

# Village of La Grange



## VILLAGE BOARD MEETING

MONDAY, MAY 14, 2012

7:30 p.m.

Village Hall Auditorium

53 South La Grange Road

La Grange, IL 60525

Elizabeth M. Asperger  
Village President

Thomas Morsch  
Village Clerk

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

AGENDA

Monday, May 14, 2012 – 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE
  - Trustee Holder*
  - Trustee Horvath*
  - Trustee Kuchler*
  - Trustee Langan*
  - Trustee Nowak*
  - Trustee Palermo*
  - President Asperger*
  
2. PRESIDENT'S REPORT
  - This is an opportunity for the Village President to report on matters of interest or concern to the Village.*
  
  - A. Presentation – Illinois State Bar Association's 2012 Law Enforcement Award – Police Chief Michael A. Holub
  
  - B. Recognition of Citizen Volunteers on Village Advisory Boards and Commissions
  
3. PUBLIC COMMENTS REGARDING AGENDA ITEMS
  - This is the opportunity for members of the audience to speak about matters that are included on this Agenda.*
  
4. OMNIBUS AGENDA AND VOTE
  - Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.*
  
  - A. Ordinance – Special Use Permit / Site Plan Approval for a Professional Membership Organization (IL Parks and Recreation Association) in the IB Institutional Buildings District, 536 East Avenue, Park District of La Grange
  
  - B. Request to Purchase – Police Department / Replacement of Squad Cars
  
  - C. Resolution – Request to Close La Grange Road / Pet Parade

- D. Resolution – Support for Funding Application to the State of Illinois Through the Illinois Transportation Enhancement Program (ITEP) for Improved Pedestrian and Vehicular Mobility Around The Stone Avenue Train Station
- E. For-Profit Solicitation – Dobbelar Distributing LLC
- F. Not-For-Profit Solicitation – Illinois Youth Club, Inc.
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting Monday, April 23, 2012
- H. Consolidated Voucher 120514

5. CURRENT BUSINESS

*This agenda item includes consideration of matters being presented to the Board of Trustees for action.*

- A. Special Event – La Grange Business Association “Ahhh! La Grange Carnival”: *Referred to Trustee Holder*
- B. Special Event – La Grange Art and Craft Fair: *Referred to Trustee Holder*
- C. Ordinance – Authorizing the Issuance of Water Revenue Bonds, or in Lieu Thereof, General Obligation Alternate Revenue Bonds: *Referred to Trustee Nowak*
- D. Resolution – Reimbursement of Capital Expenditures from Bond Proceeds: *Referred to Trustee Nowak*

6. MANAGER’S REPORT

*This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.*

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

*This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.*

8. EXECUTIVE SESSION

*The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.*

9. TRUSTEE COMMENTS

*The Board of Trustees may wish to comment on any matters.*

10. ADJOURNMENT

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The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

**OMNIBUS VOTE**

VILLAGE OF LA GRANGE  
Community Development Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Patrick D. Benjamin, Director of Community Development  
Angela M. Mesaros, Assistant Director, Community Development

DATE: May 14, 2012

RE: **ORDINANCE - SPECIAL USE PERMIT/ SITE PLAN APPROVAL FOR A PROFESSIONAL MEMBERSHIP ORGANIZATION (IL PARKS AND RECREATION ASSOCIATION) IN THE IB INSTITUTIONAL BUILDINGS DISTRICT, 536 East Avenue, Park District of La Grange**

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The Park District of La Grange operates an indoor recreational facility and community center to host their programs and activities at 536 East Avenue. The property was rezoned from the I-1 Light Industrial District into IB Institutional Buildings District in September 2005 to allow this center. Recently, the Park District leased office space on the second floor of this recreation center to the Illinois Parks and Recreation Association (IPRA), which is a Professional Membership Organization (SIC #862). Professional Membership Organizations are classified as a special use in the IB district. According to the Park District, they did not realize that they needed a special use permit to allow the IPRA administrative offices.

Therefore, the Park District of La Grange is seeking a Special Use Permit/Site Plan Approval in order to allow the administrative offices for the Illinois Parks and Recreation Association (IPRA) at their facility located in the IB District.

A public hearing was held by the Plan Commission on April 10, 2012, on the application (see Findings of Fact.) At the hearing, the Park District presented the application and the Commissioners discussed this proposal and determined that the impact of the offices for six IPRA employees would be the same as if the Park District hired additional employees, which would be permitted at this facility. In addition, the classes and occasional board meetings held by the IPRA are treated in the same manner as if any outside entity were to rent the facility. The recreation center has adequate parking to accommodate six employees as well as occasional sessions and meetings. One member of the Audience, a representative of a labor group, spoke about his concerns about the practices of the IPRA and traffic impacts on East Avenue at the hearing.

At the hearing, the Commissioners discussed the appropriateness of this use and determined that the offices have not and will not create any adverse impacts on the surrounding area.

H-A

A motion was made by Commissioner Reich and seconded by Commissioner Weyrauch that the Plan Commission recommend approval of the special use permit and site plan to allow the IPRA administrative offices at 536 East Avenue.

The resulting roll call vote was:

AYE: Paice, Reich, Weyrauch and Chairman Kardatzke.  
NAY: None.  
ABSENT: Williams, Pierson and Stewart.

Staff concurs with the Plan Commission and recommends approval of “An Ordinance Granting a Special Use Permit and Site Plan Approval for a Professional Membership Organization at 536 East Avenue” in the form attached to this report.

Representatives of the Park District of La Grange will attend the Board meeting to answer any questions you may have regarding their application.

W-A.1

VILLAGE OF LA GRANGE

ORDINANCE NO. O-12-

AN ORDINANCE GRANTING  
A SPECIAL USE PERMIT AND SITE PLAN APPROVAL  
FOR A PROFESSIONAL MEMBERSHIP ORGANIZATION  
AT 536 EAST AVENUE

WHEREAS, the La Grange Park District (the "*Applicant*"), owner of the property at 536 East Avenue, La Grange, Illinois, (the "*Subject Property*") filed an application for approval of a special use permit and site plan to authorize administrative office space for the Illinois Parks and Recreation Association (the "*IPRA*"), a professional membership organization, (the "*Application*") within the Applicant's building on the Subject Property, which is legally described as follows:

Lot 3 and a portion of Lot 1 in Hawthorn Center for Industry-La Grange, a resubdivision of part of Block 8 in E. S. Badger's Subdivision of part of the Southeast Quarter of Section 4, Township 38 North, Range 12, East of the Third Principal Meridian, according to the plat thereof recorded June 13, 1978, as Document #2448881, in Cook County, Illinois; and

Portions of Lots 1, 2 and 3 in Pohl's Resubdivision of Lot 2 in Hawthorn Center for Industry-La Grange; and

WHEREAS, the Subject Property is classified in the IB Institutional Buildings District under the La Grange Zoning Code; and

WHEREAS, professional membership organizations are authorized as a special use in the IB District (SIC 862); and

WHEREAS, the La Grange Plan Commission held a public hearing on April 10, 2012, on the Application and, after considering all of the evidence presented at the public hearing, recommended approval of the Project to the President and Board of Trustees of the Village of La Grange; and

WHEREAS, the President and Board of Trustees have determined that the Application satisfies the standards established in Sections 14-401 and 14-402 of the Zoning Code governing special use permits and site plans, subject to the conditions set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, County of Cook and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

4-A.2

Section 2. Grant of Special Use Permit. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and by Section 14-401 of the Zoning Code, hereby approves a special use permit authorizing administrative office space on the Subject Property for the IPRA, a professional membership organization, (the "*Approved Special Use Permit*") as shown on the Approved Site Plan defined in Section 3 of this Ordinance.

Section 3. Approval of Site Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and by Section 14-402 of the Zoning Code, hereby approves a site plan related to the Approved Special Use Permit in the form attached to this Ordinance as Exhibit A (the "*Approved Site Plan*").

Section 4. Effective Date. This Ordinance will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2012.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2012.

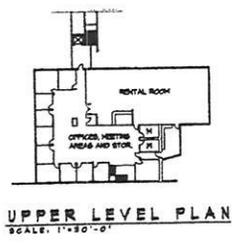
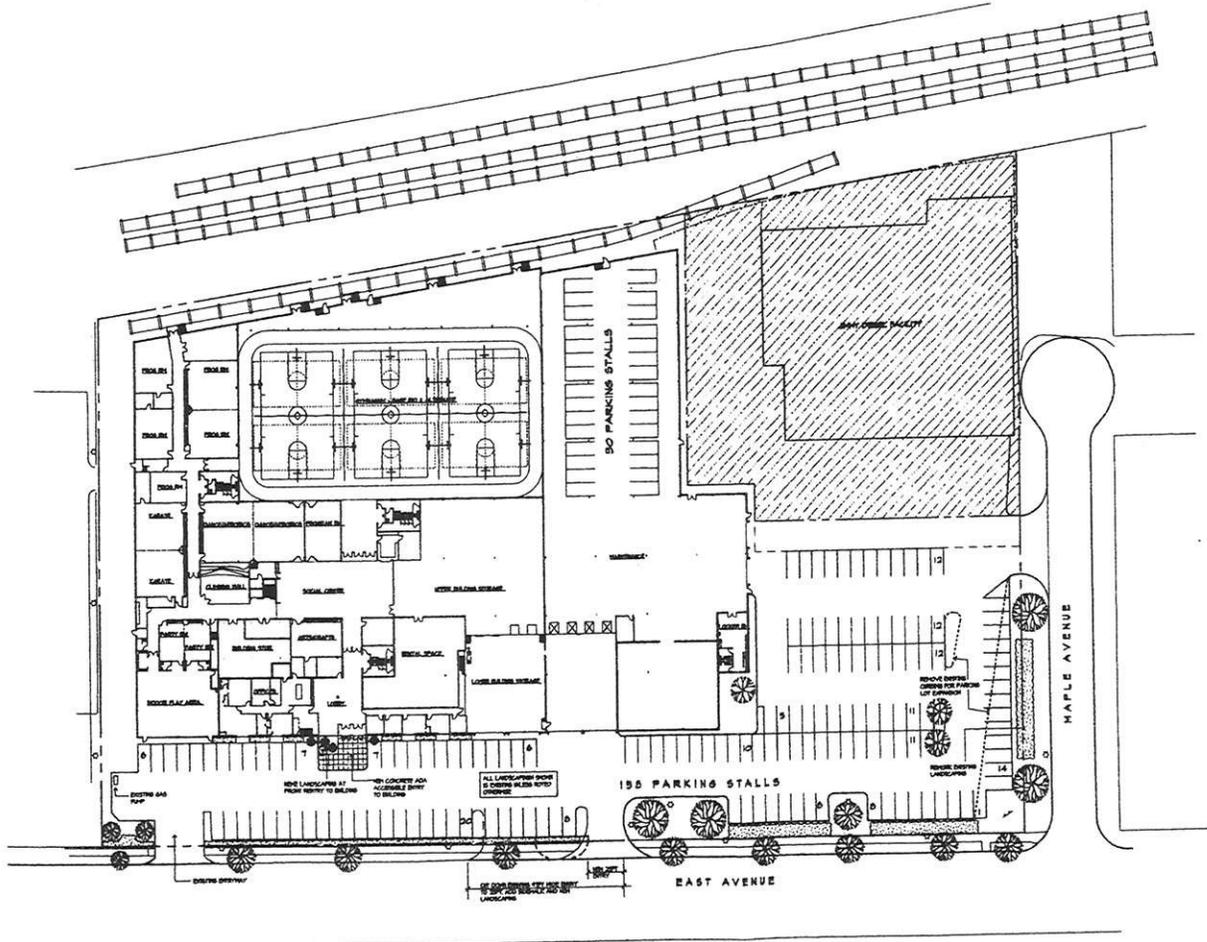
\_\_\_\_\_  
Elizabeth Asperger, Village President

ATTEST:

\_\_\_\_\_  
Thomas Morsch, Village Clerk

4-A-3

Exhibit A  
Site Plan



**SITE PLAN/FLOOR PLAN**  
SCALE: 1/4"=1'-0"



BUILDING AREA	
ORIGINAL BUILDING MAIN LEVEL	8,389 SQ. FT.
ORIGINAL BUILDING UPPER LEVEL	8,245 SQ. FT.
BUILDING ADDITION	36,280 SQ. FT.
TOTAL BUILDING AREA	52,914 SQ. FT.

PARKING STALLS	
EXISTING	128
NEW - EXTERIOR	32
NEW - INTERIOR	30
TOTAL PARKING STALLS	190

July 11, 2005  
 July 11, 2005  
 July 11, 2005

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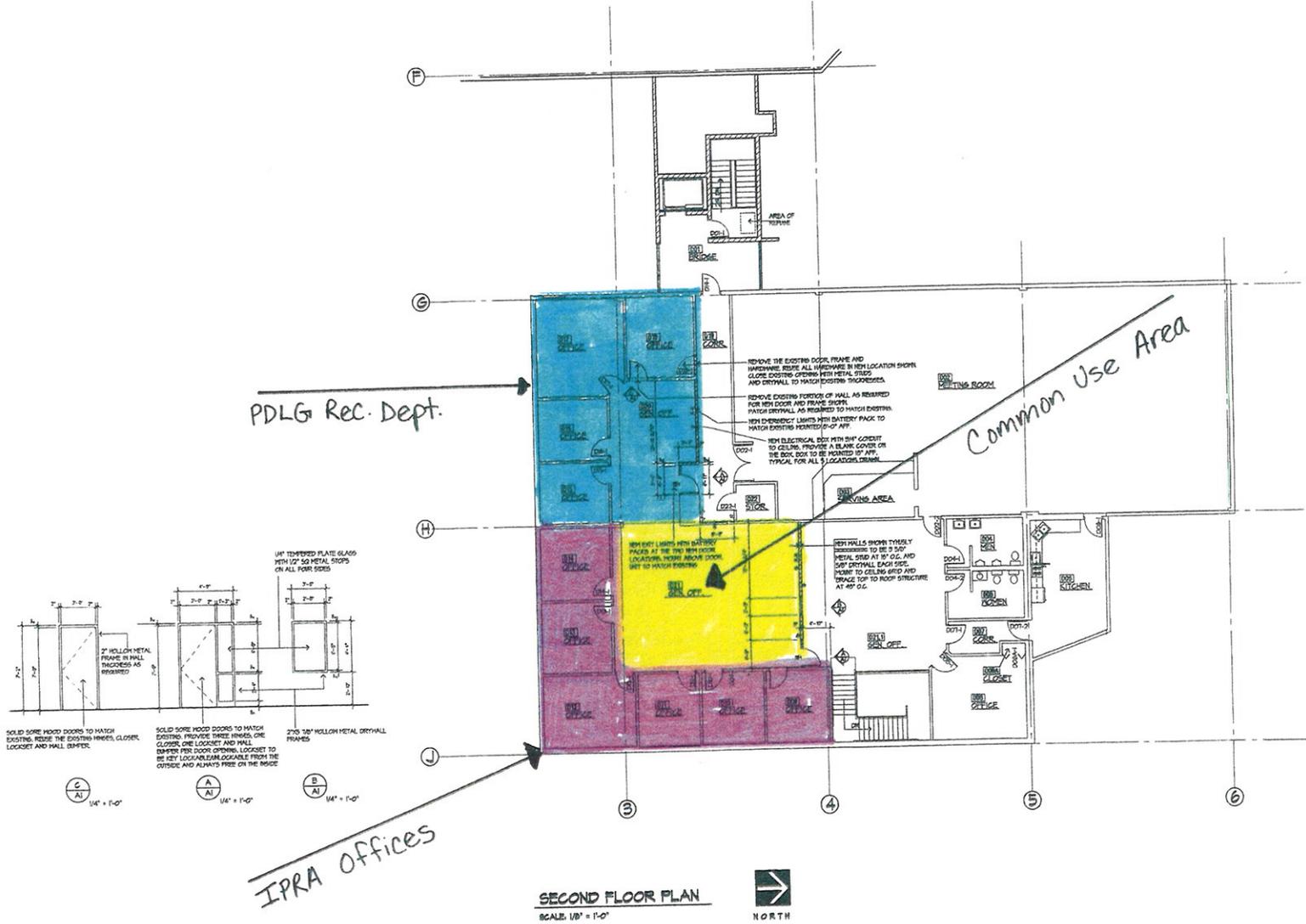
SITE/FLOOR PLAN  
 CURRENT EXISTING AMENDMENT TO FACILITIES CENTER FOR  
**THE PARK DISTRICT OF LAGRANGE**  
 355 EAST AVENUE - LAGRANGE, IL 60525

DATE: 02-02-05  
 CAD FILE: 205005a1.pia  
 JOB NO.: 205001  
 DRAWN BY: JES

**A-01**  
 - 02

H.A.H.

Exhibit A  
"Approved Site Plan"



**SECOND FLOOR PLAN**  
SCALE: 1/8" = 1'-0"



x  
21003 Plan  
©2011  
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SECOND FLOOR PLAN  
REMODEL SECOND FLOOR OFFICES FOR  
THE PARK DISTRICT OF LA GRANGE  
358 EAST AVENUE - LA GRANGE, IL

DATE 07-27-11

JOB NO. 21003

DRAWN BY EB

SHEET  
**A-01**  
of 01

H-A-13

**FINDINGS OF FACT**

**PLAN COMMISSION**

**OF THE VILLAGE OF LA GRANGE**

President Asperger and  
Board of Trustees

April 10, 2012

**RE: PLAN COMMISSION CASE #203 Special Use/Site Plan Approval to allow Professional Membership Organization, Illinois Parks & Recreation Association, to operate administrative offices in the IB – Institutional Buildings District, Park District of La Grange, 536 East Avenue.**

We transmit for your consideration the recommendations of the Plan Commission of the Village of La Grange on a special use permit and site plan approval to allow a professional membership organization at 536 East Avenue, on application by the Park District of La Grange.

**I. THE APPLICATION**

The Applicant, Park District of La Grange, seeks a special use permit and site plan approval in order to allow a professional membership organization, the Illinois Parks & Recreation Association, to operate administrative offices at its recreation facility located at 536 East Avenue.

**II. THE PUBLIC HEARING**

After due notice given in accordance with law, the Plan Commission held a public hearing on April 10, 2012, in the La Grange Village Hall Auditorium. Present were Commissioners Paice, Reich, and Weyrauch, with Chairman Kardatzke presiding. Also present were Community Development Director Patrick D. Benjamin, Assistant Community Development Director Angela M. Mesaros, and Village Trustee Liaison Mark Kuchler.

Chairman Kardatzke swore in Dean Bissias, Executive Director of the Park District of La Grange, David Silverman, Attorney with Ancel Glink for the Park District of La Grange and Jan Arnold, Director of the Illinois Parks & Recreation Association, who presented the application and answered questions from the Commissioners.

- Mr. Bissias stated that he considers it an honor to be chosen by the IPRA to host their administrative offices. They are a vital impact on park management with 2,200 members across the state – they assist in continuing education and requirements for national certification. The impact on their facility at 536 East Avenue; however, is no different than if six more employees were hired by the Park District of La Grange.

4-A.6

- Mr. Silverman stated that the Park District is applying for a special use for a professional membership organization in the Institutional Buildings District and approval of the site plan. In October, 2011, the Park District and IPRA entered into a lease for 1,000 square feet on the second floor of the recreation center at 536 East Avenue for six administrative employees. They overlooked that it was a special use and they are here to correct that oversight.
- Mr. Silverman addressed the parking. The Park District has a total of 30 indoor parking spaces with six spaces available in the garage for IPRA employees and more than twenty as required for the Park District. He also addressed the activities. He stated that the IPRA's Board of nine people meets once a month, at varied locations and not always on-site. The IPRA also offers educational programs for 20-30 people and there are 150 total parking spaces outside in the public area for programs.
- Mr. Silverman addressed each of the zoning standards for a special use permit. He stated that the IPRA is a not-for-profit agency. It complements the institutional nature of the Park District and it is contemplated by the Zoning Code pursuant to it being listed as a special use in the IB district. There are no extensive modifications to the building and no changes to the previously approved site plan, only a minor interior modification. They are well served by public utilities and he believes they have minimal low impact occupancy.

Chairman Kardatzke solicited questions and comments from the Audience:

- Mr. Alex Lopez of Unite Here stated that he filed the original inquiry about the IPRA as a special use and that he feels that the IPRA has neglected the needs of local people. He addressed the original rezoning hearing from 2005 and the fact that a significant industrial space is being used for this recreation center. He also stated that the recommendations and conditions from the traffic study in 2005 he believed were not incorporated. For example, 47<sup>th</sup> Street was supposed to be signaled and has not been. Mr. Lopez questions the IPRA's past political activity and does not believe they should be operating out of an institutional building.

Chairman Kardatzke solicited questions from the Commissioners:

- Chairman Kardatzke asked if the IPRA is paying rent and if it would cover the utilities. Mr. Bissias stated that they share costs of utilities where they can. They have separate phones, but share copying.

4-A.1

- Commissioner Paice said one of his concerns is how the meeting space is used. Does the thousand square feet include meetings too? Mr. Bissias stated No, the IPRA moved into existing offices and the entire facility has ample space for meeting rooms; meetings/activities of the IPRA are treated just as any other organization that rents space for meetings.

There being no further questions or comments from the audience or the Commissioners, a motion was made by Commissioner Reich, seconded by Commissioner Weyrauch that the Plan Commission recommend to the Village Board approval of the special use permit and site plan approval submitted with PC Case #203.

Motion to APPROVE Carried by a roll call vote:

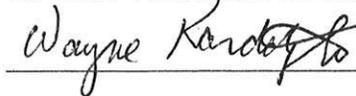
AYE: Paice, Reich, Weyrauch and Chairman Kardatzke.  
NAY: None.  
ABSENT: Pierson, Stewart, and Williams.

BE IT THEREFORE RESOLVED that the Plan Commission recommends to the Village Board of Trustees granting a special use and site plan approval for the property described in Plan Commission Case #203, commonly referred to as 536 East Avenue, to allow professional membership organization (Illinois Parks & Recreation Association) to operate administrative offices in the IB Institutional Buildings District.

Respectfully Submitted,

PLAN COMMISSION

OF THE VILLAGE OF LA GRANGE

  
\_\_\_\_\_

Wayne Kardatzke, Chairman

4-A.8

## STAFF REPORT

PC Case #203

TO: Plan Commission

FROM: Patrick D. Benjamin, Community Development Director  
Angela M. Mesaros, Assistant Director, Community Development

DATE: April 10, 2012

RE: SPECIAL USE / SITE PLAN APPROVAL TO ALLOW A PROFESSIONAL MEMBERSHIP ORGANIZATION IN THE IB INSTITUTIONAL BUILDINGS DISTRICT – Park District of La Grange, 536 East Avenue

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### I. BACKGROUND:

In September 2005, the Village Board granted a zoning map amendment to rezone the subject property at 536 East Avenue from I-1 Light Industrial to IB Institutional Buildings District so that the Park District of La Grange could operate an indoor recreational facility and community center to host its programs and activities. The facility included basketball courts, dance/aerobics room, climbing wall, social center, running/walking track, indoor play areas, karate area, meeting rooms, and offices. In addition, the center hosts the Park District's offices and the majority of the Park District's maintenance vehicles and equipment.

