

# Village of La Grange



## VILLAGE BOARD MEETING

MONDAY, SEPTEMBER 28, 2009

7:30 p.m.

Village Hall Auditorium

53 S. La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger  
Village President

Robert N. Milne  
Village Clerk

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

AGENDA

Monday, September 28, 2009 – 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL  
*President Elizabeth Asperger*  
*Trustee Bill Holder*  
*Trustee Mike Horvath*  
*Trustee Mark Kuchler*  
*Trustee Mark Langan*  
*Trustee Tom Livingston*  
*Trustee James Palermo*
  
2. PRESIDENT'S REPORT  
*This is an opportunity for the Village President to report on matters of interest or concern to the Village.*
  - A. Donation – Automated External Defibrillator
  - B. Appointments – Design Review Commission
  
3. PUBLIC COMMENTS REGARDING AGENDA ITEMS  
*This is the opportunity for members of the audience to speak about matters that are included on this Agenda.*
  
4. OMNIBUS AGENDA AND VOTE  
*Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.*
  - A. Ordinance – Creating an Additional Class C-2 Liquor License, Prasino, 93 S. La Grange Road
  - B. Ordinance – Design Review Permit (DRP) #76, 26 South La Grange Road, Burcor Properties / Jerry Burjan
  - C. Award of Contract – 2009 Sewer Televising Program

- D. Award of Contract – Leaf Hauling and Disposal
  - E. Materials Purchase – Public Works Department / Residential Street Light Poles and Fixtures
  - F. Equipment Purchase – Finance Department / File Server and E-Mail Exchange Server
  - G. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, September 14, 2009
  - H. Consolidated Voucher 090928
5. CURRENT BUSINESS  
*This agenda item includes consideration of matters being presented to the Board of Trustees for action.*
- A. Presentation – FY 2008-09 Comprehensive Annual Financial Reports: *Referred to Trustee Holder*
6. MANAGER’S REPORT  
*This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.*
7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA  
*This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.*
8. EXECUTIVE SESSION  
*The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.*
- A. Closed Session – Personnel Matters
9. TRUSTEE COMMENTS  
*The Board of Trustees may wish to comment on any matters.*
10. ADJOURNMENT

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The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village’s facilities, should contact the Village’s ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

**PRESIDENT'S REPORT**

VILLAGE OF LA GRANGE  
Fire Department

**BOARD REPORT**

TO: Village President, Village Clerk, and  
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager and  
David W. Fleege, Fire Chief

DATE: September 28, 2009

RE: **DONATION – AUTOMATED EXTERNAL DEFIBRILLATOR (AED)**

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Adventist La Grange Memorial Hospital Chief Executive Officer Rick Wright and Ted Paarlberg, Regional Executive, Adventist Cardiovascular Network are here tonight to present an automated external defibrillator (AED) to the Village of La Grange for installation at the La Grange Road train station. This location is highly utilized by citizens on a daily basis.

This donation is made possible through the partnership between Adventist Health System's cardiology program and St. Jude Medical. Adventist La Grange Memorial Hospital is among 37 hospitals in the Adventist Health System which employs 43,000 people and treats nearly 4 million patients annually at facilities across the United States. Much of this patient treatment involves defibrillator and pacemaker implants. The donation symbolizes Adventist Health System's commitment to the treatment of cardiovascular disease. La Grange Memorial Hospital has a strong cardiovascular program.

Automated external defibrillators are electronic devices that can diagnose and correct the heart rhythm of someone in cardiac arrest. They are portable and easy to use. The technology for these devices has evolved considerably, to the point that the machine can "talk" through its proper operation to a good Samaritan without training or prior experience. The Village will be responsible for maintaining these devices.

Statistics show heart disease kills more than 250,000 Americans a year and is a leading cause of death. The American Red Cross estimates that AEDs could save 50,000 lives a year in the United States if they were more commonly accessible. The donation brings our community one step closer to that goal.

At this time we would like to express our thanks and appreciation to Adventist La Grange Memorial Hospital for their donation and have Rick Wright and Ted Paarlberg step forward to the dais so that the Village President and Board of Trustees can personally thank them.

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VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village Clerk and Board of Trustees  
FROM: Elizabeth M. Asperger, Village President  
DATE: September 28, 2009  
RE: **APPOINTMENT - DESIGN REVIEW COMMISSION**

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Currently, there are two vacancies on the Design Review Commission.

To fill the first of those two vacancies, I hereby submit the appointment of Mike Thuma for your approval. Mr. Thuma resides at 816 S. Spring Avenue, and has indicated his willingness to serve as a member of the Design Review Commission for a term to expire in the year 2012.

Mr. Thuma's resume has been submitted to you under separate cover.

To fill the second vacancy, I hereby submit the appointment of Carol Vizek for your approval. Ms. Vizek resides at 202 S. Brainard Avenue, and has indicated her willingness to serve a member of the Design Review Commission for a term to expire in the year 2011. Ms. Vizek's resume has also been submitted to you under separate cover.

I recommend that these appointments be approved.

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**OMNIBUS VOTE**

VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village President, Village Clerk,  
Village Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Andrianna Peterson, Assistant Village Manager

DATE: September 28, 2009

RE: **ORDINANCE - CREATING AN ADDITIONAL CLASS C-2 LIQUOR LICENSE,  
PRASINO, 93 S. LA GRANGE ROAD**

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The Village recently received an application for a Class C-2 liquor license from Green Café La Grange LLC d/b/a Prasino, for a restaurant located at 93 S. La Grange Road. A Class C license authorizes the licensee to sell alcoholic liquor by the drink at retail for consumption with a meal. A C-2 license expands upon the base license to authorize the licensee to serve alcoholic liquor in the establishment in the fashion commonly referred to as a service bar. To be certain that a restaurant holding a Class C license does not become a "bar," the licensee must prove to the satisfaction of the Village each year that more than 60% of the gross annual revenue of the dining establishment has resulted from the sale of food.

On Monday, September 14, 2009, the Liquor Commission met to review the application submitted by Green Café La Grange LLC. Prior to that meeting, the Village had conducted a background investigation which did not produce any information which would preclude the issuance of a liquor license. It was the recommendation of the Liquor Commission that an additional Class C-2 liquor license be created. (A copy of the minutes from that meeting is attached for your reference.)

Attached for your consideration is a proposed ordinance creating an additional Class C-2 liquor license. Also attached for your information is the list of current liquor license holders by classification. If the ordinance is approved, the Liquor Commissioner will issue the new Class C-2 liquor license to Green Café La Grange LLC d/b/a Prasino.

It should be noted that the Village Board recently approved a comprehensive amendment to the liquor code, including new license classifications. During this period of transition, the Liquor Commissioner is still issuing licenses under the current classifications. New licenses, including a new Class A-3 license for Prasino, will be issued at the same time as all other licenses are re-issued.

We recommend that the proposed ordinance be approved.

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ORDINANCE NO. O-09- \_\_\_\_

CREATING AN ADDITIONAL CLASS C-2 LIQUOR LICENSE

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE, COUNTY OF COOK, STATE OF ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

WHEREAS, the Board of Trustees has ordained Chapter 111 of its Code of Ordinances, which empowers, regulates, and provides for licensing of the sale and consumption of alcoholic beverages; and

WHEREAS, Chapter 111 of the Village Code of Ordinances provides for a category of license, known as a "Class C-2", the purpose of which is to authorize a "Service Bar"; and

WHEREAS, the Village has received a request for such a license; and

WHEREAS, the Liquor Commissioner has indicated her intention to grant a Class C-2 license to a current Applicant at such time as such a license becomes available; and

WHEREAS, the President and the Board of Trustees have determined that it is in the best interests of the Village that a license be available to said Applicant;

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LA GRANGE, COUNTY OF COOK, STATE OF ILLINOIS AS FOLLOWS:

Section 1 - That the number of Class C-2 licenses, as defined and set forth in Chapter 111 of the La Grange Code of Ordinances as amended on May 8, 2000, be amended by changing the number of existing licenses and raising it by one additional license, and that this new license shall be added to the list of outstanding and/or available licenses which is kept and certified by the Village Clerk pursuant to section 111.16A of the Village Code of Ordinances.

Section 2 - This Ordinance will be in full and force and effect immediately after its passage, approval and publication in pamphlet form for review at the La Grange Village offices and the La Grange Public Library.

**ADOPTED** this 28<sup>th</sup> day of September, 2009 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 28<sup>th</sup> day of September, 2009.

\_\_\_\_\_  
Elizabeth M. Asperger, Village President

ATTEST: \_\_\_\_\_  
Robert N. Milne, Village Clerk

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LA GRANGE LIQUOR COMMISSION  
SPECIAL MEETING

53 South La Grange Road  
First Floor Conference Room  
La Grange, IL 60525

Monday, September 14, 2009 – 6:45 p.m.

MINUTES

1. Call to Order and Roll Call

A meeting of the La Grange Liquor Commission was convened at 6:45 p.m. by Liquor Commissioner Elizabeth Asperger. Present and constituting a quorum were:

Present: Liquor Commissioner Elizabeth Asperger and Commissioners Mark Langan and Mark Kuchler

Absent: None

Also Present: Village Manager Robert Pilipiszyn and Assistant Village Manager Andrianna Peterson

2. Approval of the Minutes from the Liquor Commission meeting on August 10, 2009.

It was moved by Commissioner Langan and seconded by Commissioner Kuchler to approve the minutes of August 10, 2009, as submitted. The motion carried on a voice vote.

