedule.

Cook County uses actual bond ordinances on file to calculate required levies for debt service. As such, the levy requests for debt service included as part of this report are being presented for informational purposes only.

Special Service Area Levy

As part of the annual property tax levy, a Special Service Area levy is filed with Cook County to fund on-going maintenance of the Central Business District. The Special Service Area tax levy is not subject to the Truth in Taxation requirements. The Special Service Area encompasses all commercial properties within the Central Business District, excluding any single-family and multi-family properties. By ordinance, the Special Service Area levy is to be adjusted annually by the Consumer Price Index utilized as part of the Property Tax Limitation Act. Therefore, the 2010 Special Service Area levy of \$58,582 reflects an increase of 2.7 percent over last year's levy of \$57,042.

Exhibits 1, 2, and 3

Exhibit 1 shows the Village's Truth in Taxation calculation. The proposed 2010 property tax levy request of \$7,912,373 represents an increase of \$284,791 or 3.73 percent from the 2009 tax levy of \$7,627,582.

Exhibit 2 presents historical data about the Village's assessed valuation, EAV and new growth.

Exhibit 3 is a comparison of the Village and Library 2009 and 2010 property tax rates on residential property. Assuming the tax levy is adopted, the proposed increase of 3.73 percent on a home with an assessed property value of 250,000 (which is an estimated market value of approximately \$400,000), results in an increase of \$26.09 from the Village levy and an increase of \$7.53 from the Library levy.

Recommendation

We recommend that the Village Board approve the attached resolution announcing an estimated 2010 tax levy of \$7,912,373, exclusive of debt service, which is a 3.73 percent increase from the 2009 tax levy.

5-A.3

VILLAGE OF LA GRANGE

RESOLUTION _____

RESOLUTION PUBLISHING
PROPOSED REAL ESTATE TAX LEVY
FOR FISCAL YEAR 2010-11

WHEREAS, the VILLAGE OF LA GRANGE is required by law to determine the amounts of money estimated to be necessary to be raised by taxation for the upcoming fiscal year upon the taxable property in the Village; and

WHEREAS, the Village is required under State Statute 35 ILCS 200/18-55 to make such a determination at least 20 days prior to the date of a required public hearing,

THEREFORE, IT IS HEREBY RESOLVED by the President and Board of Trustees of the VILLAGE OF LA GRANGE, that the estimated amount of said levy is hereby determined to be the sum total amount of \$ 7,912,373.

Resolved in open meeting this 8th day of November, 2010

AYES: _____

NAYS: _____

Approved this 8th day of November, 2010

Village President _____

Attest: Village Clerk _____

5-A.4

VILLAGE OF LAGRANGE

EXHIBIT 1

LIMITING RATE AND
TRUTH IN TAXATION CALCULATIONS

(Proposed 2010 Tax Levy for the 2011-12 budget year with 2009 Extended Tax Levy.)

2010 LEVY PROJECTION

LIMITING RATE CALCULATION:

(2009 extension, excluding debt service)	(CPI increase)	=	7,837,567	=	0.9974
7,631,516 X	1.027		7,857,817		
(793,281,663 -	7,500,000)/100				
(2010 est. EAV)	(2010 est. new growth)				

TRUTH IN TAXATION CALCULATION:

2010 EAV 793,281,663 (EST.)
2009 EAV 785,781,663

	EXTENDED 2009 LEVY FOR FY 10-11	EXT. 2009 LEVY RATES	PROPOSED 2010 LEVY FOR FY 11-12	DOLLAR CHANGE	% CHANGE	EST. 2009 LEVY RATES	MAXIMUM LEGAL RATES*
GENERAL FUND LEVIES							
CORPORATE FUND	431,399	0.0549	569,570	138,171	32.03%	0.0718	0.4375
FORESTRY TAX	159,513	0.0203	161,085	1,572	0.99%	0.0203	0.0500
CROSSING GUARDS	0	0.0000	0	0	0.00%	0.0000	0.0200
POLICE PROTECTION	1,276,109	0.1624	1,288,682	12,573	0.99%	0.1624	0.4000
FIRE PROTECTION	1,276,109	0.1624	1,288,682	12,573	0.99%	0.1624	0.4000
AUDITING	0	0.0000	0	0	0.00%	0.0000	0.0050
STREET & BRIDGE	270,308	0.0344	282,881	12,573	4.65%	0.0357	0.0600
AMBULANCE SERVICE	296,239	0.0377	300,000	3,761	1.27%	0.0378	0.2500
IMRF	228,662	0.0291	252,336	23,674	10.35%	0.0318	N/A
SOCIAL SECURITY	209,803	0.0267	213,691	3,888	1.85%	0.0269	N/A
SUBTOTAL GEN. FUND	4,148,142	0.5279	4,356,927	208,785	5.03%	0.5492	1.6225
PENSION LEVIES							
POLICE PENSION FUND	814,855	0.1037	790,945	-23,910	-2.93%	0.0997	N/A
FIRE PENSION FUND	765,351	0.0974	794,355	29,004	3.79%	0.1001	N/A
SUBTOTAL OTHER FUNDS	1,580,206	0.2011	1,585,300	5,094	0.32%	0.1998	
TOTAL VILLAGE TAX LEVY W/O DEBT SERVICE	5,728,348	0.7290	5,942,227	213,879	3.73%	0.7491	
TOTAL LIBRARY TAX LEVY	1,899,234	0.2417	1,970,146	70,912	3.73%	0.2484	0.4600
TOTAL TAX LEVY-TRUTH IN-TAXATION PURPOSE	7,627,582	0.9707	7,912,373	284,791	3.73%	0.9974	

DEBT SERVICE LEVY

DEBT SERVICE - Village	0	0.0000	0	0		0.0000
DEBT SERVICE - Library	686,993	0.0874	685,843	-1,150	-0.17%	0.0865

TOTAL PROPERTY TAX LEVY 8,314,575 1.0581 8,598,216 283,641 3.41% 1.0839

SPECIAL SERVICE AREA LEVY 57,042 n/a 58,582 1,540 2.70%

5-A.5

VILLAGE OF LAGRANGE
COMPARATIVE EQUALIZED ASSESSED VALUATIONS (EAV)
AND EAV GROWTH (NEW AND OTHER)

EXHIBIT 2

LEVY YEAR	ASSESSED VALUATION	X	STATE EQUALIZER FACTOR	=	(EAV)	EAV GROWTH INCREASE/ (DECREASE)	% INCR/-DCR	NEW GROWTH	OTHER GROWTH
1991	100,926,777	X	2.0523	=	207,132,024	2,256,348	1.10%	922,718	1,333,630
1992	100,690,430	X	2.0897	=	210,412,791	3,280,767	1.58%	1,002,086	2,278,681
1993	110,172,321	** X	2.1407	=	235,845,887	25,433,096	12.09%	2,145,359	23,287,737
1994	110,094,531	X	2.1135	=	232,684,791	-3,161,096	-1.34%	1,202,720	-4,363,816
1995	115,678,873	X	2.1243	=	245,736,629	13,051,838	5.61%	11,861,094	1,190,744
1996	135,027,644	** X	2.1517	=	290,538,982	44,802,353	18.23%	15,663,453	29,138,900
1997	134,771,687	X	2.1489	=	289,610,878	-928,104	-0.32%	941,208	-1,869,312
1998	135,041,788	X	2.1799	=	294,377,593	4,766,715	1.65%	1,584,900	3,181,815
1999	147,451,925	** X	2.2505	=	331,840,558	37,462,965	12.73%	2,611,861	34,851,104
2000	136,689,081	X	2.2235	=	303,928,172	-27,912,386	-8.41%	658,319	-28,570,705
2001	137,556,750	X	2.3098	=	317,728,581	13,800,409	4.54%	1,903,529	11,896,880
2002	172,617,977	** X	2.4689	=	426,176,523	108,447,942	34.13%	7,078,569	101,369,373
2003	172,869,731	X	2.4598	=	425,224,964	-951,559	-0.22%	3,135,222	-4,086,781
2004	171,946,272	X	2.5757	=	442,882,014	17,657,050	4.15%	4,162,575	13,494,475
2005	209,260,588	** X	2.7320	=	571,699,926	128,817,912	29.09%	12,971,996	115,845,916
2006	210,506,792	X	2.7076	=	569,968,189	-1,731,737	-0.30%	9,787,889	-11,519,626
2007	211,730,722	X	2.8439	=	602,141,000	32,172,811	5.64%	7,194,191	24,978,620
2008	235,339,602	** X	2.9786	=	700,982,539	98,841,539	16.42%	8,802,486	90,039,053
2009	233,162,714	X	3.3701	=	785,781,663	84,799,124	14.08%	47,095,681	37,703,443
2010*	235,388,167	X	3.3701	=	793,281,663	7,500,000	1.07%	7,500,000	0

Notes:

- NEW GROWTH INCLUDES IMPROVEMENTS OR ADDITIONS THAT INCREASE THE EAV OF THE PROPERTY
- OTHER GROWTH INCLUDES REASSESSMENTS (TRIENNIAL/SALE OF PROPERTY), REMODELING, AND INC. OR DEC. IN THE STATE MULTIPLIER.
- EAV IS COMPUTED BY MULTIPLYING THE ASSESSED VALUATION BY THE STATE EQUALIZER FACTOR.

