

Village of La Grange



VILLAGE BOARD MEETING

MONDAY, MAY 23, 2011

7:30 p.m.

BOOK 1 of 2

Village Hall Auditorium

53 S. La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger
Village President

Thomas Morsch
Village Clerk

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

AGENDA

Monday, May 23, 2011 – 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

*Trustee Holder
Trustee Horvath
Trustee Kuchler
Trustee Langan
Trustee Nowak
Trustee Palermo
President Asperger*

2. PRESIDENT'S REPORT

This is an opportunity for the Village President to report on matters of interest or concern to the Village.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

This is the opportunity for members of the audience to speak about matters that are included on this Agenda.

4. OMNIBUS AGENDA AND VOTE

Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.

- A. Contract Amendment – Collective Bargaining Agreement Between the Village of La Grange and IAFF Local No. 2338 (Fire Fighters and Fire Lieutenants)
- B. Contract Amendment – Collective Bargaining Agreement Between the Village of La Grange and International Union of Operating Engineers Local 150 (Public Works General Utility Workers and Crew Leaders)
- C. First National Bank of La Grange – Temporary Use of a Modular Office

- D. Engineering Services Agreement – Baxter & Woodman, Inc. – Detailed Engineering and Design Services for the Resurfacing of Lot 2
 - E. Engineering Services Agreement – Wiss, Jenney, Elstner Associates, Inc. – Field Testing, Detailed Structural Engineering and Design Services for Repairs to the Fire Department Apparatus Floor
 - F. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, May 9, 2011
 - G. Consolidated Voucher 110523
5. CURRENT BUSINESS
This agenda item includes consideration of matters being presented to the Board of Trustees for action.
6. MANAGER’S REPORT
This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.
- A. Status Report – Review of the Village’s Operations Plan
7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA
This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.
8. EXECUTIVE SESSION
The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.
9. TRUSTEE COMMENTS
The Board of Trustees may wish to comment on any matters.
10. ADJOURNMENT

The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village’s facilities, should contact the Village’s ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

OMNIBUS VOTE

VILLAGE OF LA GRANGE
Administrative Offices

BOARD REPORT

TO: Village President, Village Clerk,
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Andrianna Peterson, Assistant Village Manager

DATE: May 23, 2011

RE: **CONTRACT AMENDMENT - COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE VILLAGE OF LA GRANGE AND
IAFF LOCAL NO. 2338 (FIRE FIGHTERS AND FIRE
LIEUTENANTS)**

The International Association of Fire Fighters (IAFF) Local 2338 represents 13 Fire Fighters and 3 Fire Lieutenants within the Village's Fire Department. The Village of La Grange and the IAFF Local 2338 has a current collective bargaining agreement that expires on April 30, 2013.

Over the past year, the Village has been in the process of reducing operating expenses in response to current and projected financial conditions. This comprehensive cost-containment strategy largely involves reduced personnel expenses, beginning with the last fiscal year and continuing through the Village's five-year financial plan, to stabilize Village finances.

In order for the cost-containment plan to be successfully and fully implemented, the Village must negotiate or re-negotiate wages with its four unions (Fire, Police, Public Works and Telecommunicators). Notably, two of the four unions (Fire and Public Works) are currently under contract and therefore, consideration of any changes to the existing contract must be mutually agreed upon.

An exchange of benefits is typical in a contract reopener. However, because of its financial condition, the Village does not have any financial concessions to offer employee groups in consideration of a lower wage adjustment. Therefore, the Village must rely on the strength of its relationships with its employees and employee groups in order to achieve the goal of mid-term adjustments of negotiated terms.

We are pleased to report that we have negotiated an amendment to the existing contract between the Village and the IAFF Local 2338, consistent with the Village's cost containment plan. The IAFF has agreed to reduce its scheduled wage adjustment effective May 1, 2011 from 3.0% to 2.3%, which is equal to the percentage reduction in wages for non-union employees. In addition, they have agreed to extend the current contract by one year with a wage increase of 1% effective

4-A

May 1, 2013. In return, the Village will agree not to layoff any union members during the term of the agreement, as extended. The no layoff clause is a measured risk as the corresponding wage concession creates the financial stability needed, while not compromising public safety operations and services during the term of the agreement.

By their actions in this regard, the Firefighters and Lieutenants of La Grange understand the larger economic conditions, its challenges and impact on Village finances. At this point, we would like to recognize the Fire Union as a leader among organized units for their willingness to cooperate with the Village in furtherance of the cost containment plan. It would be appropriate to publicly express our appreciation.

The contract amendment was ratified by the Union on April 19, 2011. The agreement becomes effective upon ratification by the Village Board, with the exception of wages which are retroactive to May 1, 2011. The contract amendment has been prepared and is attached for consideration by the Village Board.

We recommend that the contract amendment with the IAFF Local 2338 be approved and that the Village President and Village Manager be authorized to execute the contract documents.

4-A.1

**2011 CONTRACT AMENDMENT
BY AND BETWEEN
LOCAL 2338 OF THE
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS
AND
THE VILLAGE OF LA GRANGE**

Pursuant to Article XXX (The Entire Agreement) of the current collective bargaining agreement between Local 2338 of the International Association of Fire Fighters (Union) and the Village of La Grange (Village), which allows the parties to mutually agree in writing to supplement and / or modify the terms of this Agreement during its term, the parties hereby agree to amend the current collective bargaining agreement by modifying the following provisions to their respective articles and sections as noted below:

Article VII
WAGES AND COMPENSATION

SECTION 1 – Wages

Amend Section 1 such that all base salaries shall be increased in accordance with the appropriate years in Appendix D-1, and delete Appendix D.

Amend Section 1 by deleting Section 1.C. and replacing it with a new Section 1. C. to read as follows:

- C. Effective May 1, 2011, base salaries for members of the bargaining unit shall be increased by two and three-tenths of a percent (2.3%) in accordance with Appendix D-1.

Amend Section 1 by re-lettering Section 1.E, Section 1.F and Section 1.G as Section 1.G, Section 1.H, and Section 1.I respectively.

Amend Section 1 by adding a new Section 1.E to read as follows:

- E. Effective May 1, 2013, base salaries for members of the bargaining unit shall be increased by one percent (1.0%) in accordance with Appendix D-1.

Amend Section 1 by adding a new Section 1.F to read as follows:

- F. Notwithstanding any other provisions in this Agreement, the Village agrees that it will not lay off any bargaining unit employee through 11:59 p.m. on April 30, 2014. This no layoff guarantee shall expire (sunset) at 11:59 p.m. on the 30th day of April, 2014, when the parties shall revert immediately to the layoff provisions of the parties' collective bargaining agreement. The parties agree that the "no layoff" provision and the effects of its application:
 - 1. Do not apply to existing vacancies, and shall not apply to vacancies in the future created by attrition.
 - 2. Is a one-time occurrence only and shall not be considered in any manner as precedent-setting or "status quo" in any future negotiations; and

4-A.2

3. Shall not be used by either party for any purpose whatsoever in any future interest arbitration proceeding involving the parties. However, it is understood that this provision shall not limit the ability of the Union to grieve a violation of the “no lay off provision” during its stipulated term or to propose changes to the existing layoff provision in negotiations as to the successor contract.

Article XXXI
DURATION AND TERMINATION

Amend this Article by modifying the duration of this Agreement such that it shall terminate at midnight on April 30, 2014.

Each of the parties represents that it has reviewed the terms of this Amendment and by executing this document, agrees to its terms. Each of the parties whose signature appears below represents that he / she has authority to enter into this Amendment.

IN WITNESS WHEREOF, the parties have hereto set their hands, this _____ day of _____, 2011.

For the Village

For the Union

APPENDIX D-1

ANNUAL BASE SALARIES FOR FIRE FIGHTERS AND LIEUTENANTS

	Effective on May 1, 2009	Effective on May 1, 2010	Effective on May 1, 2011	Effective on May 1, 2012	Effective on May 1, 2013
FIRE FIGHTER					
Start	50,045	51,546	52,732	54,577	55,123
After 1 year	54,910	56,557	57,858	59,883	60,482
After 2 years	57,930	59,668	61,040	63,177	63,809
After 3 years	61,115	62,948	64,396	66,650	67,316
After 4 years	64,478	66,412	67,939	70,317	71,021
After 5 years	68,023	70,064	71,675	74,184	74,926
After 6 years	72,046	74,207	75,914	78,571	79,356
LIEUTENANTS					
Start	75,650	77,919	79,711	82,501	83,326
After 1 year	78,387	80,739	82,596	85,487	86,342
After 2 years	81,128	83,562	85,484	88,476	89,361

4-A.4

VILLAGE OF LA GRANGE
Administrative Offices

BOARD REPORT

TO: Village President, Village Clerk,
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Andrianna Peterson, Assistant Village Manager

DATE: May 23, 2011

RE: **CONTRACT AMENDMENT - COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE VILLAGE OF LA GRANGE AND
INTERNATIONAL UNION OF OPERATING ENGINEERS
LOCAL 150 (PUBLIC WORKS GENERAL UTILITY WORKERS
AND CREW LEADERS)**

The International Union of Operating Engineers (IUOE) Local 150 represents 14 General Utility Workers and 6 Crew Leaders within the Village's Public Works Department. The Village of La Grange and the IUOE Local 150 has a current collective bargaining agreement that expires on April 30, 2013.

Over the past year, the Village has been in the process of reducing operating expenses in response to current and projected financial conditions. This comprehensive cost-containment strategy largely involves reduced personnel expenses, beginning with the last fiscal year and continuing through the Village's five-year financial plan to stabilize Village finances.

In order for the cost-containment plan to be successfully and fully implemented, the Village must negotiate or renegotiate wages with its four unions (Fire, Police, Public Works and Telecommunicators). Notably, two of the four unions (Fire and Public Works) are currently under contract and therefore, consideration of any changes to the existing contract must be mutually agreed upon.

An exchange of benefits is typical in a contract reopener. However, because of its financial condition, the Village does not have any financial concessions to offer employee groups in consideration of a lower wage adjustment. Therefore, the Village must rely on the strength of its relationships with its employees and employee groups in order to achieve the goal of mid-term adjustments of negotiated terms.

We are pleased to report that we have negotiated an amendment to the existing contract between the Village and Local 150 consistent with the Village's cost containment plan. Local 150 has

4-B

agreed to reduce its scheduled wage adjustment effective May 1, 2011 from 2.75% to 2%. In return, the Village will agree not to layoff any union members during this one year period.

By their actions in this regard, the General Utility Workers and Crew Leaders of La Grange understand the larger economic conditions and its challenges and impact on Village finances. At this point, we would like to recognize the Public Works Union as a leader among organized units for their willingness to cooperate with the Village in furtherance of the cost containment plan. It would be appropriate to publicly express our appreciation.

The contract amendment was ratified by the Union, and thus has been executed by its bargaining agent. The agreement becomes effective upon ratification by the Village Board, with the exception of wages which are retroactive to May 1, 2011. The contract amendment has been prepared and is attached for consideration by the Village Board.

We recommend that the contract amendment with the IUOE Local 150 be approved and that the Village President and Village Manager be authorized to execute the contract documents.

4-B.1

**2011 CONTRACT AMENDMENT
BY AND BETWEEN
INTERNATIONAL UNION OF OPERATING ENGINEERS
LOCAL 150
AND
THE VILLAGE OF LA GRANGE**

Local 150 of the International Union of Operating Engineers (Union) and the Village of La Grange (Village) mutually agree to amend the current collective bargaining agreement by modifying the following provisions to their respective articles and sections as noted below:

ARTICLE XV
SALARIES / PAY PRACTICES

SECTION 1 – Wages

Amend Section 1 such that base salaries shall be increased in accordance with the appropriate years in Appendix A-1, and delete Appendix A.

Amend Section 1 by deleting the second paragraph and replacing it with a new second paragraph to read as follows:

Effective May 1, 2011, the step system schedule shall be adjusted by 2% in accordance with Appendix A-1. Effective May 1, 2012, the step system schedule shall be adjusted by 2.5% in accordance with Appendix A-1.

ARTICLE X
LAYOFF AND RECALL

Notwithstanding any other provisions in this Agreement, the Village agrees that it will not lay off any bargaining unit employee through 11:59 p.m. on April 30, 2012. This no layoff guarantee shall expire (sunset) at 11:59 p.m. on the 30th day of April, 2012, when the parties shall revert immediately to the layoff provisions of the parties' collective bargaining agreement. The parties agree that the "no layoff" provision and the effects of its application:

1. Do not apply to existing vacancies, and shall not apply to vacancies in the future created by attrition; and
2. is a one-time occurrence only and shall not be considered in any manner as precedent-setting or "status quo" in any future negotiations.

Each of the parties represents that it has reviewed the terms of this Amendment and by executing this document, agrees to its terms. Each of the parties whose signature appears below represents that he / she has authority to enter into this Amendment.

4-B.2

IN WITNESS WHEREOF, the parties have hereto set their hands, this _____ day of _____, 2011.

For the Village

For the Union

Leanna M. Distasio

4-13.3

APPENDIX A-1

WAGES

			Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
FY 2010-11	G UW		19.46	20.04	20.64	21.26	21.90	22.55	23.23	23.93	24.65	25.38	26.15	26.93	27.74
	Crw Ldr		23.21	23.91	24.62	25.36	26.12	26.91	27.71	28.55	29.40	30.28	31.19	32.13	33.09
FY 2011-12	G UW		19.85	20.44	21.05	21.69	22.34	23.00	23.69	24.41	25.14	25.89	26.67	27.47	28.29
	Crw Ldr		23.67	24.39	25.11	25.87	26.64	27.45	28.26	29.12	29.99	30.89	31.81	32.77	33.75
FY 2012-13	G UW		20.35	20.95	21.58	22.23	22.90	23.58	24.28	25.02	25.77	26.54	27.34	28.16	29.00
	Crw Ldr		24.26	25.00	25.74	26.52	27.31	28.14	28.97	29.85	30.74	31.66	32.61	33.59	34.59

4-10-4

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Village Clerk,
Board of Trustees, Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick Benjamin, Community Development Director

DATE: May 23, 2011

RE: **FIRST NATIONAL BANK OF LA GRANGE – TEMPORARY USE OF A
MODULAR OFFICE**

Attached you will find a request from Grund & Riesterer Architects, on behalf of the First National Bank of La Grange, to install a temporary modular office unit adjacent to the main bank building for a period of 18 months. The bank anticipates starting work at their main building in the near future which will result in the need to relocate the bank employees and services. The requested modular office measures 24' x 60' and consists of four offices, a conference area, and a restroom that will meet all ADA requirements.

Section 9-103 of our Zoning Code authorizes certain defined temporary uses as of right as well as a general category of "other temporary uses" that can be approved by the Village Board. A "temporary use" is one that:

1. *is established for a fixed period of time with the intent to discontinue such use upon the expiration of such time; and*
2. *does not involve the construction or alteration of any permanent structure.*

Paragraph 9-103C15 of our code authorizes other temporary uses in any district provided that such other temporary use is consistent with the purposes and intents of this Section and the district in which it is located and provided further that any such temporary use shall require the specific prior approval of the Board of Trustees.

Our code further defines use limitations on any temporary use. These use limitations are as follows:

E. Use Limitations.

1. *General Limitations. Every temporary use shall comply with the limitations made applicable to specified temporary uses by Subsection C of this Section. No temporary use shall be permitted in any district if it would have a significant*

H-C

negative impact, including aesthetic impact, on any adjacent property or on the area, as a whole, in which it is located.

2. Public Safety. *No temporary use shall be permitted that causes or threatens to cause an on-site or off-site threat to public safety. No temporary use shall be operated except in accordance with such restrictions and conditions as the La Grange Fire and Police Departments may require. If required by the Village Manager, the operator of the temporary use shall employ a fire watch team and appropriate security personnel.*
3. Traffic. *No temporary use shall be permitted if the additional vehicular traffic reasonably expected to be generated by such temporary use would have undue detrimental effects on surrounding streets and uses.*
4. Conflicts with Other Temporary Uses. *No temporary use shall be permitted if such use would conflict with another previously authorized temporary use.*
5. Sign Limitations. *Signs shall be permitted only upon the specific prior approval of the Village Manager on the basis of need for such sign and a showing by the applicant that no adverse impact on the area will result from such sign. Signs shall be located only on the same zoning lot as the temporary use; be limited to no more than one per street frontage; be set back at least six feet from the front lot line or the setback of the principal structure on the lot, whichever is less; be no larger than six square feet in area in any residential district. (See Section 11-106M Temporary Use Signs)*
6. Parking. *The Village Manager may make an assessment of the total number of off-street parking spaces that will be reasonably required in connection with a proposed temporary use, on the basis of the particular use, its intensity, and the availability of other parking facilities in the area, and shall approve such temporary use only if such off-street parking is provided. No temporary use shall be authorized that would, in the opinion of the Manager, unreasonably reduce the amount of off-street parking spaces available for use in connection with permanent uses located on the zoning lot in question.*
7. Additional Conditions. *Every temporary use shall, in addition, comply with, and the Village Manager may impose, such other conditions as may reasonably be necessary to achieve the purposes of this Code or to protect the public health, safety, and welfare.*

4-C.1

In evaluating the use limitations it would appear as though there is limited, if any, negative impact on the area with placement of this trailer on an existing paved area. With the remaining combined parking between the newly renovated trust building and the bank building as well as the on street parking in the area this temporary use should be able to be accommodated on the bank property.

You will find attached exhibits showing the placement of the building. Staff recommends the approval of the requested temporary use subject to the following conditions:

1. That plans for temporary electrical, water and waste disposal be submitted to Village staff for their review and approval prior to delivery of the modular unit;
2. That all necessary building permits for temporary utility services be obtained.
4. The completed modular office be inspected and approved by the La Grange Fire and Community Development Departments;
5. That the unit must be removed no later than 18 months after the first day of its arrival onto the site.

We have prepared the attached ordinance outlining these conditions for your consideration.

4-C.2

ORDINANCE NO. 0-11-

AN ORDINANCE GRANTING THE
TEMPORARY USE OF A MODULAR OFFICE
PASSED BY THE BOARD OF TRUSTEES
OF THE VILLAGE OF LA GRANGE

Published in pamphlet form by the authority of the Board of Trustees of the Village of La Grange, County of Cook, Illinois and legally, this _____ day of _____, 2011.