3. Liquor License Request / Liquor License Applicant /Green Café La Grange LLC d/b/a Prasino

Commissioner Asperger indicated that Theodore and Ted Maglaris are applying for a Class C-2 liquor license for Prasino at 93 S. La Grange Road which allows the sale of alcoholic liquor by the drink at retail for consumption on the licensed premises where food is also sold for consumption. The C-2 license authorizes the serving of alcohol via a service bar, and does not authorize a bar or lounge area.

Commissioner Asperger noted that liquor control is taken very seriously and it is a privilege to serve liquor in the Village.

Mr. Maglaris noted that Prasino is a family owned eco-friendly restaurant serving breakfast, lunch and dinner. Mr. Maglaris added that it is their desire to provide healthy food at affordable prices in a modern, environmentally conscious setting. The menu will include

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organic, vegetarian and vegan options, as well as a variety of juices. The interior flooring, tables, lighting and mechanical system of the restaurant will also be made from recycled, reclaimed, or environmentally sensitive materials. The restaurant will also include a small retail component selling organic olive oils, honey and the like. The anticipated opening is November 15.

The Maglaris family already owns three other restaurants in the area and is in the process of opening another Prasino's restaurant in St. Charles as well as Chicago. The family has been in the restaurant business for almost forty years.

After discussion, it was moved by Commissioner Langan and seconded by Commissioner Kuchler, that the Liquor Commission recommend to the Village Board of Trustees at their next regularly scheduled meeting that a Class C-2 Liquor License be created and such license be issued by the Liquor Commissioner to Prasino located at 93 S. La Grange Road.

Liquor Commissioner Asperger explained that the Village Board recently approved a set of amendments to the Liquor Code, which included changes to existing liquor license classes. Once the new classifications are finalized, Prasino's would be issued a replacement Class A-3 license.

4. Adjournment

It was moved by Commissioner Langan and seconded by Commissioner Kuchler that the meeting of the Liquor Commission be adjourned. The motion carried on a voice vote and the meeting was adjourned at 7:15 p.m.

Submitted by  
Andrianna Peterson  
Assistant Village Manager

Date Approved: \_\_\_\_\_

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**LIQUOR LICENSE HOLDERS - 2009-10**

<u>Class A (\$500)</u>	<u>Beer and wine NOT for consumption on the premises where sold.</u> Bacino's 36 S. La Grange Road DeVries Super Market 806 Arlington Grapevine 9 West Hillgrove Avenue 7-Eleven 6 East 47th Street 7-Eleven 201 West Hillgrove Avenue Trader Joe's 25 N. La Grange Road
<u>Class B (\$500)</u>	<u>Beer and wine FOR consumption on the premises; however, providing foods or ice cream is the principal business.</u> Antonino's 701 West Hillgrove Avenue Grapevine 9 West Hillgrove Avenue Lucca's Pizzeria 108 West Burlington Avenue Noodles & Company 1 East Burlington Avenue Q Barbeque 70 S. La Grange Road Sushi House 120 B West Calendar Yau's Place 110 W. Burlington
<u>Class C-1 (\$2,000)</u>	<u>Alcoholic liquor for consumption on the premises, providing that more than 60% of the revenue is from the sale of food - Bar/Lounge.</u> Al's Char House 32 South La Grange Road The Applewood Smokehouse 8 W. Burlington Aurelio's Pizza 11 W. Calendar Avenue Bacino's 36 South La Grange Road Chequers 100 West Burlington Avenue Francesca's 75 South La Grange Road Magic Wok 23 West Harris Avenue Mambo Grill 25 W. Calendar Court Marconi's 15 Calendar Court Nicksons 30 South La Grange Road Palmer Place 56 South La Grange Road Santiago's 9 South La Grange Road
<u>Class C-2 (\$1,250)</u>	<u>Alcoholic liquor for consumption on the premises, providing that more than 60% of the revenue is from the sale of food - Service Bar.</u> Chipotle Mexican Grill, Inc. 1 South La Grange Road Thipi Thai 50 South La Grange Road
<u>Class D (\$1,500)</u>	<u>Alcoholic liquor NOT for consumption on the premises where sold.</u> None
<u>Class E (\$500)</u>	<u>Alcoholic liquor for consumption on the premises where sold - Club/Caterer</u> American Legion 900 South La Grange Road
<u>Class F (\$1,250)</u>	<u>Alcoholic beverages served as an adjunct to a movie theater seating at least 300 patrons which may be accommodated on multiple screens. (Ordinance No. 0-99-32)</u> None
<u>Class G (\$500)</u>	<u>Alcoholic beverages served as part of a catering business which maintains a business facility within the Village and for which a business license has been issued</u> La Belle Gourmet, Ltd. 14 - 16 West Calendar Avenue Palmer Place 56 South La Grange Road Q Barbeque 70 S. La Grange Road (Approved not issued)
<u>Class H (\$2,000)</u>	<u>Alcoholic beverages sold at retail in a gourmet food store and served as part of a catering business (Ordinance No. O-05-11).</u> None

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VILLAGE OF LA GRANGE  
Community Development Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Patrick D. Benjamin, Community Development Director  
Sylvia Gonzalez, Staff Liaison

DATE: September 28, 2009

RE: **ORDINANCE – DESIGN REVIEW PERMIT (DRP) #76, 26 SOUTH  
LA GRANGE ROAD, BURCOR PROPERTIES/JERRY BURJAN**

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Burcor Properties/Jerry Burjan owner of the property at 26 South La Grange Road, has applied for a design review permit to make improvements to the façade. This project would allow for an enhancement to the appearance of the property as well as a marketable improvement.

Pursuant to the Village's code the addition of new entrances/doorways requires the issuance of a building permit. Accordingly, Section 8-305 of the Zoning Code states that *"no person shall permit any construction, alteration, or remodeling of any building or structure that is located within the Design Review District, for which a building permit is required, that affects the exterior appearance of the building unless a Design Review Permit has been obtained."*

On September 16, 2009, the Design Review Commission held a public meeting on this matter. At the meeting, Tracy Burjan, on behalf of Burcor Properties, presented the application. The proposed improvements include the removal of an existing window in order to create a new front entrance on the south end of the property together with the installation of a new transom. The quality of the new entrance and transom will match the existing windows.

After questions and comments by the Commissioners, the Design Review Commission voted unanimously to recommend approval of the Design Review Permit #76 to the Village Board.

Staff concurs with the recommendation of the Design Review Commission and has prepared the necessary ordinance approving Design Review Permit #76 for the property at 26 South La Grange Road.

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VILLAGE OF LAGRANGE

ORDINANCE NO. O-09-\_\_\_\_\_

AN ORDINANCE GRANTING A DESIGN REVIEW PERMIT  
FOR 26 SOUTH LA GRANGE ROAD

WHEREAS, Burcor Properties (the "*Applicant*") filed an application (the "*Application*") with the Village of La Grange seeking a design review permit to remodel the storefront (the "*Storefront*") of the building (the "*Building*") located on the property commonly known as 26 South La Grange Road (the "*Subject Property*"); and

WHEREAS, the Subject Property is classified within the Village's Design Review Overlay District under Article VIII, Part III of the La Grange Zoning Code; and

WHEREAS, the La Grange Design Review Commission held a public meeting on September 16, 2009 to consider the Application and at the conclusion of that meeting the Design Review Commission recommended that the Board of Trustees approve a design review permit; and

WHEREAS, the President and Board of Trustees of the Village of La Grange have considered the Application, all of the facts and circumstances affecting the application, and the recommendation of the Design Review Commission, and they have determined that the Application satisfies the standards set forth in the La Grange Zoning Code for issuance of a design review permit, subject to the conditions stated in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Approval of Design Review Permit. The Board of Trustees, acting under and by virtue of the authority conferred on it by the laws of the State of Illinois and by Section 14-403 of the La Grange Zoning Code, hereby approves a design review permit authorizing the Applicant to remodel the Storefront, subject to the conditions stated in Section 3 of this Ordinance (the "*Approved Design Review Permit*").

Section 3. Conditions. The approval in Section 2 of this Ordinance is granted subject to the following conditions:

- A. Compliance with Approved Plans. All work on the Storefront, or elsewhere on the Building or within the Subject Property, for which the Approved Design Review Permit has been issued must be undertaken in strict compliance with plans and specifications for that work attached to this Ordinance as Exhibit 1 and by this reference incorporated into this Ordinance.

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- B. Building Permit Required. This Ordinance does not authorize any work to be undertaken on the Subject Property. Prior to any such work, the owner of the Building or its authorized representative must apply for and receive a building permit and any other required permit or approval from the Village.
- C. Accessible Entrance Signage. The Applicant or owner of the Subject Property must post one or more signs on the renovated Storefront directing persons toward the accessible entrance to the premises. Those signs must comply fully with the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.* (the "ADA"). The proposed signs must be included on the plans submitted to the Village with the Applicant's application for a building permit for the Storefront remodeling.
- D. ADA Compliance. At the time of filing an application for a building permit for the remodeling of the Storefront, the Applicant also must file with the Village's Director of Community Development a certification by a licensed architect, licensed professional engineer, or licensed attorney either (1) that the proposed new entrance to the building is fully compliant with the ADA or (2) that the proposed new entrance to the building is exempt from ADA requirements, specifically identifying the basis for the exemption. If no certification is filed as provided in this Subsection C, then the approval granted in Section 2 of this Ordinance will be null and void automatically, without further action of any kind by the Village, and no permit will be issued by the Village for work on the Subject Property previously authorized by this Ordinance.