* ESTIMATED EAV, NEW AND OTHER GROWTH

** TRIENNIAL REASSESSMENT

5-A.6

VILLAGE OF LA GRANGE / PUBLIC LIBRARY
TAX LEVY SUMMARY

WHAT EFFECT WILL THIS HAVE ON MY TAXES?

	<u>2009 RATE</u>	<u>2010 RATE</u>
ASSESSED PROPERTY VALUE (As determined by Cook County Assessor's Office)	\$250,000	\$250,000
X (TIMES) CLASSIFICATION FACTOR	<u>16%</u>	<u>16%</u>
= (EQUALS) ASSESSED VALUATION	\$40,000	\$40,000
X (TIMES) STATE EQUALIZER	3.3701	3.3701
- (MINUS) HOMEOWNERS' EXEMPTION	<u>(\$5,000)</u>	<u>(\$5,000)</u>
= (EQUALS) EQUALIZED ASSESSED VALUATION	\$129,804	\$129,804
/ (DIVIDED BY)	<u>100</u>	<u>100</u>
	\$1,298.04	\$1,298.04
X (TIMES) VILLAGE TAX RATE	<u>0.7290</u>	<u>0.7491</u>
= (EQUALS) VILLAGE TAX BILL	\$946.27	\$972.36
DIFFERENCE IN VILLAGE RATE	\$26.09	
LIBRARY TAX RATE	<u>0.3291</u>	<u>0.3349</u>
= (EQUALS) LIBRARY TAX BILL	\$427.18	\$434.71
DIFFERENCE IN LIBRARY RATE	\$7.53	
TOTAL VILLAGE/PUBLIC LIBRARY TAX BILL	<u>\$1,373.46</u>	<u>\$1,407.08</u>
DIFFERENCE IN TOTAL TAX RATE	\$33.62	



VILLAGE OF LA GRANGE POLICE PENSION BOARD



304 W. Burlington Ave.
La Grange, IL 60525
708-579-2333

Bryan Beaver
President

Michael Holub
Vice-President

Stephen Ljubenko
Secretary

Lou Cipparrone
Treasurer

Rob Wardlaw
Asst. Secretary

TO: Village Board

FROM: LaGrange Police Pension Board

DATE: October 28, 2010

REF: Tax Levy

The actuarial update results dated April 30, 2010, submitted by Timothy W. Sharpe, Actuary, 1412 Sherwood Lane Geneva, IL, was reviewed by the LaGrange Police Pension Board.

The tax levy as stated in the actuarial report for \$790,945 was accepted by the Board as presented and passed at the Pension Board meeting on October 27, 2010.

On behalf of the LaGrange Police Pension Fund, I respectfully request the aforementioned tax levy amount be included as part of the Village of LaGrange's 2010 property tax levy ordinance submitted to Cook County.

A handwritten signature in black ink that reads "Bryan M. Beaver". The signature is fluid and cursive.

Bryan Beaver
President
LaGrange Police Pension Board

5-A.8

LA GRANGE FIRE DEPARTMENT
FIREFIGHTERS' PENSION FUND
MEMORANDUM

TO: VILLAGE BOARD
FROM: President Bryzgalski *JB*
DATE: October 12, 2010
REF: TAX LEVY

The actuarial results dated April 30, 2010, submitted by Timothy W. Sharpe, Actuary; Geneva, IL was reviewed by the La Grange Firefighters Pension Board.

The tax levy as stated in the actuarial report for \$794,355 was accepted by the Board as presented and passed at the Pension Board meeting on October 12, 2010.

On behalf of the La Grange Firefighters Pension Fund, I respectfully request the aforementioned tax levy amount be included as part of the Village of La Grange's 2010 property tax levy ordinance submitted to Cook County.

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Board of Trustees
Village Clerk and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Department

DATE: November 8, 2010

RE: **LA GRANGE BUSINESS ASSOCIATION/ 2010 HOMETOWN
HOLIDAY - REQUEST FOR VILLAGE SPONSORSHIP**

Attached for your consideration is a request from the La Grange Business Association seeking authorization and financial support for the 19th annual Hometown Holiday to be held on Saturday, December 4, 2010 from 5:00 p.m. to 9:00 p.m.

The La Grange Business Association is again requesting that the Village co-sponsor the annual Hometown Holiday. At this time the La Grange Business Association is requesting that the Village contribute an amount not to exceed \$12,000. This amount has been provided for in our Fiscal Year 2010/2011 Budget. The Village's position of sponsorship is committed to marketing the event, which includes newspaper advertisements, posters, and most importantly the production and mailing of the brochure indicating participants and activities for the evening.

As in the past, activities will start with an All-Village Sing, followed by Santa's arrival by fire truck and the traditional lighting of the "Village Tree." Santa will be seated in the Village Hall auditorium together with Mrs. Claus and will be assisted by several elves. Face painting, enhanced decorations, and the addition of musical entertainment are part of the plans for families waiting in line to visit with Santa and Mrs. Claus.

The Hometown Holiday will include strolling musicians, costumed characters and ice sculptures situated throughout the Village. There will also be a cider and snack station in the fountain area.

The annual Hometown Holiday has always been a positive reflection of the Village of La Grange and brings shoppers into the community which is the ultimate goal of both the La Grange Business Association and the Village of La Grange.

It is recommended that the Village again support the Hometown Holiday's cost of advertising and marketing for 2010 in an amount not to exceed \$12,000, with the following conditions as outlined in our sponsorship policy:

- The La Grange Business Association will provide a complete financial statement for the organization for fiscal year 2010;
- The La Grange Business Association will provide a budget for this event including line item detail;
- The La Grange Business Association will acquire cash sponsorship to match the Village contribution;
- The La Grange Business Association will provide a complete final accounting for this event;
- The Village of La Grange is to be prominently listed on all advertising, including, but not limited to, posters, web sites and newspaper advertising. All advertising is to be approved by Village staff prior to public presentation
- All events are to be coordinated to the satisfaction of the Village.

Representatives from the La Grange Business Association will be in attendance at your meeting to answer any questions you may have.

5-13-1



106 Calendar Avenue La Grange, Illinois 60525
Info@LGBA.com

October 5, 2010

Via EMAIL

Mr. Patrick Benjamin
Village of La Grange
53 S. La Grange Rd.
La Grange, IL 60525

Dear Pat:

Plans are underway for the 19th annual Hometown Holiday. The event will be held Saturday, December 4th, from 5-9 pm throughout Downtown La Grange.

The Village of La Grange and the La Grange Business Association have successfully partnered to provide our residents a magical evening filled with community spirit. Once again activities will start at 5:00pm on the Village Hall lawn with an All-Village Sing, followed by Santa's arrival by fire truck and lighting of the "Village Tree". We would like to continue the tradition of lighting the large evergreen-style tree on the south end of the Village Hall lawn.

We have been pleased with the arrangement of having Santa situated in the Village Hall Board Room and would like to continue with this idea again this year. Mrs. Clause and several Elves will also be in attendance. We would also like to provide musical entertainment while waiting in line to see Santa. Face painting and improved decorations are also part of the plans for Village Hall as well as a variety of decorated Christmas Trees.

Plans are underway to have strolling musicians, costumed characters and ice sculptures situated throughout the Central Business District. We will also be providing our guests the opportunity to ride the "Polar Express" (a train ride) in the parking lot behind Palmer Place. We will also be setting up a cider and snack station around the fountain area. We will also be hosting a Petting Zoo/Pony Rides on Calendar Court for all the kids to enjoy.

We again request that the Fire Department deliver Santa to Village Hall at 5:30pm. Estimates from past years have indicated that approximately 4,000 people are in town the night of the event, so we also request any additional police manpower that you deem necessary.

5-13.2

The La Grange Business Association has worked diligently each year to continue to improve the quality of our Hometown Holiday. Committee members volunteer countless hours coordinating the details, which insure the success of this event. We truly appreciate the help of the Village with sponsorship and the help from Village Departments to help decorate our town.

The La Grange Business Association would like to formally request the marketing funds of \$12,000, which have been budgeted by the Village. We believe our partnership makes The La Grange Christmas Walk an event that is enjoyed by our community and envied by our neighbors.

The Village of La Grange will be included in all newspaper, website, direct mail and other corresponding marketing materials as a "Co-Sponsor" of this important community event along with the LGBA. The La Grange Business Association will provide the necessary expense and receipt reports so that the Village can make their reimbursement.

Again, the LGBA would like to thank the Village of La Grange for their participation and support of this wonderful event.

Please call me at (708) 352-4300 or email me at ryan.williamson@lpl.com with any questions or concerns that you may have.

Sincerely,

Veronica Sandoval
Co-Chair – Hometown Holiday 2010
La Grange Business Association

Ryan Williamson
Co-Chair – Hometown Holiday 2010
La Grange Business Association

P.S. Please forward this letter or share its contents with the appropriate Village staff so that they will be informed of the plans for this year.