The Park District recently leased office space on the second floor at 536 East Avenue to the Illinois Parks and Recreation Association (IPRA). This use is a professional membership organization (SIC #862), which is a special use in the IB district. Staff was made aware of this use through a Freedom of Information request by UniteHere, an organization that has sent FOIA requests throughout the state related to IPRA. The Park District did not realize that they needed a special use permit. The Park District is now requesting a Special Use Permit/Site Plan Approval to allow the IPRA to continue to operate 2<sup>nd</sup> floor offices at 536 East Avenue.

### II. APPLICATION:

#### 1. SPECIAL USE TO ALLOW A PROFESSIONAL MEMBERSHIP ORGANIZATION IN THE IB INSTITUTIONAL BUILDINGS DISTRICT

The Park District of La Grange, on behalf of the Illinois Parks and Recreation Association (IPRA), has filed an application with the Community Development Department for a Special Use Permit and Site Plan Approval to operate administrative office space for a Professional Membership Organization at 536 East Avenue. This special use would not involve additions to the current building.

4-A.9

The IPRA seeks approval to operate 2<sup>nd</sup> floor offices at 536 East Avenue with approximately 1,000 square ft. for six employees. They will also have occasional educational classes for about 20 -30 people. The educational classes will be treated in the same manner as if someone is renting the facility.

**SPECIAL USE**

**SPECIAL USE STANDARDS:**

In reviewing the Special Use application, please be sure that the standards listed on the application have been met. In determining that, consider Paragraph 14-401E1 of the Zoning Code:

- (a) Code and Plan Purposes
- (b) No Undue Adverse Impact
- (c) No Interference with Surrounding Development
- (d) Adequate Public Facilities
- (e) No Traffic Congestion
- (f) No Destruction of Significant Features
- (g) Compliance with Standards

- (a) *Code and Plan Purposes: The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the Official Comprehensive Plan.*

According to the La Grange Zoning Code, the IB Institutional Buildings District “is established to accommodate existing and future public buildings.” The Code further provides for particular private uses to be permitted subject to the issuance of a special use permit. Professional Membership Organizations such as the proposed use are listed among the allowable special uses within the IB district.

- (b) *No Undue Adverse Impact: The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.*

The applicant proposes to lease administrative offices for the Illinois Parks and Recreation Association, a professional membership organization, on the second floor of their center, which is designed for and has operated in the office space in the past. The offices will be located in an existing building that has on-site, indoor parking

4-A.10

available. The applicant has indicated that the organization will house a total of six employees.

- (c) No Interference with Surrounding Development: *The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.*

Minor alterations to the building have recently been done within the offices that have not interfered with the development of neighboring properties.

- (d) Adequate Public Facilities: *The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.*

The proposed use will be serviced by existing utilities at the subject property. Because this is a commercial use, there will be no increase in population. Therefore, the proposed use will have minimal effect on the parks, libraries and schools. Police and fire protection will be comparable with other uses permitted in the IB district.

- (e) No Traffic Congestion: *The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.*

The proposed location for this use is an existing recreation building on East Avenue in the IB District. The site has three entrances: two off East Avenue and one off Maple Avenue. In 2005, KLOA conducted a *Traffic and Parking Study* for the Park District with the following findings: traffic generated by the recreation center can be accommodated by the adjacent street system, proposed recreation facility will have adequate ingress/egress; and traffic circulation would be safe and efficient. The Village has not received any complaints about traffic or parking since the recreation center opened in 2005. Staff believes that the addition of six employees and occasional visitors would not cause traffic congestion on residential streets. The Plan Commission should confirm through testimony from the Park District as to parking, vehicular and pedestrian flow.

- (f) No Destruction of Significant Features: *The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic or historic feature of significant importance.*

4-A-11

The proposed use will be located on the second floor of an existing building at 536 East Avenue with no outdoor facilities.

- (g) *Compliance with Standards: The proposed use and development complies with all additional standards imposed on it by the particular provision of this code authorizing such use.*

The applicant has shown a willingness to comply with all applicable provisions of the Zoning Code.

DELIBERATION FACTORS:

Special Uses are defined as such due to some distinctive characteristic that requires careful review of location, design, and impact to determine whether their establishment should be permitted on any given site. They are uses that require weighing their possible impacts and effects on the community against any added benefit they may afford or need they may address. In order to determine their appropriateness on any proposed site and their compliance with proposed standards, the Commissioners should consider these factors as outlined in Paragraph 14-401E3 of the Zoning Code:

- (c) *Mitigation of Adverse Impacts: Whether or to what extent, all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, landscaping, and screening.*

Staff anticipates minimal adverse effects from the proposed use on the immediate vicinity. The proposed use is mainly administrative and consistent with general office uses. Permitted uses such as “governmental activity or service conducted within a building owned by a public body” have similar impacts, but do not require site plan approval or a public hearing. “Professional Membership Organizations” are classified as special uses, because many such organizations hold large on-site conferences and meetings. According to the applicant, IPRA has one Board meeting a month which travels between park districts throughout the state. In addition, they hold educational classes with approximately 20 -30 people on occasion, mostly during normal business hours. The Park District treats these classes in the same manner as if someone they were renting the facility to an outside entity, so it does not impact the Park District parking (Required parking for assembly of 30 people is 10 spaces of the 153 total outdoor parking spaces at the subject property.)

### SITE PLAN

A requirement of a Special Use Permit is also to submit information proving that the proposed use will not have undue adverse impacts on adjacent property, the character of the area, public health and safety; it must also include information regarding lighting, buffering, and proposed hours of operation for the facility.

As the proposed Special Use will be located in an existing building, there is minimal information that we have required the applicant to provide.

### PARKING

The proposed offices would be required 3 parking spaces: 1 for each 350 sq. ft. gross floor area (1,000 square feet/350 = 3 spaces) The Park District has indicated that they have dedicated six parking spaces of the 30 employee parking spaces inside the facility. According to the Park District's original application, the current PDLG offices occupy 6,800 square feet with a requirement of 20 spaces (6,800 square feet/350 = 20 spaces). However, the Park District currently has 15 employees. The designated employee spaces exceed the requirements of the Code and accommodate all employees. (21 total)

In addition, IPRA would host educational classes with 20 – 30 people. The Park District has 153 outdoor parking spaces designated for activities, meetings, visitors, etc. This exceeds the parking requirement of 129 spaces for recreational facilities of 1 space for each 4 occupants in design capacity (500 occupants + 16 employees in program area = 516 people/4 = 129 spaces).

According to the Police Department, there have been no issues with pedestrian, vehicular circulation or parking since the recreation center opened in 2005.

### III. RECOMMENDATION:

Should the Plan Commission find that the Special Use Standards have been achieved, the Plan Commission may wish to recommend to the Village Board **granting a Special Use Permit and Site Plan Approval for the property commonly referred to as 536 East Avenue to operate administrative offices for the Illinois Parks and Recreation Association, a Professional Membership Organization (SIC #862) in the IB Institutional Buildings District.**





**Village of La Grange**

53 S. La Grange Road, La Grange, IL 60525  
Phone (708) 579-2320 Fax (708) 579-0980

**SPECIAL USE APPLICATION**

TO THE PRESIDENT AND  
BOARD OF TRUSTEES  
VILLAGE OF LA GRANGE

Application No.: 203  
Date Filed: 3-7-12  
UARCO No.: 92554

(Please Type or Print)

Application is hereby made by PARK DISTRICT OF LA GRANGE

Address: 536 EAST AVENUE Phone: 708-352-1762  
LA GRANGE, IL 60525

Owner of property located at: 536 EAST AVENUE, LA GRANGE, IL 60525

Permanent Real Estate Index No.: \_\_\_\_\_  
as set forth by plat of survey attached hereto

Present Zoning Classification: INSTITUTIONAL BUILDING DISTRICT

PROPOSED SPECIAL USE: PROFESSIONAL MEMBERSHIP ORGANIZATION (S.I.C. # 862)  
(Specify from list of allowable Special Uses pursuant to the Zoning Ordinance of the Village of La Grange)

**GENERAL STANDARDS:** The petitioner should state FACTS AND REASONS and submit any pertinent evidence establishing each of the following principles:

(a) Code and Plan Purposes. The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the Official Comprehensive Plan.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) No Undue Adverse Impact. The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4-A-16

(c) No Interference with Surrounding Development. The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

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(d) Adequate Public Facilities. The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

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(e) No Traffic Congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

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(f) No Destruction of Significant Features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

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(g) Compliance with Standards. The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

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\* \* \*

4-19.17

NOTICE: This application must be filed with the office of the Community Development Director together with seventeen (17) 11 x 17 or 8 1/2 x 11 copies of any required drawings, plats of survey, etc., and an electronic copy if available, the necessary data called for above and the required filing fee escrow a minimum of thirty days in advance of the public hearing date. The escrow will be utilized to cover all costs incurred by the Village as outlined in Paragraph 14-101D2 of the Zoning Code:

- (a) Legal Publication (direct cost);
- (b) Recording Secretarial Services (direct cost);
- (c) Court Reporter (direct cost);
- (d) Administrative Review and Preparation (hourly salary times a multiplier sufficient to recover 100 percent of the direct and indirect cost of such service);
- (e) Document Preparation and Review (hourly salary times a multiplier sufficient to recover 100 percent of the direct and indirect cost of such service);
- (f) Professional and Technical Consultant Services (direct cost);
- (g) Legal Review, Consultation, and Advice (direct cost);
- (h) Copy Reproduction (direct cost); and
- (i) Document Recordation (direct cost); and
- (j) Postage Costs (direct cost).

The escrow for the application is as follows:

**Special Use Application - \$1,500**

Should the funds in escrow fall below \$300, the Village will request that the applicant replenish the escrow fund prior to further processing of said application.

The above filing fee and escrow shall be payable at the time of the filing of such request. Any funds remaining in escrow will be returned to the applicant after Village Board approval and all staff and consultant work is completed.

I, the undersigned, do hereby certify that I am the owner or contract purchaser (Evidence of title or other interest you have in the subject property, date of acquisition of such interest and the specific nature of such interest must be submitted with application) and do hereby certify that the above statements are true and correct to the best of my knowledge. I also acknowledge that Village staff will prepare a report with a recommendation to the Plan Commission prior to my hearing. I understand that this report will be available for my viewing the Friday prior to my hearing and it is my responsibility to contact the Village to view this report or obtain a copy.

*Dean Brisson*  
(Signature of Owner or Contract Purchaser)

*LA Grange*  
(City)

*ILLINOIS*  
(State)

*536 EAST AVE.*  
(Address)

*60525*  
(Zip Code)

SUBSCRIBED AND SWORN TO BEFORE ME THIS

7 DAY OF March, 2012

PLACE SEAL HERE

NOTARY PUBLIC  
*Terri Antos*



*4-A.18*

(FOR VILLAGE USE ONLY)

1. Filed with the office of the Community Development Director 3-7, 2012
2. Transmitted to Plan Commission at their meeting held: April 10, 2012
3. Continuation (if any): \_\_\_\_\_
4. Notice of hearing published in: Sub Life on: 3-21-2012
5. Findings and Recommendations of Plan Commission referred to Village Board at meeting of:  
May 14, 2012
6. Final action of Village Board for adoption of amending ordinances or denial of applicant's request at meeting held: \_\_\_\_\_
7. Payment of expenses satisfied: \_\_\_\_\_

REMARKS:

4-A.19

## Exhibit A

Park District of LaGrange Special Use Permit Application  
(536 East Avenue, PINs: 18-04-418-029, 18-04-418-031, 18-04-418-032,  
18-04-418-033, 18-04-418-034)

### General Standards for Special Use Permits

The Park District of LaGrange ("Park District") currently leases the 2nd floor of its building located at 536 East Avenue in the Village's Institutional Building ("IB") District to the Illinois Parks and Recreation Association ("IPRA"). It entered into this lease without understanding that the use of the 2nd floor space by IPRA also required that a special use permit be obtained for the occupancy. Certainly, if the Park District were aware of the requirement, it would have properly filed its application with the Village to ensure proper compliance with the Village's zoning regulations. The Park District and Village enjoy a long history of positive inter-governmental cooperation, and this application is made in that spirit and to correct the Park District's zoning oversight.

In support of its application, the Park District submits the following responses to the applicable standards required to support requests for special use permits.

**(a) Code and Plan Purposes.** The proposed use and development will be in harmony with the general and specific purposes for which the Zoning Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the Official Comprehensive Plan.

As noted, the Park District leases the 2nd floor office space in its existing building at 536 East Avenue, located in the Institutional Building ("IB") District, to IPRA for its administrative offices. The IB District is established to:

*[A]ccommodate existing and future public buildings and buildings having purposes and impacts similar to public buildings. By creation of this special district, it is the intent of this Code to avoid the problems inherent in treating such buildings as permitted or special uses in zoning districts characterized by uses and structures bearing no similarity to public and institutional uses and buildings.*

The lease with the IPRA permits it to occupy the 2nd floor of the Park District's existing multi-use building. The IPRA is a not-for-profit professional membership organization whose mission is to educate and train parks and recreation officials to advance parks management and programming to enhance recreational opportunities throughout Illinois. In this regard, the IPRA is among the types of institutional entities that are appropriate for the IB District in that it does not have a private sector orientation and operationally complements the Park District's own programs and administrative functions, also carried out in the same building.

The fact that the Village contemplated professional membership organizations to be allowed to locate in the IB District underscores the inherent compatibility of these uses with other institutional uses such as the specifically permitted by right "Any governmental activity or service conducted within a building owned or leased by a public body."

4-A.20

**(b) No Undue Adverse Impact. The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.**

IPRA's lease of the 2nd floor of the Park District's existing building provides it with needed office space to conduct its day to day administrative operations for its programs and operations. No exterior alterations have been or will be made to the Park District's existing building and the occupancy is consistent with what is already permitted by the design and size of the building. In addition, IPRA's employees and visitors will have access to Park District staff and business visitor parking areas inside the building, and will therefore not take up any public parking spaces available to Village residents. For these reasons, the IPRA's occupancy does not and will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

**(c) No Interference with Surrounding Development. The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.**

IPRA leases and occupies the 2nd floor of the Park District's existing building at 536 East Avenue. The only alterations to the existing building have been and will be for the office build-out on the 2nd floor that will not result in any exterior alterations. Therefore, there is and will be no construction, arrangement of structures, or operations that would result in the domination of or interference with the use and development of neighboring properties.

**(d) Adequate Public Facilities. The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire services, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.**

IPRA's occupancy in the Park District's building does not and will not impact essential public facilities serving the building. The Park District's building has been operating for several years and the occupancy by IPRA of one floor of the building will not have an appreciable impact on these existing facilities. The occupancy is and will remain consistent with the design purposes of the Park District's building and complies and will comply with occupancy limits placed on the building.

**(e) No Traffic Congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.**

The Park District leases one floor of its existing building at 536 East Avenue, a predominately four-lane commercial thoroughfare, to IPRA for its administrative offices. East Avenue has adequate design capacity to handle the minimal increase in traffic that has resulted from IPRA's office traffic. Traffic from the property can only be directed onto East Avenue and can access area expressway and tollways from Ogden Avenue to the north or LaGrange Road by way of 47<sup>th</sup> Street to the west, thereby avoiding the need to cut through any adjoining residential districts. In addition, adjoining Village residential districts to the west of the property are separated by railroad right of way and buffer commercial uses, making travel from the property through these residential area relatively inconvenient.

4-A.21

**(f) No Destruction of Significant Features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historical features of significant importance.**

The IPRA has taken office space already available at the Park District's building at 536 East Avenue. The building have been located at that address for several years and has served the Village residents well with recreational facilities and programs, and has provided the Park District with its main administrative offices. The building's original construction did not result in the destruction, loss, or damage of any natural scenic, or historical features of significant importance and the occupancy by IPRA has not and will not lead to any such results.

**(g) Compliance with Standards. The proposed use and development complies with all additional standards imposed on it by the particular provisions of this Zoning Code authorizing such use.**

As a specifically listed special use in the IB District, the IPRA's use and occupancy of the 2nd floor of the Park District's building at 536 East Avenue will be fully consistent with the requirements of that district's regulations, as well as the regulations and purposes of the Zoning Code and Village Comprehensive Plan.

4-A.22

**Village of La Grange**

53 S. La Grange Road, La Grange, IL 60525  
Phone (708) 579-2320 Fax (708) 579-0980

**APPLICATION FOR SITE PLAN APPROVAL**

Case No.: 203  
Date Filed: 3-7-12  
UARCO: 92554

TO THE VILLAGE MANAGER and/or  
PRESIDENT AND BOARD OF TRUSTEES  
VILLAGE OF LA GRANGE

Application is hereby made by PARK DISTRICT OF LA GRANGE  
(Please Type or Print)

Address: 536 EAST AVENUE, LA GRANGE, IL 60525  
(City) (State) (ZIP)

Phone: (708) 352-1762

Owner of Property Located at: 536 EAST AVENUE, LA GRANGE, IL 60525

Permanent Real Estate Index No.: \_\_\_\_\_  
Present Use: CONDOMINIUM / INSTITUTIONAL Present Zoning Class.: INSTITUTIONAL BUILDING DISTRICT

Please indicate if site plan approval is needed in connection with any development or redevelopment requiring:

Design Review Permit \_\_\_\_\_ Special Use Permit  Planned Unit Development \_\_\_\_\_

PLAT OF SURVEY must be submitted with application. The plat should show existing buildings, lot lines and dimensions, as well as all easements, all public and private rights-of-way, and all streets across and adjacent to the subject property.

\* \* \*

I, the undersigned, do hereby certify that I am the owner, or contract purchaser (evidence of title or other interest you have in the subject property, date of acquisition of such interest, and the specific nature of such interest must be submitted with application) and do hereby certify that the above statements are true and correct to the best of my knowledge.

Dee Brien 536 EAST AVE.  
(Signature of Owner or Contract Purchaser) (Address)

LA Grange IL. 60525  
(City) (State) (Zip)

Subscribed and sworn to before me this 7 day of March, 2012.

Teri Antos  
(Notary Public)

(Seal)



4-A-23

Whenever an application filed pursuant to any provision of this code involves any use, construction, or development requiring the submission of a site plan pursuant to section 14-402 of this Code, seventeen (17) 11 x 17 copies of a site plan illustrating the proposed use, construction, or development, and providing at least the following data and information, on one or more sheets, shall be submitted as part of the application:

1. A GRAPHIC RENDERING of the existing conditions, which depicts:
  - a. All significant natural, topographical, and physical features of the subject property including contours at 1-foot intervals;
  - b. The location and extent of tree cover including single trees in excess of 8 inches in diameter at breast height;
  - c. The location and extent of water bodies and courses, marshes and special flood hazard areas, base flood areas and floodways on or within 100 feet of the subject property;
  - d. Existing drainage structures and patterns; and
  - e. Soil conditions as they affect development.
2. The location, use, size and height in stories and feet of structures and other land uses on properties within 250 feet of the subject property.
3. For all areas within any required yard or setback, and any proposed regrading of the subject property.
4. Data concerning proposed structures and existing structures that will remain, including:
  - a. Location, size, use, and arrangement, including height in stories and feet;
  - b. Where relevant, floor area ratio, gross floor area, and net floor area;
  - c. Where relevant, number and size of dwelling units, by dwelling unit type, and number of bedrooms;
  - d. Building coverage; and
  - e. Description of the calculation method utilized in computing all required statistics shown.
5. Minimum yard and setback dimensions and where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
6. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
7. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines. Also, easements and all other utility facilities.

4-A.24

8. Location, size, and arrangements of all outdoor signs and lighting.
9. Location and height of fences or screen plantings and the type or kind of building materials or plantings to be used for fencing or screening.
10. Location, designation, and total area of all usable open space.
11. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
12. A traffic study, if required by the Village Manager, the Board, or Commission hearing the application.
13. Final architectural working drawings of all structures indicating typical architectural elevations, style of structures, and typical building materials.

If possible, please submit electronic copies of plans.

\* \* \*

Enclosures:

4-A-25

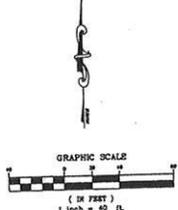
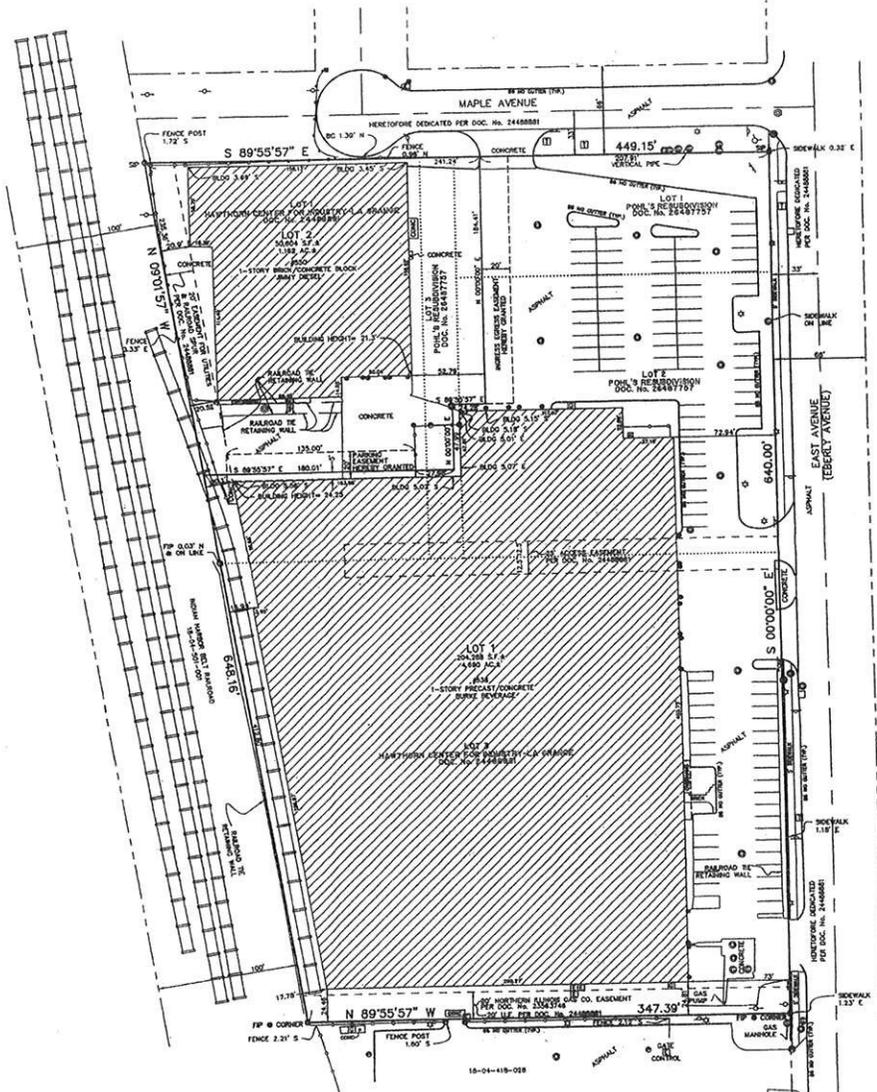
# FINAL PLAT OF SUBDIVISION BURKE'S LA GRANGE RESUBDIVISION

PARCEL TRACK NUMBER  
18-04-118-028  
18-04-118-031  
18-04-118-032  
18-04-118-033  
18-04-118-034



BEING A RESUBDIVISION OF HARBORVIEW CENTER FOR INDUSTRY - LA GRANGE, AND  
PART OF RESUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 38  
NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY,  
ILLINOIS.

