



VILLAGE OF LA GRANGE

BOARD MEETING

MONDAY, JULY 8, 2013

7:30 p.m.

**Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525**

**Thomas E. Livingston
Village President**

**John Burns
Village Clerk**

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

AGENDA

Monday, July 8, 2013 – 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE
 - Trustee Holder*
 - Trustee Kuchler*
 - Trustee Langan*
 - Trustee McCarty*
 - Trustee Nowak*
 - Trustee Palermo*
 - President Livingston*

2. PRESIDENT'S REPORT
 - This is an opportunity for the Village President to report on matters of interest or concern to the Village.*

 - A. Presentation – Chaddick Municipal Development Award

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS
 - This is the opportunity for members of the audience to speak about matters that are included on this Agenda.*

4. OMNIBUS AGENDA AND VOTE
 - Matters on the Omnibus Agenda will be considered by a single motion and vote because they already have been considered fully by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Omnibus Agenda to Current Business for separate consideration.*

 - A. Ordinance – Creating an Additional Class A-2 Liquor License, Kama Restaurants LLC d/b/a Kama Indian Bistro, 9 S. La Grange Road

 - B. Award of Contract – Leaf Hauling and Disposal

 - C. Award of Contract – 2013 Crack Sealing Program

 - D. Equipment Replacement – Public Works Department / Replacement of Two 3” Ejector Pumps at Police & Fire Facility

 - E. Resolution – Resurfacing of Kensington Avenue From Cossitt Avenue to Burlington Avenue / STP Grant Approval

- F. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, June 10, 2013
- G. Consolidated Voucher 130624
- H. Consolidated Voucher 130708
- 5. CURRENT BUSINESS
 - This agenda item includes consideration of matters being presented to the Board of Trustees for action.*
 - A. Resolution – Variations – Second Floor Wall Signs and Joint Identification Sign at, 1 North La Grange Road / Mid-America Asset Management: *Referred to Trustee Nowak*
- 6. MANAGER’S REPORT
 - This is an opportunity for the Village Manager to report on behalf of the Village Staff about matters of interest to the Village.*
 - A. Parking Management – Central Business District (CBD)
 - B. Maple Avenue Relief Sewer (MARS) – Status Update
- 7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA
 - This is an opportunity for members of the audience to speak about Village related matters that are not listed on this Agenda.*
- 8. EXECUTIVE SESSION
 - The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.*
- 9. TRUSTEE COMMENTS
 - The Board of Trustees may wish to comment on any matters.*
- 10. ADJOURNMENT

The Village of La Grange is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village’s facilities, should contact the Village’s ADA Coordinator at (708) 579-2315 promptly to allow the Village to make reasonable accommodations for those persons.

PRESIDENT'S REPORT

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Director
Angela M. Mesaros, Assistant Director, Community Development

DATE: July 8, 2013

RE: **PRESENTATION - CHADDICK MUNICIPAL DEVELOPMENT AWARD**

The Village of La Grange was selected as the winner of the 2013 Chaddick Municipal Development Review Process Award for our Administrative Adjustment process. This award recognizes a suburban unit of government that has been “innovative in managing the development review process to promote favorable outcomes.” Located at DePaul University’s Downtown Chicago campus, the Chaddick Institute for Metropolitan Development offers students and professionals in planning, design and development a forum to share expertise in urban planning issues. Chaddick is recognized as a leading academic institution in planning and land use. Representatives of more than 130 units of government have been involved in its technical workshops in the past several years.

The administrative adjustment concept was conceived by the Village President and Village Board as part of your discussions of amendments to the bulk, yard, and space regulations of the Zoning Code in the single family districts. This process was part of our ongoing efforts to address the competing issues of controlling bulk for teardowns/new construction and promoting protection of existing housing.

The Village created administrative authority for minor adjustments to the Zoning Code in order to simplify and shorten what was a relatively lengthy variation process. A variation takes approximately three months to secure, from the day of application to approval by the Board. In addition, the fees incurred for publication, staff time, and other expenses for a variation may be too high if the relief sought is small. Prior to this new process, the formal variation process had been the only option for residents who needed relief to make home improvements like minor additions, detached garages, or unenclosed front porches—all of which are promoted by the Village’s Comprehensive Plan.

The selection committee found the Administrative Adjustment to be “innovative and effective.” Our process was chosen because the committee was impressed that the Village had adopted a staff review process that does not require the time and expense of a ZBA hearing, yet requires elements of that process such as notification to adjacent properties and comments, questions and objections from any

interested party. The process allows appeal by adjacent property owner and allows application for formal variation if the Village denies an administrative adjustment. This process allows homeowners to update their properties with small additions, garages, unenclosed front porches that are consistent with the Village's scale and character. The Committee felt that this process effectively encourages improvements to historic residential properties.

Finally, we note for the Village Board of Trustees that in 2012, Chaddick recognized La Grange as the most transit-friendly municipality. We are honored that the Chaddick Institute has identified our municipal practices as being worthy of such recognitions.

Dr. Joe Schwieterman, Director of the Chaddick Institute, will be at your meeting to present the formal development award.

OMNIBUS VOTE

VILLAGE OF LA GRANGE
Administrative Offices

BOARD REPORT

TO: Village President, Village Clerk,
Village Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Andrianna Peterson, Assistant Village Manager

DATE: July 8, 2013

RE: **ORDINANCE - CREATING AN ADDITIONAL CLASS A-2 LIQUOR
LICENSE, KAMA RESTAURANTS LLC D/B/A KAMA INDIAN
BISTRO, 9 S. LA GRANGE ROAD**

The Village recently received an application for a Class A-2 liquor license from Kama Restaurants LLC d/b/a Kama Indian Bistro, to be located at 9 S. La Grange Road. A Class A-2 Restaurant License authorizes the licensee to sell at retail and serve alcoholic liquor for consumption in the restaurant's dining area in conjunction with a meal and also in a bar or lounge area of the licensed premises. As one control on the dispensing of alcohol, applicants and licensees of a Class A-2 must prove to the satisfaction of the Village that more than 60 percent of the gross annual revenue of the dining establishment has resulted from the sale of food. Alcoholic liquor may be served at either the bar and lounge area or in the general seating area. This license also authorizes the licensee to allow customers to carry in their own beer and wine to be consumed within the licensed premises, but only in conjunction with the service of a meal.

An establishment that holds a Class A-2 Restaurant License must secure, maintain, and provide evidence to the Village that it has insurance coverage. A background check and proof of sellers and servers training is also required.