5-B.3

MANAGER'S REPORT

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Board of Trustees
Village Clerk and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Department
Angela M. Mesaros, Assistant Community Development Director

DATE: November 8, 2010

RE: **CONTINUED DISCUSSION – VILLAGE BOARD STRATEGIC
PRIORITY / ECONOMIC DEVELOPMENT – ENHANCED SUPPORT
FOR THE LGBA**

Overview:

At a workshop held on February 22, 2010, the Village Board discussed the Village's role in economic development. It was the consensus of the Village Board to, among other things, maintain if not enhance the Village's support of the LGBA. Staff was directed to provide the Village Board with its thoughts and recommendations on how to support the LGBA. This memo constitutes our report back to the Village Board

Needs Assessment:

On March 11, 2010 Community Development Director, Patrick Benjamin and Assistant Community Development Director Angela Mesaros met with Ryan Williamson, current President of the La Grange Business Association, Honor Lorenzini, immediate past President of the La Grange Business Association (Honor also served as Chairperson of several of the special events over the last few years) and Brett Twitty, a first year Executive Board Member, in charge of promotions and marketing for calendar year 2010.

We briefly discussed the areas in which the Village might provide additional assistance in the future. After extensive discussion all the participants agreed that assistance was needed in two areas: (1) event management, and (2) overall promotion and marketing of the business community.

We have reviewed the calendar of events that the LGBA has planned for this current year which seems to run fairly consistently with recent past years. Those events and dates include:

6-A

- Empty Bowls April 22nd
- Rain Barrel Summer Art Project May 31st
- Ahhh! La Grange Carnival/Pet Parade June 4th – 6th
- Art & Craft Fair July 10th & 11th
- Auction for Rain Barrels September 10th
- West End Arts Festival September 18th & 19th
- Halloween Walk October 30th
- Hometown Holiday December 4th

The marketing dollars established for each of these events was also estimated:

- Holiday Walk \$ 5,000
- Summer Art \$ 5,000
- Empty Bowls \$ 5,000
- Ahhh! La Grange Carnival \$ 2,000
- Halloween Walk \$ 1,000
- West End Art Festival \$ 4,000

Event Management Companies vs. Part-time Personnel:

We had an extensive conversation with LGBA representatives as it related to engaging an event management company versus having an individual under contract with the LGBA to provide services specifically for their organization. Having worked with the Pet Parade Committee and Pets and Pals Charities, we were able to offer some experience with an event management company as well. Pets and Pals Charities will pay approximately \$15,000 in 2010 for the overall management of that one event with the assistance of the Pet Parade Committee, Pets and Pals Charities Board, as well as dozens of day of parade volunteers.

During discussion of the option of using an event company versus hiring an individual, several concerns with an outside management group were identified:

- Potential loss of control with an outside group was a key concern.
- Expenses for the number of events involved.
- The need for a central person between the Village and the LGBA to coordinate event promotion and advertising.
- Also expressed by both Village representatives and the LGBA was the need for continuity from year to year with change of officers and event chairs. Having a “go to” person on a contractual basis similar to Executive Director Bob Ware of the West Suburban Chamber of Commerce provides continuity and saves the Village time spent re-educating a new chairperson annually on our processes.

6-A.1

- Another concern was the lack of “buy in” or emotional investment from an outside event company. Due to their overhead expenses their interests might be largely financial. It might be challenging to motivate them except through the use of dollars.
- There was sensitivity to the concern of some Village Trustees that financial support might be reduced or removed from the LGBA at some point. Building self sufficiency to some degree seemed to be of importance in bringing a person on board.
- Other concerns involved maintaining autonomy. Due to their by-laws, the LGBA may at times take a position that is different from the Village. They were concerned about losing their funding as a result of taking an opposite position.
- Another concern was that control of events by an outside vendor might limit chairpersons and officers from making key decisions about the project.

Promotion and Marketing of the Business Community:

The second area of focus was the need to conduct comprehensive promotion and marketing of the existing business community. We discussed that the Village of La Grange currently has certain funds dedicated to advertising and promotion. These are used both to market the existing business community as well as the region to attract potential new businesses.

The LGBA would like to play a greater role in promotion and marketing. It was thought however that the Village would remain in the best position to market the community to future potential businesses.

We discussed the possibility that some of the decision making could be assigned to the La Grange Business Association with input from the Village regarding some of these activities. We currently do work together as opportunities arise and often the two organizations share expenses.

Recommendation:

After significant discussion, business association representatives determined that it is more cost effective and beneficial to the organization to employ an individual who would focus solely on the La Grange Business Association needs in coordinating special events and organization operations. One thought was to contract with a person for a finite period of time at a set fee. Activities that were envisioned as the responsibility of this person and that are important to the LGBA include the following:

- Event organization including obtaining sponsorship.
- Keeping the website up to date with information regarding events and activities.
- Coordinate promotion of advertising which could include an outside vendor.
- Leverage advertising dollars to assist joint advertising by individual businesses.
- Coordinate *Shop La Grange* events and advertising.

6-A.2

- Facilitate positive relationship and thus obtain competitive pricing with local and regional media.
- Coordinate educational speakers for membership. (This was a topic brought up by many businesses as a current need.)
- Potential to expand additional special events and obtain financial sponsorship for the person dedicated to this activity.
- Membership recruitment, which would again add to the revenues of the organization.
- Coordinate the very popular gift certificate program.
- Create, manage and utilize database of shoppers for email promotion.
- Assist with timely submissions to the Village for event approval.
- Assist with budget preparation and financial management.
- Manage the calendar of events and application of same.
- Assist the LGBA president and secretary in regular communications with members, vendors and Village representatives.
- Work with the Village on branding and marketing of both the Central Business District and West End.
- Liaise on a regular basis to the Village of La Grange as well as other governmental entities.

As we departed our meeting in March the specific follow-up items were as follows:

- Pat and Angela would work on a memorandum for the Village Manager preparing for recommendations to the Village Board.
- It was noted by Ryan that Jean Kuhn of Rocky Mountain Chocolate Factory had recently taken over as Treasurer of the La Grange Business Association. We believed it was important to get an accurate accounting of current LGBA finances as it is an important element to be included in any request for funding.

We have attached to this report a balance sheet (through August 10, 2010) and profit and loss statement which includes proceeds from the 2010 Ahhh! La Grange Carnival which is the main fundraising event for the La Grange Business Association.

We believe, based on the numbers, and Ryan Williamson agrees that the LGBA can financially participate in the funding of an individual to assist both event management as well as promotional activities.

After we received the financial data, we met with LGBA representatives in September and developed a recommendation that we believe is beneficial to both the Village and the La Grange Business Association. The draft includes the potential of shifting some of the decision making of a certain amount of funds currently under the Economic Development line item to La Grange

6-A.4

Business Association responsibility (see attached). Essentially, this would transfer much of the advertising, promotion, Christmas Walk and business education to LGBA purview. This would also make for a neutral expenditure within our current Village budget document. This could be handled in a number of ways including the current process of our authorizing expenditures on a case by case basis.

In addition, a modest amount could be provided to the LGBA for the area that they seek the most assistance - a staff person for program management. On October 7, 2010 the Executive Board of the LGBA voted unanimously to approve the concept of hiring a staff person.

At this time after counseling with Ryan Williamson, we are suggesting \$12,000 be considered to be allocated on an annual basis through the normal budgetary process to the La Grange Business Association for support services. The LGBA would also provide \$12,000 in their budget which would allow for a retainer of an individual at \$2,000 per month for services previously described.

Therefore, we recommend a \$1,000 per month technical assistance stipend for the LGBA which could be prorated for the balance of this fiscal year. We would then include this allocation as part of the budget development process for FY 2011-12. With your acceptance staff will proceed with preparing an agreement and further define the structure for the transfer of funds and reporting requirements. We would recommend utilizing the TIF surplus for these expenditures.

6-A.5

October 1, 2010

Village of LaGrange
c/o: Pat Benjamin

Pat,

We have had an opportunity to review the memorandum you have prepared for the Village Manager regarding our discussions following the Village Board workshop and find that it accurately reflects our discussions. We concur with the recommendations and would look forward to working with you on the appropriate means by which to further coordinate marketing and business education efforts. We would envision that our paid associate would work in cooperation with you on those endeavors as we move forward.

In order to remain as strong as we are but also grow and offer more to our members and the community at large, we have reached the point of requiring paid support. There has been a great increase in interested people to help maintain the level of the LGBA. I want to allow them to think creatively, speak to business owners and members of the community, and infuse into the LGBA enhancements that will increase the vitality of our organization as well as capitalize on the recent success of the Village as a whole. We are in an extremely exciting time for LaGrange, and the business community wants to be an integral part of the present as well as a strong component of the future.

In looking at the tasks we feel a paid associate can do to help us most, I have determined that \$24,000 a year is an adequate income. Specifically, these tasks would include new member welcomes, database management, weekly emails to members, website maintenance, direct contacts with local newspapers and other means of advertising, constructing meeting agendas, and acting as liaison between the President and event chair persons to assure time management and volunteer recruitment. The LGBA is able to budget \$12,000 a year towards this associate, and so we are asking for matching funds of \$12,000 per year to assist in market rate pay for this person.

I greatly appreciate the relationship between the Village and the LGBA and I thank you for the willingness to explore this opportunity. In the end, I believe it will dramatically improve the effectiveness of our Board while allowing more volunteer hours to be spent forging the future of the LGBA and maximizing the benefits to our members, thereby attracting new members and increasing our local presence.