- NOTES:
1. THE BEARINGS SHOWN ON THIS PLAT ARE NOT RELATED TO ANY SYSTEM BUT ARE INTENDED TO SHOW PLAT ANGULAR RELATIONSHIPS.
  2. ALL IRON PIPES SET ARE 3/4" DIAMETER BY 24" LONG.
  3. ALL AREAS ARE MORE OR LESS.
  4. ALL NEW CONSTRUCTION, SITE DEVELOPMENT OR ADDITIONAL ROADWAY ACCESS POINTS ARE ANTICIPATED AS A PART OF THIS RESUBDIVISION.
  5. A RECIPROCAL EASEMENT FOR PARKING IS HEREBY GRANTED WITHIN THE AREA SHOWN HEREON AND LABELED "PARKING EASEMENT" AND IS SUBJECT TO ANY TERMS, CONDITIONS AND RESTRICTIONS RECORDED BY A SEPARATE DOCUMENT.
  6. AN EASEMENT FOR INGRESS AND EGRESS IS HEREBY GRANTED FOR THE BENEFIT OF LOT 2 OVER AND UNDER THE AREA SHOWN HEREON AND LABELED "INGRESS EGRESS EASEMENT" AND IS SUBJECT TO ANY TERMS, CONDITIONS AND RESTRICTIONS RECORDED BY A SEPARATE DOCUMENT.



LEGEND

○	SANITARY MANHOLE
○	STORM MANHOLE
○	STORM INLET
○	CATCH BASIN
○	VALVE AND VAULT
○	FIRE HYDRANT
○	WATER VALVE
○	DECORATIVE LIGHT
○	POWER POLE
○	ELECTRIC PEDESTAL
○	TELEPHONE PEDESTAL
○	GAS VALVE
○	GAS VAULT
○	GAS METER
○	STREET SIGN
○	BILLBOARD SIGN
○	FLAG POLE
○	FENCE POST
○	DEFENSED CURB
○	IRON PIPE
○	FOUND IRON PIPE
○	SET IRON PIPE
○	UTILITY EASEMENT
○	U.I.E.
---	BOUNDARY LINE
---	UNDERLYING LOT LINE
---	EXISTING EASEMENT LINE
---	EASEMENT LINE
---	RIGHT-OF-WAY LINE
---	QUADRANT
---	CHAIN LINE
---	RAILROAD TRACKS

TOTAL AREA SURVEYED AND SUBDIVIDED: 254,692 SQUARE FEET OR 5.852 ACRES MORE OR LESS

**COWHEY GUDMUNDSON LEDER, LTD.**  
CONSULTING ENGINEERS • LAND SURVEYORS • NATURAL RESOURCES

300 PARK BOULEVARD  
ITASCA, ILLINOIS 60143  
(630) 250-0555

212 WEST KINZIE  
CHICAGO, ILLINOIS 60610  
(312) 755-9095

REVISIONS

**BURKE'S LA GRANGE RESUBDIVISION**  
LA GRANGE, ILLINOIS

FINAL PLAT OF RESUBDIVISION	PROJECT NO. <b>3380.00</b>	SHEET
	DATE <b>03/31/05</b>	<b>1</b>
	SCALE <b>1"=40'</b>	OF
	DESIGNED BY <b>FLV</b>	<b>2</b>
	DRAWN BY <b>FLV</b>	
	CHECKED BY <b>RJS</b>	

FINAL PLAT OF SUBDIVISION OF BURKE'S LA GRANGE RESUBDIVISION

SURVEY FILE  
18-04-118-028  
18-04-118-031  
18-04-118-032  
18-04-118-033  
18-04-118-034

© COPYRIGHT 2005

4-A.26

SHEET  
**A-01**

DATE 01-21-8  
JOB NO. 2003  
DRAWN BY E.P.

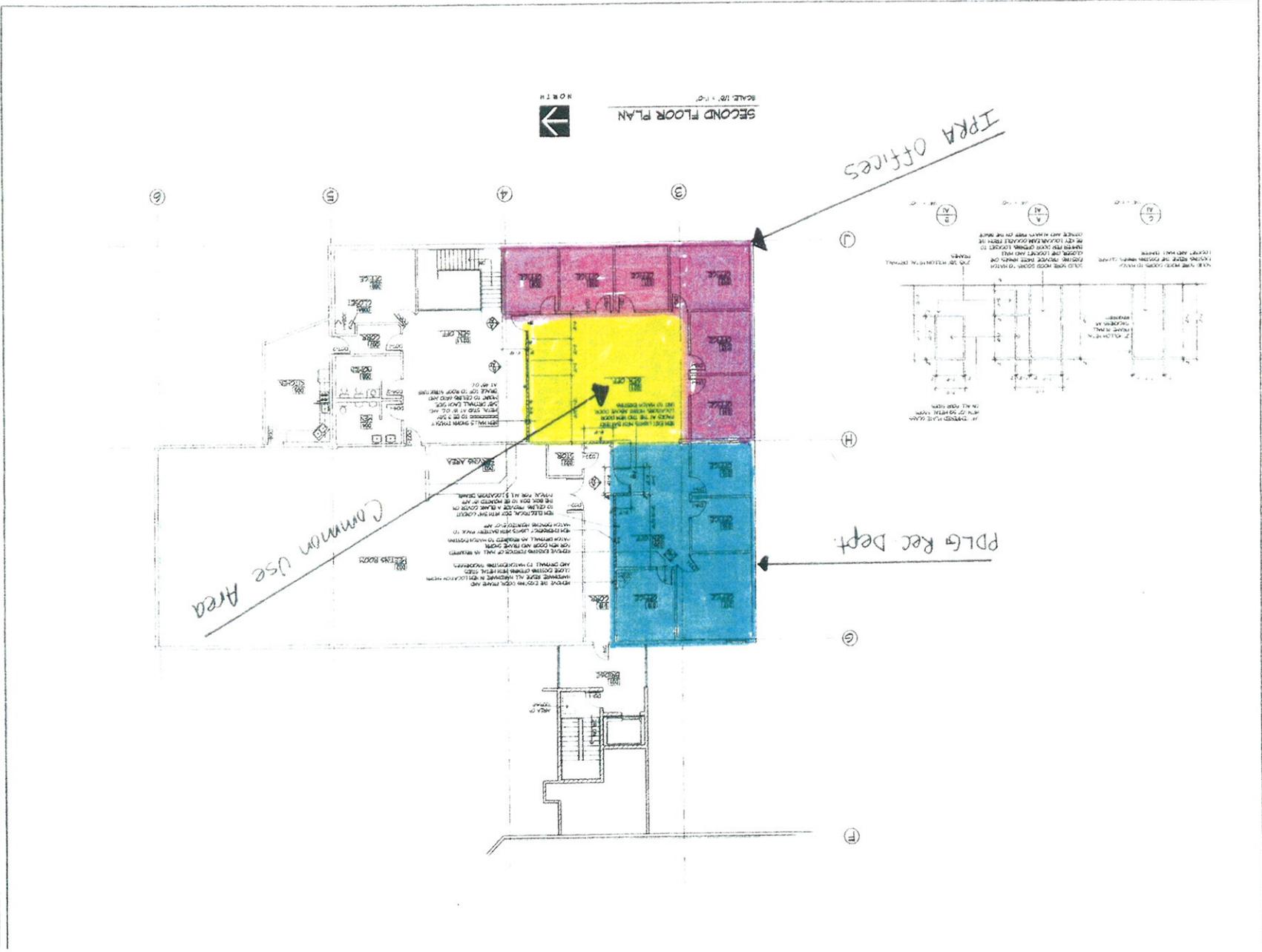
SECOND FLOOR PLAN  
REMODEL SECOND FLOOR OFFICES FOR  
THE PARK DISTRICT OF LA GARAGE  
230 EAST AVENUE, LOS ANGELES, CA

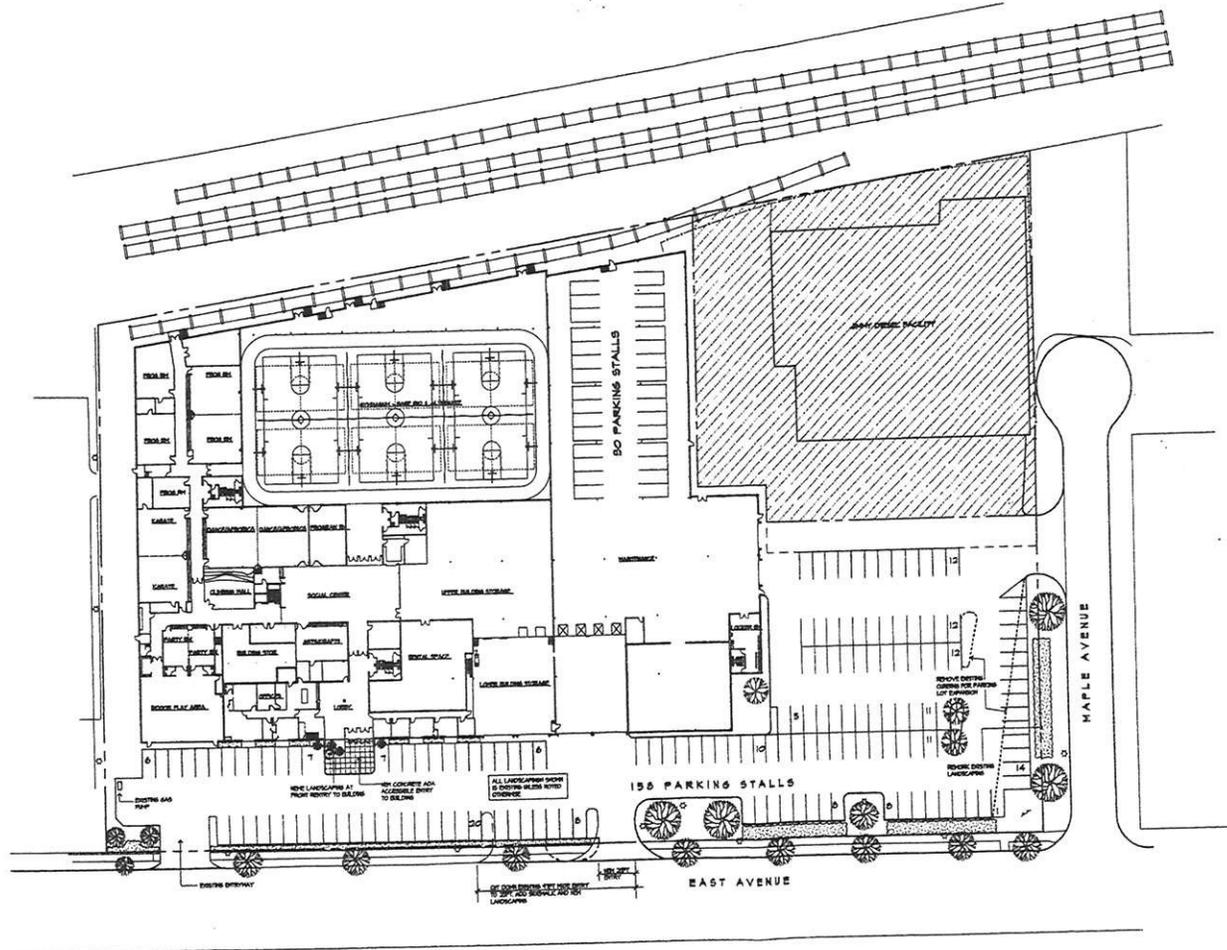


3117 CANTON DRIVE  
CODY/BRAUN & ASSOCIATES, INC.  
1582 VAN NESTE ROAD • PULVERHOFF, CALIFORNIA • (909) 771-1285

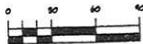
2003 Plan

4-A.21





**SITE PLAN/FLOOR PLAN**  
SCALE: 1"=50'-0"

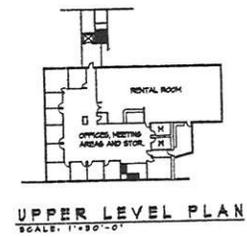


**BUILDING AREA**

ORIGINAL BUILDING MAIN LEVEL	8,085	SQ. FT.
ORIGINAL BUILDING UPPER LEVEL	8,565	SQ. FT.
BUILDING ADDITION	56,260	SQ. FT.
TOTAL BUILDING AREA	126,910	SQ. FT.

**PARKING STALLS**

EXISTING	106
NEW - EXTERIOR	82
NEW - INTERIOR	30
TOTAL PARKING STALLS	218



planners  
architects  
**CODY/BRAUN & ASSOCIATES, INC.**  
208 FAUNTLERHO RD. • WILLOWBROOK, IL 60097 • 630-586-1000

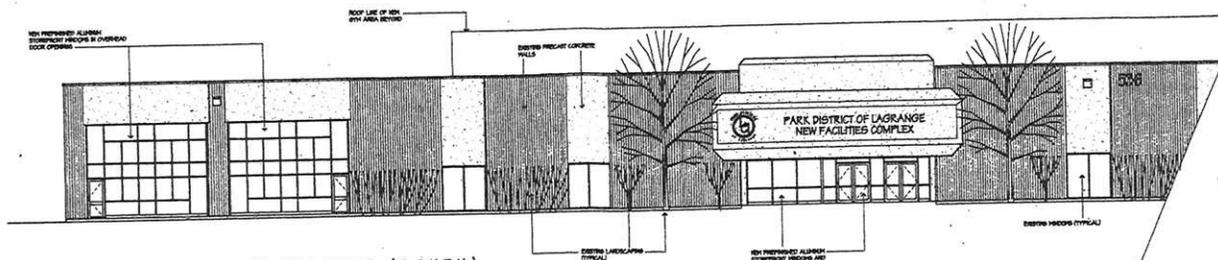


SITE/FLOOR PLAN  
CONVERT EXISTING WAREHOUSE TO FACILITIES CENTER FOR  
**THE PARK DISTRICT OF LAGRANGE**  
256 EAST AVENUE - LAGRANGE, IL 60925

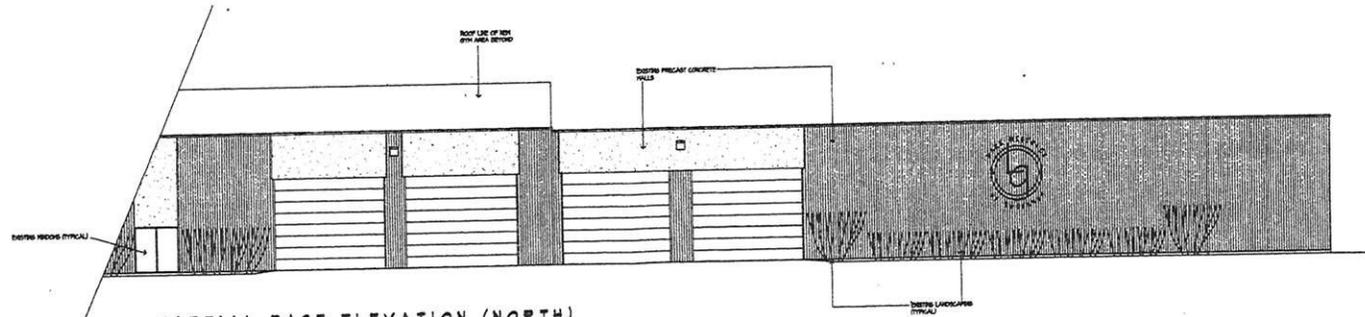
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CAD FILE	2005005a.rvt
JOB NO.	2005001
DRAWN BY	JES
CHECKED	
<b>A-01</b>	

4-A-28

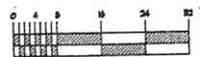
4-A-29



**PARTIAL EAST ELEVATION (SOUTH)**  
SCALE: 1/8"=1'-0"



**PARTIAL EAST ELEVATION (NORTH)**  
SCALE: 1/8"=1'-0"



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 ARCHITECTS  
 ipharmatex  
 CODY/BRAUN & ASSOCIATES, INC.  
 288 FLAUNTED RD • WILLOSBROOK, IL 60097 • 630-580-1300

EXTERIOR ELEVATIONS  
 CONVERT EXISTING ARCHITECTURE TO FACILITIES CENTER FOR  
 THE PARK DISTRICT OF LAGRANGE  
 1504 EAST AVENUE - LAGRANGE, IL 60025

DATE: 02-02-05  
 CAD FILE: 205001.DWG  
 JOB NO.: 205001  
 DRAWN BY: JES

REVISION  
**A-02**  
 OF 02

VILLAGE OF LA GRANGE  
Police Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees and Village Attorney

FROM: Robert Pilipiszyn, Village Manager  
Michael Holub, Police Chief

DATE: May 14, 2012

RE: **REQUEST TO PURCHASE – POLICE DEPARTMENT / REPLACEMENT  
OF SQUAD CARS**

---

The FY 2012-13 Village budget provides for the replacement of squad cars within the Police Department's Patrol Division fleet. Our Patrol Marked Vehicle fleet includes seven squads, but we are recommending replacing only six of the vehicles at this time, since one has very low mileage and is mechanically sound.

Historically, we have purchased marked squad cars on a two-year cycle. As part of the Village's cost containment plan, we varied from that pattern after the last fleet purchase in 2009 and scheduled their replacement on a three-year cycle to assess if the Village could realize a cost savings by retaining squads an additional year.

During this three year period of ownership, the Police Department has incurred increased maintenance costs. Representative maintenance activities include tire replacement, fuel gauge and filter replacement, transmission repairs, and water pump replacement / coolant system repairs. All of these major maintenance activities have been made in order to keep the vehicles operational for a third year. The total cost of these repairs were approximately \$15,000; expenditures which the Village would not normally have incurred if the squads were replaced in two years. As a result, the Police Department's maintenance line-item will be over budget for the fiscal year ending April 30, 2012.

In addition to direct maintenance costs, the frequency of these repairs has impacted departmental productivity as other vehicles (e.g. – unmarked and parking division vehicles) had to be used to augment patrol operations while a squad was in the repair shop. In that third year of ownership we reasonably estimate that one car was in repair each week, with an average downtime of two days per week.

Finally, while the average mileage for each vehicle is 63,000 miles, the average engine hours of operation for each vehicle (another metric for mechanical reliability) is approximately 300,000 hours. The significance is that the squads have incurred an additional 100,000 engine hours as a result of a third year of ownership.

4-B

These units have exceeded their useful life and need to be replaced at this time. Based on our experience, as was discussed during the budget workshop for operational expenses and for the reasons quantified above, we do not recommend using a three-year replacement cycle. Consequently, the squad cars to be acquired with this purchase are scheduled to be replaced within two years.

Traditionally we have purchased the Ford Crown Victoria squad cars however that model is no longer being produced. Therefore the Police Department assessed three other police models being offered, and we also physically inspected the cars. The Patrol Vehicle models we evaluated include the Chevrolet Caprice, the Chevy Tahoe-SUV, and the Ford Taurus. With all three offerings being new to us, we focused our inspection on costs, conversion capabilities with our existing vehicle equipment, suitability, and visibility.

Based upon our review, we have selected the Chevrolet Caprice 4-door sedan patrol vehicle as our new Patrol marked vehicle. Much of our existing equipment (such as light bars and roof mounting brackets, prisoner partitions, trunk mounting trays, etc.) is compatible with the space available in the Caprice. This vehicle is also offered on "State Contract" through a bid process from the Department of Central Management Services and the Illinois State Police. The sale would be handled through Advantage Chevrolet in Hodgkins.

Below is a cost summary of the Squad purchases:

Caprice Police Vehicle - State Bid Price	\$26,310.00
Cost of Six Vehicles	\$157,860.00
Anticipated trade-in (\$5,500/car)	-\$33,000.00
Equipment Removal and Installation	\$26,100.00
Striping, Lettering and Graphics	\$4,000.00
<b>Total Cost</b>	<b>\$154,960.00</b>

It is anticipated that the purchase of squads, as well as the striping and changeover costs will be within the Equipment Replacement Fund (ERF) budget allocation of \$155,000.

It is our recommendation that the Village Board approve the purchase of six replacement squad cars for the Police Department's Patrol Division under the state purchasing contract from Advantage Chevrolet of Hodgkins, Illinois in an amount not to exceed \$155,000.

4-B.1

VILLAGE OF LA GRANGE  
Community Development Department

**BOARD REPORT**

TO: Village President, Village Clerk  
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Patrick D. Benjamin, Community Development Director

DATE: May 14, 2012

RE: **RESOLUTION - REQUEST TO CLOSE LA GRANGE ROAD/  
PET PARADE**

---

In preparation for the 66<sup>th</sup> Annual La Grange Pet Parade on Saturday, June 2, 2012, the Village must request authorization from the Illinois Department of Transportation to close La Grange Road between 47<sup>th</sup> Street and Burlington Avenue. The attached resolution serves as the Village's request for such approval.

Chief Holub will coordinate the closure of any local streets, as well as detouring traffic around the parade route.

Staff recommends that the resolution be approved.

4-C

VILLAGE OF LA GRANGE

RESOLUTION NO. R-12-

REQUEST TO CLOSE LA GRANGE ROAD/PET PARADE

WHEREAS, Pets and Pals Charities, Ltd., is sponsoring a Pet Parade in the Village of La Grange; and

WHEREAS, this parade will require the temporary closure of La Grange Road, Routes 12-20-45, a state highway in the Village of La Grange; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes IDOT to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of La Grange that permission to close La Grange Road between 47th Street and Burlington Avenue on Saturday, June 2, 2012, between 8:30 a.m. and noon, be requested of IDOT.