It should be noted that Kama Indian Bistro currently holds a Class A-3 liquor license at 8 W. Burlington Avenue. As they are relocating to a larger facility which includes a bar or lounge area, they wish to upgrade to a Class A-2 liquor license. The applicants have held the Class A-3 liquor license since 2010, and have not had any liquor related incidents.

On Monday, June 10, 2013, the Liquor Commission met to review the application submitted by Kama Restaurants LLC d/b/a Kama Indian Bistro. Prior to that meeting the Village had conducted a background investigation which did not produce any information which would preclude the issuance of a liquor license. It was the recommendation of the Liquor Commission that (a) the Village Board of Trustees create a new Class A-2 Liquor License and (b) that the Liquor Commissioner issue that license to Kama Restaurants LLC

d/b/a Kama Indian Bistro, to be located at 9 S. La Grange Road. (A copy of the minutes from that meeting is attached.)

Attached for your consideration is a proposed ordinance creating an additional Class A-2 liquor license. Also attached is the list of current liquor license holders by classification.

If the ordinance is approved the Liquor Commissioner will issue the Class A-2 Restaurant Liquor License to Kama Restaurants LLC d/b/a Kama Indian Bistro.

We recommend that the proposed ordinance be approved.

4-A.1

VILLAGE OF LA GRANGE

ORDINANCE NO. O-13- _____

AN ORDINANCE CREATING AN ADDITIONAL
CLASS A-2 RESTAURANT LIQUOR LICENSE

WHEREAS, Chapter 111 of the La Grange Code of Ordinances, provides for a category of liquor license known as a Class A-2 Restaurant License; and

WHEREAS, the Class A-2 Restaurant License authorizes the licensee (a) to sell at retail and serve alcoholic liquor for consumption in the restaurant's dining area in conjunction with a meal and also in a bar or lounge area of the licensed premises, (b) to allow consumption of bring-your-own beer and wine in conjunction with a meal, and (c) to sell at retail its regularly stocked wine in its original packaging not for consumption on the premises where sold under certain conditions; and

WHEREAS, the Village received an application for a Class A-2 license from Kama Restaurants, LLC for the Kama Indian Bistro restaurant at 9 S. La Grange Road; and

WHEREAS, the La Grange Liquor Commission has recommended creation of a new Class A-2 license, and the La Grange Liquor Commissioner has indicated his intention to grant a Class A-2 license for the Kama Indian Bistro restaurant if the Board of Trustees creates that license; and

WHEREAS, the President and the Board of Trustees have determined that it is in the best interests of the Village that a new Class A-2 license be created for the Kama Indian Bistro restaurant;

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Creation of New Class A-2 Liquor License. The President and Board of Trustees, pursuant to their authority under State law and Section 111.16 of the La Grange Code of Ordinances, hereby increases the number of Class A-2 Liquor Licenses by one additional license. That new license will be added to the record of outstanding and/or available licenses which is kept in the office of the Village Clerk.

Section 3. Effective Date. This Ordinance will be in full and force and effect from and after its passage and approval. This Ordinance shall be published in pamphlet form in the manner provided by law.

4-A.2

PASSED this ____ day of _____ 2013.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____ 2013.

Thomas E. Livingston, Village President

ATTEST:

John Burns, Village Clerk

LA GRANGE LIQUOR COMMISSION
SPECIAL MEETING
53 South La Grange Road
First Floor Conference Room
La Grange, IL 60525

Monday, June 10, 2013 – 6:45 p.m.

MINUTES

1. Call to Order and Roll Call

A meeting of the La Grange Liquor Commission was convened at 6:52 p.m. by Liquor Commissioner Thomas E. Livingston. Present and constituting a quorum were:

Present: Liquor Commissioner Thomas E. Livingston, Commissioner Mark Kuchler and Commissioner Mark Langan

Absent: None

Also Present: Village Clerk Burns
Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Betsy Gates
Applicants Pritpal Singh, Agnes Kalusiewicz, and Paul Mena

2. Approval of the Minutes from the Liquor Commission meeting on December 10, 2012.

It was moved by Commissioner Langan and seconded by Commissioner Kuchler to approve the minutes of December 10, 2012, as submitted. The motion carried on a voice vote.

3. Liquor License Request / Liquor License Applicant

Commissioner Livingston noted that owners of Kama Indian Bistro are continuing to invest in the community by relocating to a larger facility at 9 S. La Grange Road and seeking to upgrade their current liquor license. Commissioner Livingston informed the applicants that liquor control is taken very seriously and it is a privilege to sell and serve liquor in the Village.

Commissioner Kuchler noted that the new facility was much larger than their current facility and inquired how the applicants would utilize the additional space. The applicants responded that the new facility would accommodate large events and also provide room for a bar and lounge area. These additional amenities have been requested by customers.

Commissioner Langan inquired as to the banquet capacity. The applicants responded that the banquet area would accommodate approximately 105 people and that they would be hiring a catering manager with experience to handle the events.

Commissioner Kuchler inquired as to how long the applicants had been looking for a new space and if they were looking only in La Grange. The applicants responded that they have been looking for a new space for some time that would meet their requirements for both size and the amount of investment needed to build out the space. When the space at 9 S. La Grange became available, it was a perfect match for their needs. The applicants further indicated that they wanted to stay in La Grange.

Commissioner Kuchler asked the applicants what they specifically like about La Grange. The applicants stated that they like the fact that although there is not a large Indian population in the immediate area, residents like to explore different cuisines. The applicants believe that La Grange is a good location as it is in close proximity to Chicago and Oak Brook. The applicants also indicated that by having a restaurant in La Grange, as opposed to locating in a more traditional area in Chicago, has changed the way that they think about Indian food in a very positive way.

With the new location, Commissioner Kuchler asked about new staff and how they would be trained in alcohol awareness. The applicants responded that while most of the existing staff will be retained, a new liquor manager will be hired. Paul Mena is already trained and has experience working up to the “Kama Standard” which will include inventory control, a camera system and training of all staff.

It was moved by Commissioner Langan and seconded by Commissioner Kuchler that the Liquor Commission make a recommendation: (a) that the Village Board of Trustees create a new Class A-2 liquor license and (b) that the Liquor Commissioner issue that license to Kama Restaurants LLC to be located at 9 S. La Grange Road.

Commissioner Livingston stated that the recommendation would be made to the Village Board at their July 8, 2013 meeting. The applicants indicated they may be ready to open prior to that date and if so requested a temporary liquor license contingent upon Board approval. Commissioner Langan amended the motion to provide a temporary liquor license should the applicant open prior to the July 8, 2013 Village Board meeting, seconded by Commissioner Kuchler.

4. Other Business

Additional meetings will be scheduled for the discussion of possible amendments to the liquor code.