Sincerely,



Ryan Williamson
President, LGBA

6-A.6

PROPOSED BUDGET - LA GRANGE BUSINESS ASSOCIATION

DESCRIPTION	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
Advertising & Promotion	20,000	20,000	20,000	20,000
X-Mas Walk Funding (Advertising & Promotion)	12,000	12,000	12,000	12,000
Business Education	3,700	3,700	3,700	3,700
Total Budget Neutral Assignment to LGBA for Coordination	35,700	35,700	35,700	35,700
Requested Support Enhancement for Program Management	12,000	12,000	12,000	12,000
Requested Total	47,700	47,700	47,700	47,700

6-19.7

PROPOSED REVISED BUDGET - COMMUNITY DEVELOPMENT

DESCRIPTION	2011-12 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 BUDGET
Banner Design & Development Installation	24,500	3,500	24,500	3,500
Shoppers Guide	6,500	6,500	6,500	6,500
Kiosk Updates (Two Cycles 2009-2010)	3,000	3,000	3,000	3,000
Economic Development Initiatives	1,700	1,700	1,700	1,700
Chamber, ICSC, IEDC, Memberships and Retail Leads	4,800	4,800	4,800	4,800
New Business Welcome	300	300	300	300
Total Economic Development	40,800	19,800	40,800	19,800

6-A.8

10:12 PM
06/29/10
Cash Basis

LaGrange Business Association, Inc.
Profit & Loss
January 1 through June 29, 2010

	<u>Jan 1 - Jun 29, 10</u>
Ordinary Income/Expense	
Income	
2010 Dues	4,550.00
2010 Rain Barrels	8,708.46
2010 West End Art Festival	2,045.00
Interest Income	30.96
Joe Takash	50.00
Total Income	<u>15,384.42</u>
Expense	
2010 Carnival	-20,573.99
2010 West End Art Fair	334.00
Advertising	1,209.96
Gift Certificate Expenses	768.00
Harris Bank Fees	20.00
Insurance	273.00
Miscellaneous	120.00
Office expense	10.00
Postage	44.00
Website Maintenance	74.95
WSCC Awards Dinner	650.00
Total Expense	<u>-17,070.08</u>
Net Ordinary Income	32,454.50
Other Income/Expense	
Other Income	
2009 Christmas Walk	9,119.05
Empty Bowls	-15,699.58
Total Other Income	<u>-6,580.53</u>
Other Expense	
Community Support	200.00
Marketing	21.15
Pets & Pals Charity Dinner	750.00
Total Other Expense	<u>971.15</u>
Net Other Income	<u>-7,551.68</u>
Net Income	<u><u>24,902.82</u></u>

8:30 PM

08/10/10

Cash Basis

LaGrange Business Association, Inc.
Balance Sheet
 As of August 10, 2010

	Aug 10, 10
ASSETS	
Current Assets	
Checking/Savings	
First National Bank of Lagrange	1,630.00
Gift Certificates on deposit	-5,469.00
Gift Certificates	-3,839.00
Gift Certificates on deposit - Other	52,738.61
Total Gift Certificates on deposit	48,899.61
First National Bank of Lagrange - Ot...	32,245.20
Total First National Bank of Lagrange	81,144.81
Harris Bank	
Total Checking/Savings	
Other Current Assets	50.00
Undeposited Funds	50.00
Total Other Current Assets	81,194.81
Total Current Assets	81,194.81
TOTAL ASSETS	
LIABILITIES & EQUITY	
Equity	
Unrestrict (retained earnings)	52,935.80
Net Income	28,259.01
Total Equity	81,194.81
TOTAL LIABILITIES & EQUITY	81,194.81

6-A.10

**VILLAGE OF LA GRANGE
OPERATIONS PLAN
UPDATE — NOVEMBER 2010**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Define role resources and priorities for economic development	1	Village Manager Com. Dev.	Finance	1. Conduct workshop re: economic development policy discussion 2. Village Board of Trustees consensus from 2/22/10 workshop: a) Facade loans do not appear to be a Village Board priority for the time being. b) The business district concept was discussed as an economic development tool (in the context of development/redevelopment opportunities). c) The VBOT concurred w/ the existing development/redevelopment policy as written (dated 11/7/05). d) Staff to continue w/ current efforts (& tailor methods as determined to be most effective) concerning business recruitment & retention. e) Maintain, if not enhance, the Village's support of the LGBA. (i) staff to provide VBOT w/ its thoughts & recommendations on how to support the LGBA.	<ul style="list-style-type: none"> • LGBA • business owners • property owners 	<ul style="list-style-type: none"> • 750K TIF surplus • Community Development - economic development line item budget 	Completed 2-22-2010		Jun 2010 status update to VBOT	Nov 2010 workshop

6-B

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Revisit guiding financial policies and guidelines	1	Finance	Village Manager	1. conduct policy review at budget workshop on 3/13/10		N/A		Completed 3-13-2010		
					2. VBOT consensus from 3-13-10 budget workshop: a) Concurred w/ financial policies as written. Consider addition under financial reporting policies to recognize periodic review of operations plan. i) staff recommendation to review 3x per year (May, Sep, Jan)					presentation of operations plan 4-19-10	completed 4-19-10

6-B.1

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	Create West End Business District Development Strategy	1	Com. Dev.	Village Manager	<p>Conduct workshop</p> <p>1. Advise VBOT re: Comp Plan</p> <p>2. Obtain clarification & direction from VBOT</p>	<ul style="list-style-type: none"> • CEDC • W. End business & property owners • residents 	<ul style="list-style-type: none"> • 750K TIF surplus 			Completed 6/14/10	
										Merged into STC-3 under master heading of "West End"	

6-B.2

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
4	Complete zoning code update	1	Com Dev	VM Village Atty	Adoption of amendments, if any.	<ul style="list-style-type: none"> • p.h. • Plan Com. • ZBA, as needed • DRC 	N/A	Jan. 2012 (2 yrs.)	In Progress	Nov 2010	May 2011
					1. Admin. Adjustment				Completed Jan 2010		
					2. Review of use list for Office Dist, Institutional Dist. & Industrial Dist.				Completed Jun 2010		
					3. Review of Multi-Family Dist. boundaries				Completed Jun 2010		
					4. Review of misc. residential regulations					Plan Com. Sep 2010	Plan Com. Nov 2010
					5. Review of Open Space Dist. & Planned Developments					Plan Com. Nov 2010	Plan Com. Feb 2011
					6. Review of Parking Regulations					Plan Com. Feb 2011	Plan Com. Apr 2011
					7. Review of Signage Regulations					Plan Com. May 2011	Plan Com. Jul 2011
					8. Review of all other remaining misc. & housekeeping items					Plan Com. Aug 2011	Plan Com. Oct 2011

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	YMCA property a) demolition & restoration b) redevelopment c) temporary use	1	a) Com. Dev. b) VP/VM c) Com. Dev.	a) Dept. Heads b) Com. Dev./ Vlg. Atty. c) Vlg. Atty	1. demolition				Completed Oct 2010		
					2. Restoration			In-progress			Spring 2011
					3. Status of redevelopment plan	b) VBOT		b) on-going			
					4. Review temporary use application upon submittal	c) VBOT		c) TBD			
5a	(NEW) Redevelopment of Gordon Park	2	a) Com. Dev. & DPW	b) all	1. Renew land exchange agreement	Vlg. Atty	current budget			11/22/10	12/13/10
					2. Monitor court proceeding re: PDLG request for sale of land		N/A		underway		
					3. Site plan review	DH's	N/A			Completed. Conditional approval granted Sep 2010.	
					4. Coordinate reciprocal grants of easement	PDLG	current budget		underway		in-progress
					5. Conduct bldg. & engineering reviews	PDLG	current budget		underway		in-progress
					6. Jointly pursue future traffic signal improvement at Ogden & Locust Ave.	PDLG	grants & current budget		underway		in-progress

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Improve bidding permit processes & practices	2	Com. Dev.	VM	<ol style="list-style-type: none"> 1. Internal review and adjust processes & practices 2. External review w/Vlg. Engineer 3. Advise VBOT of outcome 		N/A	Completed		on-going	
								Completed		on-going	
										Mar 2011 budget workshop	

6-B.6

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE		STRATEGIC GOAL ACTION SHEET									
No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Stone Ave. Train Station Renovation Project	2	AVM	VM DPW Bldg Eng Finance	<p>1. Discuss w/VBOT at CIP workshop</p> <p>2. Provide update & direction to Legat</p> <p>3. Conduct workshop - return to VBOT w/ revised scope & cost estimate, including extent to accomplish Phase II within \$1M/\$1.4M budget</p> <p>It was the consensus of the VBOT to refine the project scope, on a line-item basis, to fit within a \$1.085M project budget.</p> <p><u>NEXT STEPS:</u></p> <p>a) Legat & staff to finalize conceptual phase.</p> <p>b) Re-work Phase II Design Services w/ Legat based on revised scope of work/VBOT discussion from June 7, 2010</p> <p>c) Return to VBOT w/ Phase II Design Services Agreement w/ Legat (provide for certain bid alternatives & extras). Consider re-evaluation of scope & budget w/ VBOT based on comments rec'd. from business owners re: brand identify during workshop re: West End development strategies held on 6/14/10.</p> <p>d) Coordinate Phase II Design Services w/ grant source reqs.; secure/expend WSMTD funds.</p> <p>e) Complete grant, lease & station maint. agreement documents w/ METRA</p> <p>f) Construction of improvements anticipated.</p>	Legat Legat	CIP budget CIP budget CIP budget	Completed Feb 1, 2010 Completed Mar & Apr 2010 Completed Jun 7, 2010	Completed Feb 1, 2010	Jan 2011 Nov 2010 spring 2011	