BE IT FURTHER RESOLVED that if such permission is granted by IDOT, all highway traffic during the periods of time specified shall be detoured over 47th Street to East Avenue to Ogden Avenue to La Grange Road.

BE IT FURTHER RESOLVED that if such permission is granted by IDOT, the Village of La Grange assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to IDOT to serve as a formal request for the permission sought in this Resolution.

ADOPTED AND APPROVED by the President and Village Board of Trustees of the Village of La Grange this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Elizabeth M. Asperger, Village President

ATTEST:

\_\_\_\_\_  
Thomas Morsch, Village Clerk

4-011

VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Andrianna Peterson, Assistant Village Manager

DATE: May 14, 2012

RE: **RESOLUTION – SUPPORT FOR FUNDING APPLICATION TO  
THE STATE OF ILLINOIS THROUGH THE ILLINOIS  
TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FOR  
IMPROVED PEDESTRIAN AND VEHICULAR MOBILITY  
AROUND THE STONE AVENUE TRAIN STATION**

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In June 2010, the Village Board held an Economic Development Workshop to discuss various strategies for infrastructure improvements in the context of the development of the West End Business District. The Workshop provided an opportunity for the Village Board to consider various aspects of this strategic priority, which include improved pedestrian mobility and traffic circulation in the Stone Avenue Train Station area. After discussion, the Village Board directed staff to consider plans for the Stone Avenue Train Station project in the context of other pedestrian mobility opportunities.

In furtherance of this priority, staff has been working with the staff of the Regional Transportation Authority (RTA) under their “project implementation” program. Under this program, professional planning staff from several transportation and planning agencies provide free technical support as a group by strategizing ways to approach and address the identified issues. Agencies involved in the effort include the RTA, Chicago Metropolitan Agency for Planning, Metra, the Active Transportation Alliance, the Illinois Commerce Commission, and the Burlington Northern Santa Fe Railroad.

For the past several months, the planning group has worked to identify various pedestrian and traffic mobility options in the Stone Avenue Train Station area. The suggested improvements are expected to include the potential removal of the kiss-and-ride area on Hillgrove Avenue (north of the railroad tracks), replacing it with vehicular parking and enhanced bicycle parking. The suggested improvements also include pedestrian improvements on Brainard Avenue and Burlington Avenue, as well as maintaining the kiss-and-ride area on Burlington Avenue (south side of the railroad tracks). Consideration of appropriate locations for safe and accessible commuter walking paths is also anticipated. A draft copy of the report outlining the specific recommendations is attached.

4-D

As a part of the group planning process, the Illinois Transportation Enhancement Program (ITEP) was identified as a possible source of funds for the design and construction of pedestrian and traffic mobility options. ITEP provides funding for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of transportation infrastructure. Although we are not bound to each recommendation, the report will serve as the principal basis on which we will structure the grant application.

At this time, the estimated project cost is still being developed. Project sponsors may receive up to 80 percent reimbursement for project costs. The final project scope will be subject to project cost and budget considerations.

The timing of the proposed pedestrian mobility improvements will correspond to and tie directly in with the Stone Avenue Train Station renovation project, the rehabilitation of the Brainard commuter parking lot (Lot 13) and BNSF's replacement of the wooden timber Brainard Avenue railroad crossing with a rubberized crossing.

The ITEP application recommends that the applicant include a statement of Village Board support of the application under the terms and conditions of the Program. The application is due by June 1. As only one regular meeting of the Village Board is anticipated in May, this is our only opportunity to bring this item before the Village Board for consideration.

Staff recommends that the Village Board approve the attached Resolution in support of the application to the State of Illinois for the Illinois Transportation Enhancement Program for pedestrian and vehicular mobility improvements around the Stone Avenue Train Station.

4-D.1

VILLAGE OF LA GRANGE

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION SUPPORTING THE APPLICATION FOR FUNDING  
FROM THE ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM  
FOR IMPROVED PEDESTRIAN MOBILITY AND TRAFFIC CIRCULATION  
AT THE STONE AVENUE TRAIN STATION

WHEREAS, the Village of La Grange desires to improve and enhance pedestrian mobility and traffic circulation in the area of the Stone Avenue Train Station (the "*Project*"); and

WHEREAS, the Illinois Department of Transportation ("*IDOT*") administers the Illinois Transportation Enhancement Program ("*ITEP*") through funds from the Federal Surface Transportation Program (the "*Program*") to assist local communities with transportation related improvements; and

WHEREAS, the Village is applying to the State of Illinois for funding for the Project and related improvements through ITEP; and

WHEREAS, it is recommended, under the terms and conditions of the Program, that the Village make an application and enter into certain agreements;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Resolution as findings of the Board of Trustees.

Section 2. Application for ITEP Funding. The Board of Trustees authorizes and directs the Village Manager and other Village Staff to apply for funding of the Project under the terms and conditions of the State of Illinois and the Program and further authorizes the Village President, Village Manager, and other Village representatives as are necessary and appropriate to execute the application and agree to the understandings and assurances contained in the application.

Section 3. Execution of Program Documents; Additional Information. The Board of Trustees authorizes and directs the Village President, Village Manager, and other Village representatives as are necessary and appropriate (a) to execute all documents necessary for the securing the funding and carrying out the terms of the Program, (b) to provide such additional information as may be required by and for the Program, and (c) to take the steps necessary to comply with the terms and conditions of the Program.

4-D.2

Section 4. Village Representations. Subject to receipt of estimated project costs and budget considerations, the Board of Trustees represents the following:

- (a) The Village is willing and able to manage, maintain, and operate the Project; and
- (b) The Village possesses the legal authority to nominate the proposed transportation enhancement Project and to finance, acquire, and construct the Project; and
- (C) The Village affirms that, if the Project is selected, the Project will commence within the time periods defined by the sunset clause set forth in the Program and in accordance with State of Illinois and IDOT policies.

Section 5. Effective Date. The Resolution will be in full force and effect from and after its passage and approval.

PASSED this \_\_\_\_ day of May 2012.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED this \_\_\_\_ day of May 2012

By: \_\_\_\_\_  
Elizabeth M. Asperger, Village President

Attest:

\_\_\_\_\_  
Thomas Morsch, Village Clerk

4-0.3

# Stone Avenue Metra Station

La Grange, IL

Station Area Access Improvements

*Summary & Recommendations Report*



Chicago Metropolitan  
Agency for Planning



ACTIVE  
TRANSPORTATION  
ALLIANCE



**Metra**<sup>®</sup>  
The way to really fly.

**BNSF**  
RAILWAY

May 2012

4-0.4

## Background / Overview

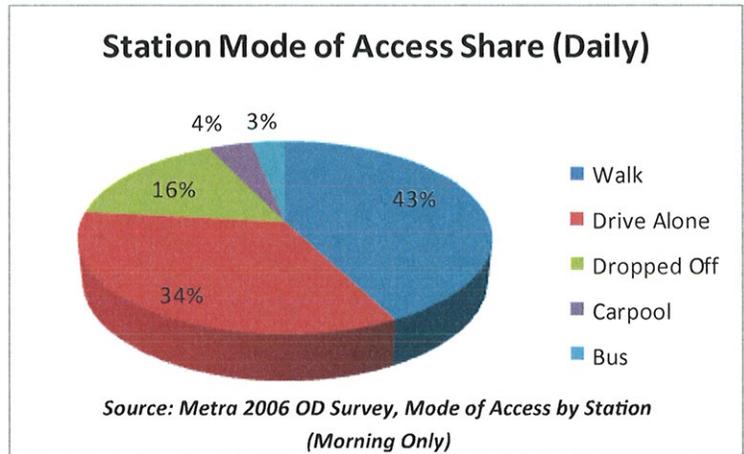
The Village of La Grange requested the assistance of the RTA to assess various commuter, pedestrian and access-related issues in and around the Stone Avenue Station area. In response, the RTA organized a half-day meeting with the Village, BNSF Railway, Illinois Commerce Commission (ICC), Chicago Metropolitan Agency for Planning (CMAP), Metra and the Active Transportation Alliance (ATA) to discuss these issues and recommend potential solutions. The following report summarizes the recommendations derived from this meeting and can be used as a guide for the Village.

### Stone Avenue Metra Station

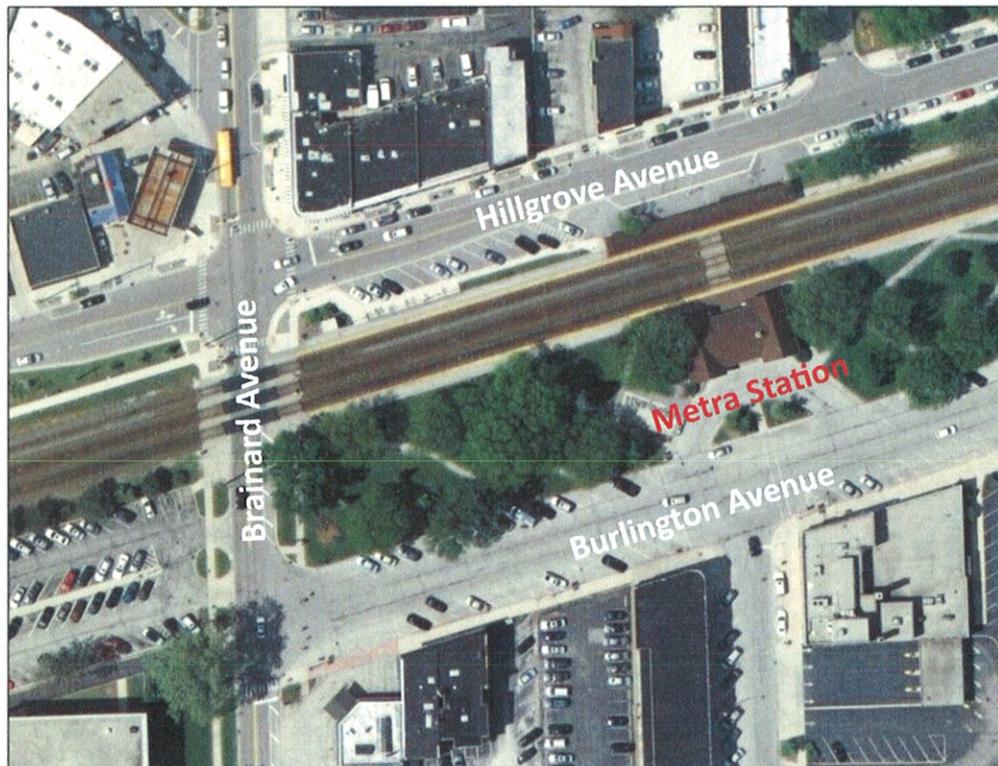
The **Stone Avenue** station is located on Metra's BNSF railway line in La Grange, IL, 14 miles west of Chicago's Union Station (the line's eastern terminus). The original station house was built in 1901, situated between Burlington and Hillgrove Avenues. Crossing access for commuters, pedestrians and automobiles is located at Brainard Avenue, just west of the station.

There are a total of 38 commuter trains that stop at Stone Avenue Station each weekday with 988 total daily boardings (*Metra 2006 Boardings and Alighting Counts*). As shown on the adjacent graph, commuters access the station via various modes, with walking the most popular. In addition to significant pedestrian commuter traffic, there is also a significant non-commuter pedestrian presence which includes those walking to and from the adjacent high school, junior high school two blocks north and adjacent business district. It is also important to state that while 42% of commuters walk to the station is above the system average (21%, RTA Report *Access & Parking Strategies for TOD*), the Village has observed increased pedestrian activity since the 2006 Metra survey.

While improvements to all modes of access are addressed within this report, commuter access and mobility is the focus due to the high percentage of non-driving commuters.



*Aerial Photo of Stone Avenue Metra Station Area of Focus*



## Station Area Observations & Recommendations

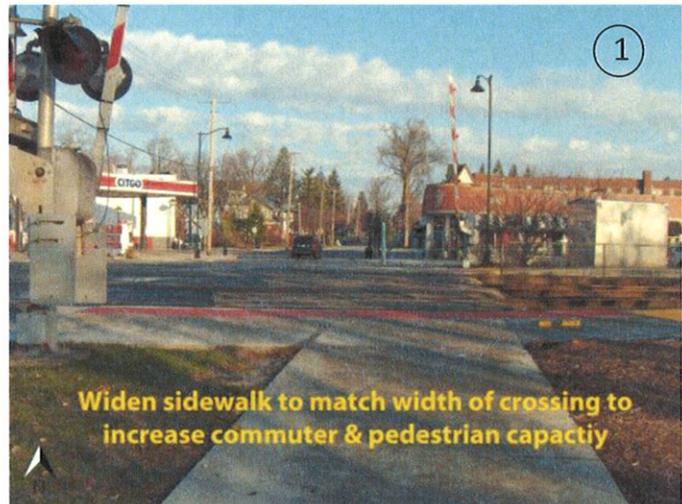
The following observations were discussed during the meeting with the Village, RTA, BNSF Railway, ICC, CMAP, Metra and ATA, including recommended solutions with corresponding graphics.

**Brainard Avenue:** In 2010, Metra replaced the concrete platforms at this station resulting in not only a grade differential between the platforms and the sidewalks, but also the elimination of the mid-block pedestrian track crossing. The grade differential between the platforms and connecting sidewalks has caused an accessibility issue that needs to be corrected in order to be compliant with ADA requirements. While some work has been done to make the station area ADA compliant, various improvements are still needed for full compliance.

Additionally, the elimination of the mid-block crossing has resulted in an increase in commuter and pedestrian traffic crossing the tracks at Brainard Avenue. Commuters alighting and waiting to cross on the north side of Brainard queue between the signal arm and the tracks. Improvements to divert and guide commuters safely away from the tracks such as fencing, crosswalks and changing the current concrete crossing to a rubber crossing are needed at this crossing to enhance safety and accessibility. Without these pedestrian diversions, there currently exist multiple pathways to cross. A controlled pathway will provide additional safety from oncoming traffic and express trains that do not stop at this station. Pedestrian diversions along Brainard should also be considered to keep pedestrians from crossing at various points along Brainard.

### Recommendations

1. Widen the sidewalk leading to Burlington from the railroad crossing. A wider sidewalk will increase pedestrian capacity and divert pedestrians on a controlled path to Burlington. Recommended width would be as wide as the gate arms can cover.
2. The Village could consider installing a pedestrian diversion (such as a fence) at the platform and crossing on the north side (outbound) of platform. This would guide commuters away from the edge of the platform and behind the signal arm. Diverting commuters and pedestrians behind the signal arm will increase safety at the crossing and steer commuters to the intersection. This type of improvement would be a longer-term solution and would depend on funding availability. This may also require additional exploration of pedestrian movements to ensure that this is a viable solution.

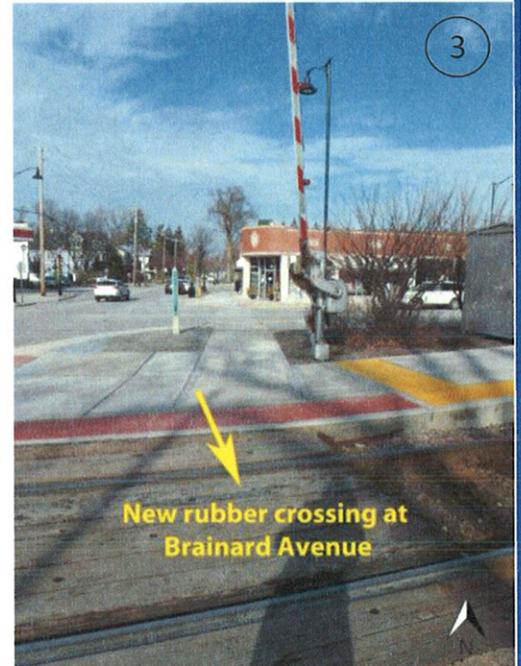


*Pedestrian Diversion at the Geneva Metra Station*

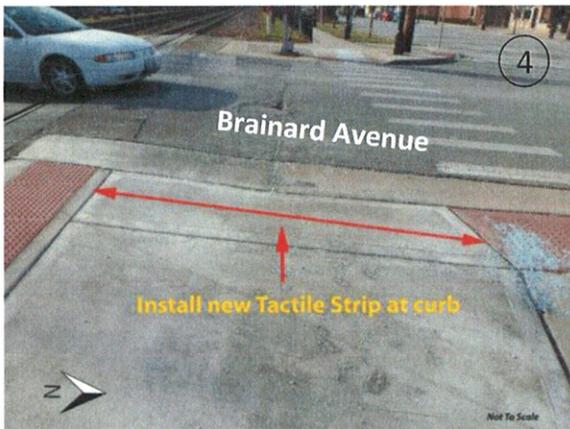


**Brainard Avenue (continued):**

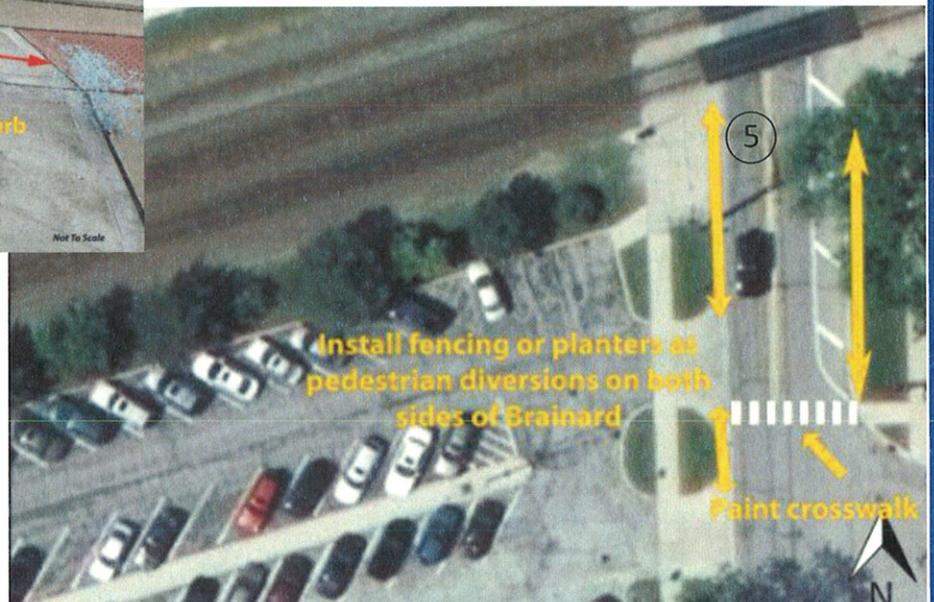
3. Install a new rubber railroad crossing. The current condition of the crossing is worn timber; laying rubberized material will create a more even, skid-proof surface, which creates a safer pathway across the railroad tracks for pedestrians and commuters. It is recommended that the width of the new paving/concrete match the width of the street and sidewalk on both sides. The Village may also consider striping the pedestrian pathway with paint as well.



4. Lay a new tactile strip at the sidewalk crossing on Brainard just south of Hillgrove.

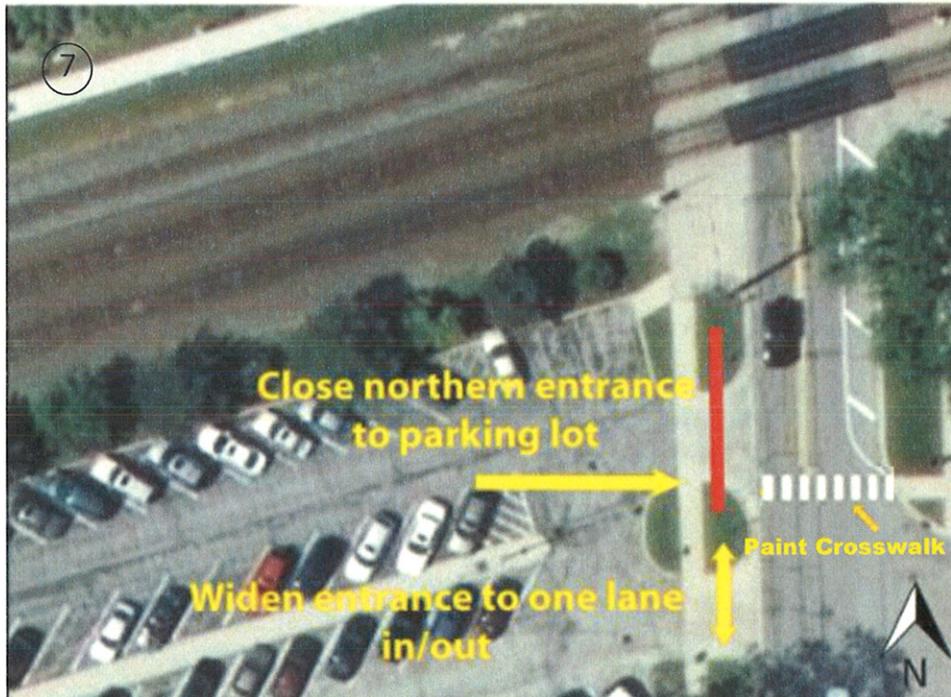


5. Installing pedestrian barrier (fencing, planters) along both sides of Brainard will keep pedestrians from crossing the street at various points to reach the west parking lot.



4-D.7

7. The Village may want to consider an alternate configuration for the entrance/exit to the west parking lot. Consolidating the entrance/exit to one curb cut to increase safety for pedestrians crossing. This option would also require a painted crosswalk across Brainard. This would be achieved by closing the northernmost entrance to the parking lot and providing only one entrance/exit. Because this is a commuter lot, the majority of cars parking will be entering in the morning and leaving in the afternoon. Existing stop signs on Brainard and Burlington could remain.