Section 4. Failure to Comply with Conditions. Any failure or refusal of the Applicant, or any representative or agent of the Applicant, to comply with any condition stated in this Ordinance, or the undertaking of any work on the Building or within the Subject Property in violation of any provision of this Ordinance or any Village code, ordinance, or regulation, will be grounds for revocation by the Board of Trustees of the approval granted by this Ordinance. If the approval is revoked, then the Approved Design Review Permit will immediately become null and void and all work being undertaken pursuant to the Approved Design Review Permit must cease immediately.

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Section 5. Effective Date. This Ordinance will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2009.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

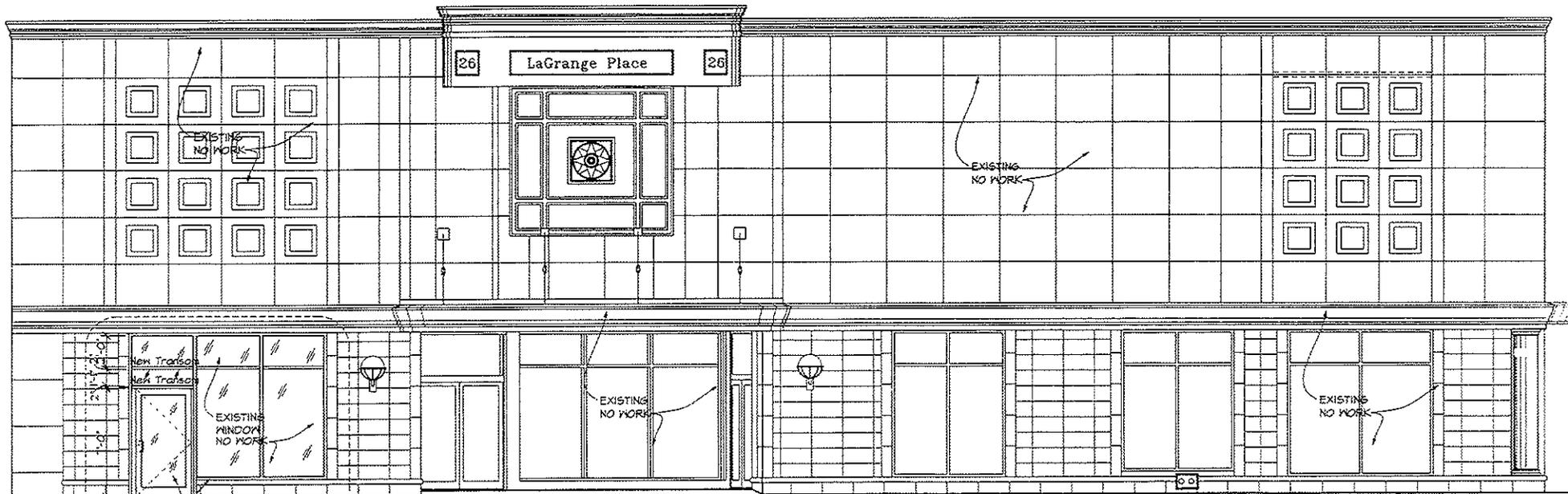
APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2009.

\_\_\_\_\_  
Elizabeth Asperger, Village President

ATTEST:

\_\_\_\_\_  
Robert N. Milne, Village Clerk

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1 FRONT ELEVATION  
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**Burcor Properties**  
 26 South LaGrange Road  
 LaGrange Illinois

Exhibit 1

u-b-y

## MINUTES

Design Review Commission of the  
Village of La Grange  
September 16, 2009

### **I. CALL TO ORDER AND ROLL CALL:**

A meeting of the Design Review Commission was held on September 16, 2009 in the Village Hall Auditorium, 53 South La Grange Road, La Grange, IL and was convened at 7:30 p.m. by Chairman Andrea Barnish.

Present: (and constituting a quorum): Commissioners Reardon, McClinton and Young with Chairman Andrea Barnish presiding.

Absent: Commissioner Ozer.

Also Present: Tracy Burjan, on behalf of Burcor Properties, and Sylvia Gonzalez, Staff Liaison.

### **II. APPROVAL OF MINUTES:**

On motion by Commissioner Young second by Commissioner Reardon, the Minutes of the August 12, 2009 Design Review Commission meeting were approved as typed and distributed.

### **III. BUSINESS AT HAND:**

#### **DRP #76 DESIGN REVIEW PERMIT FOR 26 SOUTH LA GRANGE ROAD, BURCOR PROPERTIES/JERRY BURJAN, PROPERTY OWNER**

Tracy Burjan, on behalf of Burcor Properties/Jerry Burjan, owner of the property at 26 South La Grange Road, appeared before the Design Review Commission seeking a Design Review Permit for the property at 26 South La Grange Road. Ms. Burjan proceeded to present the application stating that the proposed improvements included the removal of an existing window in order to create a new front entrance on the south end of the property together with the installation of a new transom. She further stated that based on their meetings with prospective tenants several stated that the space would be much more appealing if it had an exclusive entrance right on La Grange Road, whereas this would not only be a building improvement but also a marketable improvement. Ms. Burjan also informed the Commissioners that recently Burcor Properties met with an interested party willing to sign a lease contingent upon the installation of a front entrance.

Commissioner Young questioned if the proposed improvement included the removal of only one window in exchange for a door. Ms. Burjan stated it would be the installation of one new door together with a new transom.

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Commissioner Reardon questioned if any of the proposed improvements would disturb the existing windows. Ms. Burjan stated it would not.

Commissioner Young questioned which direction the new door would swing. Ms. Burjan stated the door would swing into the space so as not to cause problems to any passers-by.

Chairperson Barnish questioned if the new entrance will meet the requirements of the Americans with Disabilities Act. Ms. Burjan stated that the new entrance would not, but the existing entrance, which is set back, does and would allow handicap access to the unit.

Commissioner McClinton questioned if once the doorway is installed whether or not it would be level with the public walk. Ms. Burjan stated the door would be level with the public walk but it would require either the installation of a ramp or step inside the space.

Commissioner Young stated that in his opinion the creation of this new entrance would definitely make the vacant space more desirable.

Commissioner Reardon stated that the new entrance would be a great improvement to the building.

There being no further questions or comments by the Commissioners, on motion by Commissioner Reardon and second by Commissioner Young the Design Review Commission voted unanimously that Design Review Permit #76 be recommended for approval by the Village Board of Trustees

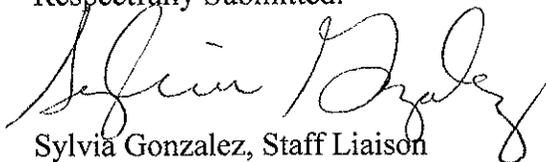
#### **IV. OLD BUSINESS**

None.

#### **V. ADJOURNMENT:**

There being nothing further to come before the Design Review Commission, on motion by Commissioner McClinton and second by Commissioner Reardon, the Design Review Commission meeting of September 16, 2009 was adjourned at 8:00 p.m.

Respectfully Submitted:

  
Sylvia Gonzalez, Staff Liaison

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**Village of La Grange**

53 S. La Grange Road, La Grange, IL 60525  
Phone (708)579-2320 Fax (708)579-0980

**DESIGN REVIEW PERMIT APPLICATION**

Case No.: 876  
Date Submitted: 8/14/09  
UARCO No.: 88667

**TO THE PRESIDENT AND BOARD OF TRUSTEES  
VILLAGE OF LA GRANGE, ILLINOIS**

Application is hereby made by (Please Print): BURCOR PROPERTIES

Address: 5 S. LAGRANGE ROAD, LAGRANGE Phone: 579-0316

Owner \_\_\_\_\_ of COMMERCIAL property located

at: 26 S. LAGRANGE ROAD, LAGRANGE

Permanent Real Estate Index No.: 18-04-125-052-0000

Present Use: COMMERCIAL Present Zoning Class: \_\_\_\_\_

PLAT OF SURVEY must be submitted with application. The plat should show any existing buildings on the petitioned property as well as any existing buildings on property immediately adjacent.

The applicant must provide the following DATA AND INFORMATION:

- 1. Detailed plans depicting all work proposed to be done, including detailed renderings of any exterior alterations and of the exterior of any proposed new building. Such rendering shall show proposed exterior colors and textures.
- 2. Standards and Considerations. State how the proposed use or development achieves the purposes for which the Design Review District is designated.

A NEW FRONT ENTRANCE FOR UNIT # 202 IN THE SAME COLOR AND STYLE AS EXISTING BUILDING WINDOWS AND DOORS. THE NEW FRONT DOOR AND TRANSOM AND THE QUALITY OF DESIGN WILL BE VISUALLY COMPATIBLE WITH THE BUILDING.

- 3. Visual Compatibility. New and existing buildings and structures, and appurtenances thereof, which are constructed, reconstructed, materially altered, repaired, or moved shall be visually compatible in terms of the following criteria:
  - a. Height. The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.
  - b. Proportion of Front Facade. The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.
  - c. Proportion of Openings. The relationship of the width to height of windows shall be visually compatible with buildings, public ways, and place to which the building is visually related.
  - d. Rhythm of Solids to Voids in front Facades. The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
  - e. Rhythm of Spacing and Buildings on Streets. The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which

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it is visually related.