6-B.7

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept. (s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Stone Ave Train Station Renovation Project (cont.)	2	AVM	VM DPW Bldg Eng Finance	4. Coord. w/METRA platform reconstruction	METRA	N/A	underway	in-progress	Aug 2010	Oct 2010

6-8.8

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9a	Water System Maintenance				<ol style="list-style-type: none"> 1. Improve water accountability.. 2. Continue w/water leak survey. 3. Identify water main to be replaced; preliminary basis on water main break repair history. 4. Investigate technology to detect leaking water main joints. 5. Evaluate water system pump station <ol style="list-style-type: none"> a) Baxter & Woodman hired to provide engineering evaluation study of pumping station. 		CIP budget	on-going on-going on-going ≤ 2 year	5/1/10 5/1/10 Sep 2010	Sep 2010 (audit) 12/1/10 CIP budget submittal 12/1/10 CIP budget submittal Nov 2010	budget workshop Mar 2011 Jan 2011 CIP workshop 12/1/10 CIP budget submittal Jan 2011 CIP workshop

6-B.9

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9b	Sewer System Maintenance				<p>1. Continue w/ sewer televising program</p> <p>a) combined budget of \$60,000 re-appropriated to emergency sewer televising in response to severe rain event - Jul 2010</p> <p>2. Public education activities</p> <p>- options available to homeowners/resources/site visits</p> <p>3. Continue w/ regular maint., opportunities encountered in conjunction w/ construction projects, & emergency repairs, as necessary (limit reporting to major events or activities)</p> <p>a) partial blockage removed on Ogden Ave., west of La Grange Rd.</p>		<ul style="list-style-type: none"> • CIP budget (\$25,000) • Sewer Fund (\$35,000) • Sewer Fund • CIP Fund 	<p>on-going</p> <p>on-going</p> <p>on-going</p>		<p>i</p> <p>Completed Jan 2010</p>	<p>Jan 2011 CIP workshop</p> <p>Mar 2011 budget workshop</p>

6-B,10

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM	1. Complete Phase 1 of MARS	IDOT	grant & current budget	≤ 3 years	underway	Jan 2010	Jan 2011
9c	MARS & OARS	1 LTC	DPW Vlg. Engineer	Finance VM	2. MARS Feasibility Study a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget)	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	underway	Nov 2010	Jan 2011
					3. OARS Feasibility Study a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget)	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	underway	Nov 2010	Jan 2011

6-B.11

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
10	Consistent residential code & commercial code enforcement	2	Com. Dev.		1. Internal review & adjustment - complete & implemented - added into staff goals & objectives 2. External review w/Vlg. Engineer - complete & implemented 3. Advise VBOT of outcome		N/A	2 months	in progress Oct 2010	3/5/10	3/13/10 budget workshop
	6-13-13									Mar 2011 budget workshop	

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
11	Urban forest a) proactive plan b) proactive plan against threats	3	DPW	Finance	<p>1. Reforestation</p> <p>2. EAB</p> <p>a) EQCC mtg.</p> <ul style="list-style-type: none"> • on-going oversight from EQCC • consider public info re: EAB • explore private property/caliper programs similar to those provided w/ DED <p>b) revise ordinances</p> <p>c) continue to monitor EAB threat & remove diseased trees</p> <p>3. Continue w/ maint. programs</p> <ul style="list-style-type: none"> • tree trimming • leaf disposal <p>4. Investigate tree mortality in CBD & measures Village can take to reduce premature demise</p> <ul style="list-style-type: none"> a) improve soils b) improve drainage c) species selection 	<ul style="list-style-type: none"> • Village Forester • EQCC <ul style="list-style-type: none"> • Village Forester • EQCC 	CIP budget	<p>≤ 1 year</p> <p>≥ 10 years</p> <p>on-going</p> <p>on-going</p> <p>on-going</p>	<p>5/1/10</p> <p>In-progress</p> <p>8/31/2010</p>	<p>9/1/10</p> <p>Jan 2011 CIP workshop</p>	<p>12/1/10 CIP budget submittal</p> <p>Jan 2012 CIP workshop</p>
								on-going			
								on-going			
							current budget	on-going			
								on-going			

6-B.14

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
12	Guiding policy on transparency/FOIA	3	VM	Village Atty.	<p>1. Obtain clarification.</p> <p>[We note that there is no "magic bullet" for effortless handling of FOIA requests (especially when broadly written as a discovery request) because of different file organization and nomenclature between dept's, & time requirement to review & decide completeness & appropriateness of the Village's response. In summary, we make our best, professional effort to be responsive]</p> <p>2. Initiated new FOIA processes & procedures as reqd. by statute; mandatory training completed.</p> <p>3. Continue to add past public info. to website to assist public w/accessing info.</p>		N/A	≤ 2 years	5/1/10	5/1/11	5/1/12
Completed Jun 2010											
on-going											

6-8-15

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
13	Evaluation of water system pump station	3	DPW	Finance	1. Bite size chunks vs. comprehensive approach 2. subjective vs. objective concerns 3. right people in the right place/ employees	Baxter & Woodman	Water fund	≤ 2 years	5/1/10	12/1/10 CIP budget submittal	12/1/11 CIP budget submittal
Merged into STR-9 under master heading of "Water & Sewer".											
6-13,16											

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
14	Preservation of institutional knowledge	3	All dept. heads		1. training 2. mentoring 3. succession planning	N/A		on-going on-going on-going			

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
15	Depart. Head goal attainment & constraints	3	VM		Updates to VBOT as appropriate		N/A	on-going			

6-13-18

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
16	Village Management a) Professional dev. b) time for/with Dept. Heads c) organizational development	3	VM	Dept. heads	a) attend more sessions & conferences b) time with/for Dept Heads c) MBWA - supervisory staff mtngs - address Police Dept. staff re: pension reform/ referendum concerns - Internal recruitment process for position of Fire Chief; communication w/ dept. staff; & transition of dept'l. mgmt. - discuss expenditure controls below budget – authorized levels w/ DH's		current budget	on-going		Completed Aug 2010	
								on-going		Completed Jul - Sep 2010	

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
17	Undertake review of "Green" practices & technology	3	VM & Dept. heads		<p>1. Review & consider as opportunities as they present themselves; where practical</p> <p>2. Refer back to technology priority</p> <p>3. EQCC mtg. - participate in Energy Star program - update list of "Green Practices" - participate in promotion of various events incl electronic recycling events</p> <p>4. HVAC Grant/Energy Efficiency Block Grant • VH, P&F, DPW</p> <p>5. Installation of pilot recycling bins in CBD</p>			<p>on-going</p> <p>on-going</p> <p>on-going</p>	<p>in progress</p> <p>8/31/10</p> <p>Oct 2010</p> <p>Installed spring 2010</p>		

6-13-20

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
18	Complete tech plan for 911 center	2	Police Chief		<p>1. Phase II/digital mapping of cellular 911 calls</p> <p>a) resolution - access to Cook County GIS data</p> <p>2. Update to P & F dispatching software to capture/directly receive cell calls (position #3)</p> <p>3. Enhancement to dispatch & records mgmt. software (VALOR)</p> <ul style="list-style-type: none"> • PD software upgrade (VALOR - dispatch & records mgmt. system) installed as Beta test <p>4. Implement NG911 (digital text/photos/videos)</p> <p>5. Fire Dept. grant request for MDTs interface w/ CAD dispatch system</p>		- ETSB - \$100,000 federal appropriation	on-going (part of Phase II above)	in-progress Jul 2010	going live Nov 2010	
						State rules for NG911		on-going	applied summer 2010	FY 2012-13	

6-13-21

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
19	Community Center	3	VM		1. obtain clarification 2. Options: <ul style="list-style-type: none"> • maintain • enhance • dissolve 	- East Side neighborhood - PDLG	Village budget - identified but unbudgeted (\$10,000 - \$25,000 est. for remodeling)				

6-13-22

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
20	Fire Prevention Bureau a. continue w/positive direction b. update fire codes	2	Fire Chief	Com. Dev.				on-going	March 2010	March 2011	March 2012

6-B-23

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
21	(more restrictive) set of rules governing ethics & conduct	3	Village Atty.	VM	1. Village atty. to advise VBOT re: existing state & local statues governing such matters; seek direction from there						

6-8,24

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Create & adopt a technology plan for whole organization	1	VM	All depts.	<p>1. Conduct inventory of current technology by dept. (how do we use it?)</p> <p>2. Identify technology needs going forward (Where can we add it?)</p> <p>3. Assess limitations of technology.</p> <p>4. Evaluate operational impacts of technology - (staff, time, costs). Also, where do we cross threshold from contractual to in-house IT staff?</p> <p>5. Conduct technology workshop w/ VBOT re: all of the above</p>		Current budget	5 months	5/1/10	6/1/10	July 2010 workshop
<p>a) VBOT expressed confidence in the current state of affairs. In the absence of funding for a comprehensive technology plan, the VBOT directed staff to:</p> <ul style="list-style-type: none"> i) proceed w/ identifying specific areas of need; ii) consult w/ third party sources to assist in meeting technological needs in those areas; and iii) to do so in an economical manner 											
<p>6. With input from DH's, we subsequently identified 3 organization-wide areas of technological needs as follows:</p> <ul style="list-style-type: none"> i) information & records management; ii) information sharing & mapping; & iii) technical support <p>We will continue to rely on DH's to pursue operational technologies within their respective domain through the Village's goal setting & budget development processes.</p>											
<p>Completed Aug 2010</p>											