5. Adjournment

It was moved by Commissioner Langan and seconded by Commissioner Kuchler that the meeting of the Liquor Commission be adjourned. The motion carried on a voice vote and the meeting was adjourned at 7:15 p.m.

Submitted by:
Andrianna Peterson
Assistant Village Manager

Date Approved:

LIQUOR LICENSE HOLDERS - 2013-14

NEW CLASS (#O-09-22) Approved 08/10/09 Amended (#O-11-05) Approved 02/28/11

<u>Class A-1 (\$500)</u>	<u>Restaurant License serving beer and wine only, providing that more than 60% of the revenue is from the sale of food; allows consumption of bring-your-own.</u>
Antonino's	701 West Hillgrove Avenue
Armand's Pizzeria	26 S. La Grange Road
Back Alley Burger	1 S. La Grange Road
Fireside Wood Fired Pizza	18 W. Harris Avenue
Grapevine	9 West Hillgrove Avenue
Lucca's Pizzeria	108 West Burlington Avenue
Noodles & Company	1 East Burlington Avenue
Q Barbeque	70 S. La Grange Road
Smashburger	1 N. La Grange Road, #A
Sushi House	120 B West Calendar
Wild Monk	88 S. La Grange Road
Yau's Place	110 W. Burlington
<u>Class A-2 (\$2,000)</u>	<u>Restaurant License selling a full-line of alcoholic beverages and includes a lounge or bar area, providing that more than 60% of the revenue is from the sale of food; allows consumption of bring-your-own.</u>
Al's Char House	32 South La Grange Road
Aurelio's Pizza	11 W. Calendar Avenue
Bacino's	36 South La Grange Road
Casa Margarita	32 South La Grange Road
Chequers	100 West Burlington Avenue
Francesca's	75 South La Grange Road
Magic Wok	23 West Harris Avenue
Marconi's	15 Calendar Avenue
Nicksons	30 S. La Grange Road
Palmer Place	56 South La Grange Road
Santiago's Mexican Cocina	22 W. Calendar Avenue
Thipi Thai	25 West Calendar Avenue
Woow Sushi	33 S. La Grange Road
<u>Class A-3 (\$1,250)</u>	<u>Restaurant License selling a full-line of alcoholic beverages but includes only a service bar, providing that more than 60% of the revenue is from the sale of food; allows consumption of bring-your-own.</u>
Chipotle Mexican Grill, Inc.	40 N. North La Grange Road
El Picante Mexican Grill, Inc.	50A South La Grange Road
Kama	8 W. Burlington Avenue
Prasino	93 South La Grange Road
<u>Class B (\$500)</u>	<u>General retail sales of beer and wine incidental to other sales.</u>
DeVries Super Market	806 Arlington
Grapevine	9 West Hillgrove Avenue
7-Eleven	6 East 47th Street
Trader Joe's	25 N. La Grange Road
Walgreens	2 N. La Grange Road

Class H (\$100)

Bring your own beer and wine other (in meal preparation services stores; in
crafts-making stores; in retail stores having a private event or a structured
instruction class).

Ceramic Art Café
Bottle & Bottega

26 S. La Grange Road
1 W. Harris Avenue

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05/28/13

4-A.9

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: July 8, 2013

RE: **AWARD OF CONTRACT - LEAF HAULING AND DISPOSAL**

The FY 2013-14 Public Works Department budget includes \$45,000 for leaf hauling and disposal. Each fall, the Public Works Department collects and disposes of leaves from Village streets. This service is free of charge to Village residents. The leaves are temporarily stored at the Public Works facility and then loaded into privately contracted semi trucks. After the loads are verified by Village employees, the leaves are then hauled to an approved composting site for disposal. A ticket is generated at the site for each load, which we verify against our records. This method has proven to be the most cost effective means of leaf disposal as it helps eliminate costly overtime and excessive fuel consumption.

There are a very limited number of vendors in the area capable and interested in performing this work. We solicited competitive proposals from several vendors on a unit price basis for this work. The following table reflects the quotes received:

VENDOR/LOCATION	QUOTE
Heartland Recycling/DisposAll Waste Services / Forest View, IL	\$6.00 / cubic yard
Dutch Valley Landscaping, Inc. / Monee, IL	\$6.11/ cubic yard

As noted in the table above Heartland Recycling/DisposAll Waste Services submitted the low quote in the amount of \$6.00 per cubic yard. Heartland Recycling/DisposAll Waste Services has provided leaf hauling services to the Village for the last two years and their service has been excellent. We recommend selecting Heartland Recycling/DisposAll Waste Services based on their low quote and previous positive experience.

Award of Contract – Leaf Hauling and Disposal
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For the second consecutive year, actual expenditures for leaf hauling were under budget due to favorable bids for disposal costs. The following chart details the budget amount and actual expenses for leaf hauling over the last six years:

Fiscal Year	Budget	Actual
FY2007-08	\$42,000	\$43,560
FY2008-09	\$50,000	\$62,893
FY2009-10	\$63,000	\$63,276
FY2010-11	\$63,000	\$56,208
FY2011-12	\$63,000	\$39,558
FY2012-13	\$58,000	\$33,153
FY2013-14	\$45,000	

Actual expenses vary each year based on the selected contractor, volume of leaves and unit price. Based on actual expenses for the last two fiscal years, staff reduced the budgeted line item for leaf hauling by approximately \$13,000 for FY2013-14. For reference, the proposed unit price of \$6.00 per cubic yard is slightly higher than the unit price paid last year of \$5.50 per cubic yard.

Based on our past positive experience with this contractor, we recommend that the Village Board waive the formal bidding process and authorize staff to enter into a contract with Heartland Recycling/DisposAll Waste Services for the hauling and disposal of leaves at a unit price of \$6.00 per cubic yard.

VILLAGE OF LA GRANGE
Public Works Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: July 8, 2013

RE: **AWARD OF CONTRACT – 2013 CRACK SEALING PROGRAM**

The FY2013-14 Capital Improvement budget provides \$20,000 to perform crack filling maintenance activities. Crack filling involves routing and cleaning street cracks and applying a hot asphalt product to the cracks. The life expectancy of the street surface is extended by preventing moisture from entering the street and undermining the structure of the roadway.

The streets included in the annual crack filling program are selected based upon the condition of the roadway and an anticipated street resurfacing schedule. Crack filling was scheduled to occur in Area E in FY2012-13, however in order to remain within budget all streets in this area could not be completed. The remaining streets in Area E are scheduled to be completed this year. This includes Sunset Avenue from 48th Street to Maple Avenue, Blackstone Avenue from 48th Street to Cossitt Avenue, and Park Road from 48th Street to Cossitt Avenue. Crack filling has also been scheduled for Area 6 (Calle View Drive) and Area 5 which is generally bound by 53rd Street to the north, Spring Avenue to the east, 55th Street to the south and Brainard Avenue to the west.