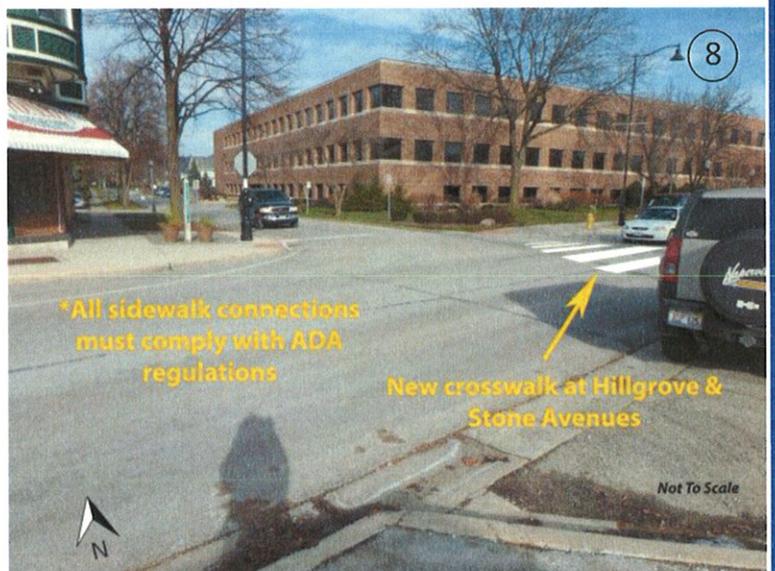


**North Side Platform (Hillgrove Avenue) Access:** Additional construction is planned to renovate the station's interior and exterior, as well as the outbound shelter and ADA ramp (both located on the north side of the tracks) at the Hillgrove Kiss-n-Ride. Currently the station area provides 4 ADA parking spaces, but 9 are actually required according to ADA regulations. It is recommended that all ADA parking spaces be relocated along Burlington Avenue and/or in the West parking lot, which would allow for the removal of the ADA ramp along Hillgrove Avenue. Additional bike and moped parking could be offered in this location.

Commuters alighting from the outbound train utilize various pathways to reach their intended destination. This may involve walking through the area where cars are waiting to pick up commuters or crossing Hillgrove mid-block between Stone Avenue & Brainard. Currently there are no crosswalks at Stone Avenue & Hillgrove. Pedestrian obstacles such as light poles and landscaping along the Hillgrove Avenue sidewalk block a clear pathway to a safe crossing.

**Recommendations:**

8. Paint a crosswalk on each side of Stone Avenue at Hillgrove Avenue to create a guided pathway across the street. Currently there is no crosswalk, and commuters cross at various points along Hillgrove. The Village should consider painting new crosswalks or refreshing existing crosswalks at all crossings in the immediate station area to safely guide commuters. All sidewalks connected to crosswalks must be improved to comply with ADA regulations.

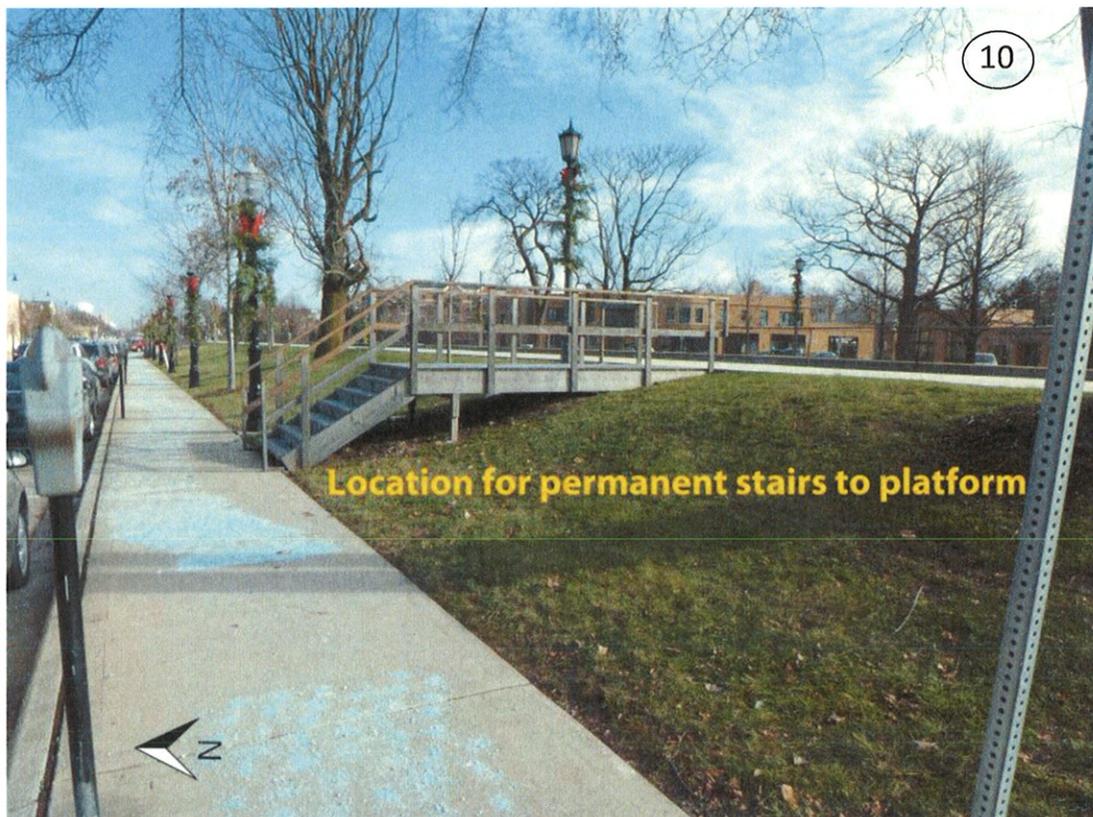


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4-D.8

**North Side Platform (Hillgrove Avenue) Access (Continued)**

**9. & 10.**

Remove stairs under canopy; the temporary stairs further east should be made permanent to encourage commuters to cross Hillgrove at a painted connecting crosswalk. By removing the stairs under the canopy, more room will be available for additional bike parking and commuters will be directed to the staircase further east. The ramp and stairs can be removed if all existing and additional ADA parking is relocated to the south side of the tracks along Burlington Avenue and/or the commuter lot on Brainard Avenue.



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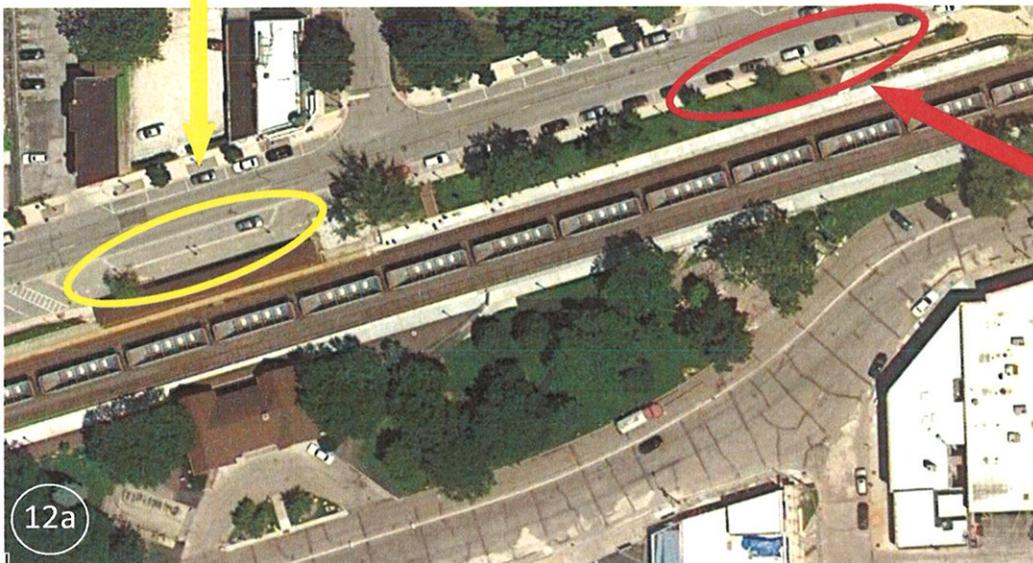
**North Side Platform (Hillgrove Avenue) Access (continued):**

11. Extend fencing along north platform to the canopy from Brainard Avenue. This will divert commuters to Brainard and eastward towards the new, permanent staircase and will prevent commuters from crossing at multiple points along Hillgrove.

12a. Improvements may be considered for the current location including an expansion of the parking area if the ramp and stairs are removed.



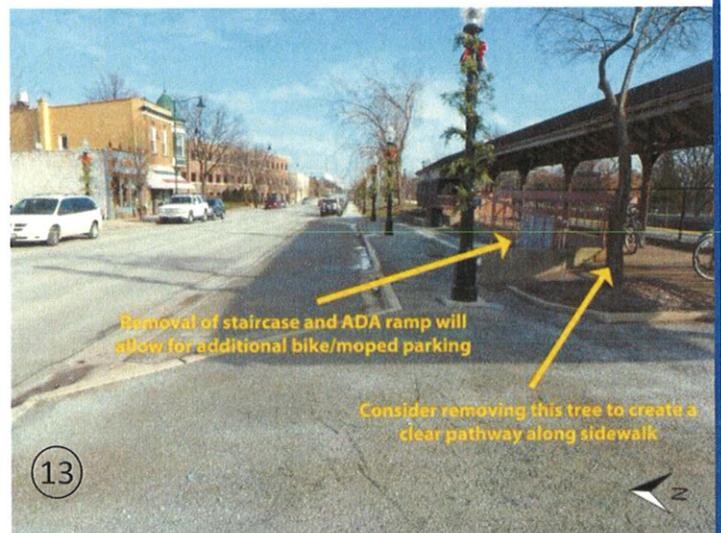
**Current Hillgrove Kiss-n-Ride location**



**Recommended alternate location for Hillgrove Kiss-n-Ride (adjacent to existing ADA ramp)**

12b. **Hillgrove Kiss-n-Ride alternate location:** It is recommended that the Hillgrove Kiss-n-Ride be relocated east of the temporary stairs direct Kiss-n-Ride commuters away from those crossing Hillgrove at Stone Avenue and also those walking west to Brainard. The recommended length of the new kiss-n-ride area is under 100', and should be located close to the existing ramp on the east end of the station area.

13. Additional bike / moped parking can be accommodated in the location of the former ADA ramp. It is recommended that the tree also be removed in order to create a wider pathway for commuters and better access to future bike / moped parking.



4-10-10

**Burlington Avenue Immediate Station Area:** Currently, there is no designation for ingress or egress at the circle drive off of Burlington. Cars dropping off and/or picking up commuters enter and exit on either side, causing traffic confusion. Also, the sidewalk connecting to the station through the circle drive does not lead to a crosswalk at Burlington Avenue, creating an unsafe pedestrian route. Additionally, there are no sidewalks on either side of the circle drive to connect to the sloping sidewalks leading to the station. The Village requests relocation of the station attendant's parking space on Burlington in front of the circle drive, as well as relocation of the mailbox and fire hydrant, in order to improve the historic aesthetic of the station house and pedestrian safety in the area. The newspaper boxes should also be relocated, as they create a diversion for bicyclists using the bike racks.

It is also recommended that all ADA parking spaces be relocated to this side of the station area along Burlington Avenue and/or the commuter parking lot. Currently the station area offers 4 ADA parking spaces but 9 are actually required according to ADA regulations. If all 9 ADA parking spaces are consolidated to the Burlington Avenue side of the station and/or the commuter parking lot, the ADA ramp located at the north platform can be removed and that location used for additional bike and moped parking. If the relocated ADA parking spaces are not in use along Burlington Avenue, the area can be used as an additional drop-off location.

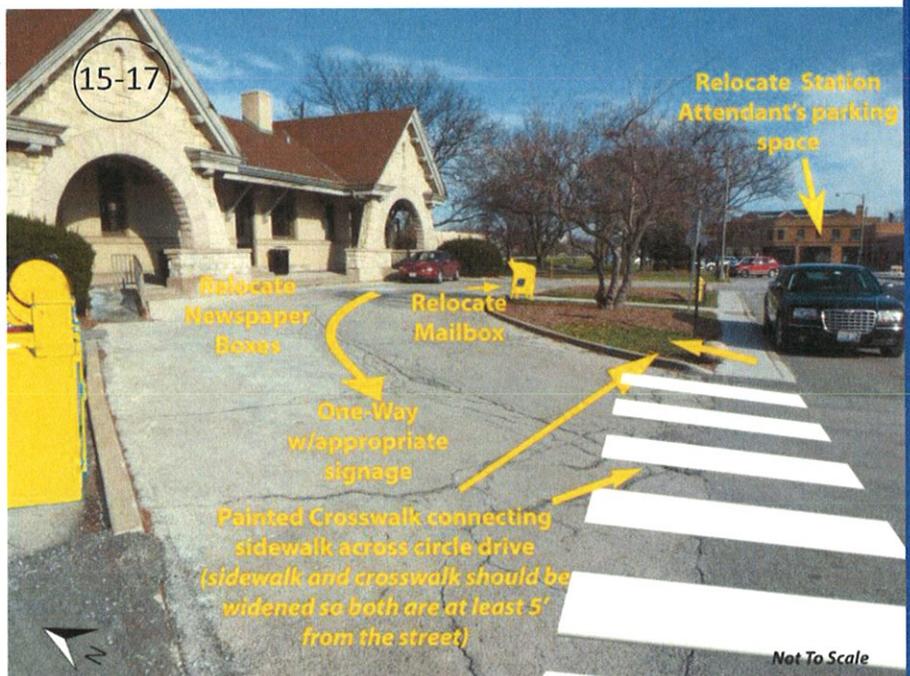
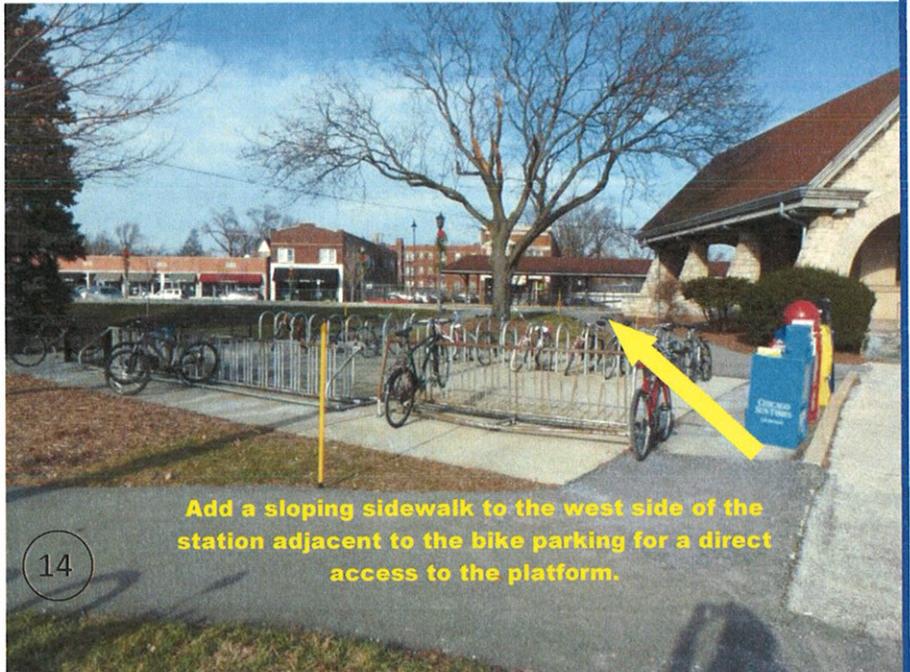
**Recommendations:**

14. Add a sloping sidewalk between the west side of the station and the bike parking leading to the platform that meets ADA regulations. Alternatively, the Village may consider constructing gradual sloping sidewalks in a curved fashion up to the station that connects to the Burlington Avenue sidewalks. Either option will provide improved accessibility to the platforms.

15. Mark circle drive as two-lane, one-way in and one-way out for traffic control.

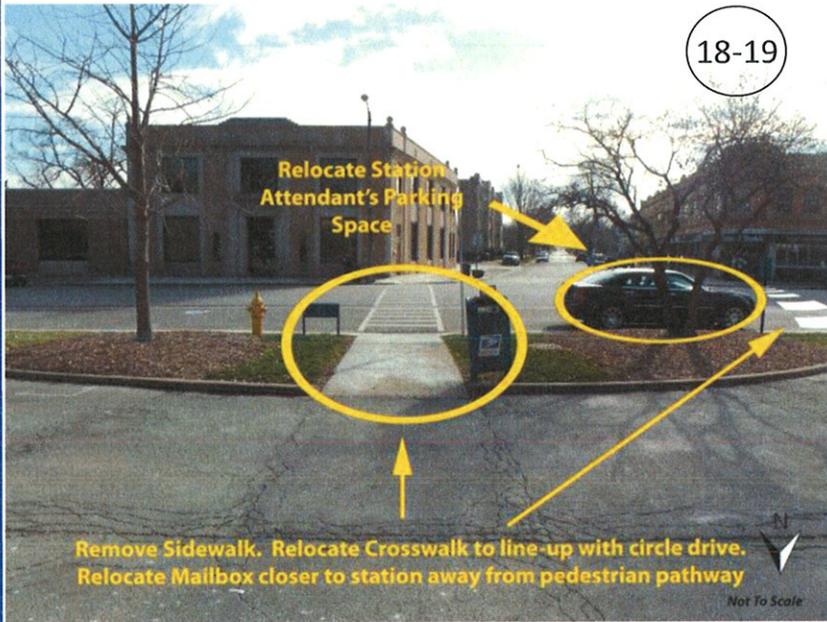
16. Relocate newspaper boxes, mailbox and fire hydrant to locations away from bike parking and out of path of sidewalks. Their current locations impede commuter access to station area sidewalks and bike parking.

17. Paint and provide signage for all crosswalks. All sidewalks must be improved to comply with current ADA regulations.



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4-D-11

**Burlington Avenue Immediate Station Area (continued):**



18. Relocate station attendant parking space as this impairs the visibility of pedestrians crossing Burlington Avenue from the Circle Drive.

19. The mid-block crossing on Burlington Avenue from the station should be relocated to connect to Stone Avenue on the west. Any connecting sidewalks must be improved to comply with ADA regulations.

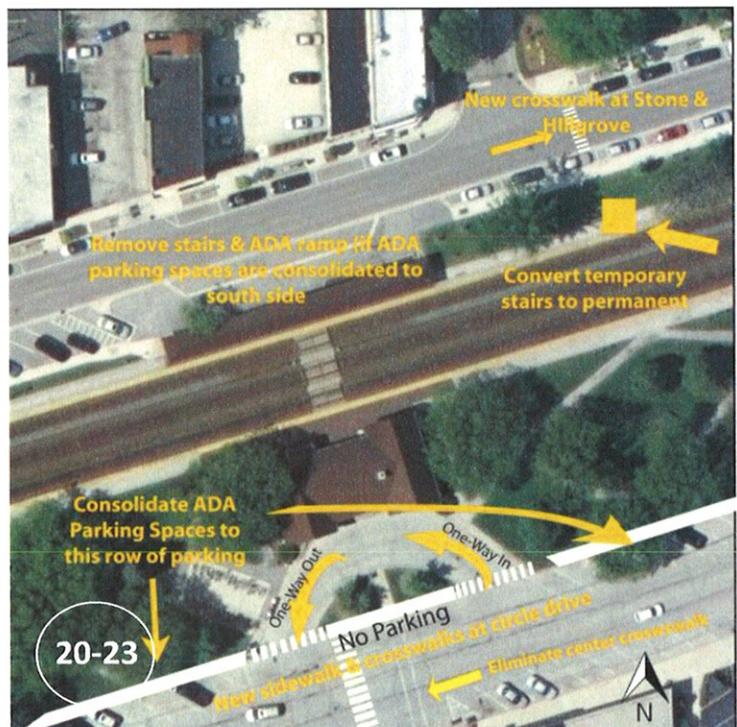
20. Add sidewalks parallel to Burlington Avenue to allow for connectivity and access to station. New sidewalks should be at least 5' from curb, or wide enough to cover at least 5' of walkway.

21. Reconfigure ADA parking spaces to increase amount to 9 spaces (all located on Burlington Avenue).

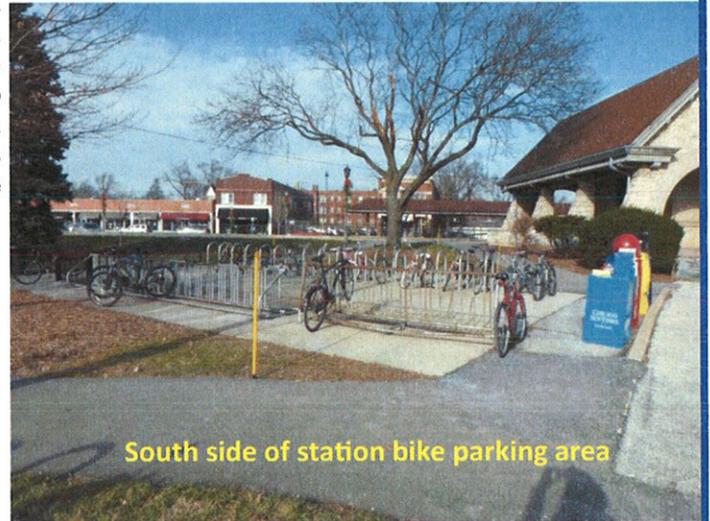
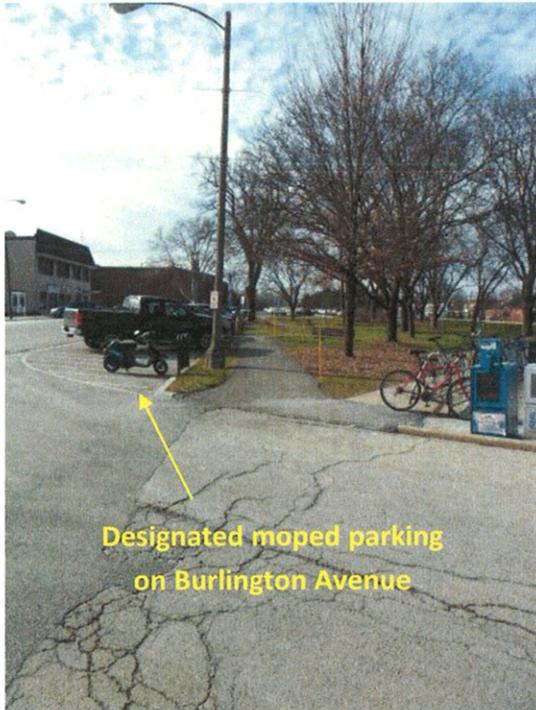
- ⇒ This will require an addition of 5 more parking spaces based on current ADA calculations.
- ⇒ ADA specifications would not require a ramp on the north side platform (Hillgrove Avenue) if there are no ADA parking spaces on the north side.

22. Traffic-calming improvements such as curb bump-outs may be considered at the curb cuts of the circle drive to narrow the entry and exit.

23. Adding accessible access connecting Burlington Avenue to the platform on the west side of the station (adjacent to the bike parking) would provide direct access to the platform.