6-B.25

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Create & adopt a technology plan for whole organization (cont').	1	VM	All depts.	<p>7. <u>Technical Support</u></p> <p>i) CTC (Vince) is workable & affordable</p> <p>ii) We could use a set time for more routine support.</p> <p>iii) We could use a back-up for Vince.</p>	CTC	current budget	on-going			
					<p>8. <u>Information & Records Mgmt.</u></p> <p>i) Talk to CTC & inquire as to their knowledge, capabilities & experience w/ this specialization.</p> <p>ii) Contact data imaging consultants.</p>	CTC	current budget	Completed. CTC does not provide such services.			
					<p>9. <u>Information Sharing & Mapping</u></p> <p>i) DH's. to assemble & forward current operational expenses to Lou.</p> <p>ii) Lou to aggregate dept'l. costs & analyze cost-benefit between current operations & cost to moving towards a GIS-based business model.</p>	IT consultant	current budget	in-progress, subject to budget constraints	Dec 2010	Mar 2011	
									Completed Oct 2010		
								≤ 1 year	in-progress, subject to budget constraints	Dec 2010	Mar 2011

6-B.26

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Create & adopt a technology plan for whole organization (cont').	1	VM	All depts.	<p>10. Village website</p> <p>i) launched new website</p> <p>ii) cont. to improve communication options on website (more frequent news items, searchable documents, videos, links, etc.)</p> <p>11. Misc. technological enhancements</p> <ul style="list-style-type: none"> - switched over to new internet svc. - vehicle licenses/pet tag on-line renewal - purchased digital copier/scanner - implemented Village email accts. for V80T - investigate projection screen for VH auditorium - investigate streaming video from CCTV into squad cars 			<p>May 2010</p> <p>on-going</p> <p>Aug 2010</p> <p>Aug 2010</p> <p>Jul 2010</p>	<p>Mar 2011</p> <p>in-progress</p> <p>in-progress</p>		

6-B.27

LA GRANGE

POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Support and resource pedestrian public safety	1	V M	All depts.	conduct workshop with Village Board to discuss/ advise status of program implementation and strategies	KLOA	Current budget	Provided VBOT w/ status rpt. on 9/13/10 (See attached)			
								Full workshop to be scheduled after completion of several planning studies		Nov 2010	Jan 2011
2a	47th Street - 9th ped crossing - evaluate - Waiola ped crossing - investigate reducing profile of 47th St. - jurisdictional transfer - 47th St. & East Ave. - traffic signal feasibility study										

6-B.28

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2b	micro-programming: • Ogdan Ave. corridor - speed study • Ogdan Ave. corridor - ped. improvements • La Grange Rd., south of 47th St. - speed study • La Grange Rd. & 52nd St. - pedestrian crossing • CREATE • Maple Ave. pedestrian underpass • complete pedestrian crossing signal upgrade - relocate push-button activation onto bollards • "Safe Walking Routes to Schools" program —schools have confirmed establishment of existing walking routes — conduct field survey to determine consistent: (a) regulatory signage, (b) traffic control signage, (c) pavement markings - near schools and parks • public education										

6-B.29

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2b	<p><u>micro-programming: (cont.)</u></p> <ul style="list-style-type: none"> • pedestrian bridge over Ogden Ave. (YMCA & Gordon Park redevelopment) • traffic enforcement • truck enforcement • pedestrian crossing enforcement • Joliet Rd. • state legislation — advocacy — education (e.g. - new state law re: cell phone usage) 										

6-B.30

DATE: September 13, 2010

RE: Pedestrian Safety Update

The following is an update on the projects that the Village has been working on as part of its strategy towards enhancing and improving pedestrian safety throughout the Village. The pedestrian safety improvement projects have generally been divided into three corridors: La Grange Road, 47th Street and Ogden Avenue.

47th Street Corridor

1. 47th Street Speed Study

One of first steps in the process of calming traffic on 47th Street was to evaluate the speed limit throughout the corridor. A speed study was completed and KLOA concluded that the speed reduction implemented by IDOT from 35 mph to 30 mph was appropriate. As part of that study, KLOA made a preliminary determination that an opportunity exists to reduce the profile of the roadway which would improve efficiency and enhance safety with the corridor. This would also facilitate the longer term objective of community connectivity. This has lead to the development of a feasibility study for the reduction to a three lane cross section, as well as the origin and destination study.

2. 47th Street and 9th Avenue Pedestrian Crossing

The enhanced crosswalk at 47th Street and 9th Avenue, which includes new pavement markings and signage, pedestrian activated in-pavement lighting and sign mounted flashing beacons, was completed in the fall of 2009. We are currently working with IDOT to modify the signage at the intersection to meet the requirements of the new state law which states that vehicles must stop for pedestrians rather than yield.

Even with the enhancements to the intersection, the number of pedestrians utilizing the crosswalk at 47th Street and 9th Avenue appears to be low and pedestrians are still observed crossing 47th Street at non-signalized or unmarked crossings. There are several characteristics of 47th Street that make crossing the roadway difficult for pedestrians:

6-B.31

1. Volume of traffic – 47th Street is an IDOT arterial roadway with an average annual daily traffic of approximately 16,000 vehicles. Depending on the time of day, finding gaps within traffic to cross can be difficult.
2. Distance between signalized intersections – Vehicles traveling through the 47th Street Corridor do not have to stop at each intersection, which can cause vehicles to speed through the corridor. Additionally the distance between signalized intersections can discourage a pedestrian to walk to the signalized intersection to cross due to the distance to walk.
3. Width of roadway – In order to cross 47th Street a pedestrian must navigate across four lanes of traffic. Coupled with the volume and speed of vehicles, crossing this distance can be challenging.

In addition to enforcement of the posted speed limit, another solution to help mitigate the challenges of crossing this roadway would be to reduce the roadway from a four lane cross section to a three lane cross section. As noted above, we have asked KLOA to assess pedestrian safety enhancements as part of the 47th Street 3-lane conversion feasibility study, which is discussed in more detail later. The affect of a lane reduction on pedestrian safety would be a shorter distance to travel across the roadway, a potential safe zone in the middle of the road if a median is included, potentially fewer vehicles and slower speeds, and improved pedestrian walkways.

3. 47th Street and Waiola Avenue Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of 47th Street and Waiola Avenue. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing. Currently a pedestrian crossing does not exist at this intersection, and we encourage residents to cross at the signalized intersection of 47th Street and Brainard Avenue.

Based on the year to date assessment of the crossing at 47th and 9th Avenue, we would not be inclined to recommend a pedestrian crossing at 47th and Waiola. Based on the mixed results we feel resources would be better utilized to reconfigure 47th Street and narrow the crossing distance at all locations within the corridor.

6-B.32

4. 47th Street and East Avenue Intersection Study

The intersection of 47th Street and East Avenue is currently under all-way stop control and is in close proximity to the at-grade crossing of the Indiana Harbor Belt (IHB) Railroad. This intersection receives a high volume of traffic from all directions, including significant truck traffic from the quarry and adjacent industries. Coupled with the railroad and frequent trains, this intersection can be difficult to manage for motorists and does not aid in the efficient movement of traffic through the Village. Consequently, the Village hired KLOA to assess the current conditions and make recommendations for improvements to the intersection.

KLOA has provided Village staff with a draft copy of this report. We plan to transmit this report with its findings and recommendations within the next month to the Village Board for their consideration.

5. 47th St 3-Lane Conversion Feasibility Study

As part of the 47th Street Speed Study, KLOA identified several reasons why the observed speeds are higher including a minimal volume of truck traffic, traffic volumes that are below the capacity of a four-lane roadway, signalized intersection spacing, and the design of the roadway. The issue of traffic volumes being below the capacity of a four-lane roadway provided the context for the discussion related to the reconfiguration of the entire 47th Street corridor in order to improve pedestrian safety and connectivity of the community.

KLOA recommended that consideration be given to reducing the cross section of the roadway to three lanes, which would consist of one lane in each direction with a center turn lane. In order to definitively state that a three lane cross section is appropriate for 47th Street, the Village hired KLOA to perform additional analysis, data collection, and coordination with IDOT.

In addition to performing the feasibility study, the Village will also be completing the origin and destination study for the corridor to determine the users of the roadway and stakeholders that would be impacted by any change.

6-B.33

Once the preliminary feasibility study and origin and destination study has been completed, the Village will be in a position to pursue the reconfiguration of this roadway and will be able to discuss with IDOT and other stake holders the process, alternatives and possible funding sources for this project. KLOA has started assessing various roadway configurations and has begun collecting traffic data to be used in the capacity analysis. We expect to have a completed report in November or December.

Ogden Avenue Corridor

6. Ogden Avenue Speed Study

KLOA completed the Ogden Avenue Speed Study and recommended that the speed limit remain at 30 mph. However, due to the number of schools located within the Ogden Avenue corridor, KLOA also recommended that the Village continue to petition the State to implement a permanent 20 mph school zone on Ogden Avenue between Park Road and Spring Avenue.

Since IDOT has continued to deny the establishment of the school speed zone, KLOA recommended as an interim measure that the Village petition IDOT to install other school/pedestrian safety measures such as the installation of flashing yellow beacons on the school advance warning assemblies, additional pavement markings and/or other signage enhancements. The enhanced signage and pavement markings were installed as part of the Ogden Avenue Resurfacing Project this summer.