WHEREAS, the First National Bank of La Grange, has requested, in reference to the property at 620 West Burlington, authorization for the installation of a temporary modular office unit measuring 24' x 60' and consisting of four offices, a conference area and restroom, for a period of 18 months; and

WHEREAS, the Village Board of Trustees achieving it to be in the best interests of the Village to allow such a request;

THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE, COUNTY OF COOK STATE OF ILLINOIS:

SECTION 1: The temporary use of modular office is hereby granted to the First National Bank of La Grange, 620 West Burlington, subject to the following conditions:

1. That plans for temporary electrical, water and sewer be submitted to Village staff for their review and approval prior to delivery of the modular unit;
2. That all necessary building permits for temporary utility services be obtained;
4. The completed modular office be inspected and approved by the La Grange Fire and Community Development Departments;
5. That the unit must be removed no later than 18 months after the first day of its arrival onto the site.

4-C.3

SECTION 2: That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form for review at the La Grange Village Offices and the La Grange Public Library.

PASSED this ____ day of _____ 2011.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____ 2011.

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

4-C.4

10 May 2011

Ms. Sylvia Gonzalez
Village of La Grange
53 S La Grange Rd
La Grange IL 60525

**RE: First National Bank of LaGrange – Main Bank
620 West Burlington Ave.
LaGrange, IL. 60525
Temporary Office Trailer**

Dear Sylvia:

As the First National Bank of La Grange (FNBLG) anticipates starting work at their main facility in the near future, a phasing plan has been developed by the project team. This phasing plan allows for reasonable areas of construction be made available to the contractor resulting in relocation of bank employees and services as the phases progress.

The impact of the construction work dictates a need to provide some temporary bank space in the form of a 24' x 60' tasteful and fully self-contained modular office. Exhibits are attached including more specific information about the modular unit and its location on the present site.

We trust this temporary modular office will meet with the village's approval. If you need any additional information concerning the same, please do not hesitate to contact me. Thanks in advance for you assistance in this matter.

With regards,



Charles J. Grund, AIA
Grund & Riesterer Architects, Inc.

encl.

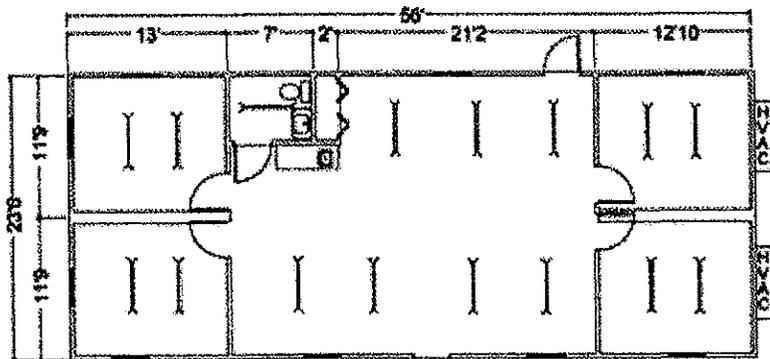
cc: Dan Hennebry – FNBLG
Rick Bastyr - FNBLG

4-C.5

plan/946

2460-mo_do-1rr-ADA-MW

24 x 60 Modular office w/ADA restroom 4 Private offices & conference area



- Modular office specifications:**
 2460 Modular office - Midwest Region
- Two x 100 amp electrical service, 120/240 volt, single phase, 3-wire, 60 HZ
 - Central heating & air conditioning
 - Aluminum exterior siding and trim
 - Rear door dead-bolts & security latch guards

- Additional Pac-Van features:**
- Commercial block tile flooring
 - 1/4" Birch Hardwood Paneling
 - ADA-compliant restroom
 - Four private offices
 - Central conference area w/coffee bar
 - Exterior lights for night security
 - Horizontal slide windows w/insect screens
 - Closet w/hanging bar & shelf
 - Drain valve on water heater & main water line

Experience the Pac-Van difference - Your single source for quality, service and value!

We promise quality in our product. We promise service above and beyond. We keep our promises.
Call us today for a free quote at 1-800-587-1784

2460-mo_do-1rr-ADA-MW

Use the Site Tools at the left of this page to keep a copy of this plan.

4-6.7

Sylvia Gonzalez

From: Gerald Cropsey [gjc@gnrarch.com]
Sent: Monday, May 16, 2011 4:23 PM
To: Sylvia Gonzalez
Cc: Charles Grund
Subject: 0915- FNB of LaGrange Modular Trailer
Attachments: 1.JPG; 2.JPG; 3.JPG; 4.JPG

Sylvia,

We are trying to obtain pictures of the exact unit to send to you, but in the mean time I received the attached pictures of a unit similar to the one First National Bank of LaGrange will lease.

I will send you the other pictures once I receive them.

Please call if you have any questions, comments or need additional information.

Jerry Cropsey
 Associate Principal
Grund & Riesterer Architects, Inc.
 The Civic Opera Building
 20 North Wacker Drive, Suite 2418
 Chicago, Illinois 60606
 t: 312.372.5353 f: 312.372.5367
 e: gjc@gnrarch.com w: www.gnrarch.com

Please consider the environment before printing this page.

From: Regina Weston [mailto:rweston@pacvan.com]
Sent: Monday, May 16, 2011 11:51 AM
To: Gerald Cropsey
Subject: Pictures of Modulares

Hi Gerry,

Here are some pictures from our 24x60 Sales Office. This is one of the units that may work for First National Bank. If you have any questions please do not hesitate to call or email me. Please ignore any mess on the inside as the units just came back from site and have yet to be prepped for delivery.

Thanks,



Regina Weston
Fleet Manager/Branch Admin
Pac-Van, Inc.
 10554 South Muskegon, Chicago, IL. 60617
 p. (630) 592.8356 - f. (630) 592.8366

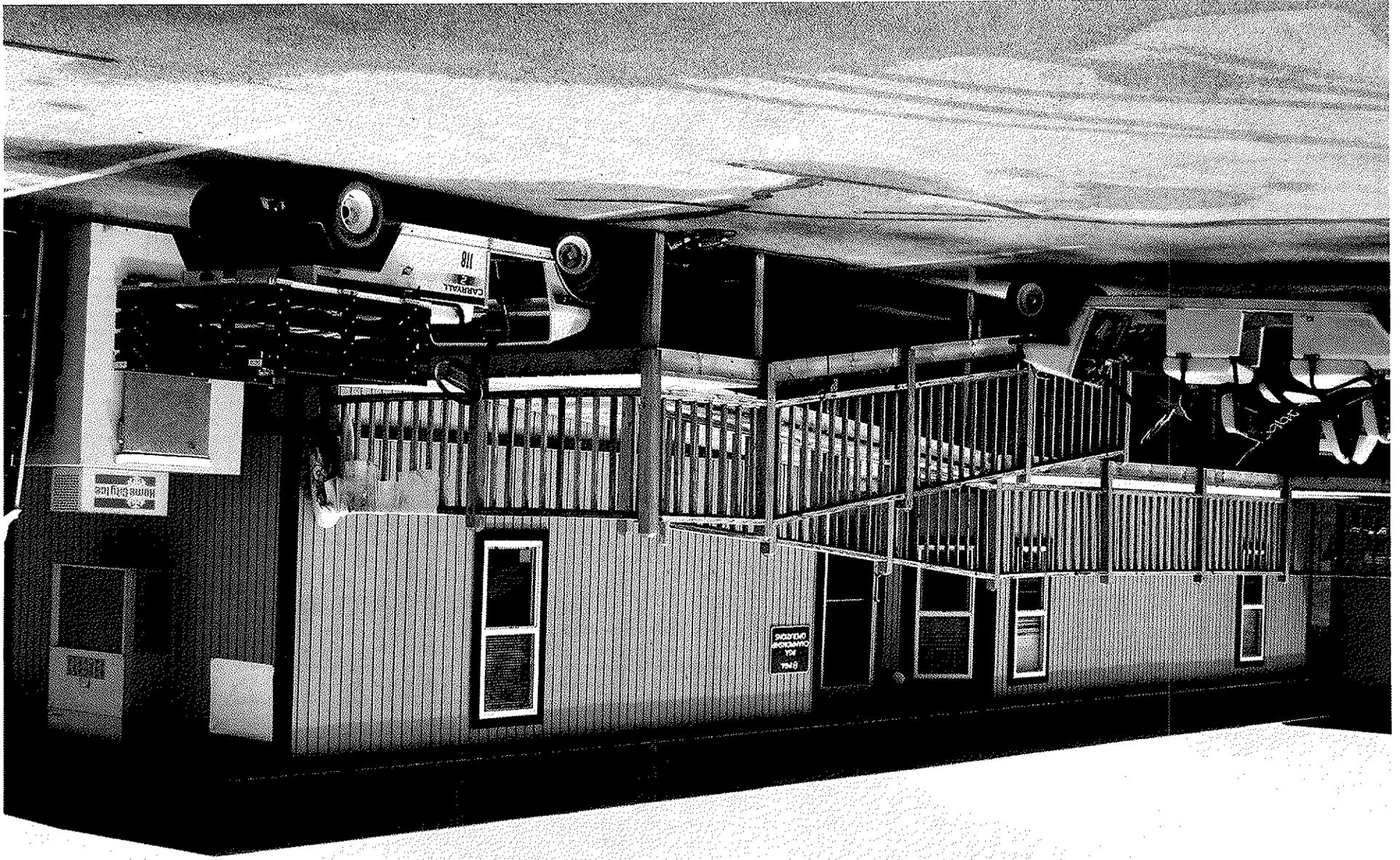
Pac-Van is a General Finance Corporation company - NASDAQ: GFN

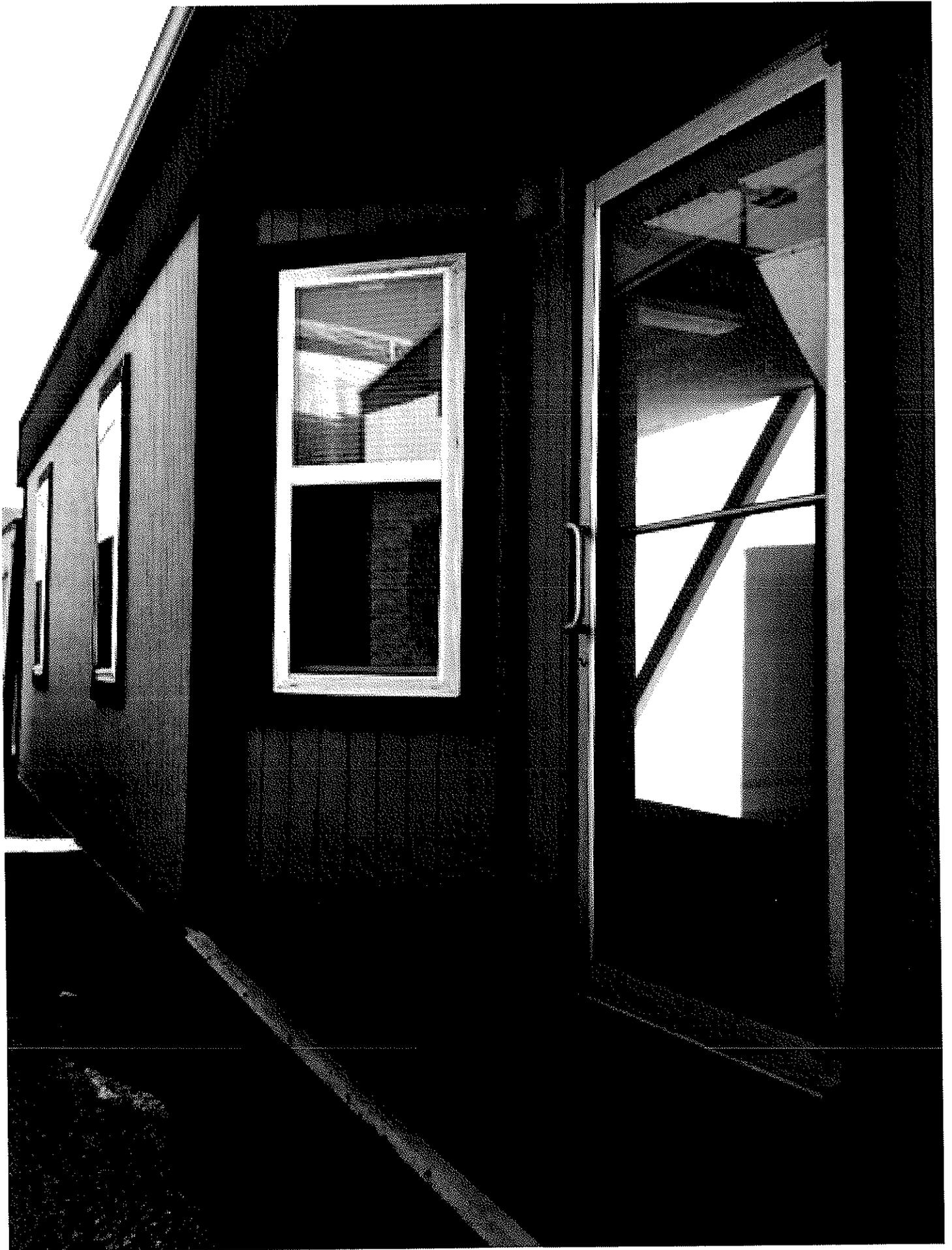
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5/16/2011

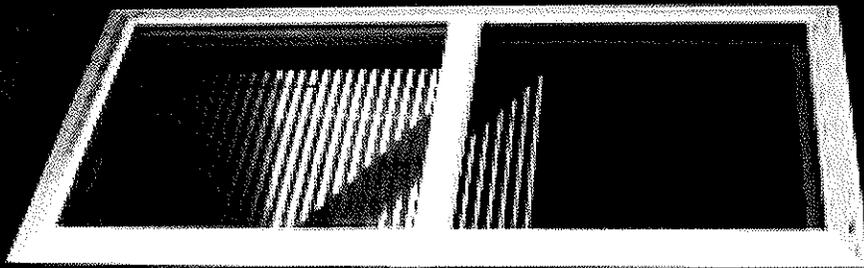
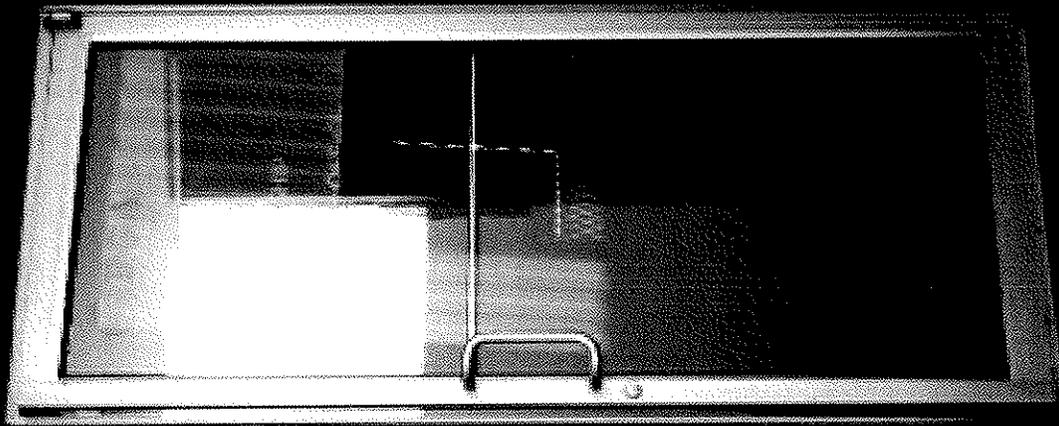
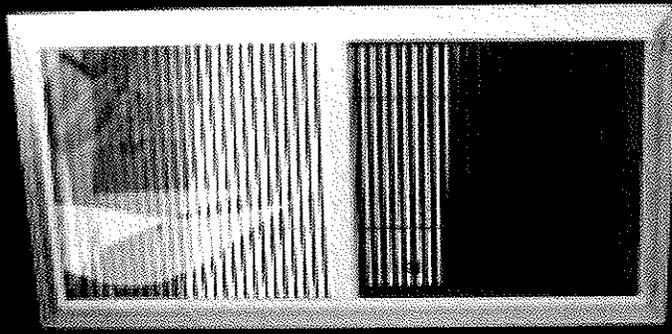
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h-2-b





4-c.10



4-C.11

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: May 23, 2011

RE: **ENGINEERING SERVICES AGREEMENT – BAXTER &
WOODMAN, INC. - DETAILED ENGINEERING AND DESIGN
SERVICES FOR THE RESURFACING OF LOT 2**

Lot 2 is a multi-functional Village owned surface parking lot located at the northeast corner of Harris and 6th Avenues. This lot is used by residents and patrons of the businesses in the Central Business District. Currently access to this lot is from both Harris and 6th Avenues and the lot can accommodate 103 vehicles. Decals are sold for both day and night residential parking within this lot. Over the last year this lot has also served as overflow parking for the Central Business District, especially on Friday and Saturday nights when the adjacent parking garage becomes full.

The existing lot consists of an asphalt surface with concrete curbs outlining the lot and internal aisles. The existing surface is in poor condition and is need of repair. Included in the FY2011-12 Parking Fund budget is \$214,000 for both engineering and construction. Within this budget amount, \$14,000 is identified for the detailed engineering design and \$200,000 for construction.

Based on past performance, experience in this type of work, and understanding of the project, staff requested a proposal from Baxter & Woodman to develop detailed engineering plans and specifications for repairs to this lot. Baxter & Woodman provided a proposal in the not-to-exceed amount of \$14,000 for this project, which is within the budget amount for the project. The scope of services included in the proposal includes the following:

1. Perform a topographic survey of the project area.
2. Prepare a design alternatives assessment for rehabilitation including alternate parking configurations and alternate material selections.
3. Prepare preliminary geometric plans.
4. Design the drainage system including performing drainage calculations.
5. Design and develop street lighting plans.
6. Design and develop pavement marking, signage and landscaping plans.
7. Develop and complete plans and specifications for bidding purposes.
8. Provide an engineer's opinion of probable cost

9. Assist with bidding as required

As indicated above, staff requested that Baxter & Woodman assess alternate layouts to the lot that will improve circulation and maintain the number of parking spots. Also as part of the project, staff requested that Baxter & Woodman consider several sustainable alternatives to traditional asphalt resurfacing. The first alternative to be considered is a process by which a layer of concrete is applied to the surface of the existing lot, creating a new driving surface at a potentially reduced cost. The second alternative to be assessed would be a pervious paver system similar in design to the parking lot located at the Morton Arboretum. This sustainable option could benefit the Village's combined sewer system by reducing storm water runoff into the sewer system. The purpose of assessing these options is so that an analysis can be made to determine the most appropriate solution given limited resources. Additionally grant funding is sometimes made available for sustainable solutions such as pervious pavers and will be further explored during the design phase.

