

**MINUTES OF THE SPECIAL  
FOREIGN FIRE INSURANCE MEETING  
TUESDAY, NOVEMBER 27, 2012**

**BOARD OF TRUSTEES**

*BRIAN CRAMER, PRESIDENT 2011-2013  
TOM BENSFIELD, VICE PRESIDENT 2011-2013  
JOAN SIETZ, SECRETARY 2011-2013  
ERIC JAEGER, TREASURER 2011 - 2013  
CHIEF WILLIAM BRYZGALSKI - EX-OFFICIO*

**CALL TO ORDER**

President Cramer called the meeting to order at 0733 hours.

Roll Call by Secretary Sietz

Present: President Cramer, Vice President Bensfield, Treasurer Eric Jaeger, Chief Bryzgalski, Secretary Joan Sietz

Absent:

**SECRETARY'S REPORT**

A motion by Vice President Bensfield to accept the October 25, 2012, minutes as presented, seconded by Secretary Sietz and carried unanimously by voice vote.

**TREASURER'S REPORT**

Treasurer Jaeger reviewed the monthly financial report with the Board. We now have a remaining amount of \$11,261.86 in our account.

A motion by Vice President Bensfield to accept the financial report as presented, seconded by Treasurer Jaeger and carried unanimously by voice vote.

A motion by Treasurer Jaeger to approve the following expenditures: Comcast Cable \$102.34, 11/09/12 – 12/15/12; Home Depot \$379.43, 2 Humidifiers, seconded by Vice President Bensfield and carried unanimously by voice vote.

We received a check for our new FY 2013/2014 budget for \$21,008.45. The check has been deposited.

**OLD BUSINESS**

President Cramer – We purchased 2 new humidifiers for the bunkroom upstairs.

Vice President Bensfield is working on purchasing the RIT bags and the CO detectors. He will get as many bags here as he can. He is waiting for one more bid for the CO detectors.

Chief Bryzgalski – The current RIT bag that we have is too big for the compartment in the new engine.

Later we may decide to purchase a little giant ladder for the new vehicle and also another scene light.

## **NEW BUSINESS**

President Cramer – The reason for this special meeting today is to plan and approve our FY 2013/2014 proposed budget. Last month we talked about all of the items that were voted on by the members of the Department and gave assignments to the Board to investigate and get prices.

Watch Office Chairs - Secretary Sietz and Vice President Bensfield

Six chairs were presented to the Board. The Regency chair is priced at \$190.00 each this price does not include shipping. Secretary Sietz will call and find out if this chair has any kind of a warranty. We will need to replace 4 chairs for the watch office and 8 chairs for upstairs. We will budget \$4,000 for the chairs which will include shipping from Business Office Systems

Leg Exercise Machine – President Cramer - \$1,500

Exercise Shoes \$2,500 averages \$125 a pair from The Runner's Soul 11

A/V System/Training Room – Treasurer Jaeger - \$5,000 includes DVD Player, Projector, various wires, mount for the ceiling and a receiver.

Exercise Shorts - \$1,000 - We will work in conjunction with Lt. Sible and see if he could include the exercise shorts in his budget.

Scan Am Speaker over Patio Door - \$1,000

Thermal Imaging Camera – Vice President Bensfield – Received 2 quotes middle line \$10,000

Reconfigure the Bunkroom – Space Planner - \$1,000 - DISCUSSION FOLLOWED

**FY 2013/2014 PROPOSED BUDGET**

**NEW EQUIPMENT**

Watch Office Chairs - \$4,000  
Leg Exercise Machine - \$1,500  
Exercise Shoes - \$2,500  
Exercise Shorts - \$1,000  
A/V System in Training Room - \$5,000  
Scan-Am Speaker - \$1,000  
Thermal Imaging Camera - \$10,000  
Reconfigure Bunkroom - \$1,000  
Gear Dryer - Payoff Rental - \$5,000

**FINANCIAL EXPENSES**

Treasure Bond - \$50.00  
Auditing Expenses - \$250  
Financial Expenses - \$500

**ANNUAL EXPENSES**

Cable - \$1,500  
Training/Conference - \$2,000

**UNANTICIPATED EXPENSES**

\$5,000

**TOTAL AMOUNT BUDGETED**

\$40,300.00

A motion by Vice President Bensfield to approve the Proposed FY 2013/2014 Budget as presented, seconded by Treasurer Yeager, and carried unanimously by voice vote.

THE NEXT MEETING WILL BE FRIDAY, FEBRUARY 22, 2013, AT 0800 HOURS. (RED) THE MEETING WILL BE HELD IN THE FIRE DEPARTMENT TRAINING ROOM.

A motion by Vice President Bensfield to adjourn at 0852 hours, seconded by Treasurer Yeager, and carried unanimously by voice vote.

Respectfully Submitted,

*Joan Sietz*

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Joan Sietz, Secretary

11-27-12 FFIMIN

**BOARD APPROVED**