

**MINUTES OF THE FOREIGN FIRE INSURANCE MEETING
WEDNESDAY, NOVEMBER 21, 2011**

BOARD OF TRUSTEES

*BRIAN CRAMER, PRESIDENT 2011-2013
TOM BENSFIELD, VICE PRESIDENT 2011-2013
JOAN SIETZ, SECRETARY 2011-2013
ERIC JAEGER, TREASURER 2011 - 2013
CHIEF WILLIAM BRYZGALSKI - EX-OFFICIO*

CALL TO ORDER

President Cramer called the meeting to order at 0808 hours.

Roll Call by Secretary Sietz

Present: President Cramer, Vice President Bensfield, Treasurer Eric Jaeger, Secretary Joan Sietz, Chief Bryzgalski

Absent:

SECRETARY'S REPORT

A motion by Vice President Bensfield to accept the October 28, 2011, minutes as presented, seconded by Secretary Sietz and carried unanimously by voice vote.

TREASURER'S REPORT

Treasurer Jaeger reviewed the financial report with the Board. \$13,102.30 spent leaving a balance of \$15,547.70.

We received a check for \$19,838.54 for our new budget which was deposited in our account.

A motion by Vice President Bensfield to accept the financial report as presented, seconded by Secretary Sietz, and carried unanimously by voice vote

A motion by Vice President Bensfield to approve the following expenditure: Comcast Cable \$100.20, 11/16 – 12/15/2011, seconded by Secretary Sietz, and carried unanimously by voice vote.

OLD BUSINESS

President Cramer – The last two purchases to be made from the FY 2011/2012 budget are the gear dryer and scene lights. We have submitted our request for purchase to the Chief and as-soon-as he approves them we can move forward.

The Chief discussed the wants and needs for the gear dryer and the scene lights with the Board. A lot is involved in the purchase of the gear dryer such as a maintenance contract. DISCUSSION FOLLOWED

Vice President Bensfield will provide the Chief with more information on the gear dryer by Wednesday.

Scene Lights – they are portable you don't need an engine on the scene supplying electricity for the lights. It does not take a long time to charge the lights from a wall outlet. DISCUSSION FOLLOWED

NEW BUSINESS

President Cramer – Discussion regarding Budget Submissions /Votes /Results.

FY 2012/2013/Proposed Budget

FINANCIAL EXPENSES

Treasury Bond	\$ 50.00
Auditing Expenses	\$ 250.00
Financial Expenses	\$ 500.00

ANNUAL EXPENDITURES

Cable	\$1500.00
Training/Conference (Travel/Lodging)	\$2000.00

NEW EQUIPMENT

Department Photo	\$ 500.00
CO Detector/Calibration	\$ 1000.00
RIT Bag	\$ 500.00
SCBA Storage Rack	\$ 2500.00
Patio Set	\$ 3000.00
Coffee Maker (Training Room) Thermal	\$ 600.00
Humidifiers (Bunk Room)(2)	\$ 1000.00
Little Giant Ladders	\$ 1500.00

<u>UNANTICIPATED EXPENSES</u>	\$ 3000.00
--------------------------------------	------------

A motion by Vice President Bensfield to accept the FY 2012/2013 Proposed Budget as presented, seconded by Treasurer Eric Jaeger and carried by voice vote.

Treasurer Jaeger will get the proposed budget to the Chief by December 7, 2011.

THE NEXT MEETING WILL BE FEBRUARY 24, 2012, AT 0800 HOURS. (BLACK) THE MEETING WILL BE HELD IN THE FIRE DEPARTMENT TRAINING ROOM.

Adjourn - 0902 hours..

Respectfully Submitted,

Joan Sietz, Secretary

11-21-11 FFIMIN

BOARD APPROVED