

# **MINUTES OF THE FOREIGN FIRE INSURANCE MEETING FRIDAY, OCTOBER 28, 2011**

## **BOARD OF TRUSTEES**

*BRIAN CRAMER, PRESIDENT 2011-2013  
TOM BENSFIELD, VICE PRESIDENT 2011-2013  
JOAN SIETZ, SECRETARY 2011-2013  
ERIC JAEGER, TREASURER 2011 - 2013  
CHIEF WILLIAM BRYZGALSKI - EX-OFFICIO*

## **CALL TO ORDER**

President Cramer called the meeting to order at 0810 hours.

Roll Call by President Cramer

Present: President Cramer, Vice President Bensfield, Treasurer Eric Jaeger  
Absent: Secretary Joan Sietz, Chief Bryzgalski

## **SECRETARY'S REPORT**

A motion by Treasurer Jaeger to accept the August 26, 2011, minutes as presented, seconded by Vice President Bensfield and carried unanimously by voice vote.

## **TREASURER'S REPORT**

Treasurer Jaeger reviewed the financial report with the Board. \$13,095.52 spent leaving a balance of \$15,554.48.

A motion by Vice President Bensfield to accept the financial report as presented, seconded by Treasurer Jaeger, and carried unanimously by voice vote

A motion by Vice President Bensfield to approve the following expenditures: Comcast Cable \$98.09 for September, Comcast Cable \$98.09 for October, seconded by Treasurer Jaeger, and carried unanimously by voice vote.

## **OLD BUSINESS**

President Cramer – Purchase of the department photo is moved to the FY 2012/2013 budget.

A motion by Vice President Bensfield to move the purchase of the department photo from the FY 2011/2012 budget to the FY 2012/2013 budget, seconded by Treasurer Jaeger, and carried unanimously by voice vote.

FY 2011/2012 budget items that still need to be purchased: Gear Dryer, LED Scene Lights.

**NEW BUSINESS**

FY 2012/2013/Proposed Budget

President Cramer – Discussion regarding Budget Submissions /Votes /Results.

**FINANCIAL EXPENSES**

Treasury Bond  
Auditing Expenses  
Financial Expenses

**ANNUAL EXPENDITURES**

Cable  
Training/Conference (Travel/Lodging)

**NEW EQUIPMENT**

Department Photo  
CO Detector  
RIT Bag  
SCBA Storage Rack  
Patio Set  
Running Shoes  
Coffee Maker (Training Room)  
Humidifiers (Bunk Room)  
Little Giant Ladders

**UNANTICIPATED EXPENSES**

The new budget will be finalized at our next meeting.

THE NEXT MEETING WILL BE A SPECIAL MEETING FOR THE BUDGET, MONDAY, NOVEMBER 21, 2011 AT 0800 HOURS. (BLACK) THE MEETING WILL BE IN THE FIRE DEPARTMENT TRAINING ROOM - NO DECEMBER MEETING.

Adjourn - 1030 hours..

Respectfully Submitted,

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Joan Sietz, Secretary

10-28-11 FFIMIN

**BOARD APPROVED**