- f. Rhythm of Entrance Porch and Other Projections. The relationship of entrances to other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
  - g. Relationship of Materials, Texture and Color. The relationship of the materials, texture, and color of the facade shall be visually compatible with the predominant materials used in the buildings and structure to which it is visually related.
  - h. Roof Shapes. The roof shape of a building shall be visually compatible with the building to which it is visually related.
  - i. Walls of Continuity. Building facade and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.
  - j. Scale of Building. The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies, shall be visually compatible with the buildings, public ways, and places to which they are visually related.
  - k. Directional Expression of Front Elevation. A building shall be visually compatible with the buildings, public ways, and places to which it is visually related in this directional character, whether this be vertical character, horizontal character, or non-directional character.
4. Quality of Design and Site Development. New and existing buildings and structures and appurtenances thereof which are constructed, reconstructed, materially altered, repaired, or moved shall be evaluated under the following quality of design and site development criteria:
- a. Open Spaces The quality of the open spaces between buildings and in setback spaces between street and facade.
  - b. Materials The quality of materials and their relationship to those in existing adjacent structures.
  - c. General Design The quality of the design in general and its relationship to the overall character of the neighborhood.
  - d. General Site Development The quality of the site development in terms of landscaping, recreation, pedestrian access, automobile access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

**NOTICE:** This application must be filed with the office of the Community Development Director together with the following:

- **Filing fee of Two Hundred Dollars (\$200), which is non-refundable;**
- **Current photo of property;**
- **Visual proposal depicting final plan, including but not limited to detailed renderings of any exterior alterations. Such rendering shall show proposed exterior colors and textures. (In some cases architectural drawing may be required);**
- **Material samples, including but not limited to, paint, wood finish, stone, brick, fabric for awnings, etc;**

The minimum fee shall be payable at the time of the filing of such request. It is also understood that the applicant shall reimburse the Village, any additional costs over and above these minimums which are incurred by the Village. Such additional costs shall be paid by the applicant prior to the Board of Trustees making a decision regarding the request.

4-B.8

I, undersigned, do hereby certify that I am the owner, or contract purchaser (evidence of title or other interest you have in the subject property, date of acquisition of such interest, and the specific nature of such interest must be submitted with application) do hereby certify that the above statements are true and correct to the best of my knowledge.

Jenny J. Benjamin 5 S. LAGRANGE ROAD  
(Signature of Owner or Contract Purchaser) (Address)

LAGRANGE, IL 60525  
(City) (State) (Zip Code)

Subscribed and sworn to before me this 14<sup>th</sup> day of August, 2009

Beverly Hagen  
(Notary Public)

(Seal)



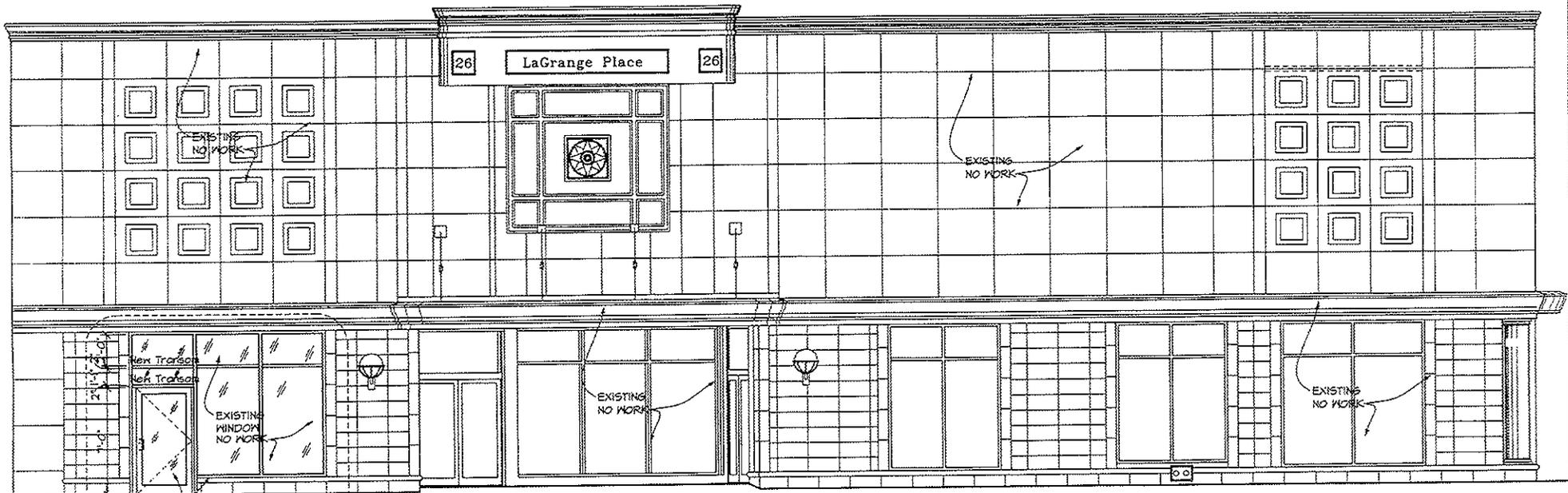
Enclosures:

- FILING FEE
- 10 CURRENT PHOTOS OF PROPERTY
- 10 VISUAL PROPOSALS DEPICTING FINAL PLAN
- PLAT OF SURVEY

4-B.9



4-B.10



1 FRONT ELEVATION  
A-1

4-8-11

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Architects  
By Design, P.C.

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Clarendon Hills, Illinois 60514  
Phone: (630) 323-9604  
Fax: (630) 323-9815  
archbydesign@architectsbydesign.com

Burcor Properties

26 South LaGrange Road  
LaGrange Illinois

VILLAGE OF LA GRANGE  
Department of Public Works

**BOARD REPORT**

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Ryan Gillingham, Director of Public Works

DATE: September 28, 2009

RE: **AWARD OF CONTRACT – 2009 SEWER TELEVISIONING PROGRAM**

---

The Village owns and maintains approximately 360,000 lineal feet of sewers. Their proper operation is critically important to maintaining public health and for purposes of storm water management. The Village has budgeted a total of \$70,000 annually (\$35,000 within the Capital Projects Fund and \$35,000 within the Sewer Fund) to conduct the cleaning and televising of our sewer system infrastructure over a period of six consecutive years, beginning with FY2005-06. The purpose of the sewer televising and cleaning program is to maintain the Village's sewer system by removing debris from within the sewers, assessing the condition of the pipes, and identifying areas that require immediate repair. The information collected from the televising is then used to aid in future infrastructure planning and mapping objectives. Generally, this program focuses on televising sewers on streets in advance of resurfacing or other reconstruction projects.

Since 2005, approximately 93,326 lineal feet of sewer pipe have been cleaned and televised through the sewer televising program. The 2009 sewer televising program is divided into five geographic areas, but primarily focused on Neighborhood J, which is generally bounded by Ogden Avenue to the north, Brainard Avenue to the east, Hillgrove Avenue to the south and Edgewood Avenue to the west. The sewer included in this survey is expected to total about 15,882 lineal feet in length. As this is the fifth year of the program, and only 30% of the sewer system will have been televised upon completion of this contract, we will be re-evaluating the televising schedule as part of the budget process to identify a more realistic time frame in which to complete the work.

The televised inspection work is performed from manhole to manhole. There is no excavation and no direct impact on the public. The only impact on Village residents will be reduced speed through work zones and, on a very small scale, limited and temporary individual access should a manhole be located in front of a driveway.

The Village Engineer, Heuer and Associates, completed the plans and specifications for the project, which were advertised for bidding on August 19, 2009. The bid opening was held on September 10, 2009. Four firms submitted bids as tabulated below.

4-C

Summary of Bid Results			
	Contractor	Bid Amount	Variation
1	United Septic, Inc. / Bristol, IL	\$35,395.40	86.12%
2	Visu-Sewer of Illinois / Bridgview, IL	\$44,098.15	107.29%
3	CTR Systems, Inc. / Glenview, IL	\$52,539.86	127.83%
4	National Power Rodding Corp. / Chicago, IL	\$74,477.32	181.20%
	Engineer's Estimate	\$41,101.58	

In the attached analysis from Village Engineer Tom Heuer of Heuer and Associates, Mr. Heuer finds the low bidder, United Septic, Inc. of Bristol, IL, technically capable to perform the work as specified, and recommends awarding the contract to this firm in the amount of \$35,395.40. Additionally since the Village has not contracted with United Septic before, Heuer and Associates contacted references to verify the contractor's capabilities, as well as confirmed the contractors understanding of the project requirements. We concur with the Village Engineer's assessment and recommend awarding the contract to United Septic, Inc. If approved, work is expected to begin in early October 5, 2009 and should be completed by December 3, 2009.

Oversight and administration of the contract will be performed by Heuer and Associates under the previously Board approved task order for this work.

The project budget for the 2009 Sewer Televising Program is as follows:

2009 Sewer Televising Program	FY2009-10 BUDGET
<b>Expenses</b>	
Engineering & Contract Administration – Heuer & Associates	17,379.37
Sewer Televising - United Septic	35,395.40
<b>Total</b>	<b>52,774.77</b>
<b>Revenues</b>	
Capital Projects Fund – FY2009-10 Budget	35,000.00
Sewer Fund – FY2009-10 Budget	35,000.00
<b>Total</b>	<b>70,000.00</b>

In summary, we recommend that the Village Board award the contract for the 2009 Sewer Televising Program, which provides for the televising and cleaning of 15,822 lineal feet of sewers within the Village, to United Septic, Inc. in the amount of \$35,395.40. The final amount of the contract will be based on the actual work performed by the contractor at the unit prices listed in the contract.

4-c.1

HEUER AND ASSOCIATES  
Consulting Engineers

2315 Enterprise Drive - Suite 102  
Westchester, Illinois 60154-5811

PH: 708-492-1000  
FAX: 708-492-0700

September 14, 2009

Mr. Ryan C. Gillingham, P.E.  
Director of Public Works  
Village of La Grange  
53 South La Grange Road  
La Grange, Illinois 60525

Re: Recommendation for Contract Award  
2009 Televised Sewer Inspection Survey

Dear Mr. Gillingham:

The Village of La Grange received sealed bid proposals for the *2009 Televised Sewer Inspection Survey* project at 10:00 a.m. on Thursday, September 10, 2009, in accordance with the published notice. Proposals were requested and received from four firms as summarized in the following **Table 1**. A detailed bid tabulation has also been attached to provide a specific comparison of cost for each contract work item.