There are a very limited number of vendors in the area capable and interested in performing this work. We solicited competitive proposals from several contractors on a per pound unit price basis. Two contractors provided the following proposals:

VENDOR/LOCATION	Cost Per Pound	Estimated Quantity	Estimated Contract Value
S.K.C. Construction, Inc. / West Dundee, IL	\$1.80	15,000 lb	\$27,000
Pavement Systems, Inc. / Blue Island, IL	\$3.15	15,000 lb	\$47,250
Denlar Corporation / Mokena, IL	No Bid	15,000 lb	No Bid
Behm Pavement Maintenance Inc. / Crystal Lake, IL	No Bid	15,000 lb	No Bid
Murphy Paving and Sealcoating Inc. /	No Bid	15,000 lb	No Bid

Award of Contract
2013 Crack Sealing Program
Board Report – July 8, 2013 – Page 2

Burr Ridge, IL			
FY2013-14 Capital Projects Fund / Crackfill Program line-item			\$20,000

The low bid was submitted by S.K.C. Construction, Inc. Please note that the total bid amount of \$27,000 exceeds the budget amount of \$20,000. Since this is a unit price contract, the total contract amount will be based on the actual quantity of crack fill material installed multiplied by the contract unit price. The quantity in the above table will be reduced in order to remain within the Village's budgeted amount for this project. The final cost of the project will be based on the actual measured quantity of material installed multiplied by the agreed unit price. The work is anticipated to be performed within the next thirty days.

S.K.C. Construction has performed crack filling maintenance for the Village for the last two years. Their service was satisfactory and the company met all of the contractual requirements.

Based on their low quote and our previous positive experience with this contractor, we recommend that the Village Board waive the formal bidding process and authorize staff to enter into a contract with S.K.C. Construction, Inc. for crack sealing in the unit price amount of \$1.80 per pound.

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk,
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manger
Ryan Gillingham, Director of Public Works

DATE: July 8, 2013

RE: **EQUIPMENT REPLACEMENT – PUBLIC WORKS DEPARTMENT /
REPLACEMENT OF TWO 3” EJECTOR PUMPS AT POLICE/FIRE
FACILITY**

There are six pumps located in various areas throughout the basement of the Police and Fire Facility. The purpose of the pumps is to eject sewage and stormwater from the lower elevations as these areas are used by both Police and Fire for various operations. Two of the six pumps are in need of repair. Specifically, a set of 3” ejector pumps, which were manufactured in 1954, recently failed resulting in sewage entering into some areas within the lower level of the facility.

Staff was able to repair one of the two pumps to keep the facility operation. Based on the recent failure and age of the pumps, staff recommends replacing both pumps at this time. Staff solicited quotes from three companies known to us to be capable of replacing the pumps. The following table details the quotes received:

VENDOR/LOCATION	MATERIALS	INSTALLATION	TOTAL
Metropolitan Industries, Inc. / Romeoville, IL	\$7,935	\$7,688	\$15,623
Daugherty Sales / Arlington Heights, IL	\$10,755	\$5,390	\$16,145

As noted in the table above the low quote was submitted by Metropolitan Industries, Inc. in the amount of \$15,623. We are familiar with this company as they have completed repairs for the Village at the East Avenue Pump Station. All work was performed satisfactorily and according to specifications.

Replacement of these two pumps was not anticipated, and therefore funds were not budgeted for this expense in FY2013-14. Staff recommends costs for the replacement of the pumps be taken from the maintenance equipment line item within the Building and Grounds budget.

Staff will work to reduce expenditures in the Building and Grounds budget when possible to remain within the overall budgeted amount for the current fiscal year. Should overall expenses exceed the budget amount, a budget amendment at the end of the year would be required to recognize this unanticipated expenditure.

Based upon the quote received and our previous positive experience with this company, we recommend the Village Board waive the formal bidding process and authorize staff to enter into a contract with Metropolitan Industries, Inc. for the replacement of two ejector pumps in the total contract amount of \$15,623.

VILLAGE OF LA GRANGE
Department of Public Works

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees, and Village Attorney

FROM: Robert Pilipiszyn, Village Manager
Ryan Gillingham, Director of Public Works

DATE: July 8, 2013

RE: **RESOLUTION – RESURFACING OF KENSINGTON AVENUE
FROM COSSITT AVENUE TO BURLINGTON AVENUE / STP
GRANT APPROVAL**

On July 6, 2012 President Obama signed into law Moving Ahead for Progress in the 21st Century (MAP21) a two year transportation reauthorization bill. This transportation bill provides funding for programs such as the Surface Transportation Program (STP) to repair and construct transportation infrastructure. A portion of this funding designated by the Illinois Department of Transportation (IDOT) is distributed in northeastern Illinois among the eleven Councils of Mayors and the City of Chicago. Local Surface Transportation projects are selected and programmed by the eleven councils of Mayors across the six-county metropolitan area. The Village of La Grange is a member of the Central Council of Mayors.

Based on the most recent transportation bill, the Central Council of Mayors issued a call for projects for funding in Federal Fiscal Years 2016 to 2019. In order to apply for grant funding, a roadway must be approved by the State as a Federal Aid Eligible Route (FAU Route). Roadways must meet minimum criteria such as lane width, traffic volumes, and connectivity to other FAU Routes to be designated as an FAU Route. Generally roadways that meet the FAU Route classification are collector and arterial roadways. Attached for your reference is a map of the FAU designated routes in La Grange.

In response to the call for projects, staff compared the FAU routes in La Grange to the 2010 Street Condition Survey in an effort to identify suitable roadway segments for an STP grant application. From this analysis, staff recommends submitting an STP grant application for the resurfacing of Kensington Avenue from Cossitt Avenue to Burlington Avenue for the following reasons:

1. Kensington Avenue from Cossitt Avenue to Burlington Avenue is an FAU Route.

Resolution –Support of STP Grant Application
for Resurfacing of Kensington Avenue
Board Report – July 8, 2013 – Page 2 of 2

2. This section of roadway was most recently considered to be in poor to fair condition in the 2010 Street Condition Survey. A visual inspection of this roadway indicates the need for resurfacing in the near future.
3. Kensington Avenue from 47th Street to Cossitt Avenue is scheduled for resurfacing in FY2015. Coordinating the resurfacing Kensington Avenue from 47th Street to Burlington Avenue would provide for a consistent roadway condition along the entire segment.