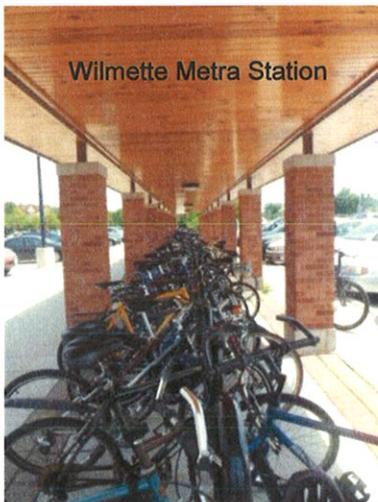


**Bike / Moped Parking Improvements:** The planned Stone Avenue Train Station renovation project includes bike amenity upgrades on both sides of the station. Currently there are three bike rack areas— one on the Burlington side of the station and two on the Hillgrove side of the station, one of which is covered. Besides improving the racks themselves, access to some of the bike rack areas needs improvement. Additional bike parking is recommended on the Burlington Avenue side of the station, preferably covered. The Village may consider adding cameras at all bike/moped parking locations as an additional security measure. Relocating the newspaper boxes to a location not in the pathway of commuters or the bike racks will provide improved access to those who bike to the station. There is also a designated parking area that provides for a limited number of mopeds, and this could be expanded to accommodate more mopeds if the need exists.



Source: [www.belson.com/images/UX238-SF-P-001-M.jpg](http://www.belson.com/images/UX238-SF-P-001-M.jpg)

**Examples of covered bike parking and modern bike racks**



## ***Potential Funding Sources***

The Village may consider exploring the following grant opportunities to fund various recommended improvements at the Stone Avenue Station. Implementation of access improvements in the station area can be completed in phases; solutions such as painting crosswalks and improving signage are lower-cost solutions that can be completed in the short-term, while the larger improvements can be planned for the mid-term. Collaborating with partners such as the BNSF, ICC, Metra, etc. will provide helpful guidance to ensure that any/all improvements align with all local, state and Federal regulations and standards.

### **Illinois Transportation Enhancement Program (ITEP)**

[www.dot.il.gov/opp/itep.html](http://www.dot.il.gov/opp/itep.html)

The Illinois Transportation Enhancement Program provides funding for community-based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure. Project sponsors may receive up to 80% reimbursement for eligible project costs. A project must qualify as one of the 12 eligible categories listed in the ITEP Guidelines Manual and it must relate to surface transportation to be eligible for funding.

### **Transportation, Community and System Preservation (TCSP)**

[www.fhwa.dot.gov/tcsp/](http://www.fhwa.dot.gov/tcsp/)

The Transportation, Community and System Preservation (TCSP) Program is a comprehensive initiative of research and grants to investigate the relationships between transportation, community, and system preservation plans and practices and identify private sector-based initiatives to improve such relationships. Eligible projects are those that aim to:

- Improve the efficiency of the transportation system of the United States.
- Reduce environmental impacts of transportation.
- Reduce the need for costly future public infrastructure investments.
- Ensure efficient access to jobs, services, and centers of trade.

### **Congestion Mitigation and Air Quality (CMAQ)**

[www.cmap.illinois.gov/congestion-mitigation-and-air-quality](http://www.cmap.illinois.gov/congestion-mitigation-and-air-quality)

The Congestion Mitigation and Air Quality (CMAQ) Improvement Program is a federally-funded program for surface transportation improvements designed to improve air quality and mitigate congestion. Jointly administered by FHWA and the Federal Transit Administration (FTA), this program is locally administered by CMAP for either transit or highway projects that contribute significantly to a reduction in automobile emissions that cause air pollution.

### **ICC Grade Crossing Protection Fund Program**

[www.icc.illinois.gov/railroad/CrossingSafetyImprovement.aspx](http://www.icc.illinois.gov/railroad/CrossingSafetyImprovement.aspx)

The GCPF, appropriated to IDOT but administered by the ICC, assists local jurisdictions in paying for safety improvements at highway-railroad crossings on local roads and streets. The GCPF is typically used to help pay for the following types of projects:

- Warning Device Upgrades
- Grade Separations - New and Reconstructed:
- Pedestrian Grade Separations
- Crossing Closures

### **Surface Transportation Program (STP)**

[www.cmap.illinois.gov/council-of-mayors/stp-resources](http://www.cmap.illinois.gov/council-of-mayors/stp-resources)

The regional Surface Transportation Program is a federal transportation program administered through CMAP and IDOT. The STP may be used to finance improvements to the surface transportation system. The funds can be used to improve eligible arterial and collector streets or Transportation Control Measure (TCM) projects. Examples of TCM projects may include pedestrian or bicycle improvements, commuter parking, transit improvements, capital expenditures, and intelligent transportation systems (ITS) projects.

VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager

DATE: May 14, 2012

RE: **FOR-PROFIT SOLICITATION – DOBBELARC DISTRIBUTING LLC**

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The Village Code provides that whenever a for-profit organization desires to solicit in the Village of La Grange, their application for a license must be reviewed by the Village Board.

The following for-profit solicitor license application has been submitted by Dobbelarc Distributing LLC to solicit lawn services in the Village of La Grange and is presented for your consideration:

Dobbelarc Distributing LLC  
622 S. Main  
Perryville, MO 63775

Business Owner: Scott Dobbelarc  
Phone: 1-800-990-7229  
Use: Yard clean up; raking; week pulling; and supplying mulch if needed

Mr. Dobbelarc has provided the Village with three references which after checking have not produced any adverse comments. Solicitation will be door-to-door, for a 15 day period yet to be determined. Additional regulations governing for-profit solicitation, which include a background clearance process, are attached for your reference.

As this applicant has met all of our solicitation permit requirements, we recommend that the above listed for-profit organization be approved to solicit in the Village of La Grange.

# Village of La Grange



## FOR-PROFIT SOLICITOR LICENSE APPLICATION

Please complete the following information in detail and return to the Village Clerk's Office at the address below. **PLEASE PRINT OR TYPE.**

Name of Business Dobbelare Distributing LLC  
Current Business Address 622 S Main Perryville MO 63775  
Business Owner Scott Dobbelare

Business Phone 573-513-0425 Home Phone 573 547-5580

Description of product or services to be solicited 1 800 990 7339 Yard Clean up raking, weed pulling  
Will solicitors be paid? NO, ONLY IF work is needed If so, how? and supplying mulch if needed

Do you have a permit to solicit in another community? yes

If yes, where? Tinley Park II

Please provide two references from the municipality where you have previously solicited. Include names and addresses of persons listed.

1. Barbara Kandemir / 235 Peck Lagrange (708) 354 8225
2. Charlie Judy / 301 Peck Lagrange (312) 583 2103

If no, please provide three references, including names and addresses, from persons who are not related to the applicant or who are not otherwise in any way connected with the business operation of the organization seeking a solicitation permit.

1. Daren Persha Tinley Park II / (708) ~~908 20499~~ 516-4626
2. Patrick St John Tinley Park II / (708) 935-6511 / 708 499-366
3. Bobby Shervino Tinley Park II / (708) 495-0179

List the complete names and addresses of those individuals who will be soliciting.

1. Steve Dobbelare / 503 Edgemont Perryville MO / MOO 2164001
2. Shannon Dobbelare / 508 Ann St. Perryville MO / MOO 2197001
3. Scott Dobbelare / 622 S Main Perryville MO / 500 229 3009

I/we, the undersigned, further state that I/we am/are familiar with the ordinances of the Village of La Grange relating to the business or businesses covered by this application.

Signed Scott Dobbelare / Scott Dobbelare Signed \_\_\_\_\_

RECEIVED

53 South La Grange Road P.O. Box 668 La Grange, Illinois 60525 (708) 579-2300 Fax (708) 579-0980 APR 30 2012

4-E.1

FOR ADMINISTRATIVE USE ONLY

Date Application Received \_\_\_\_\_

Fee \_\_\_\_\_

Receipt No. \_\_\_\_\_

Approval \_\_\_\_\_  
Village Manager

License granted by the President and Board of Trustees of the Village of La Grange on

\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Village President

PROVIDED AS A  
REFERENCE  
NAVIGANT

\* Charlie Judy | Director  
Human Capital  
charles.judy@navigantconsulting.com  
direct 312.583.2103

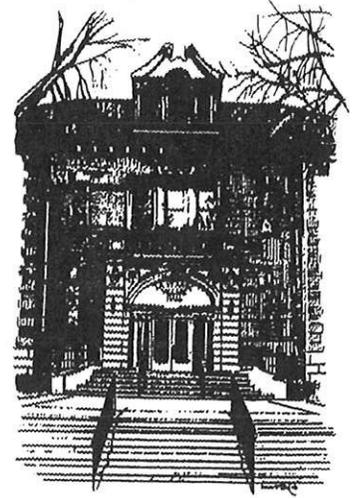
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solicit.frm rev. 2/95

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# Village of La Grange

## SOLICITOR/PEDDLER REGULATIONS FOR-PROFIT ORGANIZATIONS



Anyone wishing to solicit/peddle goods or services for profit in residential and/or commercial areas of the Village of La Grange must:

1. Complete an application for a solicitor/peddler license, available at the Village Clerk's Office at the address below.
2. Submit solicitor/peddler fee of \$25; the fee of \$15 per employee or volunteer may be submitted after Village Board approval.
3. Submit a list of the name, address and phone number of each solicitor/peddler.
4. Have the solicitor/peddler license approved by the Village President and Board of Trustees.

Once the solicitor/peddler license has been granted by the Village, the solicitor/peddler must:

1. Submit photographs of the individuals who will be soliciting/peddling in the Village. (Photos can also be taken at the La Grange Police Department, 304 West Burlington Avenue.) Identification cards will be prepared by the Village.
2. Have fingerprints taken at the La Grange Police Department.
3. Register in the registration book provided in the La Grange Police Department.
4. Receive from the La Grange Police Department a list of homes where no soliciting is permitted.

Solicitors/peddlers may only operate in the Village of La Grange as specified below:

1. No solicitation/peddling shall take place on Sundays, nor shall any solicitation/peddling exceed a maximum of 15 days in a 12-month period.
2. Solicitation/peddling shall be permitted only between the hours of 10:00 a.m. to 5:00 p.m. and from 7:00 p.m. to 9:00 p.m. on weekdays and Saturdays.

(over)

## Solicitor/Peddler Regulations

Those businesses or persons exempt from this procedure include:

- (1) Any person soliciting for, or selling tickets for, any approved religious, charitable, school, educational, veteran's or governmental organization.
- (2) Fraternal organizations having established local chapters.

However, all organizations are requested to register at the La Grange Police Department prior to soliciting/peddling.

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VILLAGE OF LA GRANGE  
Administrative Offices

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager

DATE: May 14, 2012

RE: **NOT-FOR-PROFIT SOLICITATION PERMIT –  
ILLINOIS YOUTH CLUB, INC.**

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The following not-for-profit organization has submitted a first time request to solicit donations in the Village and is presented for your approval:

Illinois Youth Club, Inc.  
5530 West 110<sup>th</sup> Street  
Oak Lawn, IL 60453  
(708) 422-0567

Contacts: Mr. Ronald Crowe, Jr. Crew Supervisor  
Nathan J. Jackson, Director of Public Relations, IYC  
Trina Nadar

Phone: (631) 524-5222  
(708) 422-0567

Use: Not-for-profit organization with programs to provide job skills, teen intervention and recreation for teenagers.

The Illinois Youth Club is requesting to conduct door-to-door solicitation for its organization on dates to be determined if Board approval is granted. Also attached for your reference is a list of not-for-profit organizations who have previously been granted permission to solicit in La Grange and a copy of the Village's regulations governing solicitation by not-for-profit organizations.

As this organization has met all of our solicitation permit requirements, we recommend that the Illinois Youth Club, Inc. be approved to solicit in the Village of La Grange.

**VILLAGE OF LA GRANGE  
NOT-FOR-PROFIT LIST OF SOLICITORS**

Name of Not-for-Profit Organization	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	88-01-20
Alzheimer's Association - Greater Illinois Chapter (VB Approved 01/23/12)	x													
American legion - Robert E. Coulter, Jr. Post No. 1941	x	x	x	x	x	x	x	x	x	x	x	x	x	x
American Majestic Eagles - Youth Business Training Program, Inc.														x
Camp Fire U.S.A. - Illinois Prairie Council								x	x	x	x	x	x	x
Campaign for Drug Education Awareness (C.D.E.A)							x	x	x	x	x	x	x	x
Catholic Charities														x
Children's Benefit League of Chicago & Suburbs														x
Citizen Action (Formerly Illinois Public Action)														x
Citizens for a Better Environment														x
Citizens for a Healthful Environment										x	x			
Community Extension Program (CEP)									x					
Community Family Service & Mental Health Center / Community Care Options							x	x	x	x	x	x	x	x
Easter Seal Society														x
Family Outreach Program, Inc.(VB Approved 11/12/07)		x	x		x	x								
Fund for Public Interest Research (Environment Illinois) (National Wildlife Federation/Save the Children)		x		x	x				x				x	
Girl Scouts (Whispering Oaks and DuPage County Council)	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Greenpeace														x
Have-A-Heart Charities							x		x	x	x	x	x	x
Heartland Independent Veteran's, Inc.														x
Helping Hand Rehabilitation (VB Approved 03/13/06)						x	x							
Illinois Peace Action (Formerly SANE/FREEZE)														x
Illinois Public Interest Research Group							x	x	x	x	x	x	x	x
Kiwanis Club of La Grange		x	x	x	x	x	x	x	x	x	x	x	x	

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Name of Not-for-Profit Organization	2	2	2	2	2	2	2	2	2	2	2	2	2	2	8
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8
	1	1	1	0	0	0	0	0	0	0	0	0	0	0	-
	2	1	0	9	8	7	6	5	4	3	2	1	2	0	0
Knights of Columbus (La Grange)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
La Grange Fire Department		x	x	x	x	x	x				x		x		
La Salle Bank (March of Dimes Walk America)															x
Les Turner ALS															x
LIONS Club International (Brookfield-La Grange Park Lions Club)							x	x	x	x	x	x	x	x	x
Little City Foundation															x
Misericordia - Heart of Mercy	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Missionary Church of the Disciples of Jesus Christ (Approved 8/11/03)															
NPA National People's Action															x
NEED Foundation															x
New Foundation of Hope, Inc.			x	x	x	x	x	x	x		x				
Parc															x
PLUS															x
Rich Port YMCA											x	x			x
Salvation Army	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Seventh Avenue Parent Teacher Organization														x	
Southwest Suburban Center on Aging												x			x
VietNow Heartland Chapter															x
You Can Make It, Inc. (VB Approved 10/13/08)					x	x									

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# Village of La Grange

## RIGHT-OF-WAY AND DOOR-TO-DOOR SOLICITATION BY NOT-FOR-PROFIT ORGANIZATIONS



The following procedure is followed for any individual or organization wishing to conduct a public right-of-way or door-to-door solicitation for a not-for-profit agency:

1. The agency must submit a written request, on agency letterhead, to the Village Clerk's Office at the address below. Such request must include:
  - A. Explanation of services
  - B. Date(s) requested
  - C. Copy of letter from Illinois Attorney General confirming not-for-profit status
  - D. List of those who will be soliciting/canvassing, including name, address, phone number and Social Security number
2. The first time an agency requests to solicit in the Village of La Grange, such request must be approved by the Village Board. Future requests from the same agency are approved administratively.
3. The Village Clerk will send a letter of approval/denial to the agency; a copy of such letter is sent to the Police Department.
4. The day(s) granted to each solicitor/canvasser is marked on the Village calendar so that permission is not granted to more than one agency for any one day.
5. Solicitors may only operate in the Village of La Grange as specified below:
  - A. No soliciting shall take place on Sundays.
  - B. No soliciting shall exceed a maximum of 15 days in any 12-month period.
  - C. Soliciting shall be permitted between the hours of 9:00 a.m. and 9:00 p.m. on weekdays and Saturdays.
6. All agency solicitors must register at the Police Department, 304 West Burlington Avenue, each day of soliciting.
7. No one is allowed to stand in the streets of La Grange for the purpose of soliciting donations except those agencies who hold a one million dollar general liability insurance policy and name the Village of La Grange as an additional insured. Those having such insurance and naming the Village as an additional insured must wear safety vests while soliciting in the street.
8. Contact the Village Clerk's Office at (708) 579-2316 with any questions. (over)

## Solicitor/Peddler Regulations

Those businesses or persons exempt from this procedure include:

- (1) Any person soliciting for, or selling tickets for, any approved religious, charitable, school, educational, veteran's or governmental organization.
- (2) Fraternal organizations having established local chapters.

However, all organizations are requested to register at the La Grange Police Department prior to soliciting/peddling.

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MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, April 23, 2012 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:33 p.m. by President Asperger. On roll call, as read by Village Clerk Thomas Morsch, the following were present:

PRESENT: Trustees Holder, Horvath, Kuchler, Langan, Nowak and Palermo

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn  
Assistant Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Finance Director Lou Cipparrone  
Community Development Director Patrick Benjamin  
Public Works Director Ryan Gillingham  
Fire Chief William Bryzgalski  
Police Sergeant Andy Peters

President Asperger requested the Board and audience stand for the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Asperger reminded residents that Friday, April 27, 2012 has been proclaimed Arbor Day and invited the public to celebrate the occasion by joining in the tree planting at St. John's Lutheran School

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Glenn Sechen, representative for Meadowbrook Manor, noted is availability to answer any questions in reference to item 5-A on the agenda.

Steve Metsch, 1055 S. Catherine questioned the proposed increase in the Village's water rate and does not feel residents should incur the rate increase. President Asperger responded to his inquiry and noted the item would be open for further discussion by the

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Board. Mr. Metsch believes budget cuts should be made and additional revenues can be had by increasing police enforcement at designated stop signs.

Ryan Williamson of the La Grange Business Association encouraged the Board to move forward and adopt the budget this evening.

Orlando Coryell, 115 S. Spring believes the Board should table items 5.B, 5.C, and 5.D related to water rate increases and the replacement of water meters. Mr. Coryell feels that salary cuts or other allocations of funds should be reviewed.

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance – Creating an Additional Class A-2 Liquor License Woow Sushi La Grange, LLC d/b/a Woow Sushi Japanese Restaurant, 33 S. La Grange Road
- B. Ordinance – Creating an Additional Class C-2 Liquor License Furaha LLC d/b/a Vino e Birra, 18 W. Burlington Avenue
- C. Minutes of the Village of La Grange Board of Trustees Special Meeting – Monday, April 2, 2012 – Water Fund Workshop
- D. Minutes of the Village of La Grange Board of Trustees Public Hearing and Regular Meeting Monday, April 9, 2012
- E. Consolidated Voucher 120423 – (\$669,422.10)

It was moved by Trustee Langan to approve items A, B, C, D, and E of the Omnibus Agenda, seconded by Trustee Holder.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Nowak and Palermo  
Nays: None  
Absent: None

5. CURRENT BUSINESS

- A. Ordinance – Text Amendment – Extension or Time Periods for Zoning Approvals: Referred to Trustee Langan

Trustee Langan explained that under current code, zoning approvals expire in the event that an applicant has not commenced construction within the approval period. Adding that although the Village Manager is authorized to grant extensions for zoning approvals, current financial and market conditions have caused extensive delays in construction of certain projects. Trustee Langan noted that amendment recommendations were presented to the Plan Commission at a

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public hearing on April 10, 2012, specifically to address the extension of time relevant to the Meadowbrook Manor renovation. Commissioners indicated that amendments to address extensions for Meadowbrook Manor may not be applicable in other cases. Trustee Langan indicated that Commissioners requested staff develop language to consider further amending the Zoning Code to create a process by which an applicant may go back to the Plan Commission for further input and analysis in the event that an additional extension, beyond those which may be authorized by the Village Manager, is deemed necessary.

Trustee Langan moved to approve the Plan Commission recommendations with an ordinance amending Subsection 13-101L of the La Grange Zoning Code related to Village Manager authority to grant certain extensions of time, seconded by Trustee Horvath.

Trustee Palermo inquired if we compared with other municipalities to authorize extensions administratively. Village Attorney Burkland noted that although no survey has been taken, it is common practice for administrative approval of extensions.

Trustee Holder inquired if it is common practice for the Board to approve extensions. Attorney Burkland responded that there are various approaches to allow extensions, however it is his belief that what is presented is a disciplined and thoughtful approach.

Trustee Kuchler noted his attendance at the Plan Commission meeting and with due consideration of the Meadowbrook Manor renovation he feels their financing may be jeopardized without the additional extension.

Attorney Burkland noted the necessity to propose the recommended amendments.

Approved by roll call vote.

Ayes: Trustees Holder, Horvath, Kuchler, Langan, Nowak and Palermo  
Nays: None  
Absent: None

B. Ordinance – Proposed Increase in the Village’s Water Rate: Referred to Trustee Nowak

Trustee Nowak presented an overview on the establishment of the Water Fund as an enterprise fund to finance the cost of operating, maintaining and replacing the Village’s water distribution system. Trustee Nowak explained the basis for water rate increases noting significant increases incurred from the City of Chicago and the Village of McCook. Trustee Nowak referenced the Boards previous approval of water rate increases effective in May 2011 and May 2012 to cover the cost of operating expenses and to provide funding for a bond issue recommended to

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finance the replacement of aging water meters and rehabilitation of the water pumping station.

Trustee Nowak elaborated on the extensive study of water meters and the confirmation results that water loss accounted for due to inaccurate metering has resulted in the financial loss which is exceeding revenues. Trustee Nowak explained that a general obligation alternate revenue bond issue has been proposed as the most cost-effective funding source in which to accomplish the replacement of water meters and the rehabilitation of the water pumping station.

It was moved by Trustee Nowak to approve the ordinance increasing the Village's current water rate by 15 percent from \$5.815 per one hundred cubic feet to \$6.687 per one hundred cubic feet, seconded by Trustee Langan.

Trustee Kuchler noted he will be voting no on water rate increases and water related items. Trustee Kuchler is concerned with operating costs and the current salary allocations to the Water Fund. He would propose to shift more of the salary allocations back to the General Fund.

Trustee Horvath concurs with Trustee Kuchler and will not be supporting this item.

Trustee Holder indicated his approval of this item as the Village Board has approached this matter in a responsible manner. Trustee Holder referenced government accounting standards and Village consultants who have indicated that the salary allocations are appropriate. Trustee Holder noted that there is an option for early pay back of the bonds and feels it is the right move for future savings for the entire community.

President Asperger noted extensive workshop discussions by the Board on this matter and the underlying reasons which have lead to the need for the Village to increase water rates.

Approved by a 4 to 3 roll call vote.

Ayes: Trustees Holder, Nowak, Langan, and President Asperger  
Nays: Trustees Palermo, Horvath and Kuchler  
Absent: None

C. Award of Contract – Water Meter Replacement Program: Referred to Trustee Nowak

Trustee Nowak detailed the report previously presented to the Board regarding water accountability and recommendations for replacement of water meters. Trustee Nowak emphasized that the water meters have outlived their life expectancy and numerous meters have been repaired or replaced due to

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inaccuracy or failure. Referencing assessments by the Village's auditors and Lake Michigan water allocation requirements, Trustee Nowak noted the loss of water exceeds industry standards and unaccounted water loss is an issue that needs to be addressed.