TABLE 1: SUMMARY OF BID RESULTS		
Rank	Bidder Name and Address	Bid Amount
1	United Septic, Inc., 1327 W. Beecher Road, Bristol, Illinois 60512	\$35,495.40
2	Visu-Sewer of Illinois, 9014 S. Thomas Avenue, Bridgeview, Illinois 60455	\$44,098.15
3	CTR Systems, Inc., 4350 DiPaolo Center, Glenview, Illinois 60025	\$52,539.86
4	National Power Rodding Corp. ,2500 W. Arthington Street, Chicago, Illinois 60612	\$74,477.32
Engineer's Pre-Bid Estimate of Value . . . . .		\$41,101.58

The four bid proposals were checked for errors and omissions in the values listed, and evaluated to confirm viability of each bidder. All bids were found to be properly prepared. With the exception of the bid from CTR Systems, Inc., all bids were found to be mathematically correct. The CTR System's bid error, which was corrected for this report, adds \$9 to their written quote, but does not alter the relationship to the other bids. The bids received presented a wide range in value, varying between 13.6% below the engineers estimate to 81.2% above the estimate, reflecting differing perspectives.

4-C.2

In our examination of the bid results, we find the proposal provided by the low bidder to be about 14% less than the value expected for the project. This results from the very low unit value assigned to the heavy cleaning work item. However it is also noted that the standard duty cleaning is somewhat higher than what might be expected, suggesting that the labor and equipment expense associated with the sewer cleaning would be recovered through this item. Despite these offsetting values, the effects of the very low unit value, results in the designation of *United Septic Inc* as the low bidder for the project.

Discussions with Mr. Edward Auer, Vice President of *United Septic Inc*, revealed that they conducted a preliminary internal inspection of the sewer segments prior to bidding, in order to better understand the existing sewer system conditions. Based upon this evaluation they determined that the sewer segments scheduled for inspection will be able to be cleaned using the hydraulic jetting equipment that they intended to use to complete the standard sewer cleaning work. Since they do not expect to employ the time and equipment typically associated with heavy cleaning, they have offered the low unit price for heavy cleaning.

From past experience, the Village combination sewer system has been found to contain a considerable amount of sediment and debris. As a result we have typically provided heavy cleaning contract work items as part of the cleaning contract to account for the extra level of effort required to clean the sewers. From the perspective of the low bidder however, the high pressure jetting equipment used to conduct standard cleaning will be adequate to completely remove all sediment and debris, and thereby satisfy the project requirements.

We have contacted a number of municipal work references obtained from the bidder and find that all municipalities report a very positive experience. Municipal contacts interviewed at the Village of Arlington Heights, Village of Wilmette, City of Plano, Village of Sheridan, Village of Addison, and the Village of Flossmoor all report that *United Septic Inc* proved to be very professional and thorough in undertaking their contract work. They were noted to be punctual, maintained their work schedule, and were very polite and cooperative with local residents and municipal staff. It was also noted that they kept fairly good records and provided clearly printed reports. The Village of Lombard representative expressed some concerns over the minimal traffic control measures employed for their project, but also indicated that the end result for their project was satisfactory, and that they have awarded another contract to *United Septic* for sewer cleaning and inspection this year.

In discussing the traffic control requirements of the project with Mr. Auer, it was confirmed that he understood that special traffic control measures will be required along Ogden Avenue and La Grange Road. In this discussion it was noted that the work specified to occur within

Recommendation for Contract Award  
2009 Televised Sewer Inspection Survey  
September 14, 2009  
Page 3 of 3

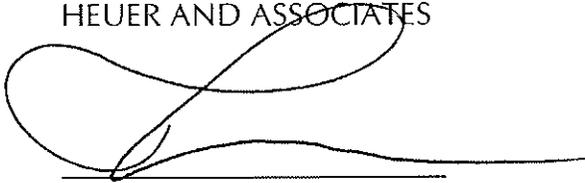
these corridors is governed by IDOT and will be restricted to non-rush hour periods, generally between 9AM and 2PM. Arrow boards, barricades, and warning signs will be expected to be used by *United Septic*, as required by IDOT and the Village to protect the public interests. Since the sewer segments are located in the center of the roadway corridor, lane closures will be required to redirect traffic around the work zone. Mr. Auer acknowledged his understanding of the project work requirements and is prepared to undertake the contract and satisfy the needs of the Village of La Grange.

Given these observations we believe that *United Septic, Inc.* should be regarded as the low, responsive, and responsible bidder for this project. It is therefore our recommendation that this project be awarded to *United Septic, Inc.* in the bid amount of \$35,495.40. We have returned the submitted bid proposals, as attached, for your records and have provided the attached *Notice of Award* for execution upon approval of the Board of Trustees.

We hope that this recommendation meets with your approval and allows for the project to proceed. If you should have any questions, please feel free to call.

Very truly yours,

HEUER AND ASSOCIATES



Thomas A. Heuer, P.E.  
Principal Engineer

4-c.4

## BID TABULATION AND ANALYSIS

2009 TELEVISED SEWER INSPECTION SURVEY

Bid Date: Thursday, September 10, 2009

No.	Contract Item	Quantity	PreBid Estimate		United Septic, Inc.		Visu-Sewer of Illinois		CTR Systems, Inc.		National Power Rodding	
			Unit Price	Cost	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Sewer Cleaning, Standard Duty, 8"-12"	9,908 LF	\$0.53	\$5,251.24	\$1.00	\$9,908.00	\$0.93	\$9,214.44	\$0.76	\$7,530.08	\$1.00	\$9,908.00
2	Sewer Cleaning, Standard Duty, 15"-18"	3,315 LF	\$0.53	\$1,756.95	\$1.00	\$3,315.00	\$0.93	\$3,082.95	\$0.76	\$2,519.40	\$1.00	\$3,315.00
3	Sewer Cleaning, Standard Duty, 21"-27"	1,988 LF	\$0.64	\$1,272.32	\$1.50	\$2,982.00	\$0.93	\$1,848.84	\$0.90	\$1,789.20	\$1.50	\$2,982.00
4	Sewer Cleaning, Standard Duty, 30"-36"	234 LF	\$0.64	\$149.76	\$3.00	\$702.00	\$0.93	\$217.62	\$0.90	\$210.60	\$1.00	\$234.00
5	Sewer Cleaning, Standard Duty, 60"-72"	437 LF	\$1.85	\$808.45	\$5.00	\$2,185.00	\$0.93	\$406.41	\$2.48	\$1,083.76	\$1.00	\$437.00
6	Sewer Cleaning, Heavy Duty, 8"-12"	4,954 LF	\$1.15	\$5,697.10	\$0.05	\$247.70	\$0.93	\$4,607.22	\$1.57	\$7,777.78	\$1.00	\$4,954.00
7	Sewer Cleaning, Heavy Duty, 15"-18"	1,658 LF	\$1.15	\$1,906.70	\$0.05	\$82.90	\$0.93	\$1,541.94	\$1.57	\$2,603.06	\$1.00	\$1,658.00
8	Sewer Cleaning, Heavy Duty, 21"-27"	1,491 LF	\$2.23	\$3,324.93	\$0.05	\$74.55	\$0.93	\$1,386.63	\$2.97	\$4,428.27	\$2.00	\$2,982.00
9	Sewer Cleaning, Heavy Duty, 30"-36"	176 LF	\$2.55	\$448.80	\$0.05	\$8.80	\$9.50	\$1,672.00	\$3.39	\$596.64	\$1.00	\$176.00
10	Sewer Cleaning, Heavy Duty, 60"-72"	437 LF	\$7.00	\$3,059.00	\$0.05	\$21.85	\$9.50	\$4,151.50	\$9.17	\$4,007.29	\$1.00	\$437.00
11	Sewer Inspection, 8"-12"	9,908 LF	\$0.82	\$8,124.56	\$0.95	\$9,412.60	\$0.95	\$9,412.60	\$1.14	\$11,295.12	\$2.79	\$27,643.32
12	Sewer Inspection, 15"-18"	3,315 LF	\$0.82	\$2,718.30	\$0.95	\$3,149.25	\$0.95	\$3,149.25	\$1.14	\$3,779.10	\$2.79	\$9,248.85
13	Sewer Inspection, 21"-27"	1,988 LF	\$0.82	\$1,630.16	\$0.95	\$1,888.60	\$0.95	\$1,888.60	\$1.14	\$2,266.32	\$2.79	\$5,546.52
14	Sewer Inspection, 30"-36"	234 LF	\$0.95	\$222.30	\$0.95	\$222.30	\$0.95	\$222.30	\$1.32	\$308.88	\$2.79	\$652.86
15	Sewer Inspection, 60"-72"	1,363 LF	\$1.27	\$1,731.01	\$0.95	\$1,294.85	\$0.95	\$1,294.85	\$1.72	\$2,344.36	\$2.79	\$3,802.77
16	Survey Report	1 LS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$1.00	\$1.00	\$0.00	\$0.00	\$500.00	\$500.00
TOTAL, All Contract Items				\$41,101.58		\$35,495.40		\$44,098.15		\$52,539.86		\$74,477.32