Staff requested that Baxter & Woodman complete the above services within 45 days from the approval of the contract (July 8, 2011) so that construction work can commence this year. If approved, a task order would be initiated under the master contract with Baxter & Woodman. The task order and proposal are attached to this memorandum for your review.

Staff recommends proceeding with the design of this project at this time for several reasons. First, the lot is in need of repair. This project has already been delayed approximately three years due to other priorities. Further delaying maintenance would result in damage to the subgrade and a much more expensive repair. Second, Lot 2 is expected to serve as a municipal parking lot for the foreseeable future, so reinvestment in this infrastructure is appropriate. Third, fees are collected from users of this facility through decal parking permits. These funds are then budgeted for operation of the municipal lots, which includes the maintenance and repair of the lots.

In summary, staff recommends approval of the task order with Baxter & Woodman in the total amount of \$14,000 for the completion of the detailed engineering and design of repairs to Lot 2.

4-D.1

ATTACHMENT A

TASK ORDER NO. 14

In accordance with Section 1.2 of the Master Contract dated April 25, 2011 between the Village of La Grange (the "Village") and Baxter & Woodman, Inc. (the "Consultant"), the Parties agree to the following Task Number 14:

1. Contracted Services:

Baxter & Woodman shall provide the Village with detailed engineering and design services as described in the attached proposal dated May 11, 2011 for the resurfacing of Lot 2. The scope of services shall be as defined in the attached proposal. All terms and conditions of the master task order contract dated April 25, 2011 with the Village of La Grange shall apply.

2. Project Schedule (attach schedule if appropriate):

All services shall be completed prior to Friday, July 8, 2011

3. Project Completion Date:

All Contracted Services must be completed on or before July 8, 2011.

4. Project Specific Pricing (if applicable):

Baxter & Woodman shall be compensated on a cost plus fixed fee basis in an amount not to exceed \$14,000.

5. Additional Changes to the Master Contract (if applicable):

N/A

All other terms and conditions remain unchanged.

[signature page follows]

4-D.2

VILLAGE

CONSULTANT

Signature

Signature

Director of Public Works

Name (Printed or Typed)

Date

Date

If greater than, \$2,000, the Village Manager's signature is required.

Signature

Village Manager

Date

If greater than \$10,000, the Village Board must approve the Task Order in advance and the Village President's signature is required.

Signature

Village President

Date

4-0.3



Mr. Ryan Gillingham, PE
Director of Public Works
Village of La Grange Public Works
320 East Avenue
La Grange, Illinois 60525

May 11, 2011

Subject: Village of La Grange – Parking Lot 2 Rehabilitation

Dear Mr. Gillingham:

Thank you for this opportunity to submit a proposal to provide design services to rehabilitate Parking Lot 2 at the intersection of 6th Avenue and Harris Avenue in the Village of LaGrange.

From our meeting and a review of preliminary plans for the proposed work, we understand the project to include the following:

- Design the pavement rehabilitation of Parking Lot 2 including design alternative assessments for:
 - Replacing the parking lot pavement in-kind with drainage improvements and conventional lighting system replacement;
 - Improving the geometric layout and traffic flow of the parking lot; and
 - Providing sustainable design options for the lot including concrete white-topping, LED parking lot lighting, and hot-mix asphalt surface treatment.
- Design the parking lot grading and storm sewer improvements to mitigate existing drainage problems in the lot.
- Design parking lot lighting improvements to replace the existing lot lighting system.
- Prepare final contract plans and specifications and assist the Village with bidding and awarding the project.

Based on our above understanding of the project, the following is our scope of services and fee to provide design services for the rehabilitation of Lot 2:

300 Park Boulevard
Suite 355
Itasca, IL 60143
Phone: 630.773.1870
Fax: 630.773.3150

nfo@baxterwoodman.com

4-0.4

Scope of Services

1. **MANAGE PROJECT** – Plan, schedule, and control the activities that must be performed to complete the Project including budget, schedule, and scope. Confer with Village staff, from time to time, to clarify and define the general scope, extent and character of the Project and to review available data. Attend two progress meetings with Village staff to review the design alternative assessment and to review the pre-final Plans, Contract Proposal and Estimate of Cost.

2. **PRELIMINARY PLANS, SPECIFICATIONS, AND OPINION OF PROBABLE COST**
 - a. **AGENCY COORDINATION** - Notify and coordinate the proposed improvements with utility companies.

 - b. **DATA COLLECTION** – Collect photographs of the existing conditions at the parking lot to assist with preparation of design drawings and exhibits. Obtain data of record, including utility atlas pages, to assist with the preparation of design drawings.

 - c. **TOPOGRAPHIC SURVEY** - Perform topographic surveys of the parking lot pavement and surrounding parkways in order to develop base sheets for the proposed improvements.

 - d. **DESIGN ALTERNATIVES ASSESSMENT** - Prepare a design alternatives assessment for rehabilitation options for Parking Lot 2. This assessment will include developing cost estimates for the design and construction of the following improvement alternatives:
 - a. Replacing the parking lot pavement in-kind with drainage improvements and conventional lighting system replacement;
 - b. Improving the geometric layout and traffic flow of the parking lot; and
 - c. Providing sustainable design options for the lot including concrete white-topping, LED parking lot lighting, and hot-mix asphalt surface treatment.

4-0.5

- d. PRELIMINARY GEOMETRIC PLANS - Prepare the proposed pavement design and geometric plan and profile design for the proposed improvements.
- e. DRAINAGE DESIGN - Prepare Drainage and Utility Plans. Perform drainage calculations to determine the size of proposed storm sewer laterals necessary to address parking lot drainage problems. The proposed drainage improvements will be designed to avoid requiring a permit from the MWRDGC.
- f. PAVEMENT MARKING, SIGNAGE AND LANDSCAPING PLANS - Develop a proposed pavement striping and signage plan for the parking lot rehabilitation. Design landscape trees and plantings, if the Village selects the reconfigured parking lot option.
- g. STREET LIGHTING PLANS – Design a parking lot lighting system replacement to meet Village standards.
- h. PROJECT DETAILS AND STANDARDS – Prepare a Cover Sheet, Typical Sections, Design Details, Summary of Quantities, and Village Standard Detail sheets. Prepare alignment and ties sheet and set field alignment control.
- i. ESTIMATE of COST - Prepare summary of quantities, schedules of materials and an estimate of cost.
- j. SPECIAL PROVISIONS – Prepare special provisions in accordance with Village and Illinois Department of Transportation MFT guidelines.

3. FINAL PLANS, SPECIFICATIONS, AND OPINION OF PROBABLE COST

- a. QC/QA – Perform an in-house peer review and constructability review of the pre-final plans, specifications, and opinion of probable cost for the Project.
- b. FINAL CONTRACT PLANS AND CONTRACT PROPOSAL - Prepare contract documents consisting of Plans, Special Provisions, Contract Proposals, and Estimate of Construction Cost and submit these documents to the Village for the Village to receive construction bids. Make necessary changes to the documents as required by the Village in order to secure approval.
- c. ASSIST BIDDING – Provide the Village with a final reproducible set of all bidding documents to allow the Village to receive bids for the Project. Assist the Village in solicitation of construction bids from qualified bidders, attend the bid opening and tabulate bid proposals, make an analysis of the bids, and submit recommendations for the award of construction contract.

Engineering Services Fee

Our fee for the above outlined scope of services will be an amount equal to reimbursement of the ENGINEERS' direct labor cost, general and employee overheads, and a fixed fee of \$2,000 for readiness to serve and profit, plus reimbursement of out-of-pocket expenses including travel costs which total amount will not exceed **\$14,000**.

4-0.7

Mr. Ryan Gillingham, PE
Village of La Grange

May 11, 2011
110394.10 • Page 5

Thank you for the opportunity to submit our proposal for this important Project. If you have any questions or would like to discuss our proposal in more detail, please contact me.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Louis D. Haussmann, P.E., PTOE
Vice President

LDH:bjt
Enclosure

VILLAGE OF LA GRANGE

Accepted By: _____

Dated: _____

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works
Bill Bryzgalski, Fire Chief
Lou Cipparrone, Finance Director

DATE: May 23, 2011

RE: **ENGINEERING SERVICES AGREEMENT – WISS, JENNEY,
ELSTNER ASSOCIATES, INC. – FIELD TESTING, DETAILED
STRUCTURAL ENGINEERING AND DESIGN SERVICES FOR
REPAIRS TO THE FIRE DEPARTMENT APPARATUS FLOOR**

The Fire Department operates out of a building located at 300 W. Burlington that was originally constructed in the 1950's. Over the years the building has been renovated and repaired to meet the needs of the Department, the most recent major renovation occurring in 1990. The apparatus floor, which measures approximately 52 feet wide (east-west) by 68 feet deep (north-south), is a reinforced concrete structure consisting of concrete slabs, girders, beams, and columns. In 1967, the beams and girders below the center bay of the apparatus floor were strengthened with supplemental steel framing reportedly to allow support of a new snorkel truck. Currently, a ladder truck is situated in the center bay, two engine company trucks occupy the west bay, and two ambulances occupy the east bay.

As part of the repair work done in 1990, the apparatus floor was patched and a waterproof coating was placed on top of the floor. Soon after the 1990 repair work, the top surface of the apparatus floor showed evidence of cracking and delamination (a condition where the top layer of concrete cracks horizontally usually at the level of the top steel reinforcement within the concrete.) Additional deterioration has also been observed in the east garage located in the back of the building. In response to the observed conditions the Village contracted with Wiss, Jenny, Elstner Associates, Inc. (WJE), a structural engineering firm, to perform a field investigation and structural review of apparatus floor to assess the nature, cause, and significance of the deterioration in the concrete apparatus floor and to develop recommendations for repair. This engineering work was completed in 2008-2009 and summarized in a report transmitted to the Village on February 25, 2009.

The investigation report concluded that the deterioration of the apparatus floor is limited mainly to the floor slabs within about 35 ft of the north overhead doors. Deterioration is present throughout the east garage floor. The deterioration is the result of corrosion of the embedded reinforcing steel, which has occurred due to chloride contamination of the

4-E

concrete. The main source of the chlorides is most likely de-icing salts carried in by vehicles before the present coating was installed in 1990. The deterioration has not advanced to the point of significantly affecting structural capacity. However, the structural review performed as part of the investigation revealed possible strength deficiencies in the east-west beams. Based on the recommendations within this initial report, we requested a proposal from WJE for additional structural engineering analysis and to develop detailed engineering plans and specifications for the repair of the apparatus floor. For presentation within this Board Report, these projects have been divided into (1) repairs to the concrete floor and (2) testing and repair to the supporting structural members.

Repairs to Concrete Floor

As previously stated, the report concluded that the damage to the apparatus floor was the result of de-icing salts deteriorating the embedded reinforcing steel. To correct this problem, the damaged areas of the apparatus floor need to be repaired and protection needs to be provided to limit further deterioration of the embedded reinforcing steel. As a note, several spot repairs have been made to the apparatus floor by Public Works and outside contractors. The most recent repair occurring this past winter.

From WJE's report, three possible scenarios for rehabilitation of the concrete floors were developed and presented in the report as follows:

Scenario A – Perform localized patching of the concrete slab where delamination has been identified. This scenario also includes full-depth removal and replacement of the concrete slab in the east garage and above the compressor room; partial-depth repair of the concrete beams below the east garage; installation of a new traffic bearing membrane; and cleaning and repair of the existing floor drains in the east garage. The estimated construction cost for Scenario A is \$185,400. Expected service life of this alternative is 10 years.

Scenario B – Perform localized patching of the concrete slab where delamination has been identified and install galvanic cathodic protection for the embedded reinforcing steel to extend the life of the original slab and patches. Repairs to the east garage identified above are also included in this scenario. The estimated construction cost for Scenario B is \$231,900. Expected service life of this alternative is 15 to 20 years.

Scenario C – Remove and replace the entire concrete floor slab in the northern half of the apparatus bay (approximately 35' is full depth slab replacement in the northern half of the apparatus floor.) Repairs to the east garage identified above are also included in this scenario. The estimated construction cost for Scenario C is \$362,000. Expected service life of this alternative is 25 years.

All scenarios include a new coating on the concrete floor. Each approach has a different initial cost, expected service life, and degree of disruption to the facility.

4-E.1

Based on conversations with WJE and analysis of the report, staff recommends moving forward with designing for Scenario B at this time since this alternative achieves the desired repairs and long term stability of the floor with the least impact to Fire Department operations and cost to the Village. Scenario A is not recommended since continued deterioration of the embedded reinforcing steel is expected to occur without additional protective measures such as galvanic cathodic protection. Scenario C is not recommended due to the anticipated cost of removing the large sections of the floor and disruption to Fire Department operations. Therefore staff requested a proposal from WJE to perform design engineering services assuming Scenario B will be the selected option, and to obtain alternate pricing for Scenario C when bids are received for the project. WJE's proposal is attached to this report for your consideration.

Assessment of Supporting Structural Members

As part of the initial structural engineering analysis and investigation, WJE reviewed the apparatus floor structure for the weights of vehicles presently being used. The design analysis identified deficiencies in the structural capacity of the east-west beams below the west and center bays. Given the nature of cast-in-place reinforced concrete construction, and the fact that the structure has supported these same vehicles for several decades without obvious structural damage, WJE suspects the floor system has greater strength than can be predicted analytically. Stated another way, computer models and structurally engineering equations WJE used to estimate the strength of the beams and columns may not reflect the actual strength of the apparatus floor structure since (1) exact physical properties, such as the strength of the steel and concrete, used in construction of the facility in the 1950's are not known (2) steel reinforcement may have been placed differently than shown on the original drawings, and (3) additional strength within the concrete structure may be present due to combined support of other structural members which cannot be determined through existing computer modeling or design calculations.

Since these support members were determined analytically to have inadequate strength for supporting the existing vehicle loads, a solution to address this deficiency is desired. WJE recommends that a physical load test to verify the capacity of the beams in the west bay. In lieu of testing the beams in the center bay where the test load would need to be much greater (roughly 1.5 times the weight of the ladder truck), WJE recommends strengthening of these beams and girders.

The physical load test in the west bay would involve placing instrumentation throughout the structure and then loading the structure with the vehicle loads. From this data the actual strength (rather than theoretical) of the beams could be determined. By doing this test and confirming the actual strength of the structure, the Village could avoid doing costly repairs to the supporting concrete beams and columns. Safety shoring will be in place as part of the test. Staff concurs with the recommendation of WJE to perform field testing of the structure to potentially avoid more costly repairs.

Before any field testing and structural engineering design is performed, staff requested

that WJE review and update their structural calculations based on the anticipated plan to replace the ladder truck that occupies the center bay. A replacement apparatus may weigh less, and therefore could alter the recommended repair solutions for the apparatus floor. This design work is included in the attached WJE proposal. Recommended repair solutions will be altered should the structural engineering analysis with the new vehicle warrant.

Repair Design and Preparation of Construction Documents

The proposal submitted by WJE includes the detailed design and development of contract documents for both the repair to the concrete floor and supporting structural members. The repair documents for the concrete floor will be based on Repair Scenario B, with an add alternate in the documents for Repair Scenario C so that cost comparisons can be made. Based on the additional analysis described above and field testing of the structure, plans and specifications will be developed for the repairs to the supporting structure. Estimates of cost will also be provided for the proposed repairs. Staff recommends that WJE complete this work based on their knowledge of this project, experience in this type of work, and proposal submitted.

Funding

The FY2010-11 Capital Projects Budget / Fire Department Apparatus Floor line item included \$40,000 for the engagement of a structural engineer to perform the services described above. Due to other priorities these funds were not expended in the previous fiscal year and were not included in the current budget. However, these funds remain available for this project and can be carried forward to the current fiscal year via a budget amendment. WJE proposes to complete the services described above in an amount not-to-exceed \$36,000. At this time no funds have been identified for construction. Grant funding, short-term financing and use of reserves may be potential funding sources, depending on the cost of the project and the availability of funds from these sources.

Schedule

The field testing and detailed engineering work is expected to be completed within three months of the notice-to-proceed. While construction funding for this project is not currently budgeted, staff desires to complete the engineering work in advance of the Capital Budget Development process in the fall.

Summary

Staff recommends that the detailed engineering for the repair of the apparatus floor and

4-E.3

the supporting structure be initiated and completed at this time for the following reasons. First, the identified repairs are important for the long-term stability of the structure. Initiating the repairs in the near future will extend the life of the structure, lower future maintenance costs, and avoid the possibility of much more extensive repair of the structure in the near future. Second, we have conferred with the consultant presently engaged for the consolidation study involving public safety services, and he has advised that no facility changes are being recommended in the report. He added that the La Grange Fire Station is appropriately situated to the risk exposure of the Central (and West End) Business District(s). Third, based on the consultant's near final recommendation and the Village's management team strategic assessment, the Fire Department is expected to operate from this building for the foreseeable future, so maintaining this structure for this purpose is appropriate at this time. Fourth, completing the detailed engineering and developing the plans and specifications allows the Village to apply for grants and other loans that may become available. Many recent grants have required the projects to be "shovel ready," so completing the engineering in advance could enhance the Village's ability to obtain grants.

In summary, staff recommends approval of a contract with WJE in an amount not-to-exceed \$36,000 for field testing, detailed structural engineering and design services for repairs to the Fire Department apparatus floor. Should the Board approve this contract, a budget amendment will be required at the end of the fiscal year to recognize this expenditure.

4-E.4

May 12, 2011

Mr. Ryan Gillingham
Director of Public Works
Village of La Grange
320 East Avenue
La Grange, Illinois 60525

Re: La Grange Fire Station - Loading Testing and Repair Design Services for Apparatus Floor
WJE No. 2010.5404

Dear Mr. Gillingham:

Wiss, Janney, Elstner Associates, Inc. (WJE) is pleased to submit this proposal to perform engineering services associated with load testing and repairing the apparatus floor at the Village of La Grange fire station in La Grange, Illinois. This proposal is based on information gathered during our prior investigation of the apparatus floor and our recent meeting at the fire station on November 22. Summarized in this letter are our understanding of the project and our proposed scope of services, schedule, and fees.