We anticipate that the scope of work would generally consist of milling and resurfacing the existing pavement, intermittent curb and gutter patching, and ADA sidewalk ramp replacement.

Typically STP grants are funded at 70/30 federal / local match ratio for engineering, construction, and construction engineering. Alternatively, communities that fund Phase II Engineering with local funding may utilize a 75/25 federal / local match ratio for construction. Given the length of time for approval of engineering agreements in Springfield and relatively small value of the engineering contract, staff recommends that the Village fund the Phase II engineering separately and request the higher grant contribution ratio for construction.

In addition to submitting the grant application, the Central Region Council of Mayors requires a resolution be adopted stating the Village will fund the required 25% local match. The resolution is attached for your consideration.

Resolution –Support of STP Grant Application
for Resurfacing of Kensington Avenue
Board Report – July 8, 2013 – Page 2 of 3

The following table details the estimated expenses and funding sources needed to complete the resurfacing of Kensington Avenue based upon the receipt of STP grant funds:

Kensington Avenue Resurfacing – Cossitt to Burlington	Estimated
Expenses	
Engineering	
Design Engineering - Development of Plans and Specifications	15,000
Construction Engineering	12,000
Sub-total	27,000
Construction	138,000
Total	165,000
Funding Sources	
Capital Projects Fund - Phase II Engineering Services	15,000
Federal Surface Transportation Program Funding (STP) - FY16 Construction	112,500
Capital Projects Fund – Construction	37,500
Total	165,000

As reflected in the table above the Village’s grant application requests the maximum grant amount of \$112,500 from the Central Council of Mayors for this project. The Village would need to budget for Phase II Engineering Services in the amount of \$15,000 in FY2014-15 and \$37,500 in FY2016-17 for construction costs. Total cost to the Village is estimated to be \$52,500. If approved, the project would be incorporated into the proposed five-year Capital Improvement Program to be considered by the Board as part of the FY2014-15 budget process.

Activity	Expected Start Date
Design Engineering (Village FY2014-15)	Summer 2014
Construction (Federal FY16)	Spring 2016

In summary, staff recommends submitting an STP grant application for the resurfacing of Kensington Avenue from Cossitt Avenue to Burlington Avenue. Staff also recommends that the attached resolution affirming the Village’s commitment to fund the local match for this project be approved.

VILLAGE OF LA GRANGE

RESOLUTION NO. _____

A RESOLUTION SUPPORTING A SURFACE TRANSPORTATION PROGRAM GRANT APPLICATION FOR THE RESURFACING OF KENSINGTON AVENUE FROM COSSITT AVENUE TO BURLINGTON AVENUE

WHEREAS, the Village of La Grange is a member of the Central Region Council of Mayors; and

WHEREAS, the Central Region Council of Mayors requires a "local match" resolution of all project sponsors according to its Surface Transportation Program (STP) Implementation Policy; and

WHEREAS, Kensington Avenue from Cossitt Avenue to Burlington Avenue is a Federal Aid Eligible Route and is in need of resurfacing; and

WHEREAS, the Village of La Grange's Kensington Avenue STP Resurfacing Project will be considered by the Central Region Council of Mayors; and

WHEREAS, the Village of La Grange is capable, willing and able to fund the required local match (100% of Phase II Engineering and 25% of Construction costs) during the programmed year; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange, Cook County, Illinois, as follows:

That the President and Board of Trustees of the Village of La Grange, Cook County, Illinois do hereby support the expenditure of funds from the Village of La Grange's Capital Projects funds for the Kensington Avenue STP Resurfacing Project to be funded through the Central Region Council of Mayors.

PASSED this _____ day of July, 2013

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of July 2013

Thomas Livingston, Village President

ATTEST:

John Burns, Village Clerk

4-E,3

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, June 10, 2013 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were present:

PRESENT: Trustees Holder, Kuchler, Langan, McCarty, Nowak and Palermo

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Betsy Gates
Finance Director Lou Cipparrone
Community Development Director Patrick Benjamin
Assistant Community Development Director and Planner Angela Mesaros
Public Works Director Ryan Gillingham
Fire Chief William Bryzgalski
Police Chief Michael Holub

President Livingston requested Clerk Burns lead the Board and audience in the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Livingston expressed his thanks to the Village Board, commission chairs, staff and others for meeting with him and offering their comments. Although there may not always be unanimous agreement, President Livingston noted his pledge to operate within a culture of respect and professionalism. President Livingston expressed his desire to take a fact-based approach among competing priorities so that the right decisions are made for La Grange. Moving forward, President Livingston enumerated several areas of focus beginning with the establishment of a citizen task force (working title La Grange 2020) to examine near term issues including parking; beautification; festivals and cultural activities; and La Grange's brand status.

Other areas of focus include development of the YMCA site, work with the Village Board on pensions and reserves, and address aging infrastructure and public safety resources. Finally, President Livingston hopes to initiate a day of public service to strengthen the Village. He provided his email address for open communication with the public.

President Livingston highlighted agenda items for Trustee assignments and Liquor Commission appointments, explaining that the Liquor Commission previously met to consider an application for Kama Bistro which will be introduced at a future Board meeting. Also highlighting the importance of open communication with local legislators and the Illinois Department of Transportation (IDOT), President Livingston noted the Village's strong concerns related to the intersection at 47th Street and East Avenue in reference to the resolution on this evening's agenda.

President Livingston extended thanks to all involved in the planning of the successful Pet Parade along with the beautification enhancements provided by the Garden Club. President Livingston recognized the NAACP's recent celebration; the Pillars organization for their outreach; and the Robert E. Coulter Post of the American Legion for their Memorial Day and Flag Day services.

President Livingston announced the beginning improvements to the Lot 13 parking lot and provided details to residents. President Livingston provided the summer meeting schedule for the Village Board and concluded by noting that the Village's pension boards are beginning a Request for Proposal process for a new actuary.

A. Re-Appointments – Liquor Commission

President Livingston requested approval to re-appoint Trustee Langan and Trustee Kuchler to serve on the Liquor Commission. It was moved by Trustee Langan to approve the re-appointments, seconded by Trustee Holder. Motion approved by voice vote.