BID ANALYSIS	Pre-Bid Estimate	United Septic, Inc.	Visu-Sewer of Illinois	CTR Systems, Inc.	National Power Rodding					
Pre-bid Estimate, percent deviation	\$41,101.58	-13.64%	7.29%	27.83%	81.20%					
Mean Bid Value, percent deviation	\$51,652.68	-31.28%	-14.63%	1.72%	44.19%					
Mean Bid Value, cost deviation	\$51,652.68		-\$7,554.53	\$887.18	\$22,824.64					
Standard Deviation	\$14,490.34									
Range of Bid Values	\$38,981.92									
Median Bid Value	\$48,319.01									
Standard Duty Cleaning, Subtotal	22.5%	\$9,238.72	53.8%	\$19,092.00	33.5%	\$14,770.26	25.0%	\$13,133.04	22.7%	\$16,876.00
Heavy Duty Cleaning, Subtotal	35.1%	\$14,436.53	1.2%	\$435.80	30.3%	\$13,359.29	36.9%	\$19,413.04	13.7%	\$10,207.00
Sewer Inspection, Subtotal	35.1%	\$14,426.33	45.0%	\$15,967.60	36.2%	\$15,967.60	38.1%	\$19,993.78	63.0%	\$46,894.32
Survey Report, Subtotal	7.3%	\$3,000.00	0.00%	\$0.00	0.00%	\$1.00	0.00%	\$0.00	0.67%	\$500.00
TOTAL, All Work Components	100.0%	\$41,101.58	100.0%	\$35,495.40	100.0%	\$44,098.15	100.0%	\$52,539.86	100.0%	\$74,477.32

4-5

VILLAGE OF LA GRANGE  
Department of Public Works

**BOARD REPORT**

TO: Village President, Village Clerk  
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager  
Ryan Gillingham, Director of Public Works

DATE: September 28, 2009

RE: **AWARD OF CONTRACT - LEAF HAULING AND DISPOSAL**

---

The FY 2009-10 Public Works Department budget has earmarked a total of \$50,000 for leaf hauling and disposal. Each Fall, the Public Works Department collects leaves from Village streets. This service is free of charge to Village residents. The leaves are temporarily stored at the Public Works facility and then loaded into privately contracted semi trucks. After the loads are verified by Village employees, the leaves are then hauled to an IEPA approved composting site for disposal. A ticket is generated at the site for each load which we will verify against our records. This method has proven to be the most cost effective means of leaf disposal as it helps eliminate costly overtime and excessive fuel consumption.

There are a very limited number of vendors in the area capable and interested in performing this work. We solicited competitive proposals from several vendors on a unit cost basis. The following table reflects the quotes requested:

VENDOR/LOCATION	QUOTE
Dutch Valley Landscaping / Monee	\$6.00 / cubic yard
Country Landscape & Supply / Lemont	\$6.00 / cubic yard
Kramer Tree Specialists / West Chicago	\$8.00 / cubic yard
Land and Lakes Company / Romeoville	\$9.20 / cubic yard
J.R. Rizzi / Naperville	No Quote

Two firms, Dutch Valley Landscaping and Country Landscape & Supply, submitted the same low quote in the amount of \$6.00 per cubic yard. We are very familiar with Dutch Valley as they provided similar service to the Village between 2000 and 2003 and also in 2007 and 2008. By way of comparison, the unit price from Dutch Valley was \$5.50 per cubic yard in 2007 and \$6.00 per cubic yard in 2008. We have been satisfied with their service in regards to both method and scheduling and believe they possess the necessary equipment and approved disposal site to perform the work as specified. We recommend selecting Dutch Valley Landscaping over Country Landscape & Supply based on the Village's past positive experience with this company.

4-D

We recommend that the Village Board waive the formal bidding process and authorize staff to enter into a contract with Dutch Valley for the hauling and disposal of leaves at a unit price of \$6.00 per cubic yard.

4-D-1

VILLAGE OF LA GRANGE  
Department of Public Works

**BOARD REPORT**

TO: Village President, Village Clerk, Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Ryan Gillingham, Director of Public Works

DATE: September 28, 2009

RE: **MATERIALS PURCHASE – PUBLIC WORKS DEPARTMENT /  
RESIDENTIAL STREET LIGHT POLES AND FIXTURES**

---

The Public Works Department maintains an inventory of replacement streetlight poles and fixtures to replace infrastructure that is damaged, which is usually the result of a vehicle accident. The FY 2009-10 Village budget provides funds for the replacement of light poles and fixtures needed for inventory due to these knockdowns. In most cases, the Village is reimbursed for these expenses by the driver's insurance company.

The Public Works Department is currently out of stock of the residential street light poles and fixtures. These poles require advance purchase since there is a six to eight week delivery time, which is mainly due to the time required to manufacture the pole. The Village solicited a quote from Archibald & Meek for the replacement of these poles and fixtures since they are the sole vendor for this product. Archibald & Meek provided a quote in the amount of \$13,872 for six poles and fixtures. We recommend ordering six poles and fixtures since freight costs are based on a minimum of six units.

We recommend that the Village Board waive the formal bidding process and authorize staff to purchase six residential street light poles and fixtures from Archibald & Meek in the amount of \$13,872.

H:\eelder\ellie\BrdRpt\DPWPurchaseStreetLights.doc

4-E

**VILLAGE OF LA GRANGE**  
**Finance Department**

**BOARD REPORT**

**TO:** Village President, Board of Trustees, Village Clerk and  
Village Attorney

**FROM:** Robert J. Pilipiszyn, Village Manager,  
Lou Cipparrone, Finance Director

**DATE:** September 21, 2009

**RE:** **EQUIPMENT PURCHASE – FINANCE DEPARTMENT / FILE SERVER  
AND E-MAIL EXCHANGE SERVER**

---

The Village is currently working with a new vendor to create a new and enhanced Village web site. Upon completion of this project, we will migrate away from our current web site vendor who also provides e-mail services to the Village. All vendors interviewed as part of the new web site process did not provide e-mail services. An e-mail exchange server will provide the Village with enhanced e-mail capabilities including: centralized control over e-mail accounts; ability to share contacts, calendars and distribution lists among users; e-mail stored locally and backed up for data protection; and enhanced security and archiving features. The ability to store and archive e-mail will also allow the Village to address new FOIA legislation as it pertains to the broader definition of a public record to include electronic communications.

Staff met with the Village's information technology consultants, Current Technologies Corporation (CTC) to discuss the implementation of the e-mail server. Upon review of the Village's computer hardware, CTC noted that the Village's current fileserver, which is approximately 6 years old, is near the end of its expected useful life. In addition, CTC reviewed future hardware needs of Village departments. The Community Development Department currently has funds budgeted in FY 2010-11 for the migration to in-house hosting of their property maintenance software which also requires a dedicated server.

In order to meet these separate hardware requirements, CTC recommended that the Village purchase a fileserver that is sized to be capable of hosting multiple "virtual servers" to replace the current out of date fileserver, host the new e-mail exchange server and host the future property maintenance server rather than having three separate servers. The Village will also incur less maintenance costs, administrative fees and be environmentally "green" (less power and cooling) by retaining only one server rather than three.

4-F

CTC provided the Village with a quote for the total cost of equipment including: the virtual host server, back up systems, e-mail exchange and message archiver software and spam filtering in the amount of \$24,346.57 (see attached). Historically, the Village has purchased computer hardware though CTC, via the Western States Contracting Alliance (WSCA) program which completes the competitive bidding process on behalf of state and local governments, similar to the West Central Municipal Conference (WCMC) joint purchasing program for municipal vehicles.

WSCA was formed by state purchasing directors to establish the means by which participating states may join together in cooperative multi-State contracting. This approach helps states to achieve cost-effective and efficient acquisition of quality products and services. Membership consists of the central procurement official that heads the state central procurement organization, (or a designee for that state), from Alaska, Arizona, California, Colorado, Hawaii, Idaho, Minnesota, Montana, Nevada, New Mexico, Oregon, South Dakota, Utah, Washington and Wyoming. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. Cooperative purchasing benefits states as well as cities, counties, public schools and institutions of higher education.

The FY 2009-10 Village budget provides for the purchase and installation of a single e-mail exchange server within the ERF Fund. In order to purchase the larger, virtual host server, the Village will need to utilize funds from several budget line items as follows:

<u>Department Budget</u>	<u>Amount</u>	<u>Fiscal Year</u>
ERF- Finance	\$17,500	FY 2009-10
Finance New/Computer Equipment	2,500	FY 2009-10
Comm Develop New/Computer Equip	1,000	FY 2009-10
Comm Develop Professional Svc	<u>4,000</u>	FY 2010-11
Total	<u>\$25,000</u>	

In addition, CTC estimates the time to complete the set-up, installation and changeover to the new fileserver is approximately 100 hours or \$8,400. Funds in the amount of \$10,000 (website maintenance and software upgrades) are budgeted in General Ledger Professional Services line item for these consulting services.

A budget amendment will be prepared in the amount of \$4,000 as part of the comprehensive year end budget amendment to reallocate Community Development Professional Services funds budgeted in FY 2010-11 to FY 2009-10.

4-F.1

Representatives from CTC will be in attendance at the September 28<sup>th</sup> Village Board meeting to address any questions or concerns. We recommend that the Village Board waive the competitive bidding process and authorize the purchase of the fileserver and e-mail exchange server in the amount of \$24,346.57.