SCOPE OF SERVICES

Phase 1 - Investigation and Structural Review

Phase I services were completed by WJE in 2008-2009 and summarized in a report to the Village dated February 25, 2009. An electronic copy of the report is transmitted with this proposal for reference. In short, the Phase I work included field investigation and testing, laboratory testing of materials, and structural review to assess the nature, cause and significance of deterioration in the concrete apparatus floor and to develop repair recommendations.

The investigation report concluded that the deterioration of the apparatus floor is limited mainly to the floor slabs within about 35 ft of the north overhead doors. Deterioration is present throughout the east garage floor. The deterioration is the result of corrosion of the embedded reinforcing steel, which has occurred due to chloride contamination of the concrete. The main source of the chlorides is most likely de-icing salts carried in by vehicles before the present coating was installed in 1990. The deterioration has not advanced to the point of significantly affecting structural capacity. However, the structural review performed as part of the investigation revealed possible strength deficiencies in the east-west beams. These possible deficiencies need to be evaluated by further testing in Phase 2.

Three possible scenarios for rehabilitation of the concrete floors were developed and presented: Scenario A is localized slab patching; Scenario B is localized slab patching plus galvanic cathodic protection to extend the life of the original slab and patches; and Scenario C is full depth slab replacement in the northern half of the apparatus floor. All scenarios include a new coating on the slabs and full depth slab replacement in the east garage. Each approach has a different initial cost, expected service life, and degree of disruption to the facility. Refer to our February 2009 report for further details.

At our meeting with you and Chief Bryzgalski on November 22, you requested that we provide a proposal for design services for Scenario B, with an alternate for Scenario C. You also requested that we provide a proposal for the load testing of the east-west beams with the possible structural load deficiencies. Our proposed scope of work for these services follows.

Phase 2a - Load Testing

As part of the Phase 1 work, WJE reviewed the apparatus floor structure for the weights of vehicles presently being used. The review indicated deficiencies in the shear capacity of the east-west beams below the west bay (Beams B3) and center bay (Beams B4 and associated girders). Given the nature of this construction (cast-in-place, monolithic slabs and beams that are well-restrained on all sides), and the fact that the structure has supported these same vehicles for several decades without obvious structural damage, we suspect the floor system has greater strength than can be predicted analytically. Accordingly, we recommended a physical load test to verify the capacity of the beams in the west bay. In lieu of testing the beams in the center bay where the test load would need to be much greater (roughly 1.5 times the weight of the ladder truck), we recommended strengthening of these beams and girders.

We understand there are plans to replace the ladder truck that occupies the center bay. As part of Phase 2a, we will review the loadings from the anticipated equipment changes and evaluate how the changes in equipment weight will impact the structural calculations and conclusions in our previous report. Inasmuch as the new ladder truck will no doubt be a heavy apparatus, though perhaps somewhat different than the existing truck, it is unlikely that our previous conclusions or plans for strengthening and load testing will change considerably.

In Phase 2a, WJE will perform a load test of one typical east-west beam in the west bay. The load test will generally follow the requirements of *ACI 318 - American Concrete Institute Building Code Requirements for Structural Concrete, Chapter 20 - Strength evaluation of Existing Structures*. Loading for the test will be achieved by positioning the axles of the ambulances, fire engine and ladder truck over the beam to be tested. (Note that a ladder truck of similar weight to the existing ladder truck will be needed for use in this testing.) Before loading, we will install safety shoring below the beam as well as instrumentation to measure the response (deflection and strain) of the structure to incrementally heavier axle loads. The maximum load, the tandem axle of the ladder truck, will be held for the required 24 hours.

Specific tasks included in Phase 2a are as follows:

- 2a.1 Develop load test approach and written procedure.
- 2a.2 Meet with Village of La Grange representatives to review load test procedures, including fire station personnel who will be assisting with the load test.
- 2a.3 Install safety shoring below the test beam (shoring installation may be subcontracted by WJE). Removal and reinstallation of any hung ceilings by others.
- 2a.4 Install instrumentation on test beam.
- 2a.5 Perform load test (3 days total assumed for set-up, testing, and 24-hour hold of test load). Weighing of the various vehicle axles and operation of the vehicles during the test is assumed to be by others.

4-E.6

2a.6 Prepare report of load test results. Report will include statement of whether the B3 beams in the west bay are adequate for the anticipated design loads.

As with any load test, the results are not certain before the test is performed. The Village should understand that, although we believe the load test will show that the east-west beams have sufficient strength, there is a slight chance that the load test will result in structural damage (hence the need for safety shoring) and indicate a strength deficiency. If this occurs, design of repairs for the damage and strengthening of the beams will need to be added to the Phase 2b scope.

Phase 2b - Repair Design and Preparation of Construction Documents

Phase 2b includes designing the repairs and preparing construction documents for bidding. The documents will be based on Repair Scenario B, with an add alternate in the documents for Repair Scenario C.

As detailed in our February 2009 report, Scenario B includes localized partial-depth concrete patching, as well as a limited amount of full-depth patching where slab cracking or punch-through occurs due to the thinness of the slab. Scenario B also includes galvanic cathodic protection in the form of distributed strip zinc anodes to enhance the durability of the patches and original slab. Strip zinc anodes will be installed in slots cut into the top of the slab along the beams and girders where there is the greatest concentration of top reinforcing steel vulnerable to corrosion. Scenario B also includes full-depth removal and replacement of the slab in the east garage and above the compressor room; partial-depth repair of the concrete beams below the east garage; installation of a new traffic bearing membrane; and cleaning and repair of the existing floor drains.

Scenario C is to replace the apparatus floor slab full-thickness from the overhead doors to a distance approximately 35 feet into the apparatus room. Full-depth slab replacement would require complete removal of ceiling finishes in the basement below, temporary support of utilities or other items supported by the slab, and installation of shoring and formwork below the full area of the new concrete.

Specific tasks included in Phase 2b are as follows:

- 2b.1 Finalize repair program scope with the Village of La Grange (Owner).
- 2b.2 Design repairs to concrete structure.
- 2b.3 Design structural strengthening for east-west beams in center bay (Beams B4), as well as north-south girders between center and east bays.
- 2b.4 Prepare construction documents including bid form, construction contract form, drawings, and specifications that can be used to solicit competitive bids for the proposed repair program. Contract form will be standard Village of La Grange construction contract documents.
- 2b.5 Provide engineer's opinions of probable construction cost for the alternatives presented.

Phase 3a - Bidding Assistance

Once the Village is ready to proceed with bidding and construction, WJE will provide bidding assistance under Phase 3a, including the following tasks:

- 3a.1 Recommend four experienced contractors from whom to solicit bids.
- 3a.2 Send bid documents to prospective contractors.
- 3a.3 Hold a pre-bid conference at the fire station for prospective contractors.
- 3a.4 Review submitted bids and recommend a contractor for the project.

Phase 3b - Repair Period Engineering Services

Construction period engineering services are particularly important during a concrete restoration project, more so than for new construction projects. In restoration projects, specialized construction methods are utilized and unknown conditions with the existing structure are often encountered. Site attendance by an engineer experienced in concrete restoration promotes overall quality by assessing conformance of the work with the contract documents. It also allows unexpected conditions to be addressed correctly and efficiently, without unnecessary delay to the project.

Specific tasks included in Phase 3b are as follows:

- 3b.1 Advise and consult with the Owner on matters pertaining to repairs.
- 3b.2 Assist in preparation of an Agreement between the Owner and Contractor based on the bid documents.
- 3b.3 Provide a set of sealed construction documents for building permit application.
- 3b.4 Attend a pre-construction meeting at the building with the Contractor and Owner's representatives to review project requirements and discuss coordination of the project.
- 3b.5 Review Contractor submittals as required by the Contract Documents.
- 3b.6 Perform field observations on a part-time basis and document observations in a written site visit report log. The objectives of the field visits will be to assess the conformance of work with project requirements as well as the progress of repair work. Based on our experience and our present understanding of this project, we anticipate performing approximately two site visits per week during the repairs.
- 3b.7 Attend project meetings held as required to discuss schedule, general progress, pay requests, submittals, etc.
- 3b.8 Review Contractor payment requests and provide written payment recommendations.
- 3b.9 Provide contract close-out services including punch-list preparation, final review of work, contract close-out and warranty submittals, and recommendations regarding final payment.

Items Provided by Owner

This proposal assumes that the following items will be provided by the Owner:

1. Measure weights of each axle of ambulances, fire engines and ladder truck currently in use or planned for future use at the fire station. Allow use of these vehicles as needed during the load test.
2. Remove and reinstall as needed ceiling below load test location.
3. Provide fire station personnel to operate vehicles as needed during load test.
4. Provide special format or contents for bid documents that are required by the Village of La Grange for this project.

SCHEDULE

We understand that the load test and design documents are to be completed by May 2011. Bidding and construction period services will follow sometime thereafter.

This proposal assumes that the construction work will not be phased, as schedule and cost would be greatly increased if phasing is required. If the full apparatus floor can be made available and the work expedited, we would anticipate that an experienced repair contractor could complete the repairs sufficient for re-occupancy of the apparatus floor in 6 to 8 weeks.

If phasing is required, such as one bay at a time, construction cost and schedule, as well as construction-phase engineering services would increase. This would include multiple mobilizations for each trade, extra construction barriers and site control, and longer supervision. Also, structural shoring would be needed for the bays left in service adjacent to the bays being repaired to prevent deflection of the floor when reinforcing steel continuity is temporarily lost.

COST, TERMS AND CONDITIONS

WJE will provide these services on a time and expense basis in accordance with a contract to be executed between WJE and the Village of La Grange. We assume that the contract form will be the "Village of La Grange Professional Services Agreement - Single Use," with mutually agreeable modifications made to address WJE legal counsel's comments. Charges will accrue based on actual hours expended and standard hourly rates indicated in the attached schedule of hourly charges. For the scope of services described herein, charges will not exceed the amounts shown below.

Phase 1	Investigation and Structural Review	Completed
Phase 2a	Load Testing	\$12,500
Phase 2b	Repair Design and Bid Documents	\$19,500
	Structural Strengthening Design	\$4,000 (Note 1)
Phase 3a	Bidding Assistance	\$2,500
Phase 3b	Repair Period Services	\$18,500 (Note 2)

4.E.9

Notes:

1. Structural strengthening design assumes load test shows that no strengthening is necessary for the B3 beams in the west bay.
2. Repair period services are based on up to 10 site visits, 2 meetings, and 3 pay applications, with no phasing of project.
3. All subcontractor costs are included in the above amounts.

We will advise you if we encounter conditions during the course of the project that would require a change in the scope of services and an associated adjustment to the not-to-exceed amounts. Additional work will not be performed without your prior authorization.

We sincerely appreciate the opportunity to submit this proposal and look forward to continuing to serve the Village of La Grange. If you have any questions, please contact us.

Sincerely,

WISS, JANNEY, ELSTNER ASSOCIATES, INC.



Arne P. Johnson, P.E., S.E.
Project Manager



Peter S. Nelson
Project Associate

4-E.10

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, May 9, 2011 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:36 p.m. by President Asperger. On roll call, as read by Village Clerk Thomas Morsch, the following were present:

PRESENT: Trustees Holder, Horvath, Langan, Livingston, Kuchler, and Palermo

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Community Development Director Patrick Benjamin
Finance Director Lou Cipparrone
Public Works Director Ryan Gillingham
Fire Chief Bill Bryzgalski
Police Chief Mike Holub

2. PRESIDENT'S REPORT

A. Appointments – Plan Commission and the Community and Economic Development Commission

President Asperger submitted the appointments of Jay Stewart who resides at 340 Blackstone to serve on the Plan Commission until 2014, filling the term of Jeff Nowak who was elected as Village Trustee; Roger Laven who resides at 14 S. Ashland #210 to serve as Chair on the Community and Economic Development Commission until 2014, replacing retired Taylor Jaeger; Rebecca Winbush who resides at 307 W. Harris Avenue to serve as Commissioner on the Community and Economic Development until 2013, replacing Jay Stewart; and David Schwartz who resides at 443 S. Madison Avenue to fill a vacancy on the Community and Economic Development Commission until 2014. It was moved by Trustee Langan to approve the appointments, seconded by Trustee Holder. Motion approved by voice vote.

4-F

B. Appointments and Re-appointments – Advisory Boards and Commissions

President Asperger recommended the appointments and re-appointments of the following: Kathy Schwappach who resides at 139 N. Madison to serve on the Board of Fire and Police Commission until 2014; Margaret Carlson who resides at 1105 W. Hillgrove to serve on the Community and Economic Development Commission until 2014; Regina McClinton who resides at 208 East Avenue to serve on the Design Review Commission until 2014; Carol Vizek who resides at 202 S. Brainard Avenue to serve on the Design Review Commission until 2014; William Holder who resides at 611 S. Waiola to serve on the Emergency Telephone System Board until 2012; Linda Christianson who resides at 131 S. Edgewood Avenue to serve on the Environmental Quality Control Commission until 2014; Lou Cipparrone to serve on the Firemen's Pension Board until 2014; Nancy Pierson who resides at 408 Sunset Avenue to serve on the Plan Commission until 2014; Lou Cipparrone to serve on the Police Pension Board until 2013; and Mike Finder who resides at 78 N. Edgewood to serve on the Zoning Board of Appeals until 2016.

Trustee Langan moved to approve the appointments and re-appointments as noted, seconded by Trustee Horvath. Motion approved by voice vote.

President Asperger indicated that the Farmer's Market will resume on Thursday, May 12 in the parking lot adjacent to the Village Hall.

Lastly, President Asperger noted that the La Grange Business Association will introduce its summer special event "La Grange Rocks!" which will provide a display of decorated rocking chairs.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Ryan Williamson, President of the La Grange Business Association noted his presence if the Board had any questions regarding the upcoming special events.

Mary Nelson, 1200 Carriage Lane thanked outgoing Village Trustee Tom Livingston for his service to the community.

4. OMNIBUS AGENDA AND VOTE

- A. (Moved to Current Business for further discussion.)
- B. Request to Purchase – Mobile Data Terminals and Installation in Fire Department Vehicles
- C. Request to Purchase – Fire Department / Motorized Power Lift Assist Stretcher

4-F.1

- D. Ordinance (#O-11-12) Disposal of Surplus Property – 1993 Pierce Arrow Ladder Truck
- E. (Moved to Current Business for further discussion.)
- F. Resolution (#R-11-08) – Request to Close La Grange Road / Pet Parade
- G. Consolidated Voucher 110509 (\$751,102.57)
- H. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, April 25, 2011
- I. Minutes of the Village of La Grange Board of Trustees Special Meeting Monday, May 2, 2011

Trustee Horvath requested items 4-A and 4-E be removed from the Omnibus Agenda and placed under Current Business for further discussion.

It was moved by Trustee Langan to approve items B, C, D, F, G, H, and I of the Omnibus Agenda, seconded by Trustee Palermo. Motion approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston, and Palermo
Nays: None
Absent: None

5. CURRENT BUSINESS

- 4-A. Professional Services Agreement – Employee Benefit Consulting Services (Removed from Omnibus for further discussion.)

Trustee Horvath noted that the Village Board recently approved a health insurance plan renewal with Blue Cross and Blue Shield at a proposed 18.6% increase which is significantly higher than the current budget allocation of 7.5%. Trustee Horvath explained that the Village Board has asked staff to consider other potential cost cutting measures including different insurance carriers; participation in a health insurance pool; and increases in premiums paid by employees.

In order to assist staff with this process it is being proposed to enter into a professional services agreement for insurance brokerage and employee consulting with Corporate Benefit Consultants, Inc. for a one-year term in an attempt to assess their level of service. Trustee Horvath added a request for proposals process would then evolve to ensure competitive rates and service levels. Trustee Horvath detailed the background and references for considering the services of

4-F.2

Corporate Benefit Consultants, Inc. and noted that representatives were in the audience to address any questions.

It was moved by Trustee Horvath to recommend that the Village Board approve an agreement with Corporate Benefit Consultants, Inc. for employee benefit consulting services for a one-year period in the amount of \$36,000 for insurance brokerage and consulting services, seconded by Trustee Langan.

Trustee Horvath questioned cost containment in relationship with the current budget and Finance Director Lou Cipparrone responded. Trustee Horvath inquired the need to change brokerage firms and Assistant Village Manager Andrianna Peterson responded.

Trustee Palermo inquired about life insurance premiums and management capabilities of the current broker and Ms. Peterson responded.

Motion approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston and Palermo
Nays: None
Absent: None

4-E. Request to Purchase – Police Department / Replacement of Administrative Vehicle (Removed from Omnibus for further discussion.)

Trustee Horvath indicated that the FY 2011-12 Village budget provides for the replacement of the 2004 Chevy Impala for the Police Department detailing the methods by which the vehicle is utilized. Noting the need of costly repairs and high mileage it is being recommended to replace the vehicle with a 2011 Chevy Impala Police Pursuit Vehicle under the Illinois Municipal Joint Purchasing Program from Green Chevrolet of Jacksonville, Illinois.

Trustee Horvath moved to approve the purchase to replace the Police Department's administrative vehicle under the state purchasing contract from Green Chevrolet of Jacksonville, Illinois in an amount not to exceed \$21,766.15, seconded by Trustee Langan.

Trustee Horvath expressed concerns with the cost benefits in replacing rather than repairing the current vehicle and Police Chief Mike Holub responded that repairs exceed the value of the vehicle. Trustee Horvath would like to see more detailed analysis on purchase requests.

Trustee Palermo added his concerns regarding the longevity of the municipal vehicles.

4-F.3

Trustee Langan noted his belief that the state purchasing contract utilizes the most cost effective purchasing method for municipalities.

Motion approved by a 4 to 2 roll call vote.

Ayes: Trustees Holder, Kuchler, Langan, and Livingston
Nays: Trustees Horvath and Palermo
Absent: None

5-A. Special Event – La Grange Business Association “Ahhh! La Grange Carnival”:
Referred to Trustee Livingston

Trustee Livingston made known that the La Grange Business Association has requested the Board’s permission to conduct the “Ahhh! La Grange Carnival” which would take place Friday, June 3 through Sunday June 5, with the Pet Parade being held on Saturday, June 4, 2011. Trustee Livingston explained the details of the event including a request to sell beer and wine during the operating hours. Trustee Livingston explained that the sale and service of liquor would be conducted by a licensed caterer and that the La Grange Business Association would monitor and control liquor management.