Trustee Nowak indicated that on February 27, 2012 staff identified selecting HD Supply Waterworks with the Sensus, Inc. iPerl meter to the Board as the only bid received that is considered responsive to the Village's request for bids. Trustee Nowak added that the HD Supply Waterworks bid using the Sensus, Inc. system, meets the Village's goals of improving water accountability, reducing expenses through the use of technology, improving customer service, and reducing environmental impacts associated with water loss and meter reading.

Trustee Nowak moved to approve a contract with HD Supply Waterworks, Ltd. In a total contract amount of \$1,444,218 and the final form be satisfactory to the Village Manager and Village Attorney, seconded by Trustee Langan.

Trustee Langan complimented Public Works Director Ryan Gillingham, Finance Director Lou Cipparrone and staff on the extensive research and analysis completed on the recommended selection on the award of contract for the replacement of water meters.

Trustee Nowak concurs with Trustee Langan adding his compliments for all of the analysis that was completed to verify the need for replacement of water meters.

Trustee Palermo questioned why the contract should be awarded at this time. Village Manager Robert Pilipiszyn responded that awarding the contract now locks in bid prices for one year and that the contract provides certain cancellation safeguards for the Village without penalty.

Trustee Horvath asked if estimated savings incurred are with or without the water rate increase and Finance Director Cipparrone responded with the rate increase.

Approved by a 4 to 3 roll call vote.

Ayes: Trustees Holder, Nowak, Langan, and President Asperger  
Nays: Trustees Palermo, Horvath and Kuchler  
Absent: None

- D. Professional Service Agreements for a General Obligation Alternate Revenue Bond Issue Related to the Water Meter Replacement Project and Water Pumping Station Improvements: Referred to Trustee Nowak
- 1) Financial Consultant – Kane McKenna Capital Inc.
  - 2) Bond Counsel – Chapman & Cutler LLP

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Trustee Nowak presented information on funding for the water meter replacement program and improvements to the water pumping station, noting that these details were discussed by the Village Board at two previous workshops.

Explaining that that the issuance of a general obligation, alternate revenue bond can be either negotiated or competitive, Trustee Nowak indicated that in order to ensure that the lowest interest rates are obtained a competitive sale for this bond issue is being proposed. Trustee Nowak added that staff recommends the engagement of Kane, McKenna Capital, Inc. as financial consultants and Chapman and Cutler LLP as bond counsel.

Trustee Nowak indicated that upon approval of contracts with the recommended financial consultant and bond counsel, the Board would need to adopt an ordinance authorizing the issuance of general obligation alternate revenue bonds and publish with the ordinance, a notice of intent to issue bonds with the right to file petition. These ordinances shall be presented at the May 14, 2012 regular Village Board meeting. Upon approval of the authorizing ordinance public notification of the Village's intent to issue bonds; purpose for the bonds; and the bond issue size and would begin the 30 day waiting period for the public to petition for a referendum.

Trustee Nowak moved to approve the Professional Service Agreements with Kane McKenna Capital Inc. as financial consultant and Chapman & Cutler LLP as bond counsel for a general obligation alternate revenue bond issue related to the water meter replacement project and pumping station improvements, seconded by Trustee Langan.

Trustee Horvath inquired if the same cancellation protections were in place as the water meter contract and Finance Director Lou Cipparrone responded affirmatively.

Trustee Holder commented that there are a number of variables running in the Village's favor with this bond issue. Trustee Holder believes this is the best way to move forward.

Trustee Langan concurs that this is the right mechanism for funding the water meter replacement program and renovation of the pumping station.

Approved by a 4 to 3 roll call vote.

Ayes: Trustees Holder, Nowak, Langan, and President Asperger  
Nays: Trustees Palermo, Horvath and Kuchler  
Absent: None

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President Asperger commented that it is her understanding that the negative votes are not of a personal nature to the consultants but rather to the project. Trustees Kuchler and Horvath expressed their agreement with President Asperger's characterization of their vote.

E. Resolution – Approving the FY 2012-13 Operation and Capital Improvements Budget: Referred to Trustee Holder

Trustee Holder explained that on April 9, 2012 it was the consensus of the Village Board to table the resolution adopting the budget as the proposed 1% increase in municipal utility taxes was defeated at this meeting and the revenue to be derived from this tax was a vital part of a balanced budget for the Village's five-year financial plan. Trustee Holder advised that in order to comply with State law, a budget had to be adopted prior to the end of the Village's fiscal year or by May 1, 2012.

Trustee Holder added that a one-year deferment of the 1% increase in utility taxes is being presented along with a summary of revenue and expenditure adjustments which reconciles the preliminary FY 2012-13 budget for the final FY 2012-13 budget. Trustee Holder noted the two adjustments reflected are in the reconciliation of health insurance expenditures being reduced due to the rate freeze for health insurance premiums and a decrease in General Fund revenue. Trustee Holder indicated that the General Fund will now reflect a deficit for FY 2012-13.

Trustee Holder moved to approve the resolution adopting the FY 2012-13 Operating and Capital Improvements Budget, seconded by Trustee Langan.

Trustee Palermo commented that he believes the budget was flawed as of the pension workshop in October. Trustee Palermo believes that mortality tables and actuarial assumptions are inaccurate. Therefore he will not support the adoption of this budget.

Trustee Horvath shared Trustee Palermo's concerns and believes that systematic problems exist. Trustee Horvath suggested cuts in equipment replacement; salary increases; and health care. Trustee Horvath suggested private partnerships and amusement tax to enhance revenues.

Trustee Kuchler concurred with Trustee Horvath and that it was not communicated to him that the Board should be proposing cuts.

President Asperger noted this being a process issue. Clarifying that the Board's consensus not to raise utility taxes and not giving a direction to staff where budget cuts should occur has resulted in a deficit budget. Staff prepared a budget over the past six months with Board input along the way. The Village Board changed course.

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President Asperger added that as a result the Board needs to engage in a thoughtful discussion and each individual member needs to present their solutions.

Trustee Kuchler stated he did not realize that staff was seeking direction and is very concerned with the reduction in reserves. Trustee Kuchler is in favor of adopting the budget tonight as long as future discussions to resolve budget deficits are certain.

Trustee Langan reminded the Village Board about the cost containment plan and that much has been shouldered by Village staff. The Village Board changed direction at the last meeting. Staff is now seeking direction and consistency from the Board in order to provide a high level of service while being conservative with costs.

Trustee Nowak noted he will be voting in favor of the budget. Encouraging resident feedback to help the Board make the best decisions for the entire community, Trustee Nowak is in agreement with President Asperger that discussions are needed to better address budget issues.

Trustee Kuchler is appreciative of voluntary freezes taken by upper management and looks forward to discussions for different avenues and needed changes.

Trustee Horvath noted the urgency and need for a workshop discussion to address budget issues.

Approved by a 5 to 1 roll call vote.

Ayes: Trustees Holder, Horvath, Nowak, Kuchler and Langan  
Nays: Trustees Palermo  
Absent: None

President Asperger requested the Board to provide their thoughts to cut services and expenses. A continued budget discussion will be convened in the near future.

## 6. MANAGER'S REPORT

Village Manager Robert Pilipiszyn reminded residents of the annual Spring Clean-Up week and referenced information on the Village's website. Mr. Pilipiszyn noted extended hours at the Village Hall for vehicle and animal license renewals. Announcing a computer recycling drive provided by Lyons Township High School and the West Suburban Chamber of Commerce and Industry, Mr. Pilipiszyn encouraged participation. Lastly, Mr. Pilipiszyn announced that ComEd has an enhanced two-way texting system in order to allow residents to report and obtain status reports on outages.

4-6-12

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None

8. EXECUTIVE SESSION

9. TRUSTEE COMMENTS

Trustee Palermo thanked Firefighter Brian Cramer and employees who took part in the successful event to raise funds for St. Baldrick's.

President Asperger noted the pride of staff's involvement in the community.

10. ADJOURNMENT

At 9:42 p.m. it was moved by Trustee Langan to adjourn, seconded by Trustee Nowak. Motion approved by voice vote.

\_\_\_\_\_  
Elizabeth M. Asperger, Village President

ATTEST:

\_\_\_\_\_  
Thomas Morsch, Village Clerk

Approved Date:

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**VILLAGE OF LA GRANGE**

Disbursement Approval by Fund

May 14, 2012

Consolidated Voucher 120514

<u>Fund No.</u>	<u>Fund Name</u>	<u>05/14/12 Voucher</u>	<u>04/27/12 Payroll</u>	<u>05/11/12 Payroll</u>	<u>Total</u>
01	General	194,694.53	283,808.84	281,871.34	760,374.71
21	Motor Fuel Tax				0.00
22	Foreign Fire Insurance Tax	1,022.36			1,022.36
24	ETSB	13,340.65			13,340.65
27	Drug Enforcement	184.74			
40	Capital Projects	74,231.82			74,231.82
50	Water	168,008.00	38,487.00	38,858.59	245,353.59
51	Parking	5,325.85	23,899.31	24,475.40	53,700.56
60	Equipment Replacement				0.00
70	Police Pension				0.00
75	Firefighters' Pension				0.00
80	Sewer	12,498.08	9,334.23	9,753.49	31,585.80
90	Debt Service	30,152.50			30,152.50
91	SSA 4A Debt Service				0.00
93	SAA 269				0.00
94	SAA 270				0.00
		<u>499,458.53</u>	<u>355,529.38</u>	<u>354,958.82</u>	<u>1,209,761.99</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
President

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Trustee

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**CURRENT BUSINESS**

VILLAGE OF LA GRANGE  
Community Development Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Patrick Benjamin, Community Development Director

DATE May 14, 2012

RE: **SPECIAL EVENT - LA GRANGE BUSINESS ASSOCIATION "AHHH!  
LA GRANGE" CARNIVAL**

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The La Grange Business Association has presented the attached request for approval of the "Ahhh! La Grange" Carnival which is scheduled to commence on June 1<sup>st</sup>.

The "Ahhh! La Grange" Carnival, as conducted in the past, is to be held the weekend of the Pet Parade, June 1 – June 3, 2012. The carnival will be held on Harris Avenue between La Grange Road and Ashland Avenue. This location is identical to the one used in recent years. It has been very effective and has resulted in a clear and open midway for fun and enjoyment by all. The requested hours of operation are as follows:

DAY/ACTIVITY	REQUESTED HOURS
Friday, June 1 - Carnival	5:00 p.m. to 10:00 p.m.
Saturday, June 2 - Carnival	11:30 a.m. to 10:00 p.m.
Sunday, June 3 - Carnival	12 noon to 7:00 p.m.

The La Grange Business Association is also requesting authorization to once again sell beer and wine during this event. The sale of alcoholic beverages during this event has been managed responsibly by the LGBA. The sale and service of beer and wine will be during the carnival operating hours. This will be provided by a licensed, local caterer. As this is a family oriented event, the presentation of beer and wine will be subdued.

The La Grange Business Association is also requesting the use of Village Parking Lot 8 located at Harris and Madison Avenue. This lot will be utilized by local restaurant vendors for an enhanced weekend experience.

5-A

We are supportive of the efforts and success of past years' events and recommend approval of the request for the "Ahhh! La Grange" Carnival subject to the following conditions:

1. That all licenses, permits, hold harmless, and insurance coverages be obtained to the satisfaction of the Village;
2. That all suitable control over the sale of beer and wine be imposed subject to the approval of the Liquor Commissioner;
3. That LGBA representatives notify the Senior Center and all affected businesses of the pending event no less than two weeks prior to setup. (The La Grange Business Association advises that they have already coordinated with Cossitt School administration) ;
4. That the carnival setup crew will leave an approximate 10 foot travel lane along the south parking lane of Harris Avenue and the west side of Madison Avenue open for Thursday, May 31<sup>st</sup> and Friday, June 1<sup>st</sup> to allow for the pick-up and drop-off of children during school hours;
5. That the organizers meet and maintain contact with staff of all related Departments in the Village to determine specifics of the operation and set-up of the event;
6. That the Village maintains final approval of sites, security, parking and utility plans;
7. That all costs incurred by the Village be billed to the La Grange Business Association.

If you concur with this request, the Village will need to formally approve the temporary closure of Harris Avenue from La Grange Road to Ashland Avenue; waive restrictions which prohibit the consumption of alcohol on the public way; waive restrictions for the outdoor display and sale of goods and services in the C-1 Zoning District; and approve carnival rides as a Temporary Use.

Separately, the Liquor Commissioner will grant permission to the LGBA to sell alcohol during this special event and could impose any additional restrictions deemed appropriate.

It is our recommendation the "Ahhh! La Grange" Carnival be approved as described herein, subject to the above conditions.

Representatives from the La Grange Business Association will be in attendance at your meeting to answer any questions you may have.

5-A.1



May 2, 2012

Mr. Patrick Benjamin  
Director of Community Development  
53 South La Grange Road  
La Grange, IL 60525

Dear Mr. Benjamin:

The La Grange Business Association is requesting approval from the Village of La Grange to conduct our annual Ahhh! La Grange Carnival. Below you will find a synopsis of the event and the resources needed from the Village. The current LGBA Board has been working tirelessly on enhancing current events and creating marketing opportunities for businesses to maintain a thriving business district. We are grateful and appreciative of the partnership we have with the Village and the priority you place on making the business district successful.

**Ahhh! LA GRANGE CARNIVAL June 1 - June 3**

**Date/Hours of Operation**

- June 1, 2012 – Carnival set up 7am
- June 1, 2012 - Carnival opens 5:00pm-10:00pm
- June 2, 2012 - Carnival opens 11:30am-10:00pm
- June 3, 2012 - Carnival opens Noon-7:00pm
- June 4, 2012 -Carnival breakdown complete by 6:00am

**Logistics**

- Harris Avenue between Ashland & La Grange Road
- Cossitt School parking lot for event parking beginning Friday at 6:00pm (Cossitt has approved and we have worked out details of traffic flow)
- Portable sinks, toilets and waste receptacles will be provided by licensed contractors

5-A.2

The LGBA will notify businesses & the senior center of the impending event & all event details.

**Village Services Requested**

- The use of Harris Avenue between Ashland & La Grange Road Friday, June 1st at 6:00am through Monday, June 4th at 6:00am.
- Police coverage for the hours of operation of the event, plus one half hour after closing for banking purposes.
- Assistance of the Dept. of Public Works to assist road closures, street sweeping (including Cossitt lot)
- Inspection by the Fire Department of rides & general safety issues
- Inspection by the Community Development Department for health and sanitation for food service.

Carnival: The carnival is intended to be a family event with thrill rides, adult rides, a large section of kid's rides & games. The carnival will serve food and non-alcoholic beverages. Windy City Amusements will provide the carnival, food booths & games. We continue to have a strong relationship with Windy City, and they are familiar with our expectations and with all Village ordinances necessary for them to operate a successful carnival.

Thank you again for your continued partnership and please do not hesitate to call me with questions at 708.352.4300.

Sincerely,



**Ryan Williamson**  
President

5-A.3

VILLAGE OF LA GRANGE  
Community Development Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager  
Patrick Benjamin, Community Development Director

DATE: May 14, 2012

RE: **SPECIAL EVENT -- LA GRANGE ART & CRAFT FAIR**

---

Attached is a request from the La Grange Business Association through its contracted service provider, Midwest Art and Craft Fairs, Inc., to hold the 38<sup>th</sup> Annual La Grange Art and Craft Show on Saturday, July 14<sup>th</sup>, from 9:00 a.m. to 6:00 p.m. and Sunday July 15<sup>th</sup>, from 10:00 a.m. to 5:00 p.m. The La Grange Business Association is proposing the same coverage area used during the past few years; the east and west sides of La Grange Road (Burlington Avenue to Cossitt Avenue), Harris Avenue (La Grange Road to Ashland Avenue), the Village parking lots on the north side of Harris Avenue (between Madison and Ashland Avenues) and Madison Avenue (Harris Avenue south to just north of the entrance to the parking located at Harris and Madison Avenues). This location for the event has resulted in positive comments from the public, crafters and area businesses.

Village staff has reviewed the request and recommends approval of the event subject to the following conditions:

1. That all licenses, permits and insurance coverages be obtained to the satisfaction of the Village;
2. That the Village maintains final approval of site, security, parking and utility plans;
3. That a Hold Harmless Agreement, be signed by Midwest Art & Craft Fairs and the La Grange Business Association;
4. The organizer is to notify all affected businesses and the Senior Center, in writing, of the proposed street closure no less than two weeks prior to the event;

5-B

5. Portable toilets are to be delivered late Friday afternoon, preferably after 5 p.m. The portable toilets and dumpsters are to be removed before the start of business at 8 a.m. on Monday, July 16<sup>th</sup>;
6. All costs incurred by the Village for materials and labor (trash liners and overtime) are to be reimbursed by the La Grange Business Association;
7. Vendors are to be specifically notified that no displays of merchandise are to be placed in Village planters;

If you concur with this request, the Village Board will formally need to approve the closure of Harris Avenue west of La Grange Road to Ashland Avenue and Madison Avenue from Harris south to just north of the Madison Avenue entrance to parking lot 8 located at Harris and Madison Avenues, and the closure of Village Parking Lots 3 and 4 on each side of the Senior Center.

Representatives of the La Grange Business Association will be in attendance at the Board Meeting and will be available to answer any further questions you may have.

This event brings thousands of visitors into our downtown and it is often considered one of the bigger shopping days of the summer by many downtown businesses. Accordingly, we recommend that the Village Board approve the 2012 La Grange Art and Craft Fair as outlined above.

Midwest Art & Craft Fairs, Inc.

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P. O. Box 455  
Lemont, Illinois 60439

**N. Renae Schueneman**  
(630)739-1071  
www.midwestartcraft@sbcglobal.net  
March 20, 2012

Village of LaGrange  
Patrick Benjamin  
53 S. LaGrange Road  
LaGrange, Il. 60525

RE: 38<sup>TH</sup> ANNUAL DOWNTOWN LAGRANGE CRAFT SHOW, JULY 14 & 15, 2012

Dear Pat,

Please find attached a letter to be used when meeting with the Village of LaGrange city officials to request permission for the LGBA to host the 38<sup>th</sup> Annual Downtown LaGrange Craft Show on July 14 & 15, 2012. This is basically the same letter that I have used for many years. Also, I have sent a copy to Ryan Williamson, the LGBA President.

Upon the city's approval, please forward the "hold harmless" agreement for my signature. My insurance certificate will be sent to you after May 23, 2012.

If you have any questions, please contact me.

Sincerely,

  
N. Renae Schueneman

5-B.2



May 2, 2012

Mr. Patrick Benjamin  
Director of Community Development  
53 South La Grange Road  
La Grange, IL 60525

Dear Mr. Benjamin:

The La Grange Business Association is requesting approval from the Village of La Grange to conduct our annual Craft Fair. Below you will find a synopsis of the event and the resources needed from the village. The current LGBA Board has been working tirelessly on enhancing current events and creating marketing opportunities for businesses to maintain a thriving business district. We are grateful and appreciative of the partnership we have with the Village and the priority you place on making the business district successful.

**38<sup>th</sup> ANNUAL DOWNTOWN LAGRANGE CRAFT SHOW**

**Date/Hours of Operation**

JULY 14 & 15  
SATURDAY: 9 A.M. TO 6 P.M.  
SUNDAY: 10 A.M. TO 5 P.M.  
200 EXHIBITORS & FOOD

Thank you again for your continued partnership and please do not hesitate to call me with questions at 708.352.4300.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Williamson", is written over a horizontal line.

**Ryan Williamson**  
President

5-B.3

Midwest Art & Craft Fairs, Inc.

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P. O. Box 455  
Lemont, Illinois 60439

N. Renae Schueneman  
(630)739-1071  
midwestartcraft@sbcglobal.net

38<sup>TH</sup> ANNUAL DOWNTOWN LAGRANGE ART & CRAFT FAIR, JULY 14 & 15, 2012

LOCATION: EAST AND WEST SIDES OF LAGRANGE ROAD (BURLINGTON TO COSSITT), HARRIS AVENUE (LAGRANGE ROAD TO ASHLAND), PARKING LOTS ON NORTH SIDE OF HARRIS AVENUE (BETWEEN MADISON AND ASHLAND) AND MADISON AVENUE (HARRIS AVENUE SOUTH TO JUST NORTH OF ENTRANCE TO PARKING LOT LOCATED AT HARRIS AVENUE AND MADISON AVENUE)

HOURS OF SHOW: SATURDAY: 9 A.M. TO 6 P.M.  
SUNDAY: 10 A.M. TO 5 P.M.

INSURANCE: 3M LIABILITY: ADDITIONAL INSURED VILLAGE OF LAGRANGE AND LGBA

HOLD HARMLESS

AGREEMENT: TO BE DRAFTED BY VILLAGE OF LAGRANGE AND SIGNED BY MIDWEST ART & CRAFT FAIRS, INC. AND LGBA

NOTIFICATION  
TO BUSINESSES

ON HARRIS: LGBA TO DRAFT LETTER TO BUSINESSES LOCATED ON HARRIS BETWEEN LAGRANGE ROAD AND ASHLAND INFORMING THEM THAT HARRIS WILL BE CLOSED FROM 2 A.M., SATURDAY, JULY 14 TO 7 P.M. SUNDAY, JULY 15. THE LETTER IS TO BE HAND DELIVERED TO THE BUSINESS OWNERS PER PAT BENJAMIN.

DUMPSTERS: A DUMPSTER IS TO BE PLACED ON MADISON (WEST SIDE) OPPOSITE THE DRIVEWAY TO THE PARKING LOT ON THE EAST SIDE OF MADISON.

SET-UP:

- 1) THE TWO LOTS ON THE NORTH SIDE OF HARRIS AVENUE BETWEEN LAGRANGE ROAD AND ASHLAND NEED TO BE CLOSED BY 2 A.M. ON SATURDAY, JULY 14, SO THEY CAN BE PREPARED FOR THE CRAFT SHOW.
- 2) HARRIS AVENUE FROM LAGRANGE ROAD TO ASHLAND AVENUE AND MADISON AVENUE FROM HARRIS TO ENTRANCE TO PARKING LOT NEED TO BE CLOSED OFF BY 2 A.M. ON SATURDAY, JULY 14.