Filename:users/finance/file & e-mail exchange server.doc

4-F-2

Date 09/16/09  
 Quote # CTCQ6016  
 Quoted By MRhodes

Current Technologies  
 1423 Centre Circle  
 Downers Grove, IL 60515  
 630.388.0240  
 fax: 630.388.0241  
 currenttech.net



Quote | Order Form

Sold To:

LaGrange, Village of  
 Lou Cipparone  
 53 South La Grange Road  
 La Grange, IL 60525

Phone: 708-579-2300  
 Fax: 708-579-0980  
 lcipparrone@villageoflagrange.com

Ship To:

LaGrange, Village of  
 Lou Cipparone  
 53 South La Grange Road  
 La Grange, IL 60525

Phone: 708-579-2300  
 Fax: 708-579-0980  
 lcipparrone@villageoflagrange.com

New Server Infrastructure

Includes (1) Physical Server setup to run (3) Virtual Machines

- 1-File/Print Server
- 1-Exchange Server
- 1-Apache - Permits

Also includes (2) new Network Switches, Barracuda Spam Firewall Appliance and Barracuda Message Archiver Appliance, Server Rack and Related Accessories

Line #	Description	Qty	Unit Price	Ext. Price
1	<b>HP Server Hardware - HP WSCA PURCHASE</b>			
2	HP WSCA Server - Dual 2.13Ghz Quad Core Processors, (6) 300GB Hard Drives (1 as a hot spare), 24GB RAM - Server Capable of hosting up to (4-5) Virtual Machines, (3) Virtual Machines will initially be present - 1-File/Print, 1-Exchange, 1-Apache/Permit	1	\$8,416.01	\$8,416.01
3				
4	<b>HP Networking Equipent</b>			
5	HP WSCA Switches - HP 24 Port Gigabit Switch 1800-24G	2	\$332.00	\$664.00
6				
7	<b>VMware Virtualization Platform</b>			
8	VMware ESXi - NO Charge - free download from VMware.com	1	\$0.00	\$0.00
9				
10	<b>Windows Server License (Qty 2 New - 1 Previously Owned to be Reused) Windows Server Licenses 1-File/Print, 1-Exchange. 1-Apache Permit Application</b>			
11	GOVT OLP ENG WIN SVR STD 2008 NL LOCL	2	\$562.00	\$1,124.00

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Line #	Description	Qty	Unit Price	Ext. Price
12				
13	<b>Windows Server Client Access Licenses</b>			
14	GOVT OLP ENG WIN SVR CAL 2008 NL LOCL DEV CAL	50	\$24.00	\$1,200.00
15				
16	<b>Exchange Server License, Licenses for 50 Exchange Clients</b>			
17	GOVT OLP EXCHANGE SVR 2007 NL LOCL	1	\$678.83	\$678.83
18	GOVT OLP EXCHANGE STANDARD CAL 2007 ENGLISH OLP NL LOCL GOVT DEVICE CAL	50	\$54.00	\$2,700.00
19	SSL 128 Bit Certificate 1 Year Term (ANNUAL RENEWAL)	1	\$129.00	\$129.00
20				
21	<b>Backup Exec Remote Agent for Exchange &amp; Permits Plus Server</b>			
22	GOVT BACKUP EXEC 12.5 EXCH (ANNUAL RENEWAL approx 20% of 1st year cost) AGENT WIN BS BASIC 12MO PER SVR	1	\$631.71	\$631.71
23	GOVT BACKUP EXEC 12.5 WIN SYST (ANNUAL RENEWAL approx 20% of 1st year cost) AGENT WIN BS BASIC 12MO PER SVR	1	\$378.26	\$378.26
24				
25	<b>Barracuda Spam/Virus Filtering Appliance</b>			
26	Barracuda Spam Firewall 300	1	\$1,903.81	\$1,903.81
27	Barracuda Spam Firewall 1 Year Energize Update (ANNUAL RENEWAL)	1	\$475.24	\$475.24
28				
29	<b>Barracuda Message Archiver Appliance</b>			
30	Barracuda Message Archiver 350	1	\$4,760.95	\$4,760.95
31	Barracuda Message Archiver 1 Year Energize Update (ANNUAL RENEWAL)	1	\$1,284.76	\$1,284.76
			Total	\$24,346.57

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MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, September 14, 2009 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:33 p.m. by President Asperger. On roll call, as read by Village Clerk Robert Milne, the following were present:

PRESENT: Trustees Holder, Horvath, Langan, Livingston, Kuchler, and Palermo

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn  
Assistant Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Finance Director Lou Cipparrone  
Assistant Community Development Director Angela Mesaros  
Public Works Director Ryan Gillingham  
Fire Chief David Fleege  
Police Chief Mike Holub

2. PRESIDENT'S REPORT

A. Oath of Office – Firefighter Paramedic Reid Selvik

With the recent retirement of Fire Captain Greg Michalek in May 2009 and corresponding promotions, a vacancy was created and the La Grange Board of Fire and Police Commissioners have appointed Reid Selvik to the position of Firefighter / Paramedic effective August 31, 2009. President Asperger invited Mr. Selvik forward and Village Clerk Milne administered the oath of office.

B. Resolution of Appreciation – Stephen Randolph

President Asperger recognized retiring Plan Commission Chairman Steve Randolph for his numerous contributions to the community.

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Prior to reading a Resolution of Appreciation for Steve Randolph, President Asperger invited the Board of Trustees to comment. Village Trustees, the Village Attorney and President Asperger extended deepest appreciation and warmest personal regards for his years of public service and presented him with a gift of appreciation.

President Asperger commented on all of the recent events held in the community giving special thanks to Trader Joe's in La Grange for their generosity at the West End Art Festival. Thanks were extended to the La Grange Business Association on their successful Big Picture Auction which raised approximately \$16,000 for local charities. Patriot's Day was honored by the Robert Coulter American Legion Post and President Asperger welcomed back Police Officer Steve Kniefl returning from his deployment in Afghanistan with the Illinois National Guard. The Community Diversity Group's 18<sup>th</sup> Annual Race Unity Rally culminated the weekend events.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Tim Trompeter, 318 S. Ashland as the architect for the applicant residing at 222 N. Catherine Avenue, briefly explained the circumstances for the requested variation.

Jon Froemel, 222 N. Catherine Avenue noted the reasoning for the variation, adding his willingness to sign a covenant with the Village that the front porch not be enclosed.

Lisa Froemel, 222 N. Catherine Avenue also noted her presence for any questions which the Board may have regarding the requested variation.

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance (#O-09-25) – Variation – Side and Rear Yard Regulations for Accessory Structures / William Hoekwater, 229 S. Brainard
- B. Ordinance (#O-09-26) – Variation – Functional Type & Maximum gross Area of Sign / Mac Neal Health Care, 47 S. 6<sup>th</sup> Avenue
- C. Construction Contract – Engineering Services Agreement – 2009 Sewer Lining Program – Willow Springs Road (Dominic Fiordiroso Construction Company \$148,000 and Heuer & Associates \$11,873.30)
- D. Equipment Purchase – Public Works Department – Small Skid Steer (Atlas Bobcat, Inc. Schiller Park, IL \$19,577)
- E. Ordinance (#O-09-27) – Disposal of Surplus Property (Police Department Forfeited Vehicles)

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- F. Open Meetings Act – Review of Closed Session Minutes
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting  
Monday, August 24, 2009
- H. Consolidated Voucher 090914 (\$1,259,084.96)

It was moved by Trustee Langan to approve items A, B, C, D, E, F, G and H of the Omnibus Agenda, seconded by Trustee Holder.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Livingston,  
Palermo, and President Asperger  
Nays: None  
Absent: None

5. CURRENT BUSINESS

- A. Ordinance (#O-09-28) – Variation – Maximum Building Coverage / Lisa and Jon Froemel, 222 N. Catherine Avenue: Referred to Trustee Kuchler

Trustee Kuchler briefly explained the process by which motions are made to introduce an application for purposes of discussion. Trustee Kuchler noted the unique circumstances relating to this request for a variation from maximum building coverage in order to construct a two-story kitchen eat-in area and family room addition. Trustee Kuchler added that the requested variation falls within the authorized limits of the Zoning Code and on July 16, 2009 the Zoning Board of Appeals held a public hearing on this matter. The motion to recommend the variation be granted with the condition that the applicants engage in a covenant with the Village that the front porch never be enclosed failed by a three (nays) to two (ayes) vote with two commissioners absent, at least four yes votes are required to decide in favor of any application. Trustee Kuchler added that in accordance with State Statute, the approval of any proposed variation which fails to receive the approval of the Board of Appeals will not be passed except by the favorable vote of two-thirds majority vote by roll call of all Trustees (four out of six Trustees) currently holding office.

It was moved by Trustee Kuchler to approve the ordinance for a variation of maximum building coverage at 222 N. Catherine Avenue, seconded by Trustee Holder.

Trustee Holder expressed his belief that the Zoning Board of Appeals has the expertise and experience in these matters and as Village Trustee he relies on their good judgment.

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Trustee Kuchler noted several requested variations coming before the Board in the past. Trustee Kuchler believes that the zoning code should be amended to fit the design for home improvements.

Trustee Holder noted limits have been set and should be adhered to. Trustee Holder added that the Zoning Board of Appeals offered other solutions to the applicants. Trustee Holder questioned if the Village Board is guided by different standards than the Zoning Board of Appeals. Attorney Burkland stated both boards are guided by the same standards however perceived differently.

Trustee Langan believes it is important to uphold the zoning code and adhere to the standards set.

Trustee Livingston noted he will vote in favor of this variation as he feels it is a reasonable accommodation.

Trustee Horvath concurs with Trustee Livingston and will also vote in favor of the variation.

Trustee Palermo indicated that although the zoning code was amended several years ago, it addressed new construction, while challenges for older homes still remain. Trustee Palermo believes that a second set of standards for older homes should be in place.

Trustee Kuchler indicated that state law establishes standards and he questioned if the applicants were informed that two members of the Zoning Board of Appeals would be absent. It was confirmed that the petitioners were informed.