It was moved by Trustee Livingston to approve the “Ahhh! La Grange Carnival” subject to specific conditions; approve the temporary closure of Harris Avenue from La Grange Road to Ashland Avenue; waive restrictions which prohibit the consumption of alcohol on the public way; waive the restrictions for the outdoor display and sale of goods and services in the C-1 Zoning District; and approve carnival rides as a Temporary Use, seconded by Trustee Langan. Motion approved by voice vote.

5-B. Special Event – La Grange Art & Craft Fair: Referred to Trustee Livingston

Trustee Livingston noted that the Village has received a request from the La Grange Business Association to hold the Annual Art and Craft Fair on Saturday and Sunday, July 9 and 10, 2011. The location utilized for the past few years was found to be favorable and is being requested again this year, however it will again be necessary for the Board to approve various road closures.

It was moved by Trustee Livingston to approve the closure of Harris Avenue west of La Grange Road to Ashland Avenue and Madison Avenue from Harris Avenue south to just north of the entrance to the parking lot located at Harris and Madison Avenues and the closure of Village Parking Lots 3 and 4 on each side of the Senior Center on July 9 and 10, 2011 for the La Grange Art and Craft Fair, seconded by Trustee Langan. Motion approved by voice vote.

4-F.4

6. RECOGNITION OF RETIRING VILLAGE TRUSTEE

A. Resolution of Appreciation – Retiring Village Trustee Tom Livingston

President Asperger recognized outgoing Trustee Tom Livingston for his contributions to the community as Village Trustee and his thoughtful participation on the Village Board. Noting Trustee Livingston's professionalism and focus on good government, President Asperger recited a Resolution of Appreciation for Trustee Livingston. It was moved by President Asperger and seconded by Trustee Langan to approve the Resolution of Appreciation for Tom Livingston. Motion approved by voice vote.

On behalf of the entire Village Board President Asperger extended deepest appreciation and warmest personal regards for his years of public service by presenting Tom Livingston with an engraved plaque.

Trustee Langan expressed his appreciation for Trustee Livingston's genuine contribution and careful decision making on numerous difficult issues throughout his term as Village Trustee.

Trustee Holder added his appreciation to Trustee Livingston's inspiration in forming a common ground on debatable issues.

Trustee Kuchler noted Trustee Livingston's methodology in communicating and being a good steward of the public's interest.

Trustee Palermo also echoed Trustee Livingston's outstanding service and leadership in the community.

Trustee Horvath expressed his thanks to Trustee Livingston for his years of service.

On behalf of Department Heads and staff, Village Manager Robert Pilipiszyn noted appreciation for Trustee Livingston's leadership and policy making for future generations.

7. FAREWELL BY OUTGOING VILLAGE TRUSTEE

Trustee Livingston expressed his thanks for the opportunity to serve the residents of La Grange and noted the support provided by the various boards and commissions. Trustee Livingston referenced comments from former Village Trustee Ken Eastman that being Village Trustee is not about power but rather responsibility. Trustee Livingston noted that open debates and discussions have attributed to accomplishments for the betterment of the Village.

Village President Asperger reiterated the honors to outgoing Trustee Livingston and the audience responded with a standing ovation.

4-F.5

President Asperger stated there would be a short break prior to the swearing in and seating of the newly elected and re-elected Village Trustees.

8. OATH OF OFFICE AND SEATING OF NEWLY ELECTED AND RE-ELECTED VILLAGE OFFICIALS

Village President Asperger reconvened the meeting and stated that those elected at the April 5, 2011 consolidated election would receive the oath of office.

- A. Oath of Office – Village Trustees Jeff Nowak, Mark Kuchler (re-elected), and James Palermo (re-elected)

Village Clerk Thomas Morsch administered the Oath of Office to newly elected Village Trustee Jeff Nowak; re-elected Village Trustee Mark Kuchler; and re-elected Trustee James Palermo

Looking forward to working together, President Asperger welcomed the newly elected and re-elected Trustees and their families.

9. ADJOURNMENT

At 9:00 p.m. it moved by Trustee Langan to adjourn, seconded by Trustee Horvath. Motion approved by voice vote.

Elizabeth M. Asperger, Village President

ATTEST:

Thomas Morsch, Village Clerk

Approved Date

4-F.6

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

May 23, 2011

Consolidated Voucher 110523

<u>Fund No.</u>	<u>Fund Name</u>	<u>05/23/11 Voucher</u>	<u>05/13/11 Payroll</u>	<u>Total</u>
01	General	114,358.78	274,791.62	389,150.40
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	98.09		98.09
24	ETSB	3,018.00		3,018.00
40	Capital Projects	179,928.81		179,928.81
50	Water	4,446.64	38,041.23	42,487.87
51	Parking	1,852.31	23,578.68	25,430.99
60	Equipment Replacement	289.80		289.80
70	Police Pension	99.85		99.85
75	Firefighters' Pension			0.00
80	Sewer	1,387.07	8,812.52	10,199.59
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>305,479.35</u>	<u>345,224.05</u>	<u>650,703.40</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

4-61

Village of La Grange



VILLAGE BOARD MEETING

MONDAY, MAY 23, 2011

7:30 p.m.

BOOK 2 of 2

Village Hall Auditorium

53 S. La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger
Village President

Thomas Morsch
Village Clerk

MANAGER'S REPORT

VILLAGE OF LA GRANGE
Administrative Offices

EXECUTIVE COMMITTEE REPORT

TO: Village President, Village Clerk,
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager 

DATE: May 19, 2011

RE: **OPERATIONS PLAN — STATUS UPDATE/MAY 2011**

Attached you will find an update to the Village's Operations Plan.

As we continue to gain experience with this management tool, we have made several observations that we will announce in more detail as part of the status update. For your advance information, they are as follows:

1. Much of our concentration of time and expenditure of staff resources has been on Village Board policy discussion and consensus direction. The workshop approach to those discussions has made the Village's Executive Team (Village Board, Village Management, Department Heads) very effective. Among other things, the Village Board has become more knowledgeable and thus confident with Village workings and operations. We need to continue with this business meeting model.
2. The Operations Plan, as a document, has become cumbersome. We need to separate the recording piece from the management component.
3. The Operations Plan, as a management tool, can also be improved. We believe that the format can be simplified into three columns: (i) Village Board goal/priority, (ii) action items to accomplish or in furtherance of that goal/priority, and (iii) add descriptive narrative to the key dates column to communicate what we are going to do or intend to do by the date and by/with whom. (The latter most comment is probably the greatest shortcoming of the plan at this point).

The higher-order priorities will continue to command our attention over the next trimester, as they have over the previous reporting period. The over-arching priority for the Village over the next several months will be to stabilize Village finances via the cost-containment plan, through: its continued implementation, union participation, and organizational discipline.

We invite any questions that you may have about the plan, both present tense and going forward. We will answer them to the best of our ability. If a particular item engenders an in-depth discussion, we would suggest that we schedule a workshop to continue the dialogue.

c: Andri Peterson, Assistant Village Manager
Department Heads

H:\cbenjamin\EXECMEMO\operationsplanstatusupdateMay2011.ecr.doc

6-A.1

**VILLAGE OF LA GRANGE
OPERATIONS PLAN
UPDATE — MAY 2011**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Define role resources and priorities for economic development	1	Village Manager Com. Dev.	Finance	1. Conduct workshop re: economic development policy discussion	<ul style="list-style-type: none"> • LGBA • business owners • property owners 	<ul style="list-style-type: none"> • 750K TIF surplus • Community Development - economic development line item budget 			Completed 2-22-2010	
					2. Village Board of Trustees consensus from 2/22/10 workshop:						
					a) Facade loans do not appear to be a Village Board priority for the time being.						
					b) The business district concept was discussed as an economic development tool (in the context of development/redevelopment opportunities).						
					c) The VBOT concurred w/ the existing development/redevelopment policy as written (dated 11/7/05).						
					d) Staff to continue w/ current efforts (& tailor methods as determined to be most effective) concerning business recruitment & retention.						
					e) Maintain, if not enhance, the Village's support of the LGBA.						Jun 2010 status update to VBOT
					(i) staff to provide VBOT w/ its thoughts & recommendations on how to support the LGBA.						Completed 11/8/10
					(ii) carry proposal forward into budget development process as an active discussion. Potential framework includes:						Completed Jan 2011
					1. Village - \$12,000 <ul style="list-style-type: none"> - advertising & promotions only - specific activity to control use of tax dollars 						
					2. better define shifting of \$35,000 in funds - total of \$47/48K <ul style="list-style-type: none"> - Village input into decision-making 						

6-A.2

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
1	Define role & priorities for economic development. (cont.)	1	VM Com Dev	Finance	3. revisit w/VBOT after May 1 a) money in budget b) 1 yr. of revenues & expenses c) improve P/L statements 4. LGBA - agrees to hire & maintain person; if person is discontinued, Village funding to be withdrawn 5. 5 yr. financial plan - to illustrate what happens to LGBA's \$80K fund balance 6. LGBA - consider hiring in advance of any support (iii) Proposal "tabled" for time being. LGBA has hired PT business coordinator on its own with no expectation of future Village funding. Adopted Village economic development budget proposes enhanced funding for various activities; some to be used for joint marketing efforts w/LGBA & some to be used Village-wide.							
						Mar 2011	May 2011					
					3.	Village to work w/newly-hired LGBA business coordinator & LGBA Executive Board to develop a marketing & promotional campaign for 2011	on-going					
					4.	Village to work w/newly-established LGBA retailers group to provide increased support to existing retailers (retention strategy). a) mting. held Feb 2011 b) findings to VB Feb 2011 - Mar 2011	on-going					
					5.	Village to host building owners, brokers & bankers roundtable (strategy to further strengthen the Village's vitality through the current economic conditions). a) mting. held Feb 2011 b) findings to VB Feb 2011 - Mar 2011	on-going					
					6.	Village to host roundtable discussion w/restaurants (retention strategy). a) mting. held Feb 2011 b) findings to VB Feb 2011 - Mar 2011	on-going					

6-A.3

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Revisit guiding financial policies and guidelines	1	Finance	Village Manager	1. conduct policy review at budget workshop on 3/13/10		N/A			Completed 3-13-2010	
					2. VBOT consensus from 3-13-10 budget workshop: a) Concurred w/ financial policies as written. Consider addition under financial reporting policies to recognize periodic review of operations plan. i) staff recommendation to review 3x per year (May, Sep, Jan)						

6-11-10

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	Secondary/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3	Create West End Business District Development Strategy	1	Com. Dev.	Village Manager	Conduct workshop 1. Advise VBOT re: Comp Plan 2. Obtain clarification & direction from VBOT	<ul style="list-style-type: none"> • CEDC • W. End business & property owners • residents 	<ul style="list-style-type: none"> • 750K TIF surplus 				
								Completed 6/14/10			
								Merged into STC-3 under master heading of "West End"			

10-A.6

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
4	Complete zoning code update	1	Com Dev	VM Village Atty	Adoption of amendments, if any.	<ul style="list-style-type: none"> • p.h. • Plan Com. • ZBA, as needed • DRC 	N/A	Jan. 2012 (2 yrs.)	In Progress	Nov 2010	May 2011
					1. Admin. Adjustment				Completed Jan 2010		
					2. Review of use list for Office Dist, Institutional Dist. & Industrial Dist.				Completed Jun 2010		
					3. Review of Multi-Family Dist. boundaries				Completed Jun 2010		
					4. Review of misc. residential regulations				Completed Feb 2011		
					5. Review of Open Space Dist. & Planned Developments				Plan Com. Apr 2011	VBOT Sep 2011	
					6. Review of Parking Regulations				Plan Com Sep 2011	VBOT Oct 2011	
					7. Review of Signage Regulations				Plan Com. Nov 2011	VBOT Jan 2012	
					8. Review of all other remaining misc. & housekeeping items				Plan Com. Jan 2012	VBOT Mar 2012	

6-A.7

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	YMCA property	1	a) Com Dev.	a) Dept. Heads	1. demolition			Completed Oct 2010			
	a) demolition & restoration				2. Restoration	• Metro YMCA		In-progress	Aug 2010	Jun 2011	Jul 2011
					a) enhanced landscaping of N/E corner						
					b) restore footprint of demolished bldg w/ erosion control & proper ground cover						
	b) redevelopment				b) VP/VM	b) Com. Dev./ Vlg. Atty.	3. Status of redevelopment plan	b) VBOT		b) on-going - discussions w/YMCA & potential developers .	
c) temporary use	c) Com. Dev.	c) Vlg. Atty	4. Review temporary use application upon submittal.	c) VBOT		Completed Mar 2011 YMCA advises that no plans for temp. use application in 2011.					
d) property maintenance			Parking – 1. Remove YMCA bus parking from the corner & prohibit use by unauthorized vehicles.	• Metro YMCA • LG YMCA							
5a	(NEW) Redevelopment of Gordon Park	2	a) Com. Dev. & DPW	b) all	1. Renew land exchange agreement	Vlg. Atty	current budget	Completed Dec 2010			
					2. Monitor court proceeding re: PDLG request for sale of land		N/A	underway	in-progress		
					3. Site plan review	DH's	N/A	Completed. Conditional approval granted Sep 2010.			
					4. Coordinate reciprocal grants of easement	PDLG	current budget	underway	in-progress		
					5. Conduct bldg. & engineering reviews	PDLG	current budget	underway	in-progress		

6-A.8

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5a	(NEW) Redevelopment of Gordon Park <i>(cont'.)</i>	2	a) Com. Dev. & DPW	b) all	6. Jointly pursue future traffic signal improvement at Ogden & Locust Ave.	PDLG	grants & current budget	underway	in-progress		

6-7-9

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Pension Funds - update all assumptions	2	Finance	VM	1. Distribute Sharpe's actuarial dist. to the VBOT	T. Sharpe	N/A	Completed April 2010			
					2. Determine if Vlg's budget can accommodate \$75,000 expenditure to adjust/compress probable range of retirement, advise VBT accordingly.	None	General Fund revenue & reserves	Completed March 2010 Budget unable to accommodate.			
					3. Adopt resolution placing advisory referendum question regarding pension reform on Nov 2010 ballot.		N/A	Completed Aug 2010 & Nov 2010			
					4. Conduct third pension workshop It was the consensus of the VBOT to: a) support staff & the actuary's recommendations which are consistent w/Village practice to fund annual reqd. contribution. b) However, it sees the need to adjust assumptions over time; do so within the Vlg's. ability to pay & other budgetary constraints	T. Sharpe		Completed Sep 2010			
					5. Review preliminary tax levy for P&F pensions			Completed Nov 8 & Dec 13, 2010			
					6. Continue to support legislative efforts re: pension reform.			on-going; letter sent 11/12/10			
					7. Monitor 2010 fall Veto Session SB 3538			Pension reform enacted by General Assembly 12/1/2010; signed by Governor on or about 1/1/2011.			

6-A.10

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept. (s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Pension funds - update all assumptions	2	Finance	VM	8. Engage actuary to perform full valuation at the conclusion of current FY (4/30/11) & upon applying the provisions w/in pension reform statute, project (anticipated cost savings beginning w/) preliminary 2011 tax levies for P&F pension funds.					5/1/11	9/1/11

6-A.11

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Improve bidding permit processes & practices	2	Com. Dev.	VM	1. Internal review and adjust processes & practices		N/A			on-going	
					a) clarify inspectional responsibility					Completed between May 1 — Dec 31 2010	
					b) conduct mtg w/ all inspectional staff re: coord. response to homeowners & contractors						
					c) revised hard copy filing system						
					d) improved paperwork flow w/remodeling (w/input from professional office organizer)						
					e) implemented on-site preconstruction meetings between Vlg staff, engineer, general contractor & homeowner, if appropriate						
					f) implemented customer satisfaction survey				Feb 2011		
g) departmental & staff goals				Mar 2011							
h) customer service training (WCMC)				May 2011							
i) training for inspectional staff				May 2011	Jun 2011						
j) review of deposits taken in to better reflect expenses for engineering & review svcs.					Completed Mar 2011						

6-A.12

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
7	Improve bldg permit processes & practices	2	Com. Dev.	VM	1. Internal review and adjust processes & practices <i>(cont.)</i>							
					<ul style="list-style-type: none"> k) accounts receivable/reimbursables coord. w/ Finance Dept. l) enhancements to property management system <ul style="list-style-type: none"> — Fire Prevention Bureau access to system - log intake, track review progress & receive "delinquent" warnings. 					Completed Mar 2011		
					2. External review w/Vlg. Engineer						on-going	
					3. Advise VBOT of outcome					Mar 2011 budget workshop		

6-A.13

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
8	Stone Ave. Train Station Renovation Project	2	AVM	VM DPW Bldg Eng Finance	1. Discuss w/VBOT at CIP workshop		CIP budget	Completed Feb 1, 2010				
					2. Provide update & direction to Legat	Legat	CIP budget	Completed Mar & Apr 2010				
					3. Conduct workshop - return to VBOT w/ revised scope & cost estimate, including extent to accomplish Phase II within \$1M/\$1.4M budget	Legat	CIP budget	Completed Jun 7, 2010				
					It was the consensus of the VBOT to refine the project scope, on a line-item basis, to fit within a \$1.085M project budget.							
					<u>NEXT STEPS:</u>						Completed Jun 2010	
					a) Legat & staff to finalize conceptual phase.						4/1/11	5/1/11
					b) Re-work Phase II Design Services w/ Legat based on revised scope of work/VBOT discussion from June 7, 2010						5/1/11	6/1/11
					c) Return to VBOT w/ Phase II Design Services Agreement w/ Legat (provide for certain bid alternatives & extras). Consider re-evaluation of scope & budget w/ VBOT based on comments rec'd. from business owners re: brand identify during workshop re: West End development strategies held on 6/14/10.						5/1/11	6/1/11
					d) Coordinate Phase II Design Services w/ grant source reqs.; secure/expend WSMTD funds.						5/1/11	6/1/11
e) Complete federal grant, lease & station maint. agreement documents w/ METRA						5/1/11	6/1/11					
f) Construction of improvements anticipated.						Fall 2011						

6-A.14

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Stone Ave Train Station Renovation Project <i>(cont.)</i>	2	AVM	VM DPW Bldg Eng Finance							
					4. Coord. w/METRA platform reconstruction	METRA	N/A	underway	Completed Dec 2010		
					a) complete tactile panels				Completed Dec 2011	Jan 2011	
					b) demobilize & restore construction staging area				Demobilization completed Dec 2011		
					c) final grading & landscape restoration				5/1/11	6/1/11	
d) address transition areas between Village - METRA project limits					1. new staircase built - Nov 2010 2. temporary fencing installed under outbound shelter - Nov 2010 3. extension of decorative fence between outbound platform & bicycle parking - TBD						