B. Trustee Assignments

President Livingston explained that in addition to their regular duties, Village Trustees are also assigned the responsibility for presenting items at Village Board meetings and serve as liaisons between the Village Board and its various advisory boards and commissions. The responsibilities for Board Presentation as assigned by President Livingston are:

Community Relations	-	Trustee Kuchler
Economic Development	-	Trustee Nowak
Finance	-	Trustee McCarty
Intergovernmental Relations	-	Village President
Planning and Zoning	-	Trustee Holder
Public Safety	-	Trustee Langan

Public Works

-

Trustee Palermo

Liaison assignments as assigned by President Livingston are Community and Economic Development Commission, Trustee Nowak; Design Review Commission, Trustee Palermo; Environmental Quality Control Commission, Trustee Langan; Plan Commission, Trustee Kuchler and McCarty; and Zoning Board of Appeals, Trustee Holder.

It was moved by Trustee Langan to approve the Trustee assignments, seconded by Trustee Holder. Motion approved by voice vote.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Matthew Barrette, 513 S. 10th Avenue expressed his thanks to President Livingston for sending a clear message to IDOT of the Village's concerns regarding improvements to the 47th Street and East Avenue intersection. Mr. Barrett urged the Board to approve the Resolution on this evening's agenda indicating his concerns for public safety and opposition to any grade separation at the intersection.

Charlie Brown, 503 S. 10th Avenue encouraged the Board to be pro-active with IDOT by approving the resolution.

John Pappas, 504 S. 7th Avenue favors notifying IDOT of the Village's opposition to an overpass so practical improvements can be made at this intersection.

Don Johnston, 240 S. La Grange Road expressed concerns that IDOT anticipates an increase in the flow of traffic. Logistically, Mr. Johnson does not feel there is good reason to improve the intersection and is not in favor of increased truck traffic.

4. OMNIBUS AGENDA AND VOTE

Trustee Palermo requested that item 4-A of the Omnibus Agenda be placed under Current Business for further discussion.

- A. (Moved to Current Business for further discussion)
- B. Award of Contract – 2013 50/50 Sidewalk Replacement Program
- C. Ordinance (#O-13-18) Prevailing Wage Rates for 2013
- D. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, May 13, 2013
- E. Consolidated Voucher 130527 – (\$852,901.32)
- F. Consolidated Voucher 130610 – (\$818,800.20)

It was moved by Trustee Langan to approve items B, C, D, E, and F of the Omnibus Agenda, seconded by Trustee Holder.

Trustee Holder inquired if a resident could pay the full amount of a sidewalk replacement if he prefers not to be placed on a waiting list for the 50/50 sidewalk replacement program. Although it has not been the Village's practice, Director of Public Works Ryan Gillingham responded it could be considered.

Approved by roll call vote.

Ayes: Trustees Palermo, Nowak, McCarty, Langan, Kuchler and Holder
Nays: None
Absent: None

5. CURRENT BUSINESS

- A. Special Event – 39th Annual Downtown La Grange Art & Craft Fair: Referred to Trustee Holder

Trustee Holder noted that the Village has received a request from the La Grange Business Association to hold the Annual Art and Craft Fair on Saturday and Sunday, July 13 and 14, 2013. The location utilized for the past few years was found to be favorable and is being requested again this year however it will again be necessary for the Board to approve various road closures.

It was moved by Trustee Holder to approve the closure of Harris Avenue west of La Grange Road to Ashland Avenue and Madison Avenue from Harris south to just north of the Madison Avenue entrance to the parking lot 8 located at Harris and Madison Avenues and the closure of Village Parking Lots 3 and 4 on each side of the Senior Center on July 13 and 14, 2013 for the La Grange Art and Craft Fair, seconded by Trustee Langan. Motion approved by voice vote.

- B. Ordinance – Variations – Second Floor Business Wall Signs at Former Borders Building, 1 North La Grange Road/Mid-America Asset Management: Referred to Trustee Nowak

Trustee Nowak provided detailed information related to an application received from the owners of 1 North La Grange Road the former Borders building for a comprehensive variation for second floor signage as the building now houses multiple tenants. Although the tenants have been allowed to have temporary banners while the application is being processed, Trustee Nowak noted that currently wall signs are not permitted for second floor users in any zoning district. Staff researched sign regulations in other municipalities for comparison and determined size limitations and strict guidelines for the location of signs on the building. The Zoning Board of Appeals was provided with relevant background information, exhibits of what is allowed by current code and illustrations provided by the petitioner. The

Zoning Board of Appeals held a public hearing on May 16, 2013 and a majority voted to recommend that the variations be granted with specific conditions. The Commissioner opposed to the variations indicated that the appearance of second floor signs does not fit the character for La Grange. For discussion purposes Trustee Nowak moved to approve the variations subject to standards and limitations on the signs as to number, size and location, seconded by Trustee Langan.

Trustee Holder noted changes in the marketplace affecting commercial businesses. He is not in favor of window signs on the second floor. Trustee Holder likes the proposed wall signs and believes that it should be considered as a new standard for all commercial buildings in La Grange.

As the liaison to the Zoning Board of Appeals, Trustee Palermo attended the meeting and noted how members of the Zoning Board of Appeals struggled with the topic. Trustee Palermo is not in favor of this item and feels that it would be appropriate for the Plan Commission or Design Review Commission to examine the issue.

Trustee Langan expressed concerns with this item noting he is not in favor of second floor signs and would prefer to see a universal business sign for the building.

Trustee McCarty shares concerns with this item and believes the commercial businesses would derive greater exposure through marketing rather than building signage.

President Livingston inquired about timing on this issue and Community Development Director Patrick Benjamin responded by introducing Patty Mahoney, representative of Mid America Asset Management. Ms. Mahoney provided background information and would like to accommodate the two new commercial tenants with signage as soon as possible.

President Livingston requested the Village Attorney to provide clarification on process. Village Attorney Betsy Gates noted that the options available to the Village Board would be to vote on the item as presented; amend the motion to continue the item for a future meeting; or amend the motion to remand the item back to the Zoning Board of Appeals. Discussion ensued among the Trustees.

Trustee Nowak moved to amend the motion to continue the item to a future meeting with direction to staff to develop an appropriate process and involvement by advisory commissions to examine the issues as discussed by the Board, seconded by Trustee Langan.

Approved by roll call vote.

Ayes: Trustees Holder, Palermo, McCarty, Langan, Kuchler and Nowak
Nays: None

Absent: None

- C. Resolution (#R-13-12) – Preliminary Comments to the Illinois Department of Transportation Regarding the 47th Street and East Avenue Phase I Intersection Study: Referred to President Livingston

President Livingston requested Clerk Burns to read the Resolution after which Trustee Langan moved to approve the Resolution providing preliminary comments to the Illinois Department of Transportation regarding the 47th Street and East Avenue Phase I intersection study, seconded by Trustee Holder.