The estimated cost for installing the advanced flashing beacons was \$30,320. Since this project was not included in the current budget, we recommend discussing its incorporation into the Capital Improvement Program as part of the next budget cycle.

La Grange Road Corridor

7. La Grange Road Speed Study

KLOA completed the La Grange Road Speed Study from 47th Street to 53rd Street and recommended that the speed limit be reduced from 35 mph to 30 mph. The next step will be to petition IDOT to reduce the speed limit by

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transmitting KLOA's speed study. For this item, we are seeking consensus direction from the Village Board.

8. La Grange Road and 52nd Street Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of La Grange Road and 52nd Street. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing.

However due to low volume of pedestrians crossing at this location, width of the roadway and the proximity of a signalized intersection at Plainfield Road, we recommend reassessing whether enhancements to this pedestrian crossing should occur at this time.

9. Pedestrian Push Button Relocation Project

The pedestrian push buttons at many intersections in the CBD are placed in locations that do not make it convenient for pedestrians to locate and push the button to activate the pedestrian walk cycle for the signalized intersections. KLOA has completed a preliminary assessment of each location and has made recommendations for relocating the push buttons at each location. One challenge with this project has been selecting a bollard that is consistent with the streetscape of downtown and meets the recommend height for push buttons. The next step in this project will be to recommend a bollard design for implementation and then complete detailed engineering drawings. Since these signals are IDOT owned and maintained, coordination with this agency will be required. Funding for the construction portion of this project was included in the State's capital improvement program, which has yet to be approved.

10. Ogden Ave/La Grange Rd & Ogden Ave/Locust Ave

Improvements to the intersections Ogden Avenue and La Grange Road, and Ogden Avenue and Locust Avenue have been put hold due the uncertainty of the YMCA redevelopment. We plan to seek approval from IDOT for improvements to these intersections once this project is restarted. However, we would like to implement a lane reconfiguration for southbound La

6-B, 35

Grange Road at Brewster Avenue.

Also funding in the Capital Bill has been earmarked for a pedestrian bridge. We will evaluate this further as the Park District progresses with renovations plans in Gordon Park.

12. Neighborhood Traffic Control Study

Requests for stop signs at neighborhood intersections are routinely made by residents seeking to slow down vehicles or discourage cut through traffic. In order to provide consistency throughout the Village, increase driver awareness, and improve the flow of traffic, we plan to recommend that a neighborhood traffic control study be implemented. The goal of the study would be to provide a sustainable and consistent layout of traffic regulations in order to reduce neighborhood crashes and increase pedestrian safety. We plan to request a proposal from KLOA for this study.

13. Willow Springs Road Pedestrian Improvements

The Village has requested a proposal from KLOA to perform a traffic study on Willow Springs Road from 47th Street south to the hospital. In cooperation with Western Springs, Park District, high school and hospital, the study would seek to determine if a traffic signal is warranted under existing or future conditions. The study would seek to determine the appropriate location for a signal and to assess the most effective pedestrian circulation and crossing patterns.

We are currently in the process of working with the other stakeholders to determine the appropriate finalize the proposal for this work.

14. Other

In addition to the above projects, pedestrian countdown timers have been installed at all signalized intersections. Other routine pedestrian safety enhancements such as the pavement marking program and deployment of in-street pedestrian warning barricades at key intersections in the Central Business District are continuing. Finally, we will continue to assess new pedestrian safety oriented technologies as they are developed.

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Durati on Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u> BUSINESS DEVELOPMENT STRATEGY	1	VM & all DH's		1. Conduct workshop - initial discussion w/ the VB 2. VBOT consensus from 6-14-10 workshop: a) concurred w/ staff recommendations i) continue w/ staff efforts & methods concerning business recruitment & retention ii) reference & utilize existing planning documents & policies to guide development w/in the West End iii) continue to encourage West End business owners & property owners to become active in the LGBA iv) continue to encourage promotional activities on a focused & district-wide scale, such as the West End Art Festival v) continue to use public infrastructure improvements as a catalyst for private investment/re-investment vi) as economic landscape has changed significantly since adoption of Comp. Plan in 2005: exercise caution w/ redevelopment initiatives; & Village-driven initiatives should be multi-faceted, accomplishing several strategic priorities over time (most effective use of resources)	<ul style="list-style-type: none"> • CEDC • Plan Commission • business owners • property owners 	\$750,000 TIF surplus		Completed 6/14/10		

(cont'd.)

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u>	1	Executive team: • VBOT • VM & all DH's	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • ICC • property owners • Village residents • LTHS • Vig Engineer • CEDC • commuters • business owners 							
3b)	INFRASTRUCTURE				1. Complete Burlington Ave. Resurfacing Project.				Completed Aug 2010		
					2. Engage consultant to evaluate pedestrian mobility @ Brainard Ave. grade crossing						
					3. Engage consultant to study traffic circulation in the West End Business District, including Hillgrove Ave. kiss-n-ride area.						
					4. Preliminary engineering & cost estimate to streetscape Burlington Ave. corridor. (including limited burial of overhead utilities, new overhead streetlighting, coordination w/ planned resurfacing of Lot 13 in FY 2012 -13 (\$315,000), & bicycle access & parking.)						

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u> STONE AVE. TRAIN STATION	1	VM & all DH's		Operationalization of comments from Jun 14 workshop re: WEBD development strategies.						
3c)					1. Push METRA to complete platform reconstruction by Sept. 1, 2010.						
					2. Petition ICC/BNSF/METRA for the following: - re-install mid-block pedestrian crossing - funding for pedestrian mobility improvements (e.g. - wider pedestrian crossing). Note: \$59M underpass in DG - extend METRA platforms to the west						
					3. Install "streetscape" sidewalk along the north side of Burlington Ave. from Brainard Avenue to the train station to address shoppers and commuters walking in the street to reach their destinations after parking their vehicles in this area.						
					4. Re-evaluate scope & budget based on June 14 comments concerning mobility & branding, & Comp. Plan.						
					5. Explore crosswalk on Hillgrove between Brainard & Stone. - at corner of Stone Ave.? - staircase leading down from outbound platform to crosswalk? - locate kiss-n-ride further east?						

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u> PARKING	1	VM & all DH's								
3d)					1. Review findings and recommendations from Walker parking study.. (West End)						
					2. Identify opportunities to maximize utilization of existing surface parking supply and expand capacity including but not limited to dual usage of public spaces, partnerships, shared spaces (private → public), etc.						
					a) Staff recommendation to: relocate approx 30-40 commuter parking spaces in West End to Lot 2; re- designate spaces as shopper parking						
					3. Re-stripe parking stalls to a uniform width as part of Burlington Ave. Resurfacing Project in an attempt to gain additional on-street parking spaces.						
											Completed Jul 2010. Five (5) additional parking spaces gained within the project corridor

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LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u>	1	VM & all DH's								
3d)	PARKING (cont).										
4. Create additional West End employee parking opportunities											
5. Consult w/ Walker Parking re: CBD employees/best practices (compliance & incentives).											
6. Investigate parking technology (CBD & WEED) – improve administration, enforcement & collection.											
7. Monitor valet service in CBD.											

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	<u>WEST END</u>	1	VM & DH's		8. Maintain short-term (15 min) parking map			on-going			
3d)	PARKING (cont.)				- added block end spaces at Prasinios & Ruby Cleaners/Kama Bistro						

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
4	Village Hall space use & needs analysis; HVAC improvements at VH, Police & Fire, & DPW.	2	Com. Dev. Finance VM	DPW	<p>1. Remodeling of Com. Dev. Dept.</p> <p>2. HVAC improvements</p> <p>a) Preliminary mechanical study to define need</p> <p>b) Grants rec'd. totaling \$450,000 to upgrade HVAC at VH, DPW & Police/Fire facility</p> <p>c) Contracted w/ Chicago Design Network to develop plans & specs. for the work</p> <p>d) Review plans & specs.</p> <p>e) Bid project</p>	Chicago Design Network	current budget		Completed July 2010		
						Chicago Design Network	<ul style="list-style-type: none"> • Fed. Stimulus • Cook Crty • current budget 		Completed June 2010		
									Oct 2010		
									Oct 2010		
										Jan 2011	
										Feb 2011	

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	Joint dispatch	2	Police Chief		1. Chief to develop vision, identify motivated partners & cultivate partnerships 2. Cross reference w/ LTC-6			on-going	in progress		

6-B.45

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Fire Dept. station improvements a. E. wall	2	a. Fire Chief		a) repair • temporary repair/ stabilization.		state & fedl. grants	FY 2010-11 - repair \$7,000 vs. rebuild \$220,000 complete Oct 2010	in progress	5/1/10	Jan 2011 CIP workshop
	b. apparatus floor		b. Fire Chief & DPW		b) stabilize & action plan		state & fedl. grants	FY 2010-11 engineering study - further analysis of center bay \$40,000		5/1/10	Jan 2011 CIP workshop
	c. other issues		c. Fire Chief		c) prepare multi-year bldg. maint. plan		state & fedl. grants			5/1/10	Jan 2011 CIP workshop

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	HVAC a) Village Hall b) Police & Fire c) DPW	2/3	a) VM, CD, Finance b) Police Chief & Fire Chief c) DPW	DPW Finance DPW Finance							Merge into STC-4