6-A-15

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9a	Water System Maintenance				1. Improve water accountability..			on-going		CIP workshop Feb 2011	Sep 2011 (audit)
					2. Continue w/water leak survey.		CIP budget	on-going			
					3. Identify water main to be replaced; preliminary basis on water main break repair history.			on-going	5/1/10		Feb 2011 CIP workshop
					4. Investigate technology to detect leaking water main joints.			≤ 2 year	5/1/10		12/1/10 CIP budget submittal
					5. Evaluate water system pump station a) Baxter & Woodman hired to provide engineering evaluation study of pumping station.					Engineering completed. Recommended improvements included in FY 2011-12 budget.	
					6. Replacement of residential water meters				Sep 2010	CIP workshop Jan 2011	CIP workshop Jan 2012

6-A-16

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9b	Sewer System Maintenance				1. Continue w/ sewer televising program a) combined budget of \$60,000 re-appropriated to emergency sewer televising in response to severe rain event - Jul 2010		• CIP budget (\$25,000) • Sewer Fund (\$35,000)	on-going		i	
					2. Public education activities - options available to homeowners/resources/site visits - video posted to website			on-going			
					3. Continue w/ regular maint., opportunities encountered in conjunction w/ construction projects, & emergency repairs, as necessary (limit reporting to major events or activities) a) partial blockage removed on Ogden Ave., west of La Grange Rd.		• Sewer Fund • CIP Fund	on-going			
									Completed Jan 2010		

6-A.17

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements <i>(cont.)</i>	1 LTC	DPW Vlg. Engineer	Finance VM	<p>1. Complete Phase 1 of MARS</p> <p style="text-align: center;">Bluff Ave Reconstruction Project</p> <p>- Phase I - completed Aug 2009</p> <p>- Phase II - completed Sep 2010</p> <p>- Phase III - to be completed Sep 2011</p>	IDOT	grant & current budget	≤ 3 years	underway	Feb 2011	Sep 2011
					<p>2. MARS</p> <p>a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget) to perform feasibility study</p> <p>b) IEPA grant application</p> <p>c) Cook Co. CBDG application</p> <p>d) IL Disaster Recovery Program grant application</p> <p>e) VBOT approves eng. svcs. agreement w/B&W 4/2011, to design next phase of MARS (Bluff to LG Rd).</p>	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	Completed Jan 2011		
									Dec 2010		
									Jan 2011		
									Jan 2011	Not Selected May 2011	
										Jan 2012	
					<p>3. OARS</p> <p>a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget) to perform feasibility study</p>	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	Completed Jan 2011		

6-A-18

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village:	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements	1 LTC	DPW Vlg. Engineer	Finance VM	<p>3. OARS (cont.)</p> <p>b) Coordinate injunction w/redevelopment of YMCA</p> <p>4. Drainage basin so. of 47th St.</p> <p>a) status of drainage study from Heuer & Assoc — delivered Fri 5/13/11</p> <p>b) explore opportunities for detention of overland flow from unincorporated Cook County; inc. La Grange Country Club</p> <p>c) interceptor sewer to convey storm water flow north via IHBRR to Salt Creek? Brainard Ave. south to Des Plaines River?</p> <p>5. Poplar Place drainage improvements</p> <p>a) VBOT approves engineering svcs. agreement w/Baxter & Woodman - Apr 2011</p> <p>6. Mason Woods area sewer lining project</p> <p>a) admin. authorization of svcs. - May 2011</p> <p>b) bid letting & opening - Jun/Jul 2011</p> <p>c) award of contract - Jul 2011</p> <p>d) construction - Aug 2011</p>						
									TBD		
									Aug 2011	Jul 2011	Jan 2012
								on-going		Jan 2011	TBD
										Oct 2011	

6-A.19

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements <i>(cont.)</i>	1 LTC	DPW Vlg. Engineer	Finance VM	7. Staff to investigate low-cost state & federal loan programs	<ul style="list-style-type: none"> • fed. stimulus - forgivable int? • Phil McKenna • Baxter & Woodman • IL State Revolving Fund 				Feb 2011	

6-A-20

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9d	Severe Rain Event Jul 2010	1 STC	DPW Vlg. Engineer	Finance VM	<p>1. So. of 47th St. Drainage Basin Study</p> <p>a) VBOT approves engineering svcs. agreement Aug 2010</p> <p>2. Coordinate & publicize disaster assistance</p> <p>3. Emergency Sewer Televising</p> <p>4. Mting w/ Country Club</p> <p>a) re: upstream drainage & impacts on the Village</p> <p>b) jointly explore opportunities for detention of overland flow from unincorporated Cook Cnty.</p> <p>5. Conduct individual homeowner/block-oriented mtgs. (customer service priority)</p> <p>6. Investigate localized flooding areas</p> <p>7. Conduct public meeting re: sewer system</p> <p>8. Conduct sewer improvement workshop in advance of CIP workshop – discuss scope, cost-benefit, & prioritize among these projects.</p>	<ul style="list-style-type: none"> • MWRD • So. Lyons Sanitary Dist. • LGCC • Lyons Twp/Cook County 	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	<p>≤ 4 months</p>	<p>underway</p>	<p>Nov 2010</p>	<p>Jan 2011</p>
								Completed Nov 2010			
								Completed Oct 2010			
								Completed Sep 2010			
							on-going		Jan 2011	TBD	
								Completed Nov 2010			
								Completed Jan 2011			
								Completed Oct 2010			
								Completed Jan 2011			

6-A-21

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9d	Severe Rain Event Jul 2010	1STC	DPW Vig. Engineer	Finance VM	<p>8. (cont'd.)</p> <p>a) consensus of the VBOT to prioritize & allocate funding for projects as follows:</p> <p>(i) MARS - cont. w/ project. Funds for engineering to design next phase budgeted FY 2011-12.</p> <p>(ii) OARS - initiate design & construction for the 1st stage of the project from Gordon Park to LG Rd. in conjunction w/ the redevelopment of former YMCA site & coord w/ IDOT.</p> <p>(iii) So. of 47th St. drainage study</p> <p>- TBD - awaiting final engineering report from Heuer & Assocs</p> <p>(iv) Poplar Pl. drainage improvements. Engineering received & evaluated. Funds budgeted FY 2011-12</p> <p>(v) Sunset & Elm intersection drainage improvements. Engineering received & evaluated. Allocate resources towards MARS as more cost-effective solution to addressing this localized drainage issue.</p> <p>(vi) Mason Woods Area sewer lining project. Engineering received & evaluated. Funds budgeted FY 2011-12.</p>						
COMPLETED Jan 2011 — continued under STR-9c as "Sewer System Capital Planning & Capital Improvements"											

6-A-22

LA GRANGE
POLICY PROGRAM

SHORT-TERM ROUTINE

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
10	Consistent residential code & commercial code enforcement	2	Com. Dev.		1. Internal review & adjustment - complete & implemented - added into staff goals & objectives		N/A				
					2 External review w/Vlg. Engineer - complete & implemented						
					3. Advise VBOT of outcome	Merged into STR-7					

6-A-23

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
11	Urban forest a) proactive plan	3	DPW	Finance	1. Reforestation	<ul style="list-style-type: none"> • Village Forester • EQCC 	CIP budget	≤ 1 year	recommended procedures & on-going evaluation provided in FY 2011-12 budget		
	b) proactive plan against threats	3	DPW	Finance	2. EAB	<ul style="list-style-type: none"> • Village Forester • EQCC 	CIP budget	≥ 10 years	In-progress	Jan 2011 CIP workshop	Jan 2012 CIP workshop
					a) EQCC mtng.			8/31/2010			
					<ul style="list-style-type: none"> • on-going oversight from EQCC • consider public info re: EAB • explore private property/caliper programs similar to those provided w/ DED 			on-going			
							on-going				
							on-going				
							on-going				
									received Feb. 2011		
					3. Continue w/ maint. programs		current budget	on-going			
					<ul style="list-style-type: none"> • tree trimming • leaf disposal 						
					4. Investigate tree mortality in CBD & measures Village can take to reduce premature demise			on-going			
					<ul style="list-style-type: none"> a) improve soils b) improve drainage c) species selection 						

6-7-11

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

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12	Guiding policy on transparency/FOIA	3	VM	Village Atty.	1. Obtain clarification. [We note that there is no "magic bullet" for effortless handling of FOIA requests (especially when broadly written as a discovery request) because of different file organization and nomenclature between dept's., & time requirement to review & decide completeness & appropriateness of the Village's response. In summary, we make our best, professional effort to be responsive]		N/A	≤ 2 years	5/1/10	5/1/11	5/1/12
					2. Initiated new FOIA processes & procedures as reqd. by statute; mandatory training completed.			Completed Jun 2010			
					3. Continue to add past public info. to website to assist public w/accessing info.			on-going			

6-A.25

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
13	Evaluation of water system pump station	3	DPW	Finance	1. Bite size chunks vs. comprehensive approach 2. subjective vs. objective concerns 3. right people in the right place/ employees	Baxter & Woodman	Water fund	≤ 2 years	5/1/10	12/1/10 CIP budget submittal	12/1/11 CIP budget submittal
Merged into STR-9 under master heading of "Water & Sewer".											

6-A-26

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
14	Preservation of institutional knowledge	3	All dept. heads		1. training 2. mentoring 3. succession planning	N/A		on-going on-going on-going			

6-A-27

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
15	Depart. Head goal attainment & constraints	3	VM		Updates to VBOT as appropriate		N/A	on-going			

6-14-28

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
16	Village Management a) Professional dev. b) time for/with Dept. Heads c) organizational development	3	VM	Dept. heads	a) attend more sessions & conferences		current budget	on-going			
					b) time with/for Dept Heads			on-going			
					c) MBWA			on-going			
					d) address Police Dept. staff re: pension reform/ referendum concerns			Completed Aug 2010			
					e) Internal recruitment process for position of Fire Chief; communication w/ deptl. staff; & transition of dept'l. mgmt.			Completed Jul - Sep 2010			
					f) discuss, communicate, and implement cost-containment plan	<ul style="list-style-type: none"> • VBOT • DH's • employees • unions 		on-going			

10-A-29

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
17	Undertake review of "Green" practices & technology	3	VM & DH's		1. Review & consider as opportunities as they present themselves; where practical			on-going	in progress		
					2. Refer back to technology priority						
					3. EQCC mtg. - participate in Energy Star program - update list of "Green Practices" - participate in promotion of various events incl electronic recycling events			complete/ on-going on-going on-going	8/31/10		
					4. HVAC Grant/Energy Efficiency Block Grant • VH, P&F, DPW a) grants approved by VB b) planning meeting c) project bid & approved by VB d) work commenced e) add'l. work; recommendation to the VBOT				Oct 2010	May 2011	Sep 2011
								Oct 2010 & Dec 2010			
								Jan 2011			
								Mar 2011			
								Mar 2011	May 2011	Sep 2011	
								Mar 2011	May 1, 2011	Jun 1, 2011	
								5. installation of pilot recycling bins in CBD			installed spring 2010
			6. Keep West Cook Beautiful Grant - larger, lidded recycling bins			Mar 2011					
			7. Developing refuse disposal/collection survey which continues to incentivize recycling			summer 2011					

6-A-30

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
17	Undertake review of "Green" practices & technology (cont.)	3	AVM		8. Monitor quarry blasting practices			on-going			

6-A.31

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
18	Complete tech plan for 911 center	2	Police Chief		1. Phase II/digital mapping of cellular 911 calls		- ETSB - \$100,000 federal appropriation	on-going	in-progress	Phase II Completed Nov 2010	GIS workshop Apr 2011
					a) resolution - access to Cook County GIS data			Completed Jul 2010			
					2. Update to P & F dispatching software to capture/directly receive cell calls (position #3)			(part of Phase II above)			
					3. Enhancement to dispatch & records mgmt. software (VALOR) • PD software upgrade (VALOR - dispatch & records mgmt. system) installed as Beta test				Completed Nov 2010		
					4. Implement NG911 (digital text/photos/videos)	State rules for NG911		on-going		FY 2012-13	
					5. Fire Dept. grant request for MDTS interface w/ CAD dispatch system - to be purchased & installed FY 2011-12				applied summer 2010	received Feb 2011	May 2011

67A.32

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
19	Community Center	3	VM		1. obtain clarification 2. Options: <ul style="list-style-type: none"> • maintain • enhance • dissolve 	- East Side neighborhood - PDLG	Village budget - identified but unbudgeted (\$10,000 - \$25,000 est. for remodeling)				

6-A-33

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
20	Fire Prevention Bureau a. continue w/positive direction b. update fire codes	2	Fire Chief	Com. Dev.	1. Preliminary discussion conducted by new dept'l. mgmt. team. Admin & financial impacts identified which warrant further analysis.			on-going			
								on-going 2 yrs.	May 2011	May 2012	May 2013

6-A-34

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
21	(more restrictive) set of rules governing ethics & conduct	3	Village Atty.	VM	1. Village atty. to advise VBOT re: existing state & local statues governing such matters; seek direction from there						

6-A.35

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
1	Create & adopt a technology plan for whole organization	1	VM	All depts.	<p>1. Conduct inventory of current technology by dept. (how do we use it?)</p> <p>2. Identify technology needs going forward (Where can we add it?)</p> <p>3. Assess limitations of technology.</p> <p>4. Evaluate operational impacts of technology - (staff, time, costs). Also, where do we cross threshold from contractual to in-house IT staff?</p> <p>5. Conduct technology workshop w/ VBOT re: all of the above</p> <p>a) VBOT expressed confidence in the current state of affairs. In the absence of funding for a comprehensive technology plan, the VBOT directed staff to:</p> <p style="margin-left: 20px;">i) proceed w/ identifying specific areas of need;</p> <p style="margin-left: 20px;">ii) consult w/ third party sources to assist in meeting technological needs in those areas; and</p> <p style="margin-left: 20px;">iii) to do so in an economical manner</p>		Current budget	5 months	5/1/10	6/1/10	July 2010 workshop	
					<p>6. With input from DH's., we subsequently identified 3 organization-wide areas of technological needs as follows:</p> <p style="margin-left: 20px;">i) information & records management;</p> <p style="margin-left: 20px;">ii) information sharing & mapping; &</p> <p style="margin-left: 20px;">iii) technical support</p> <p>We will continue to rely on DH's. to pursue operational technologies within their respective domain through the Village's goal setting & budget development processes.</p>				Completed 7/26/10			
									Completed Aug 2010			

6-14.36

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Create & adopt a technology plan for whole organization (cont').	1	VM	All depts.	7. <u>Technical Support</u> i) CTC (Vince) is workable & affordable ii) We could use a set time for more routine support. After further review, current model works; no further changes proposed. iii) We could use a back-up for Vince.						
						CTC	current budget	on-going			
						CTC	current budget	on-going	Completed Dec 2010		
						CTC	current budget	Completed Sep 2010. Redundancy discussed & confirmed w/CTC.			
					8. <u>Information & Records Mgmt.</u> i) Talk to CTC & inquire as to their knowledge, capabilities & experience w/ this specialization. ii) Contact data imaging consultants. • VM's office met w/citizen volunteer			Completed. CTC does not provide such services.			
						CTC	current budget				
						IT consultant	current budget		in-progress, subject to budget constraints	May 2011	Jun 2011
					9. <u>Information Sharing & Mapping</u> i) DH's. to assemble & forward current operational expenses to Lou. ii) Lou to aggregate dept'l. costs & analyze cost-benefit between current operations & cost to moving towards a GIS-based business model. iii) GIS budget proposal; funding authorization subject to VB discussion.			Completed Oct 2010			
								Completed Nov 2010			
								Completed Mar 2011 budget workshop			

6-A-37

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Create & adopt a technology plan for whole organization	1	VM	All depts.	9. <u>Information Sharing & Mapping</u> (cont)						
					iv) GIS Workshop			Completed April 2011			
					It was the consensus of the VB to "table" this proposal for the time being in order for Village finances to stabilize. Keep as an "active" discussion & re-visit in the future. In the interim, staff to identify hard cost savings from increased staff efficiency & staff effectiveness.				Jan 2012	Mar 2012	
6-A-38					10. Village website					Completed May 2010	
					i) launched new website						
					ii) cont. to improve communication options on website (more frequent news items, searchable documents, videos, links, etc.)			on-going			
					iii) launch CivicPlus video module (web-based video of live & taped mtgs?)					May 2011	
					11. Misc. technological enhancements						
					- switched over to new internet svc.			Completed Aug 2010			
					- vehicle licenses/pet tag on-line renewal			Completed Mar 2011			
					- purchased digital copier/scanner			Completed Aug 2010			
					- implemented Village email accts. for VBOT			Completed Jul 2010			
					- investigate streaming video from CCTV into squad cars				in-progress		

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
2	Support and resource pedestrian public safety	1	V M	All depts.	<p>Conduct workshop with Village Board to discuss/ advise status of program implementation and strategies.</p> <p>Strategies presented below under the sub-headings of: engineering, enforcement & education.</p>	KLOA	Current budget	<p>1. Provided VBOT w/interim status rpt. on 9/13/10 (attached)</p> <p>2. Delivered & completed planning studies to VBOT Dec 2010 - Jan 2011</p> <p>3. Comprehensive Traffic Calming & Pedestrian Safety Workshop conducted Jan 25, 2011; also discussed at CIP Workshop Feb 14, 2011.</p> <p>4. Traffic Enforcement Workshop conducted Feb 28, 2011</p>				
2a	<p>ENGINEERING & PLANNING</p> <p><u>47th Street Corridor</u></p> <p>1. 47th Street Speed Study</p>				<p>KLOA independently confirms that speed limit reduction by IDOT in mid-2009 from 35mph to 30 mph is appropriate</p> <p>It was the consensus of the VB to authorize a feasibility study to reduce cross-section of roadway from 4 lanes to 3 lanes. VB also authorizes origination & destination study.</p>					Completed Jan 2010		
	2. Feasibility Study to reconfigure 47 th St. (4 lanes to 3 lanes)				It was the consensus of VB to table add'l. discussion, but continue to invite the public to provide input re: the proposal.						Analysis & Discussion Completed Jan 25, 2011	
	3. Origination & Destination Study				Informational. To aid w/educational efforts.						Analysis & Discussion Completed Jan 25, 2011	
	4. Feasibility Study to signalize the intersection of 47 th St. & East Ave.				It was the consensus of the VB to continue to pursue the project by providing copy of study to IDOT & neighboring communities (as part of WCMC Joliet Rd. task force) as 1 st step in the process.						<p>Analysis & Discussion Completed Jan 25, 2011</p> <p>Report provided to WCMC Feb 2011</p>	