President Livingston noted the importance of providing preliminary comments to the Illinois Department of Transportation during the planning stages of the potential changes to the intersection to ensure open communication for the entire Village and neighboring communities while addressing public safety as a priority.

As there are numerous concerns regarding this intersection, Trustee Langan wants to be sure that everyone's voice is heard and is supportive of the resolution.

Trustee Kuchler expressed his appreciation for the residents who previously spoke this evening and embraces the strongly worded and well written resolution.

Trustee Nowak is also supportive of the resolution. He indicated that modern technology, such as Facebook, can be a tool in facilitating discussions on issues like it has on this matter.

Trustee Palermo added his favor for the resolution and noted that the Village Board has been active in examining traffic calming strategies within the entire 47th Street corridor.

Trustee McCarty is supportive of the resolution. If there was an issue where the Village needed to be careful and exercise self-interest, it should be this one.

Approved by roll call vote.

Ayes: Trustees Langan, McCarty, Palermo, Kuchler, Holder and Nowak
Nays: None
Absent: None

President Livingston requested that the resolution be transmitted to the Illinois Department of Transportation as well as local legislators.

- 4.-A Resolution (#R-13-11) – Stone Avenue Train Station Renovation Project – Cancellation of a Revised Invitation to Bid and Direction to Staff to Reject All Bids (Removed from Omnibus for further discussion.)

Trustee Palermo provided information on available federal and grant funding for the renovation of the Stone Avenue train station. Trustee Palermo explained that staff working with Legat Architects and Metra finalized the necessary documents which were approved by the Village Board in September of 2011. Metra gave notice to proceed in January 2012 whereby project plans, specifications and contract documents were prepared and approved by Metra in November 2012. Trustee Palermo added that six bids were received and opened in December 2012.

As all six bids exceeded the project budget and architect's construction estimate the Village Board directed staff to reject all bids and revise the scope of the project to bring the revised cost estimate within budget and rebid the project.

Trustee Palermo proceeded to explain that on May 7, 2013 four bids were received on the revised project documents. Although the two low bids were generally within budget parameters they did not meet the requirements for the Disadvantaged Business Enterprises (DBE). Trustee Palermo added that Federal procurement regulations require the Village to award a contract to the lowest responsive and responsible bidder or cancel the bidding process and reject all bids.

Staff and Metra concur that it is in the Village's best interest to once again reject all of the bids.

It was moved by Trustee Palermo to approve the Resolution providing for notice of the cancellation of the invitation to bid and directing staff to reject all bids, seconded by Trustee Langan

Trustee Palermo inquired as to changes made to the project since January and Assistant Village Manager Andrianna Peterson provided the detailed changes to reduce cost. Trustee Palermo inquired about cost for consulting fees for the project revisions and Ms. Peterson responded that revisions were part of the original contract and no extra costs are incurred. Trustee Palermo asked if bidders were debriefed as to the new scope of revisions and Ms. Peterson responded affirmatively. Trustee Palermo inquired if the first set of bids were DBE compliant and Ms. Peterson noted that they were so over budget that DBE compliance was not of general concern.

Trustee McCarty inquired about items to adjust or eliminate for future bidding. Ms. Peterson noted economics and cost of construction materials as being a determinant to the project.

President Livingston inquired as to timing. Ms. Peterson noted the importance to move forward as this is grant funded. It is anticipated to have a contract for the Board's consideration in early Fall.

Approved by roll call vote.

Ayes: Trustees Nowak, McCarty, Langan, Kuchler, Holder and Palermo
Nays: None
Absent: None

6. MANAGER'S REPORT

Village Manager Robert Pilipiszyn supplied information regarding the scheduled Burlington Northern Santa Fe track maintenance work at the Ashland Avenue railroad crossing and traffic detours. Mr. Pilipiszyn added that La Grange Road will also see traffic delays due to La Grange Park's water main replacement project.

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

Steve Palmer, 1010 41st Street on behalf of the Pets and Pals Charities expressed his gratitude to the Village Board for their support and thanked all involved in the recent Pet Parade.

Tim Kelsas, 67 N. Brainard previously on the Park District Board thanked the Village Board for their support related to Gordon Park improvements. As newly elected Library Trustee and public liaison, Mr. Kelsas requested individuals interested in future planning for the Library to contact him.

Orlando Coryell, 115 S. Spring expressed his concerns related to the Village's water meter replacement program and disapproval of the Village's electric aggregation program. Mr. Coryell indicated he chose to opt out of the electric aggregation program but does not feel his request was honored. President Livingston noted that staff would review this matter.

Jeff Cogelja, 231 S. Ashland Avenue, spoke to the Village Board regarding his previous and continued pursuit to amend the Village Code of Ordinances to allow raising of backyard hens. President Livingston noted Mr. Cogelja's comments.

8. EXECUTIVE SESSION

9. TRUSTEE COMMENTS

Trustee Nowak echoed support for the Pillars organization and their social services offered to the community.

Trustee Kuchler expressed thanks to all who helped make the Pet Parade a successful event.

Trustee Palermo congratulated the Leadership for their successful 5k run and to students who participated in the Relay for Life to benefit cancer research.

10. ADJOURNMENT

At 9:38 p.m. Trustee Langan moved to adjourn, seconded by Trustee Holder. Approved by voice vote.

Thomas E. Livingston, Village President

ATTEST:

John Burns, Village Clerk

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Approved Date:

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

June 24, 2013

Consolidated Voucher 130624

<u>Fund No.</u>	<u>Fund Name</u>	<u>06/24/13 Voucher</u>	<u>06/21/13 Payroll</u>	<u>Total</u>
01	General	86,624.58	306,013.42	392,638.00
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax	836.75		836.75
24	ETSB	10,108.98		10,108.98
40	Capital Projects	50,916.13		50,916.13
50	Water	18,807.11	46,248.57	65,055.68
51	Parking	11,503.60	24,639.31	36,142.91
60	Equipment Replacement			0.00
70	Police Pension			0.00
75	Firefighters' Pension	300.00		300.00
80	Sewer	966.82	11,264.51	12,231.33
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>180,063.97</u>	<u>388,165.81</u>	<u>568,229.78</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

VILLAGE OF LA GRANGE

Disbursement Approval by Fund

July 8, 2013

Consolidated Voucher 130708

<u>Fund No.</u>	<u>Fund Name</u>	<u>07/08/13 Voucher</u>	<u>07/05/13 Payroll</u>	<u>Total</u>
01	General	188,857.65	306,653.75	495,511.40
21	Motor Fuel Tax			0.00
22	Foreign Fire Insurance Tax			0.00
24	ETSB	3,020.29		3,020.29
27	Drug Enforcement Fund	650.00		650.00
40	Capital Projects	128,494.34		128,494.34
50	Water	508,309.77	41,494.86	549,804.63
51	Parking	3,857.41	24,553.21	28,410.62
60	Equipment Replacement			0.00
70	Police Pension			0.00
75	Firefighters' Pension			0.00
80	Sewer	18,793.72	9,665.35	28,459.07
90	Debt Service			0.00
91	SSA 4A Debt Service			0.00
93	SAA 269			0.00
94	SAA 270			0.00
		<u>851,983.18</u>	<u>382,367.17</u>	<u>1,234,350.35</u>

We the undersigned Manager and Clerk of the Village of La Grange hereby certify that, to the best of our knowledge and belief, the foregoing items are true and proper charges against the Village and hereby approve their payment.