5-13.4

VILLAGE OF LA GRANGE  
Finance Department

**BOARD REPORT**

TO: Village President, Village Clerk  
Board of Trustees and Village Attorney

FROM: Bob Pilipiszyn, Village Manager  
Lou Cipparrone, Finance Director  
Ryan Gillingham, Public Works Director

DATE: May 10, 2012

RE: **ORDINANCE – AUTHORIZING THE ISSUANCE OF WATER REVENUE BONDS, OR IN LIEU THEREOF, GENERAL OBLIGATION ALTERNATE REVENUE BONDS**

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**BACKGROUND**

The FY 2012-13 Water Fund budget includes the implementation of a water meter replacement program to address the ongoing water accountability issue and for infrastructure and technological improvements at the East Avenue water pumping station. The operating budget also reflects the issuance of a general obligation, alternate revenue bond to fund these two projects. The scope, details and funding for the projects were discussed by the Village Board at two workshops held on February 27 and April 2, 2012.

In order to proceed with the issuance of the proposed bonds, the Village Board approved the engagement of Kane, McKenna, Capital, Inc. as financial consultants and Chapman and Cutler LLP as bond counsel at the April 23, 2012 Village Board meeting. In addition, the Village Board approved a 5 percent increase in water rates at the April 23, 2012 meeting to provide funding for the annual principal and interest payments for the bond issue.

As has been previously discussed, a general obligation alternate revenue bond issue has been proposed as the most cost-effective funding source in which to accomplish the replacement of current water meters as well as the rehabilitation of the water pumping station. In terms of cost, the bond market does not significantly differentiate between a general obligation alternate revenue bond and a voter approved general obligation bond for the purpose of determining interest rates.

**BOND ISSUE**

Pursuant to the Local Government Debt Reform Act of the State of Illinois, the issuance of general obligation alternate revenue bonds (“Alternate Bonds”), that are payable from an

enterprise fund such as a waterworks system, must be considered in conjunction/together with the issuance of water revenue bonds (“Revenue Bonds”). Alternate Bonds pledge a specific revenue source (water sales) and carry the full faith and credit of the Village, acting as additional security for investors. The full faith and credit pledge by the Village authorizes Cook County to annually extend taxes for the Alternate Bonds unless an abatement ordinance is annually passed by the Village Board and filed with the Cook County Clerk, stating that sufficient water revenues are available to provide for the annual debt payment for a specific tax levy year, is received. This is the same abatement process the Village currently follows for the 1998 alternate revenue Streetlight Bonds.

As Revenue Bonds do not include the full faith and credit of the Village, they carry an additional investment risk and bear higher interest rates, resulting in increased costs.

General obligation bond issues generally require a public referendum because general obligation bonds rely on a future commitment of increased property taxes as the funding source for a designated expenditure or project.

In contrast, when Revenue Bonds or Alternate Bonds are proposed as a funding source, state statutes enable a modified-form of public referendum to be pursued by taxpayers, which is called a “backdoor referendum.” A backdoor referendum provides that if 10% or more of registered voters (approximately 1,000 residents) file a petition in connection with the issuance of the Revenue Bonds; and/or if 7.5% or more of registered voters (approximately 750 residents) file a petition in connection with the issuance of the Alternate Bonds, within 30 days of publication of the authorizing bond ordinance and related notice, this satisfies a legal requirement to place these matters on the next general election ballot (November, 2012) for voter approval.

If a petition is received for the Revenue Bonds, (and not the Alternate Bonds) the issuance of Alternate Bonds will not be authorized unless the Revenue Bonds are first approved by referendum. If the Revenue Bond referendum is successful, the Village may issue either Revenue Bonds or Alternate Bonds. If the Revenue Bond referendum fails, the Village may elect to consider other financing options with increased cost or risk such as general obligation debt certificates, installment contracts, or use of General Fund reserves, or pay-as-you-go, in order to address the water accountability issue (pumped vs. billed ratio), which is expected to continue to widen over time. A final option is to not complete the project and continue to raise water rates to pay for the water lost through defective/inaccurate water meters.

If a petition is received for the Alternate Bonds, (and not the Revenue Bonds) and the referendum relating to the issuance of the Alternate Bonds is not approved, the Village may still proceed with the issuance of Revenue Bonds for the projects. If no petitions are received, the Village may proceed with the issuance of either Alternate Bonds or Revenue Bonds to fund the projects.

5-C.1

In order to meet legal requirements, the next step in the bond issue process is first, to adopt the attached ordinance authorizing the issuance of bonds and then publish the ordinance along with the notice of intent to issue the bonds. The authorizing ordinance and notice of intent will notify the public of the Village's intent to issue the Revenue Bonds, or in lieu thereof, the Alternate Bonds, the purpose for the bonds, how the Revenue Bonds and Alternate Bonds will be repaid and the bond issue size. Publication begins the 30-day petition period for the backdoor referendum.

If the authorizing ordinance is approved, official petition forms which include specific language as required by state statute, will be available to be picked up in the Village Clerk's office (see attached). A notarized petition, containing the required signatures and addresses, must be filed in the Village Clerk's Office no later 30 days after the publication date.

A timeline, prepared by Kane, McKenna which details key dates pertaining to the bond issue is attached for your review. The timetable reflects no petitions being received, with bonds being issued in late August. We have asked our financial consultants, Phil McKenna, Partner, Kane, McKenna Capital, Inc. and Mr. Kelly Kost, Partner, Chapman and Cutler LLP, to attend the May 14, 2012 Village board meeting to answer and questions or concerns from the Village Board.

#### RECOMMENDATION

Staff recommends approval of the attached ordinance authorizing the issuance of Water Revenue Bonds or in lieu thereof, General Obligation Alternate Revenue Bonds to fund the replacement of Village water meters and improvements at the East Avenue water pumping station. If approved, the authorizing ordinance together with the notice of intent to issue bonds and right to file a petition will be published in the May 23, 2012 issue of the Suburban Life newspaper. The publication of these documents begins the 30-day petition period for the backdoor referendum.

5-C.2

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE authorizing the issuance of Waterworks Revenue Bonds of the Village of La Grange, Cook County, Illinois, in an aggregate principal amount of \$2,200,000, or in lieu thereof, General Obligation Bonds (Waterworks System Alternate Revenue Source) in an aggregate principal amount not to exceed \$2,200,000 for the purpose of paying the costs of improving the waterworks system of the Village.

\* \* \*

WHEREAS, the Village of La Grange, Cook County, Illinois (the "*Village*"), is a duly organized and existing municipality incorporated and existing under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Municipal Code, as amended (the "*Code*"), and for many years has owned and operated a municipally-owned waterworks system (the "*System*") as set forth in Division 129 of Article 11 of the Code; and

WHEREAS, the President and Board of Trustees of the Village (the "*Board*") has determined that it is advisable, necessary and in the best interests of the Village to pay the costs of improving the System, including a water meters replacement project and improvements to the East Avenue pumping station, in accordance with the preliminary estimate of costs heretofore approved by the Board and now on file in the office of the Village Clerk (the "*Project*"); and

WHEREAS, the estimated costs of the Project, including legal, financial, bond discount, printing and publication costs, and other expenses, will not exceed \$2,200,000 and there are insufficient funds on hand and lawfully available to pay such costs; and

WHEREAS, it is necessary and for the best interests of the Village that the Project be undertaken and, in order to finance the cost of the Project it will be necessary for the Village to issue up to \$2,200,000 bonds payable from revenues derived from the operation of the System as authorized to be issued at this time pursuant to Division 129 of Article 11 of the Code (the "*Revenue Bonds*"), or in lieu thereof, up to \$2,200,000 alternate bonds (the "*Alternate Bonds*"),

5-C.3

being general obligation bonds payable from the net revenues of the System (the "*Pledged Revenues*"), as authorized to be issued at this time pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Act*"); and

WHEREAS, if the above-mentioned revenue source is insufficient to pay the Alternate Bonds, ad valorem property taxes upon all taxable property in the Village without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the Alternate Bonds:

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of La Grange, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Declaration of Intent.* The Board hereby declares its intention to avail of the provisions of the Code and the Act and to issue Alternate Bonds in the aggregate amount of not to exceed \$2,200,000 for the purpose of paying the costs of the Project.

*Section 3. Determination to Issue Bonds.* It is necessary and in the best interests of the Village to construct the Project for the public health, safety and welfare, in accordance with the estimate of costs as hereinabove described, and that for such purpose, there are hereby authorized to be issued and sold the Revenue Bonds in an aggregate principal amount not to exceed \$2,200,000 or in lieu thereof, the Alternate Bonds in an aggregate principal amount not to exceed \$2,200,000.

*Section 4. Publication.* This Ordinance, together with a notice in the statutory form (the "*Notice*"), shall be published once within ten (10) days after passage hereof by the President and Board of Trustees in the *Suburban Life*, the same being a newspaper of general circulation in

5-C.4

the Village, and if no petition, signed by \_\_\_ electors (being equal to ten percent (10%) of the number of registered voters in the Village) asking that the question of the Project, as provided in this Ordinance, and the issuance of the Revenue Bonds therefor be submitted to the electors of the Village is filed with the Village Clerk within thirty (30) days after the date of the publication of this Ordinance and the Notice, then the Revenue Bonds shall be authorized to be issued.

If no petition, signed by \_\_\_ electors of the Village (being equal to the greater of (i) 7.5% of the registered voters in the Village or (ii) 200 of those registered voters or 15% of those registered voters, whichever is less) asking that the issuance of the Alternate Bonds be submitted to referendum is filed with the Village Clerk within thirty (30) days after the date of the publication of this Ordinance and the Notice, then the Alternate Bonds shall be authorized to be issued.

It is expressly provided that in the event that there shall be filed with the Village Clerk in a timely manner a petition, asking that the issuance of the Revenue Bonds be submitted to referendum, the Alternate Bonds shall not be authorized to be issued until such time as issuance of Revenue Bonds therefor shall have been submitted to the electors of the Village and a majority of the votes cast on such question shall have been in favor thereof.

*Section 5. Additional Ordinances.* If no petition with respect to the issue of the Revenue Bonds, or in lieu thereof, the Alternate Bonds and meeting the requirements of applicable law is filed during the petition periods hereinabove referred to, then the Board may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for the issuance and sale of the Revenue Bonds, or in lieu thereof, the Alternate Bonds and prescribing all the details of the Revenue Bonds, or in lieu thereof, the Alternate Bonds, so long as the maximum aggregate principal amount of the Revenue Bonds, or in lieu thereof, the Alternate Bonds as set forth in this Ordinance is not exceeded and there is no material change in

5-C.5

the Project. Such additional ordinances or proceedings shall in all instances become effective in accordance with applicable law. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for the issuance of the Revenue Bonds, or in lieu thereof, the Alternate Bonds, under applicable law.

*Section 6. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

5-C.6

*Section 7. Repealer.* All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

ADOPTED by the President and Board of Trustees on May 14, 2012.

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED on May 14, 2012

\_\_\_\_\_  
President, Village of La Grange,  
Cook County, Illinois

PUBLISHED in the *Suburban Life* on \_\_\_\_\_, 2012.

RECORDED in the Village Records on May 14, 2012.

ATTEST:

\_\_\_\_\_  
Village Clerk, Village of La Grange,  
Cook County, Illinois

**NOTICE OF INTENT TO ISSUE BONDS  
AND RIGHT TO FILE A PETITION**

Notice is hereby given that pursuant to Ordinance No. \_\_\_\_\_, adopted May 14, 2012 (the "*Ordinance*"), the Village of La Grange, Cook County, Illinois (the "*Village*"), intends to issue its Waterworks Revenue Bonds (the "*Revenue Bonds*") or in lieu thereof, its General Obligation Bonds (Waterworks System Alternate Revenue Source) (the "*Alternate Bonds*") in the principal amount of not to exceed \$2,200,000, and bearing interest per annum at not to exceed the maximum rate authorized by law at the time of the sale thereof, for the purpose of paying the costs of improving the waterworks system of the Village (the "*System*"). The revenue source that will be pledged to the payment of the principal of and interest on the Alternate Bonds will be the net revenues of the System. If such revenue source is insufficient to pay the Alternate Bonds, ad valorem property taxes upon all taxable property in the Village without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the Alternate Bonds. A complete copy of the Ordinance follows this notice.

Notice is hereby further given that if a petition signed by \_\_\_ or more electors of the Village (the same being equal to 10% of the registered voters of the Village) asking that the question of improving the System, as provided in the Ordinance, and the issuance of the Revenue Bonds therefor, be submitted to the electors of the Village is filed with the Village Clerk within 30 days after the date of publication of the Ordinance and this notice, an election on the proposition to issue said Revenue Bonds shall be held on the 6th day of November, 2012. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended (the "*Election Code*"). If no such petition is filed within said thirty (30) day period, then the Village shall thereafter be authorized to issue the Revenue Bonds for the purposes hereinabove provided.

Notice is hereby further given that if a petition signed by \_\_\_ or more electors of the Village (being equal to the greater of (i) 7.5% of the registered voters in the Village or (ii) 200 of those registered voters or 15% of those registered voters, whichever is less) asking that the issuance of the Alternate Bonds be submitted to referendum is filed with the Village Clerk within thirty (30) days after the date of publication of this notice, an election on the proposition to issue the Alternate Bonds shall be held on the 6th day of November, 2012. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code. If no such petition is filed within said thirty (30) day period, then the Village shall thereafter be authorized to issue the Alternate Bonds for the purposes hereinabove provided.

5-C.8

May 2, 2012

**Preliminary Timetable**

**Village of LaGrange  
Cook County, Illinois**

**General Obligation Bonds (Alternate Revenue Source)  
Series 2012**

	<u>Task</u>	<u>Responsibility</u>	<u>Timing</u>
1)	Distribute Preliminary Timetable	KMC	Completed
2)	Distribute draft of Bond Authorizing Resolutions	BC	Completed
3)	Bond Authorizing Resolution Provided to Village Board	VIL, BC	Week of May 7
4)	<b>Consideration of Bond Authorizing Ordinance by Village Board</b>	<b>VIL</b>	<b>May 14</b>
5)	Publication of Authorizing Ordinance and Notice of Intent	VIL	May 23
6)	Identify information needed from Village for Preliminary Official Statement and the rating letter	KMC	Week of June 11
7)	Solicit proposals for Bond Registrar/ Paying Agent	KMC	Week of June 11
8)	Assemble information for Preliminary Official Statement and Feasibility Report	VIL, KMC	Week of June 18
9)	Back door referendum period expires	VIL	June 22
10)	Publication of Notice of BINA Hearing	VIL	June 27

CODE:      VIL    =    Village of LaGrange  
              VC    =    Holland & Knight  
              BC    =    Chapman and Cutler LLP  
              KMC =    Kane, McKenna Capital, Inc.  
              UW   =    [TBD]

5-c.9

<u>Task</u>	<u>Responsibility</u>	<u>Timing</u>
11) <b>Post Notice for BINA Hearing(a)</b>	<b>VIL</b>	<b>July 5</b>
12) <b>BINA Hearing</b>	<b>VIL, KMC</b>	<b>July 9</b>
13) Distribute initial draft Preliminary Official Statement and Feasibility Report	KMC	Week of July 9
14) Provide comments to Preliminary Official Statement and Feasibility Report	All Parties	Week of July 16
15) Conference call to discuss structure, sizing and timing alternatives	All Parties	Week of July 16
16) Distribute initial draft of Bond Ordinance (including provision for Bond Order)	BC	Week of July 16
17) Distribute revised draft of Preliminary Official Statement and Feasibility Report	KMC	Week of July 16
18) Mail letter and draft documents to Rating agency	KMC	Week of July 16
19) Conference call with Rating Agency	VIL, KMC	Week of July 23
20) Provide comments to Bond Ordinance	All Parties	Week of July 23
21) Provide comments to Preliminary Official Statement and Feasibility Report	All Parties	Week of July 23
22) Distribute revised draft of Preliminary Official Statement and Feasibility Report	KMC	Week of July 23

CODE:      VIL = Village of LaGrange  
               VC = Holland & Knight  
               BC = Chapman and Cutler LLP  
               KMC = Kane, McKenna Capital, Inc.  
               UW = [TBD]

(a) Notice (including Village Clerk's name) must be published seven (7) to thirty (30) days before public hearing is held, and notice for BINA Hearing must be posted 48 hours prior to hearing.

5-C.10

<u>Task</u>	<u>Responsibility</u>	<u>Timing</u>
23) Refine sizing and costs of issuance and discuss with the Village	VIL, KMC, UW	Week of July 30
24) Receive rating	VIL, KMC	Week of July 30
25) Provide final comments to Preliminary Official Statement and Feasibility Report	All Parties	Week of July 30
26) Distribute Final Draft of Documents	KMC, BC	Week of July 30
27) Draft Bond Ordinance Provided to Board	VIL	August 9
28) Distribute Final Preliminary Official Statement	KMC	Week of August 6
<b>29) Consideration of Bond Ordinance by Village Board</b>	<b>VIL</b>	<b>August 13</b>
30) Bond Sale	VIL, UW, KMC	August 13
31) Run final debt service schedules and distribute to all parties	UW	August 13
32) President signs Bid Form/Bond Purchase Agreement	VIL	August 13
33) Distribute initial draft of final Official Statement	KMC	August 14
34) Provide comments to Official Statement	KMC	August 15
35) Print final Official Statement	KMC	August 17
36) Distribute closing documents	BC	Week of August 13
37) Prepare for Closing	All Parties	Weeks of August 13-20
38) Closing	All Parties	August 28

CODE:      VIL = Village of LaGrange  
               VC = Holland & Knight  
               BC = Chapman and Cutler LLP  
               KMC = Kane, McKenna Capital, Inc.  
               UW = [TBD]

5-C,11

**PETITION - ALTERNATE BONDS**

To the Village Clerk of the Village of La Grange, Cook County, Illinois:

We, the undersigned, being registered voters of the Village of La Grange, Cook County, Illinois, do hereby petition you to cause the following question to be certified to the County Clerk of The County of Cook, Illinois, and submitted to the electors of said Village at the next election at which said proposition may be submitted lawfully to the voters of said Village:

“Shall the Village of La Grange, Cook County, Illinois, pay the costs of improving the waterworks system of said Village, as provided for by Ordinance No. \_\_\_\_\_, and issue its general obligation alternate bonds to the amount of not to exceed \$2,200,000 (said bonds being general obligation bonds for which real property taxes, unlimited as to rate or amount, may be levied, but which are expected to be paid from the net revenues of the waterworks system of said Village) for the purpose of paying the costs thereof?”

SIGNATURE	ADDRESS
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is \_\_\_\_\_ (Street Address), \_\_\_\_\_ (City, Village or Town), \_\_\_\_\_ County, \_\_\_\_\_ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Village and that their respective residences are correctly stated therein.

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Illinois Notary Public

My commission expires \_\_\_\_\_

(NOTARY SEAL)

5-C-12

**PETITION - REVENUE BONDS**

To the Village Clerk of the Village of La Grange, Cook County, Illinois:

We, the undersigned, being registered voters of the Village of La Grange, Cook County, Illinois, do hereby petition you to cause the following question to be certified to the County Clerk of The County of Cook, Illinois, and submitted to the electors of said Village at the next election at which said proposition may be submitted lawfully to the voters of said Village:

“Shall the Village of La Grange, Cook County, Illinois, pay the costs of improving the waterworks system of said Village, as provided for by Ordinance No. \_\_\_\_\_, and issue its waterworks revenue bonds to the amount of not to exceed \$2,200,000 for the purpose of paying the costs thereof?”

SIGNATURE	ADDRESS
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois
_____	_____, La Grange, Cook County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is \_\_\_\_\_ (Street Address), \_\_\_\_\_ (City, Village or Town), \_\_\_\_\_ County, \_\_\_\_\_ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Village and that their respective residences are correctly stated therein.

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Illinois Notary Public  
My commission expires \_\_\_\_\_  
(NOTARY SEAL)

5-C.13

VILLAGE OF LA GRANGE  
Finance Department

**BOARD REPORT**

TO: Village President, Village Clerk  
Board of Trustees and Village Attorney

FROM: Bob Pilipiszyn, Village Manager  
Lou Cipparrone, Finance Director  
Ryan Gillingham, Public Works Director

DATE: May 10, 2012

RE: **RESOLUTION – REIMBURSEMENT OF CAPITAL EXPENDITURES  
FROM BOND PROCEEDS**

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As has been previously discussed, a general obligation alternate revenue bond issue has been proposed as the most cost-effective funding source in which to accomplish the replacement of current water meters as well as the rehabilitation of the water pumping station.

Pursuant to state statutes, the proposed bond issue is subject to a modified-form of public referendum to be pursued by taxpayers, which is called a “backdoor referendum.” The publication of the authorizing ordinance and related notice, which are also on the May 14, 2012 Village Board agenda, begins a 30-day petition period for the backdoor referendum. If a valid petition is filed with the Village Clerk, the question of the issuance of bonds would be submitted for voter approval at the next scheduled general election. If no valid petition is received, it is estimated that bonds will be issued in late August, 2012.

In order to avoid additional lost revenue from defective/inaccurate water meters and address the decreasing water accountability issue as quickly as possible, it is in the best interest of the Village to have the contractor begin replacing water meters throughout the Village after the expiration of the 30-day petition period, assuming no valid petition is received.

As the bonds will not be issued until late August and work may commence in late June, the attached resolution will allow the Village to be reimbursed for water meter replacement expenditures incurred prior to the sale of the bonds. Mr. Kelly Kost, Partner, Chapman and Cutler LLP, will be in attendance at the May 14, 2012 Village board meeting to answer and questions or concerns from the Village Board.

Staff recommends adoption of the attached resolution authorizing reimbursement for certain capital expenditures from the proceeds of a subsequent bond issue.

5-0

RESOLUTION NO. \_\_\_\_\_

RESOLUTION expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by the Village of La Grange, Cook County, Illinois.

\* \* \*

WHEREAS, the President and Board of Trustees (the "Board") of the Village of La Grange, Cook County, Illinois (the "Village"), has developed a list of capital projects described in *Exhibit A* hereto (the "Projects"); and

WHEREAS, all or a portion of the expenditures relating to the Projects (the "Expenditures") (i) have been paid within the 60 days prior to the passage of this Resolution or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the Village reasonably expects to reimburse itself for the Expenditures with the proceeds of an obligation:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and Board of Trustees of the Village of La Grange, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Intent to Reimburse.* The Village reasonably expects to reimburse the Expenditures with proceeds of an obligation.

*Section 3. Maximum Amount.* The maximum principal amount of the obligation expected to be issued for the Projects is \$2,200,000.

*Section 4. Ratification.* All actions of the officers, agents and employees of the Village that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

5-10.1

*Section 5. Severability.* If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

*Section 6. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted May 14, 2012.

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President, Village of La Grange,  
Cook County, Illinois

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Village Clerk, Village of La Grange,  
Cook County, Illinois

55-0.2

**EXHIBIT A**

**DESCRIPTION OF CAPITAL PROJECTS**

Water meters replacement project  
and  
improvements to the East Avenue pumping station

5-D.3