6-A-9

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2a	ENGINEERING & PLANNING <u>47th St. Corridor (cont.)</u> 5. Jurisdictional transfer (from IDOT to La Grange)							Tabled Jan 25, 2011			
	6. Evaluate effectiveness of enhanced pedestrian crossing at 47 th St. & 9 th Ave.				While the operation of the crossing at 9 th Ave. has fallen short of expectations, it was the consensus of the VB to continue to pursue an enhanced ped crossing at 47 th St. & Waiola & at La Grange Rd. & 52 nd St., by inviting add'l. public input. VB allocates funds for enhanced pedestrian crossing work in FY 2011-12 Capital Projects Fund budget.			Analysis & Discussion conducted Jan 25, 2011; continued to Capital Projects Workshop on Feb 14, 2011.			
								Completed Feb 14, 2011			
	7. On April 11, 2011, the VB approved an engineering svcs. agreement w/KLOA to upgrade 9 th Ave. ped crossing & install enhanced ped crossings at 47 th & Waiola, & La Grange Rd. & 52 nd St. w/flashing red beacons.					State of IL Capital Bill includes \$400,000 for La Grange. Based on Trustee input, request pending to re-purpose these funds for traffic calming & ped safety improvements as outlined. in KLOA scope of svcs.					Sep 2011

10-A.40

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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	<u>Ogden Avenue Corridor</u> 1. Speed Study				No change in speed limit recommended by KLOA.			Completed 2009			
	2. Continue to petition IDOT to implement a permanent 20mph school speed zone between Park Rd. & Spring Ave., including flashing yellow beacons				To be bundled w/enhanced ped crossing petition. Cost of beacons to be covered by State of IL Capital Bill as described above.					Jun 2011	
	3. Add'l. school ped safety measures - pavement markings & enhanced advance warning signage installed as part of the Ogden Ave. Resurfacing Project.							Completed Aug 2010			

6-A-41

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2a	ENGINEERING & PLANNING <u>La Grange Rd Corridor</u> 1. La Grange Rd. Speed Study (south of 47 th St.). a) Petition IDOT to reduce speed limit. b) IDOT responds w/intent to conduct its own speed study. c) IDOT advises that posted speed limit of 35mph is proper d) Village to re-petition IDOT to reduce speed limit for this segment of La Grange Rd. as part of enhanced ped crossing improvements.				KLOA recommended reduction in speed limit from 35mph to 30mph. It was the consensus of the VB to support this recommendation.			Completed Sep 2010			
	2. La Grange Rd. & 52 nd St. ped crossing.				(As described above)						
	<u>Other</u> 1. Village-wide stop sign study budget proposal				Tabled to Capital Projects Workshop. It was the consensus of the VB to table this proposal, & re-allocate funds for capital maint. activities			Completed Feb 14, 2011			
	2. Policy governing the use of on-street ped crossing signage				Tabled in Jan 2011 to a future discussion.			Approved by Village Board Apr 25, 2011			
	3. Pedestrian push button relocation project a) bollard design - to be compatible w/streetscape & ADA compliant				Engineering agreement approved by VBOT Apr 25, 2011			in progress			Sep 2011

6-11-11

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2a	ENGINEERING & PLANNING										
	<u>Other (cont.)</u>										
	b) IDOT approval — met w/IDOT - May 2011 to receive preliminary plan c) status of Capital Bill funding (\$90,000)									Feb 2011	
4.	Northeast Planning Area										
	a) intersection improvements at La Grange Rd. & Ogden Ave.				Initiate at time of YMCA redevelopment.						
	b) intersection improvements at Ogden Ave & Locust Ave.				Initiate at time of YMCA redevelopment &/or Gordon Park renovations.						
	c) lane reconfiguration for southbound La Grange Rd. between Brewster Ave & Ogden Ave.				— Petition IDOT to re-stripe lanes. — Resubmitted plans to IDOT				Fall 2010 May 2011		
d) pedestrian bridge over Ogden Ave.				Capital bill funds re-purposed for other ped safety improvements w/in IDOT controlled corridors.				Completed Feb 2011			
5.	Willow Springs Rd. Safety Improvements										
	a) corridor improvements										
	b) traffic signal study										
(i) synthesize input from governing bodies of participating jurisdictions										May 2011	

6-A-43

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2a	ENGINEERING & PLANNING										
	<u>Other (cont.)</u>										
	(ii) apply to Central Council of Mayors Transportation Committee for funding to install traffic signal										
	(iii) determine impact on Village budget/Capital Projects Fund										
	6. CREATE							on-going			
	7. Joliet Road				1. Mtg. between WCMC & IDOT - review preliminary report	<ul style="list-style-type: none"> • traffic study of 47th & East Ave. • IDOT • multi-jurisdictional approach at local level • legislative appropriations • CREATE 				Completed Aug 2010	
					2. Final report from IDOT consultant re: feasibility study of 16 top intersection improvements					Completed Dec 2010	
					3. Mtg. between WCMC & IDOT to review final report					Completed Feb 2010	
					4. Mtg. among WCMC participants to achieve consensus direction on intersection improvements & priority tiers					Completed Mar 2011	
					5. Final recommendation & concurrence by WCMC to IDOT					Completed Apr 2011	
					6. Status of IDOT public mtngs.					TBD	

6-11-11

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2a	ENGINEERING & PLANNING										
	<u>Other (cont.)</u>										
	8. "Safe Walking Routes to Schools" Program				1. Schools have confirmed establishment of existing walking routes						Completed
					2. Conduct field survey to determine consistent:						To be accomplished as part of Residential Sign Enhancement Program.
					(a) regulatory signage						
					(b) traffic control signage						
					c) pavement markings near schools & parks						
	9. I-290/IDOT Corridor Planning Project										
	a) staff to monitor & comment on process. Protect Village interests which include the following:										Attended I-290 public mtng. on Nov. 18, 2009. Orally communicated Village concerns
	(i) do not change configuration which would increase vehicle & truck traffic volume on La Grange Rd. (ii) safeguard "not a designated truck route" classification; in fact, add/create control devices to keep truck traffic on interstate system. Operationally, have state police conduct enforcement (iii) during any construction project, IDOT should promote alt. interstate routes to lessen impact on local roadways.										

10-11-15

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2b	ENFORCEMENT 1. Comprehensive presentation to VB re: traffic enforcement 2. Conduct periodic traffic enforcement & truck enforcement; ped crossing enforcement; & report results.				As information				Completed Feb 28, 2011		
								on-going			

6-A-410

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2c	EDUCATION										
	1. Comprehensive presentation to VB re: traffic enforcement - included a discussion of: a) new state law re: stopping for pedestrians w/in a crosswalk. b) motorist responsibility c) pedestrian responsibilities & expectations.										Completed Feb 28, 2011. Video posted to website.
	2. Village staff to develop public education pieces & a plan to disseminate				1, Staff to create separate traffic & ped. safety link on website to house reports & related info. in a central location.			on-going			
					2. Posting of Operations Plan on website provides more succinct status update to residents concerning the Village's efforts on this priority.			on-going			

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LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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2c	EDUCATION (cont.)				3. Staff to create educational brochure which explains state law re: ped crossings, responsibilities & expectations.						
	3. Restrictions placed on cell phone usage in construction zones & school zones.							on-going			
	4. Legislative advocacy.							on-going, as appropriate			

19-1-11-48

DATE: September 13, 2010

RE: Pedestrian Safety Update

I am going to provide an update on the projects that the Village has been working on as part of its strategy towards enhancing and improving pedestrian safety throughout the Village. The pedestrian safety improvement projects have generally been divided into three corridors: La Grange Road, 47th Street and Ogden Avenue.

47th Street Corridor

1. 47th Street Speed Study

One of first steps in the process of calming traffic on 47th Street was to evaluate the speed limit throughout the corridor. A speed study was completed and KLOA concluded that the speed reduction implemented by IDOT from 35 mph to 30 mph was appropriate. As part of that study, KLOA made a preliminary determination that an opportunity exists to reduce the profile of the roadway which would improve efficiency and enhance safety with the corridor. This would also facilitate the longer term objective of community connectivity. This has lead to the development of a feasibility study for the reduction to a three lane cross section, as well as the origin and destination study.

2. 47th Street and 9th Avenue Pedestrian Crossing

The enhanced crosswalk at 47th Street and 9th Avenue, which includes new pavement markings and signage, pedestrian activated in-pavement lighting and sign mounted flashing beacons, was completed in the fall of 2009. We are currently working with IDOT to modify the signage at the intersection to meet the requirements of the new state law which states that vehicles must stop for pedestrians rather than yield.

Even with the enhancements to the intersection, the number of pedestrians utilizing the crosswalk at 47th Street and 9th Avenue appears to be low and pedestrians are still observed crossing 47th Street at non-signalized or unmarked crossings. There are several

6-A49

characteristics of 47th Street that make crossing the roadway difficult for pedestrians:

1. Volume of traffic – 47th Street is an IDOT arterial roadway with an average annual daily traffic of approximately 16,000 vehicles. Depending on the time of day, finding gaps within traffic to cross can be difficult.
2. Distance between signalized intersections – Vehicles traveling through the 47th Street Corridor do not have to stop at each intersection, which can cause vehicles to speed through the corridor. Additionally the distance between signalized intersections can discourage a pedestrian to walk to the signalized intersection to cross due to the distance to walk.
3. Width of roadway – In order to cross 47th Street a pedestrian must navigate across four lanes of traffic. Coupled with the volume and speed of vehicles, crossing this distance can be challenging.

In addition to enforcement of the posted speed limit, another solution to help mitigate the challenges of crossing this roadway would be to reduce the roadway from a four lane cross section to a three lane cross section. As I have already mentioned we have asked KLOA to assess pedestrian safety enhancements as part of the 47th Street 3-lane conversion feasibility study, which is discussed in more detail later. The affect of a lane reduction on pedestrian safety would be a shorter distance to travel across the roadway, a potential safe zone in the middle of the road if a median is included, potentially fewer vehicles and slower speeds, and improved pedestrian walkways.

3. 47th Street and Waiola Avenue Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of 47th Street and Waiola Avenue. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing. Currently a pedestrian crossing does not exist at this intersection, and we encourage residents to cross at the signalized intersection of 47th Street and Brainard Avenue.

6-A.50

Based on the year to date assessment of the crossing at 47th and 9th Avenue, we would not be inclined to recommend a pedestrian crossing at 47th and Waiola. Based on the mixed results we feel resources would be better utilized to reconfigure 47th Street and narrow the crossing distance at all locations within the corridor.

4. 47th Street and East Avenue Intersection Study

The intersection of 47th Street and East Avenue is currently under all-way stop control and is in close proximity to the at-grade crossing of the Indiana Harbor Belt (IHB) Railroad. This intersection receives a high volume of traffic from all directions, including significant truck traffic from the quarry and adjacent industries. Coupled with the railroad and frequent trains, this intersection can be difficult to manage for motorists and does not aid in the efficient movement of traffic through the Village. Consequently, the Village hired KLOA to assess the current conditions and make recommendations for improvements to the intersection.

KLOA has provided Village staff with a draft copy of this report. We plan to transmit this report with its findings and recommendations within the next month to the Village Board for their consideration.

5. 47th St 3-Lane Conversion Feasibility Study

As part of the 47th Street Speed Study, KLOA identified several reasons why the observed speeds are higher including a minimal volume of truck traffic, traffic volumes that are below the capacity of a four-lane roadway, signalized intersection spacing, and the design of the roadway. The issue of traffic volumes being below the capacity of a four-lane roadway provided the context for the discussion related to the reconfiguration of the entire 47th Street corridor in order to improve pedestrian safety and connectivity of the community.

KLOA recommended that consideration be given to reducing the cross section of the roadway to three lanes, which would consist of one lane in each direction with a center turn lane. In order to definitively state that a three lane cross section is appropriate for 47th Street, the Village hired KLOA to perform additional analysis, data collection, and

6-14.51

coordination with IDOT.

In addition to performing the feasibility study, the Village will also be completing the origin and destination study for the corridor to determine the users of the roadway and stakeholders that would be impacted by any change.

Once the preliminary feasibility study and origin and destination study has been completed, the Village will be in a position to pursue the reconfiguration of this roadway and will be able to discuss with IDOT and other stake holders the process, alternatives and possible funding sources for this project. KLOA has started assessing various roadway configurations and has begun collecting traffic data to be used in the capacity analysis. We expect to have a completed report in November or December.

Ogden Avenue Corridor

6. Ogden Avenue Speed Study

KLOA completed the Ogden Avenue Speed Study and recommended that the speed limit remain at 30 mph. However, due to the number of schools located within the Ogden Avenue corridor, KLOA also recommended that the Village continue to petition the State to implement a permanent 20 mph school zone on Ogden Avenue between Park Road and Spring Avenue.

Since IDOT has continued to deny the establishment of the school speed zone, KLOA recommended as an interim measure that the Village petition IDOT to install other school/pedestrian safety measures such as the installation of flashing yellow beacons on the school advance warning assemblies, additional pavement markings and/or other signage enhancements. The enhanced signage and pavement markings were installed as part of the Ogden Avenue Resurfacing Project this summer.

The estimated cost for installing the advanced flashing beacons was \$30,320. Since this project was not included in the current budget, we recommend discussing its incorporation into the Capital Improvement Program as part of the next budget cycle.

6-A.52

La Grange Road Corridor

7. La Grange Road Speed Study

KLOA completed the La Grange Road Speed Study from 47th Street to 53rd Street and recommended that the speed limit be reduced from 35 mph to 30 mph. The next step will be to petition IDOT to reduce the speed limit by transmitting KLOA's speed study. For this item, we are seeking consensus direction from the Village Board.

8. La Grange Road and 52nd Street Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of La Grange Road and 52nd Street. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing.

However due to low volume of pedestrians crossing at this location, width of the roadway and the proximity of a signalized intersection at Plainfield Road, we recommend reassessing whether enhancements to this pedestrian crossing should occur at this time.

9. Pedestrian Push Button Relocation Project

The pedestrian push buttons at many intersections in the CBD are placed in locations that do not make it convenient for pedestrians to locate and push the button to activate the pedestrian walk cycle for the signalized intersections. KLOA has completed a preliminary assessment of each location and has made recommendations for relocating the push buttons at each location. One challenge with this project has been selecting a bollard that is consistent with the streetscape of downtown and meets the recommend height for push buttons. The next step in this project will be to recommend a bollard design for implementation and then complete detailed engineering drawings. Since these signals are IDOT owned and maintained, coordination with this agency will be required. Funding for the construction portion of this project was included in the State's capital improvement program, which has yet to be approved.

6-A.53

10. Ogden Ave/La Grange Rd & Ogden Ave/Locust Ave

Improvements to the intersections Ogden Avenue and La Grange Road, and Ogden Avenue and Locust Avenue have been put hold due the uncertainty of the YMCA redevelopment. We plan to seek approval from IDOT for improvements to these intersections once this project is restarted. However, we would like to implement a lane reconfiguration for southbound La Grange Road at Burlington.

Also funding in the Capital Bill has been earmarked for a pedestrian bridge. We will evaluate this further as the Park District progresses with renovations plans in Gordon Park.

12. Neighborhood Traffic Control Study

Requests for stop signs at neighborhood intersections are routinely made by residents seeking to slow down vehicles or discourage cut through traffic. In order to provide consistency throughout the Village, increase driver awareness, and improve the flow of traffic, we plan to recommend that a neighborhood traffic control study be implemented. The goal of the study would be to provide a sustainable and consistent layout of traffic regulations in order to reduce neighborhood crashes and increase pedestrian safety. We plan to request a proposal from KLOA for this study.

13. Willow Springs Road Pedestrian Improvements

The Village has requested a proposal from KLOA to perform a traffic study on Willow Springs Road from 47th Street south to the hospital. In cooperation with Western Springs, Park District, high school and hospital, the study would seek to determine if a traffic signal is warranted under existing or future conditions. The study would seek to determine the appropriate location for a signal and to assess the most effective pedestrian circulation and crossing patterns.

We are currently in the process of working with the other stakeholders to determine the appropriate finalize the proposal for this work.

14. Other

6-A.54

In addition to the above projects, pedestrian countdown timers have been installed at all signalized intersections. Other routine pedestrian safety enhancements such as the pavement marking program and deployment of in-street pedestrian warning barricades at key intersections in the Central Business District are continuing. Finally, we will continue to assess new pedestrian safety oriented technologies as they are developed.

le-A 55

**LA GRANGE
POLICY PROGRAM**

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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3 3a)	<u>WEST END</u> BUSINESS DEVELOPMENT STRATEGY	1	VM & all DH's		1. Conduct workshop - initial discussion w/ the VB	<ul style="list-style-type: none"> • CEDC • Plan Commission • business owners • property owners 	\$750,000 TIF surplus		Completed 6/14/10		
					2. VBOT consensus from 6-14-10 workshop: <ul style="list-style-type: none"> a) concurred w/ staff recommendations <ul style="list-style-type: none"> i) continue w/ staff efforts & methods concerning business recruitment & retention ii) reference & utilize existing planning documents & policies to guide development w/in the West End iii) continue to encourage West End business owners & property owners to become active in the LGBA iv) continue to encourage promotional activities on a focused & district-wide scale, such as the West End Art Festival v) continue to use public infrastructure improvements as a catalyst for private investment/re-investment vi) as economic landscape has changed significantly since adoption of Comp. Plan in 2005: exercise caution w/ redevelopment initiatives; & Village-driven initiatives should be multi-faceted, accomplishing several strategic priorities over time (most effective use of resources) 						

(cont'd.)