Trustee Holder commented on the value in maintaining the historic exterior while modernizing the interior, however does not believe this request meets the criteria and he will not support the variation.

Trustee Palermo believes that applicants need to be advised that a variation request requires four affirmative votes by the Zoning Board of Appeals and indicated that he would like to see better attendance by the Zoning Board of Appeals.

Approved by a four to two roll call vote.

Ayes: Trustees Horvath, Kuchler, Livingston, and Palermo  
Nays: Trustees Holder and Langan  
Absent: None

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6. MANAGER'S REPORT

Village Manager Robert Pilipiszyn expressed heartfelt sympathy to the Lane family at the passing of Roy Lane former La Grange Police Chief.

Mr. Pilipiszyn gave an update on pedestrian safety and traffic management noting that the Illinois Department of Transportation has approved the in-street pavement lighting technology as part of the enhanced pedestrian crossing at 9<sup>th</sup> Avenue. Mr. Pilipiszyn advised that the Village continues to work with IDOT and its professional consultant to further safety measures throughout the Village.

Mr. Pilipiszyn announced that the Illinois Department of Agriculture has confirmed the presence of the Emerald Ash Borer in La Grange. Detailed information regarding the insect along with the Village's plan and protocol for addressing the situation were explained by Mr. Pilipiszyn and reference information for the public will be posted on the Village's website.

The La Grange Fire Department will hold its annual open house on Saturday, October 3 from 11:00 am to 3:00 p.m. Mr. Pilipiszyn invited the public to attend this event which coincides with National Fire Prevention Week.

The Department of Public Works will begin the Village's free leaf pick-up beginning on October 12 and will continue until the Thanksgiving Day holiday. Mr. Pilipiszyn noted that additional information would be posted on the Village's website and reminded residents that in the event of snow the Village would resume leaf collection after snow removal operations.

Mr. Pilipiszyn advised residents that the League of Women Voters in conjunction with the Township of Lyons will be hosting an environmental fair on Saturday, October 17. Mr. Pilipiszyn referenced details and contact information.

Lastly, Mr. Pilipiszyn noted that the Assessor's Office for Lyons Township would be temporarily relocated and provided contact information.

President Asperger noted that earlier this evening a Liquor Commission meeting was held to consider the issuance of a liquor license for Prasino an eco-friendly organic eatery to be located at 93 S. La Grange Road. A recommendation for approval will be at the next regular Village Board meeting.

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None

8. EXECUTIVE SESSION

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9 TRUSTEE COMMENTS

Trustee Palermo expressed his thanks for providing information on vacancies for the Design Review Commission and West Suburban Mass Transit District and encouraged interested parties to contact President Asperger.

10. ADJOURNMENT

At 8:52 p.m. it moved by Trustee Langan to adjourn, seconded by Trustee Horvath Motion carried by voice vote.

\_\_\_\_\_  
Elizabeth M. Asperger, Village President

ATTEST:

\_\_\_\_\_  
Robert N. Milne, Village Clerk

\_\_\_\_\_  
Approved Date

**VILLAGE OF LA GRANGE**

Disbursement Approval by Fund

September 28, 2009

Consolidated Voucher 090928

<u>Fund No.</u>	<u>Fund Name</u>	<u>09/28/09 Voucher</u>	<u>09/18/09 Payroll</u>	<u>Total</u>
01	General	62,977.06	274,209.92	337,186.98
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	1,311.36		1,311.36
23	TIF			0.00
24	ETSB	14,555.83		14,555.83
40	Capital Projects	229,019.76		229,019.76
50	Water	7,718.59	32,353.76	40,072.35
51	Parking	1,381.19	22,348.35	23,729.54
60	Equipment Replacement	3,587.55		3,587.55
70	Police Pension			0.00
75	Firefighters' Pension			0.00
80	Sewer	1,867.20	8,405.44	10,272.64
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>322,418.54</u>	<u>337,317.47</u>	<u>659,736.01</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
President

\_\_\_\_\_  
Trustee

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Trustee

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**CURRENT BUSINESS**

Village of La Grange  
Finance Department

**BOARD REPORT**

TO: Village President and Board of Trustees, Village Clerk and  
Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Lou Cipparrone, Finance Director

DATE: September 21, 2009

RE: **PRESENTATION - FY 2008-09 COMPREHENSIVE ANNUAL  
FINANCIAL REPORTS**

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Under separate cover, you have received a copy of the Village of La Grange's Comprehensive Annual Financial Report (CAFR) for the fiscal year May 1, 2008 to April 30, 2009. The report is prepared by the Finance Department and reviewed by our auditors, Sikich L.L.P. In addition, you have received:

1) the FY 2008-09 Management Letter identifying certain matters that are opportunities for strengthening internal controls and operational efficiencies. There were no findings of material weaknesses involving the Village's internal controls. A single operational efficiency is noted regarding the Village's ratio of water billed as compared to water pumped, which increased from 71.0 percent last year to 72.6 percent this fiscal year. The recommended threshold is 80 percent. This has previously been identified as an area of concern for the Village with potential sources of exfiltration and corresponding remedies discussed during budget workshops.

The Village has attempted to address this issue by scheduling leak studies to be completed annually rather than in alternating years to improve accountability and prevent leaks from continuing for long periods of time. In addition, the Village has contracted with new vendors and conducted the leak study at night, during off-peak street usage in order to enhance the results of the electronic and/or sonic equipment. Several service leaks and main breaks were detected and repaired. We propose to continue with the annual leak study in order to improve accountability and detect leaks whenever possible. In an effort to improve detection, we are going to explore the feasibility of conducting the survey during the winter months. An extraordinary freeze-thaw cycle occurred in early February 2009 resulting in a series of water main breaks during a three day period. A significant leak was discovered which heretofore was undetected because of its infiltration in the sewer system and was promptly repaired.

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In addition, Public Works has recommended the replacement of all residential meters as most residences have original meters which were installed in the mid to late 1980's. These types of meters usually have a 15-20 year useful life. When these residential meters are replaced they will also include the capacity of radio reads which is the next wave of meter technology.

Previously, it was proposed to complete this program over a six-year period on a pay-as-you-go basis with \$300,000 budgeted annually, utilizing Village staff to install the water meters. However, this funding approach would impede our ability to provide for scheduled water main replacement over this extended time period. This issue will be discussed in greater detail at future budget workshops as Village staff will be analyzing, identifying, and recommending to the Village Board options for water meter and water main replacement programs.

The Management Letter also identifies several upcoming accounting pronouncements which will need to be implemented in subsequent CAFR's.

2) a letter from the auditors dated July 13, 2009, which is the last day of their fieldwork reflecting the end of the audit engagement, regarding certain professional standards (Statement on Audit Standards No. 114) requiring specific matters be communicated to the Village Board including: the limited audit scope related to the Required Supplementary Information (RSI) section within the CAFR, no new accounting policies were adopted and the application of existing polices was not changed, all material accounting estimates were reasonable, non-material misstatements (year-end adjusting journal entries) were corrected and there were no difficulties or disagreements with management during the course of the audit,

Non material misstatements reflect year-end adjusting journal entries which were prepared by the Village but not posted until after the auditors had started the audit process. The majority of the journal entries were required to record year end transactions associated with the La Grange Library. Village journal entries were primarily the result of year end accounts payable or accounts receivable for which the expenditure or revenue was incurred prior to April 30th but was paid or received after May 1<sup>st</sup>. The Village also recorded receipt of the \$3.2 million of federal funds for construction of the downtown parking structure as a receivable in the TIF Fund due to final confirmation of the distribution.

3) an audit representation letter from the Village stating financial statements were prepared in conformity with General Accepted Accounting Principles (GAAP), we have made all financial data and records available to the auditors, and we have no knowledge of fraud or suspected fraud and are unaware of any material transactions or disclosures which have not been conveyed to the auditors, and finally;

4) a TIF District compliance letter stating the Village has complied with the provisions of the Illinois Tax Increment Redevelopment Act (Illinois Public Act 85-1142).

Sikich L.L.P. has rendered an unqualified or "clean" opinion for the Village of La Grange, stating that the financial statements present fairly, in all material respects, the financial position of the

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Village and results of its operations as of April 30, 2009. The unqualified opinion also reflects that the financial statements are prepared and presented in conformity with generally accepted accounting principles.

Mr. Dan Berg, a partner with Sikich L.L.P. will be in attendance at the Board meeting on September 28, 2009 to present a brief overview of the audit report and to answer any questions you may have regarding the FY 2008-09 financial statements.

At the conclusion of the discussion, it would be appropriate for President Asperger to accept the report on behalf of the Village Board. No further action is required.

Village staff will submit the CAFR to the Government Finance Officers' Association for consideration of the Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the Village. Receipt of the Certificate of Achievement recognizes the Village has met the high national standards of the program including demonstrating a constructive spirit of full disclosure to clearly communicate its financial story and motivate potential users to read the financial statements. The Village has received this prestigious award for thirteen consecutive years.

Hard copies of the audit report are on file at the La Grange Public Library, in the Village Clerk's office and in the Finance Department for public inspection. In addition, an electronic copy of the audited financial statements has been posted to the Village's website.

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**EXECUTIVE SESSION**

VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village Clerk, Board of Trustees and  
Village Attorney

FROM: Elizabeth M. Asperger, Village President

DATE: September 28, 2009

RE: **CLOSED SESSION — PERSONNEL MATTERS**

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It is requested that the Village Board meet in Closed Session, in accordance with Section 5 ILCS 120/2 of the Illinois Compiled Statutes, for the purpose of discussing matters related to specific personnel.

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