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	(Thoughtful) redevelopment of parcels in the Village	1	Com. Dev.	Finance	1. Keep in touch w/ owners & land use approvals. 2. Clarification from VBOT in context of ED workshop.	<ul style="list-style-type: none"> • Property owners • Plan Commission 	N/A	on-going			
Completed 2/22/10											

6-B.48

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No.	Project of Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues	1	Finance	VM	<p>1. Conduct "mini-workshop" w/VBOT by reviewing financial policies at budget workshop in Mar 2010.</p> <p>2. VBOT consensus direction from 3/13/10 workshop – during FY 2010-11:</p> <p>a) funding annual reqd. contribution for P&F pension funds (schedule pension workshop in Sep/Oct 2010; in advance of preliminary property tax levy).</p> <p>b) get GF balance back up to policy range min. of 50%.</p> <p>c) consider use of TIF surplus funds for these purposes</p> <p>d) consider implementing addl. expenditure controls to get reserves back up to policy range min. of 50%</p> <p>3. Enhanced Quarterly Financial Report</p> <p>4. Early implementation of GASB54 (policy for the assignment of reserves)</p> <p>5. Pension Workshop</p>	N/A	current budget	1 year	Completed 3/13/10. Village Board concurred with financial policies as written	9/13/10	12/13/10	Dec 2010 Mar 2011 Dec 2010 Mar 2011 Dec 2010 Mar 2011
<p>Completed 6/14/10</p> <p>1. Implement w/ financial statements (audit) for the year ending April 30, 2010.</p> <p>2. New financial policy (beginning w/ FY 2011-12 budget)</p> <p>3. Assignment of \$750,000 TIF surplus distribution in GF balance as reserved under general heading of "Econ. Development". (beginning w/FY 2011-12 budget)</p>												
Completed 9/13/10												

6-13-10

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3.	<p>CIP</p> <ul style="list-style-type: none"> a. Maintain current level b. Study funding options c. Develop specific schedule 	1	Finance	DPW	<ul style="list-style-type: none"> 1. Conduct capital projects workshop w/ the VBOT 2. Explore cont. "pay as you go" policy, debt financing as an option, and grant funding 3. Continue to monitor & re-balance workload between engineering consultants, as necessary & appropriate. 	Engineers	current budget	on-going	Completed 2/1/2010		

6-13-10

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
4	Update zoning code	1	Com. Dev.	VM	- PUD - All other districts - Housekeeping	- Village Atty. - Plan Commission - VBOT	current budget			Merge into STR - 4	

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	Undertake long-term staff level analysis	2	Fire Dept. Police Dept. Com. Dev. Dept. Public Works	Lou - Finance RP - Manage. AP - Labor	1. Develop long-term operating vision for depts.		current budget	on-going, subject to budget constraints			

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Undertake "global" approach of entire RR corridor	2	Com. Dev.	Finance VM	1. Economic Development workshop 2. Use Comprehensive Plan as yardstick to measure private development proposals & related public policy (economic development, etc.)		current budget	on-going	Completed 2-22-10		

6-13-14

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Continue to design & integrate pedestrian/bicycle amenities	3	DPW Com. Dev.	AVM	1. Maple Avenue underpass 2. Ogden Ave. pedestrian bridge 3. Coordinate Master Plan for Gordon Park - Staff rev'd. plans & provided comments to PDLG 4. 47 th Corridor 5. Future road projects (public) 6. Future development projects (private) 7. Pedestrian underpass - other RR corridors	<ul style="list-style-type: none"> IHB PDLG Various utilities VBOT ICC Residents & businesses IDOT BNSF PDLG YMCA developer PDLG IDOT Residents & businesses KLOA study Residents p.h. VBOT BNSF ICC Metra Various utilities Lyons Twp. HS Residents & businesses 	<ul style="list-style-type: none"> Grants Village Bluffs public improvement contribution YMCA developer State capital bill Grants PDLG State budget TBD CMAQ Developer CMAQ Grants grant current budget 	5 years ≤ 5 years 5 years 5 years 5 years on-going TBD	Underway - Village preliminary engineering Underway - preliminary design & cost estimate Underway Underway Underway TBD	2/1/10 CIP workshop 2/1/10 CIP workshop 2/1/11 CIP workshop 2/1/12 CIP workshop Resurfacing project completed 7/10 KLOA study TBD	2/1/11 CIP workshop 2/1/11 CIP workshop 2/1/12 CIP workshop 2/1/11 CIP workshop TBD
									Completed Jun 2010		

6-B-53-

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	Increased police svcs.	3									
Merged into LTR - 5											

6-13-07

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
10	Undertake East side industrial/RR corridor beautification	3	VM Com. Dev. DPW		1. Develop preliminary plan a.) property maint. discussion b) ownership 2. CREATE	<ul style="list-style-type: none"> • IHB • Private property owners • industrial design appearance stds. 	<ul style="list-style-type: none"> • Private 	<ul style="list-style-type: none"> ≤ 5 years 	1/1/12 CIP	TBD	TBD
					a) Coordinate CREATE B4/B5 IHB project in LaGrange 3. IHB rehab of Lincoln Ave & Cossitt Ave grade crossings 4. Participate in West Cook Green Corridors initiative	<ul style="list-style-type: none"> • IHB 	<ul style="list-style-type: none"> • Grants • Federal transportation funds 	<ul style="list-style-type: none"> ≤ 10 years 	underway	TBD	TBD
									Completed Nov 2010		
									Completed June 2010		
								on-going		Jun 2010	

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
11	Village - green practices	3									
									Merged into STR - 17		

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
12	Develop plans to finish unimproved space at Police Dept.	3	Police Chief	Finance VM	Create usable space to meet long-term vision	<ul style="list-style-type: none"> • VBOT • Departmental employees • Other agencies? 	<ul style="list-style-type: none"> • Grants • Current budget 	≤ 2 years	Underway	1/1/11 CIP	1/1/12 CIP

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Capitalize on technology as a tool for efficiency, effectiveness & document management	1		All Department Heads	1. Plan for assessment for long-term technology plan. 2. Design & implement schedule - IT consultant						Merge into STC - 1

6-B.60

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Implement 47 th St. Corridor Plan	1	DPW	All departments	<ol style="list-style-type: none"> 1. Clarify vision (JT/Create/ Reconfiguration/ 47th & East intersection) 2. Assess & measure impact 3. Identify funding sources 	<ul style="list-style-type: none"> • KLOA • IDOT • Engineering firm • Western Springs • State legislators • Cook County • IHB RR • Residents 	Current budget & State of IL	≤ 3 years* *(subject to who funds the improvements)	5/1/10	5/1/11	5/1/12

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3 & 4	West End infrastructure	1			1. Stone Ave. station renovation 2. Parking 3. Other infrastructure improvements (to support redev.) <ul style="list-style-type: none"> • Overhead street lighting • Assess W & S • Condition • Upsize • Bury o/h utilities • Burlington Ave. resurfacing • Lot 13 resurfacing 2012-13 (\$315,000) • Replace RR pedestrian crossing w/a wider sidewalk 4. Traffic capacity/intersection Burlington & Brainard 5. Partnership w/LTHS 6. Bicycle access & parking 7. Yardstick against Comprehensive Plan	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • Property owners • LTHS • Engineering firm • CEDC • Commuters • Com Ed • Vlg residents • Business owners 			Merged into STC - 3 under master heading of "West End".		

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	MARS & OARS	1	DPW Village Engineer	Finance	1. Feasibility study 2. Detailed engineering	<ul style="list-style-type: none"> • Village Engineer • IDOT • YMCA developer • MWRD 	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	2011-12	in progress	5/1/10	Fall 2010
Merged into STR - 9 under master heading of "Water & Sewer".											

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Functional consolidation of core svc.	2	Police Fire	Finance VM	1. Participate in case study w/ LGP & WS to evaluate consolidation of public safety svcs. (Police, Fire, Dispatch)	<ul style="list-style-type: none"> • WS • LGP • consultant 	<ul style="list-style-type: none"> - Grant from Metro Mayors Caucus - current budget 	≤ 1 year	Jul 2010	Sep 2010	Jan 2011

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**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Senior Svcs.	3	Police (Elder Svcs.) Fire	VM	<ol style="list-style-type: none"> Continue to refer inquiries to the Senior Center. Begin to promote Lyons Township senior housing facility. 	<ul style="list-style-type: none"> Senior Center Aging Well 	Current budget	on-going			

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	Long-term Plan to bury utilities in the Village	3	DPW Com. Dev	Finance VM Finance VM DPW	1. Hillgrove, kStrainard to Gilbert 2. Future redevelopment projects	• ComEd TBD	Current budget Grants TBD	on-going TBD	underway TBD	1/1/11 CIP TBD	1/1/12 CIP TBD

6-B.67

EXECUTIVE SESSION

VILLAGE OF LA GRANGE
Administrative Offices

BOARD REPORT

TO: Village Clerk, Board of Trustees and
Village Attorney

FROM: Elizabeth M. Asperger, Village President

DATE: November 8, 2010

RE: **CLOSED SESSION — MATTERS RELATED TO COLLECTIVE
BARGAINING AND SPECIFIC EMPLOYEES**

We are planning to have the Village Board meet in closed session during the November 8 meeting to discuss matters related to collective negotiating between the Village and its employees, and employment of specific employees, under current and projected financial conditions.