6-A.56

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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3	<u>WEST END</u>	1	VM & all DH's								
3a)	BUSINESS DEVELOPMENT STRATEGY (cont'd)				b) programming directives i) improve pedestrian mobility at Brainard Avenue grade crossing ii) examine traffic circulation; study "kiss-n-ride" on Hillgrove Avenue iii) evaluate parking & identify partnership opportunities iv) develop marketing & branding concept plan for West End v) evaluate a wayfinding program through the budget process vi) install sidewalk along north side of Burlington Ave. (on Stone Ave. train station grounds) in advance of renovation project vii) continue to facilitate West End membership & participation in the LGBA						
					3. Develop marketing & branding concept plan for West End..						
											"Tabled" as active discussion by Village Board at March 2011 Budget workshop
					4. Evaluate a wayfinding program for the West End through the budget process. Design should coincide with branding concept.						
					5. Facilitate, support and partner West End w/ LGBA.						
								on-going			

10-A-51

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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3	<u>WEST END</u>	1	Executive team:	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • ICC • property owners • Village residents • LTHS • Vig Engineer • CEDC • commuters • business owners 	1. Burlington Ave. Resurfacing Project.					Completed Aug 2010		
3b)	INFRASTRUCTURE				2. Engage consultant to evaluate pedestrian mobility @ Brainard Ave. grade crossing							
					3. Engage consultant to study traffic circulation in the West End Business District, including Hillgrove Ave. kiss-n-ride area.							
					4. Preliminary engineering & cost estimate to streetscape Burlington Ave. corridor. (including limited burial of overhead utilities, new overhead streetlighting, coordination w/ planned resurfacing of Lot 13 in FY 2012 -13 (\$315,000), & bicycle access & parking.)							

19-A-58

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

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3	<u>WEST END</u>	1	VM & all DH's		Operationalization of comments from Jun 14 workshop re: WEBD development strategies.						
3c)	STONE AVE. TRAIN STATION				1. Push METRA to complete platform reconstruction by Sept. 1, 2010.						
										Complete punch list items Spring 2011	
					2. Petition ICC/BNSF/METRA for the following:						
					a) re-install mid-block pedestrian crossing						
					i) BNSF will not re-install & filing petition w/ICC would be counterproductive to other objectives						
					b) funding for pedestrian mobility improvements (e.g. - wider pedestrian crossing). Note: \$59M underpass in DG						
					i) working w/BNSF to rehab & improve Brainard Ave. crossing						
					c) extend METRA platforms to the west						
					3. Install "streetscape" sidewalk along the north side of Burlington Ave. from Brainard Avenue to the train station to address shoppers and commuters walking in the street to reach their destinations after parking their vehicles in this area.						
					a) temp asphalt walkway					Completed Jun 2010	
					4. Re-evaluate scope & budget based on June 14 comments concerning mobility & branding, & Comp. Plan.						
					5. Explore crosswalk on Hillgrove between Brainard & Stone.						
					a) at corner of Stone Ave.?						
					b) staircase leading down from outbound platform to crosswalk?						
					c) locate kiss-n-ride further east?						

6-459

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3 3d)	<u>WEST END</u> PARKING	1	VM & all DH's		1. Review findings and recommendations from Walker parking study.. (West End)						
					2. Identify opportunities to maximize utilization of existing surface parking supply and expand capacity including but not limited to dual usage of public spaces, partnerships, shared spaces (private →public), etc.						
					a) Staff recommendation to: relocate approx 30-40 commuter parking spaces in West End to Lot 2; re-designate spaces as shopper parking						
					3. Re-stripe parking stalls to a uniform width as part of Burlington Ave. Resurfacing Project in an attempt to gain additional on-street parking spaces.						
								Completed Jul 2010. Five (5) additional parking spaces gained within the project corridor			

6-A.60

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2		
3 3d)	<u>WEST END</u> PARKING (cont).	1	VM & all DH's		4. Create additional West End employee parking opportunities								
					5. Consult w/ Walker Parking re: CBD employees/best practices (compliance & incentives).								
					6. Investigate parking technology (CBD & WEBD) – improve administration, enforcement & collection.								
					7. Monitor valet service in CBD.								

6-A.61

LA GRANGE
POLICY PROGRAM

SHORT-TERM COMPLEX

STRATEGIC GOAL ACTION SHEET

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3 3d)	<u>WEST END</u> PARKING (cont.)	1	VM & DH's		8. Maintain short-term (15 min) parking map - added block end spaces at Prasinos & Ruby Cleaners/Kama Bistro			on-going			

10-A-62

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
4	Village Hall space use & needs analysis; HVAC improvements at VH, Police & Fire, & DPW.	2	Com. Dev. Finance VM	DPW	1. Remodeling of Com. Dev. Dept.	Chicago Design Network	current budget	Completed July 2010				
					2. HVAC improvements	Chicago Design Network	<ul style="list-style-type: none"> • Fed. Stimulus • Cook Cnty • current budget 					
					a) Preliminary mechanical study to define need			Completed June 2010				
					b) Grants rec'd. totaling \$450,000 to upgrade HVAC at VH, DPW & Police/Fire facility. Approved by VBOT.			Completed Oct & Dec 2010				
					c) Contracted w/ Chicago Design Network to develop plans & specs. for the work			Completed Oct 2010				
					d) Planning mtg. to review plans & specs.			Completed Jan 2011				
					e) Project bid & approved by VBOT			Completed Mar 2011				
					f) Work commenced			Mar 2011	May 2011	Sep 2011		
					g) Define Scope of add'l. work; recommendation to VB			Mar 2011	May 2011	Jun 2011		

6-11-10

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	Joint dispatch	2	Police Chief		1. Chief to develop vision, identify motivated partners & cultivate partnerships			on-going	in progress		
					2. Cross reference w/ LTC-6						
					3. Negotiate first contract w/recently organized dispatchers.				Demand to bargain rec'd. May 2011		

6-11-11

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept. (s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2		
6	Fire Dept. station improvements a. E. wall	2			a) repair • temporary repair/ stabilization.		state & fedl. grants	FY 2010-11 - repair \$7,000 vs. rebuild \$220,000		Completed Oct 2010			
	b. apparatus floor		b. Fire Chief & DPW		b) stabilize & action plan — 2 temporary repairs performed in Mar 2011 — engineering svcs. agreement		state & fedl. grants	FY 2010-11 engineering study — further analysis of center bay \$40,000		May 2011	Sep 2011		
	c. other issues		c. Fire Chief		c) prepare multi-year bldg. maint. plan		state & fedl. grants			Sep 2011	May 2012		
					→ continuing review of needs								
					→ HVAC to be re-balanced in June 2011 as part of grant project.								

10-17-05

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

SHORT-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	HVAC a) Village Hall b) Police & Fire c) DPW	2/3	a) VM, CD, Finance b) Police Chief & Fire Chief c) DPW	DPW Finance DPW Finance							Merge into STC-4

6-A.66

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	(Thoughtful) redevelopment of parcels in the Village	1	Com. Dev.	Finance	1. Keep in touch w/ owners & land use approvals.	<ul style="list-style-type: none"> • Property owners • Plan Commission 	N/A	on-going			
					2. Clarification from VBOT in context of ED workshop.			Completed 2/22/10			
					3. Meadowbrook Manor - extension of special use permit approval requested; 6-month extension granted.					Apr 2011	Oct 31, 2011

6-A.107

LA GRANGE
POLICY PROGRAM

STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues	1	Finance	VM	1. Conduct "mini-workshop" w/VBOT by reviewing financial policies at budget workshop in Mar 2010.		N/A	Completed 3/13/10. Village Board concurred with financial policies as written			
					2. VBOT consensus direction from 3/13/10 workshop – during FY 2010-11: a) fund annual reqd. contribution for P&F pension funds (schedule pension workshop in Sep/Oct 2010; in advance of preliminary property tax levy). b) get GF balance back up to policy range min. of 50%. c) consider use of TIF surplus funds for these purposes d) consider implementing addl. expenditure controls to get reserves back up to policy range min. of 50% (i) periodic reports to VBOT (ii) Closed Session discussions - Nov 8, Apr 25. e) conduct internal discussions via DH's & planning group f) memo to all FT employees re: Vlg's cost-containment plan g) respond to employee's questions h) initiate discussion w/organized employee groups		current budget	1 year	in- progress	9/13/10	12/13/10
										Dec 2010	Mar 2011
										Dec 2010	Mar 2011
										Dec 2010	Mar 2011

6-A-68

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues cont.)	1	Finance	VM	i) health insurance renewal				Completed April 2011		
					→ convene employee health insurance committee to discuss plan design changes; implement					Jun 2011	Jul 2011
					→ effect mid-term reduction in premiums from BC/BS (to meet budget)						
					→ change in benefit consultants; evaluate after one year				Completed May 2011	May 2012	
					3. Enhanced Quarterly Financial Report				on-going		
					4. Early implementation of GASB54 (policy for the assignment of reserves)				Completed 6/14/10	1. Implement w/ financial statements (audit) for the year ending April 30, 2010. 2. New financial policy (beginning w/ FY 2011-12 budget) 3. Assignment of \$750,000 TIF surplus distribution in GF balance as reserved under general heading of "Econ. Development". (beginning w/FY 2011-12 budget)	
					5. Pension Workshop				Completed 9/13/10		
					6. FY 2011-12 budget development; implementation of cost-containment plan				Budget Adoption 4/11/11		
7. Vig. Atty. - restructured fee agreement				Effective Jan 1, 2011							
8. Legislative advocacy to preserve state-collected local government revenues.				on-going							

6-17-10

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
3.	CIP a. Maintain current level b. Study funding options c. Develop specific schedule	1	Finance	DPW	1. Conduct capital projects workshop w/ the VBOT 2. Explore cont. "pay as you go" policy, debt financing as an option, and grant funding 3. Continue to monitor & re-balance workload between engineering consultants, as necessary & appropriate. → Capital projects being shifted over to Baxter & Woodman 4. Street Condition Survey – Contract award May 2011 to Baxter & Woodman for engineering svcs..	Engineers	current budget	Completed 2/1/2010			
								on-going			
								on-going			
										Aug 2011	Sep 2011

6-A-70

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
4	Update zoning code	1	Com. Dev.	VM	<ul style="list-style-type: none"> - PUD - All other districts - Housekeeping 	<ul style="list-style-type: none"> - Village Atty. - Plan Commission - VBOT 	current budget	Merge into STR - 4			

6--A-71

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	Undertake long-term staff level analysis	2	Fire Dept. Police Dept. Com. Dev. Dept. Public Works	Lou - Finance RP - Manage. AP - Labor	1. Develop long-term operating vision for depts.		current budget	on-going,	in progress		

6-1-12

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Tree replacement/reforestation program - residential - commercial business district	2	3]					Merged into STR - 11, heading of "Urban Forest"			

U-A-13

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Undertake "global" approach of entire RR corridor	2	Com. Dev.	Finance VM	1. Economic Development workshop			Completed 2-22-10			
					2. Use Comprehensive Plan as yardstick to measure private development proposals & related public policy (economic development, etc.)		current budget	on-going			

6-A-74

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Cont. to design & integrate pedestrian/ bicycle amenities	3	DPW Comm. Dev.	AVM	1. Maple Avenue underpass	<ul style="list-style-type: none"> • IHB • PDLG • Various utilities • VBOT • ICC • Residents & businesses 	<ul style="list-style-type: none"> • Grants • Village Bluffs public improvement contribution 	5 years	Engineering Completed Feb 2010 No Funds Budgeted by Village Board.. Cost Prohibitive at this Time..		
					2. Ogden Ave. pedestrian bridge	<ul style="list-style-type: none"> • IDOT • BNSF • PDLG • YMCA developer 	<ul style="list-style-type: none"> • YMCA developer • State capital bill • Grants 	≤ 5 years	At the direction of Village Board, request made to Rep. Durkin to Re-purpose Capital Bill monies to Pedestrian Safety Improvements - Feb 2011. See STC-2		
					3. Coordinate Master Plan for Gordon Park	<ul style="list-style-type: none"> • PDLG 	<ul style="list-style-type: none"> • PDLG 	5 years	in progress		
					- Staff rev'd. plans & provided comments to PDLG						
					4. 47 th Corridor	<ul style="list-style-type: none"> • IDOT • Residents & businesses • KLOA study 	<ul style="list-style-type: none"> • State budget 	5 years	See STC-2		
					5. Future road projects (public)	<ul style="list-style-type: none"> • Residents 	<ul style="list-style-type: none"> • TBD • CMAQ • Developer 	on-going			
					6. Future development projects (private)	<ul style="list-style-type: none"> • p.h. 		on-going			
					7. Pedestrian underpass - other RR corridors	<ul style="list-style-type: none"> • VBOT • BNSF • ICC • Metra • Various utilities • Lyons Twp. HS • Residents & businesses 	<ul style="list-style-type: none"> • CMAQ • Grants 	TBD	Completed No funding available for the time being.		
8. Bike to METRA guide	<ul style="list-style-type: none"> • Active Transportation Alliance 	<ul style="list-style-type: none"> • grant • current budget 	Completed Jun 2010								

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Cont. to design & integrate pedestrian/ bicycle amenities. (cont)	3	DPW Comm. Dev.	AVM	9. Participate in WCMC bike planning subcommittee.				on-going		
					10. Topic to be discussed as part of comprehensive review of Zoning Code.				Jun 2011	Sep 2011	

6-A.76

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	Increased police svcs.	3						Merged into LTR - 5			

6-1-17

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration/ Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
10	Undertake East side industrial/RR corridor beautification	3	VM Com. Dev. DPW		1. Develop preliminary plan a.) property maint. discussion b) ownership	<ul style="list-style-type: none"> IHB Private property owners industrial design appearance stds. 	<ul style="list-style-type: none"> Private 	≤ 5 years	1/1/12 CIP	TBD	TBD
					2. CREATE	<ul style="list-style-type: none"> IHB 	<ul style="list-style-type: none"> Grants Federal transportation funds 	≤ 10 years	underway	TBD	TBD
					a) Coordinate CREATE B4/B5 IHB project in LaGrange			Completed Nov 2010			
					3. IHB rehab of Lincoln Ave & Cossitt Ave grade crossings			Completed June 2010			
					4. Participate in West Cook Green Corridors initiative			on-going		Jun 2010	

6-A-78

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
11	Village - green practices	3						Merged into STR - 17			

6-14-19

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM ROUTINE

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
12	Develop plans to finish unimproved space at Police Dept.	3	Police Chief	Finance VM	1. Create usable space to meet long-term vision	<ul style="list-style-type: none"> • VBOT • Departmental employees • Other agencies? 	<ul style="list-style-type: none"> • Grants • Current budget 	≤ 2 years	On hold pending consolidation study & stabilization of Village finances		

Le-A-88

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Capitalize on technology as a tool for efficiency, effectiveness & document management	1		All Department Heads	1. Plan for assessment for long-term technology plan. 2. Design & implement schedule - IT consultant			Merge into STC - 1			

6-21-81

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Implement 47 th St. Corridor Plan	1	DPW	All departments	1. Clarify vision (JT/Create/ Reconfiguration/ 47th & East intersection) 2. Assess & measure impact 3. identify funding sources	<ul style="list-style-type: none"> • KLOA • IDOT • Engineering firm • Western Springs • State legislators • Cook County • IHB RR • Residents 	Current budget & State of IL	Merged into STC-2			

6-1-11

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	
3 & 4	West End infrastructure	1			1. Stone Ave. station renovation 2. Parking 3. Other infrastructure improvements (to support redev.) <ul style="list-style-type: none"> • Overhead street lighting • Assess W & S • Condition • Upsize • Bury o/h utilities • Burlington Ave. resurfacing • Lot 13 resurfacing 2012-13 (\$315,000) • Replace RR pedestrian crossing w/a wider sidewalk 4. Traffic capacity/ intersection Burlington & Brainard 5. Partnership w/LTHS 6. Bicycle access & parking 7. Yardstick against Comprehensive Plan	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • Property owners • LTHS • Engineering firm • CEDC • Commuters • Com Ed • Vlg residents • Business owners 						Merged into STC - 3 under master heading of "West End".

Le-PA-GB

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
5	MARS & OARS	1	DPW Village Engineer	Finance	1. Feasibility study 2. Detailed engineering	<ul style="list-style-type: none"> • Village Engineer • IDOT • YMCA developer • MWRD 	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	2011-12	in progress	5/1/10	Fall 2010
Merged into STR - 9 under master heading of "Water & Sewer".											

6-1-11
H

**LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET**

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2				
6	Functional consolidation of core svc.	2	Police Fire	Finance VM	1. Participate in case study w/ LGP & WS to evaluate consolidation of public safety svcs. (Police, Fire, Dispatch) a) data collection b) periodic briefings by consultant c) periodic updates to the VB	<ul style="list-style-type: none"> • WS • LGP • consultant 	– Grant from Metro Mayors Caucus – current budget	≤ 1 year	Jul 2010	Sep 2010	Jan 2011				
									Completed Oct 2010						
									on-going	last Apr 2011	next May 2011				
					on-going										
					2. Replacement of Fire Dept. Ladder Truck a) Mini-workshop. It was the consensus of the VB to concur w/the staff recommendation. b) Secure mutual aid agreements to maintain ladder truck response to La Grange, when needed. c) Declare ladder truck as surplus property. d) Coordinate sale through licensed fire apparatus broker. e) Establish dept'l. committee to develop specifications for multi-purpose vehicle f) Investigate dealer incentives to reduce purchase cost to the Village (best pricing) g) Re-evaluate plan against results of consolidation study.										
						Completed April 2011									
						Apr 2011	May 2011	Jun 2011							
						Completed May 2011									
						Apr 2011	May 2011	Jun 2011							
						Apr 2011	May 2011	Jun 2011							
Apr 2011	May 2011	Jun 2011													
	May 2011	Jun 2011													

6-A-485

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
7	Senior Svcs.	3	Police (Elder Svcs.) Fire	VM	1. Continue to refer inquiries to the Senior Center.	<ul style="list-style-type: none"> • Senior Center • Aging Well 	Current budget	on-going			
					2. Begin to promote Lyons Township senior housing facility. — attended open house/grand opening in Oct 2010			on-going			
					3. Senior Dining Discount Promotion at La Grange restaurants. — met w/stakeholders in May 2011; Aging Care Connections to lead w/Village & LGBA to support.	<ul style="list-style-type: none"> • LGBA • Aging Care Connections 				Jul 2011	

6-A-86

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
8	Fire Dept. facility repairs	3	Fire DPW	Finance VM	<ul style="list-style-type: none"> • Apparatus floor • East wall 	Structural Engineer	Current budget	Merge into STC - 6			

6-A-8

LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

LONG-TERM COMPLEX

No	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
9	Long-term Plan to bury utilities in the Village	3	DPW	Finance VM	1. Hillgrove, Brainard to Gilbert	• ComEd	Current budget Grants	on-going			
			Com. Dev	Finance VM DPW	2. Future redevelopment projects	TBD	TBD	TBD	TBD	TBD	TBD

6-1-08