Village Manager

Village Clerk

President

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

4-H

CURRENT BUSINESS

VILLAGE OF LA GRANGE
Community Development Department

BOARD REPORT

TO: Village President, Village Clerk
Board of Trustees and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager
Patrick D. Benjamin, Community Development Director
Angela M. Mesaros, Assistant Director, Community Development

DATE: July 8, 2013

RE: **RESOLUTION – VARIATIONS – SECOND FLOOR WALL SIGNS AND
JOINT IDENTIFICATION SIGN AT 1 NORTH LA GRANGE ROAD /
MID-AMERICA ASSET MANAGEMENT**

At its meeting on Monday, June 10, 2013, the Village Board considered an application for variations to permit the installation of a joint identification sign and second floor business wall signs on the building at 1 North La Grange Road. Mid-America Asset Management, as the manager of the subject property, filed the application on behalf of the property owner Deutsche Asset & Wealth Management (formerly RREEF Real Estate).

Business wall signs of the type requested in the application are not permitted anywhere in the Village.

The La Grange Zoning Code does not permit wall signs of any type above the first floor of a building regardless of whether the user is located only on the second floor, so variations would be required (a) to allow a joint identification sign above the second floor windows at the main entrance (southwest corner) of the building and (b) to increase the maximum height where the business wall signs may be located.

The 1 North La Grange building was built originally for Borders Books as a single tenant, but since the Borders store closed the building has been divided into six separately leasable spaces. Three of those spaces are on the second floor.

During the June 10 meeting, Village Board members discussed the facts and circumstances of proposed signs as they relate to the standards required by the Zoning Code for the grant of the proposed variations. The Board as a whole strongly indicated that the pending application did not satisfy some of those required standards.

Board members also indicated that it would be appropriate for the Village staff to separately present its research on second floor wall signs to the Plan Commission for review and discussion, with the participation of the members of the Design Review Commission. The staff is preparing for that review and discussion and hopes to set a meeting of the Plan Commission in the near future (summer schedules permitting).

Staff and Village Attorney Mark Burkland have prepared the attached resolution denying the variation application. The resolution also requires the building owner to remove the temporary banners on the building within 10 business days after the resolution is adopted. Those temporary banners already have been in place for longer than the allotted time.

An appropriate motion to take this matter under consideration is to move that the Board of Trustees adopt the resolution denying the variation application and to direct the Village staff to undertake a study of second floor business wall signs as discussed by the Village Board and outlined in this Board Report.

VILLAGE OF LA GRANGE

RESOLUTION NO. _____

A RESOLUTION DENYING AN APPLICATION
FOR ZONING CODE VARIATIONS
(1 North La Grange Road)

WHEREAS, Mid-America Asset Management filed an application on behalf of Deutsche Asset & Wealth Management (formerly RREEF Real Estate), the owner (the "Owner") of the building located at 1 North La Grange Road (the "Subject Building") seeking certain variations from the La Grange Zoning Code (the "Application"); and

WHEREAS, the Subject Building is classified in the C-3 General Service Commercial District under to the La Grange Zoning Code; and

WHEREAS, the Owner seeks variations to authorize business signs for two second floor tenants currently in the Subject Building ("Second Floor Tenant Wall Signs") and one second floor joint identification sign at the main entrance to the Subject Building (a "Joint Identification Sign"); and

WHEREAS, the Owner has stated and reconfirmed its intention that the variations for the Second Floor Tenant Wall Signs and the Joint Identification Sign be considered as a single Application, with a single decision of the Village; and

WHEREAS, the La Grange Zoning Board of Appeals (the "ZBA") conducted a public hearing to consider the Application on May 16, 2013, pursuant to proper public notice; and

WHEREAS, members of the ZBA were divided on whether to recommend approval of the Application, as reflected in the ZBA's Findings and Recommendation dated May 16, 2013; and

WHEREAS, the testimony and evidence presented at the May 16 public hearing do not establish that the Application satisfies the standards required for the grant of the proposed variations under Subsection 13-303F of the Zoning Code; and

WHEREAS, neither the Subject Building nor the property on which it is located are exceptional by reason of a unique physical condition; and

WHEREAS, the application of the current provisions of the Zoning Code will not deprive the Owner of a right commonly enjoyed by others in the same circumstances; and

WHEREAS, the variations if granted would give the Owner a right not available to others who are under similar circumstances and are subject to the same Zoning Code provisions; and

WHEREAS, after thoroughly considering the record of the May 16 public hearing and the ZBA's Findings and Recommendation, the Board of Trustees has determined that the Application does not meet the standards required for the grant of variations under Section 14-303 of the Zoning Code;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the President and Board of Trustees.

Section 2. Denial of Application. The Board of Trustees, pursuant to the authority vested in it by the laws of the State of Illinois and by Article XIV, Part III of the La Grange Zoning Code, hereby denies the Application.

Section 3. Removal of Temporary Banners. The Owner must remove all temporary banners from the Building within 10 business days after the effective date of this Resolution.

Section 4. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

PASSED this ____ day of _____ 2013.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____ 2013.

Village President

ATTEST:

Village Clerk

#23646294_v1

MANAGER'S REPORT

VILLAGE OF LA GRANGE
Administrative Offices

EXECUTIVE COMMITTEE REPORT

TO: Village President, Village Clerk,
Board of Trustees, and Village Attorney

FROM: Robert J. Pilipiszyn, Village Manager

DATE: July 1, 2013

RE: **PARKING MANAGEMENT – CENTRAL BUSINESS DISTRICT (CBD)**

Parking management is a strategic priority of the Village Board. The purpose of this mini-workshop is to:

- 1) Review a series of parking management strategies which have either been discussed, implemented, are in-progress or are under consideration since 2012;
- 2) Provide the Village Board with an opportunity to comment on those strategies; and
- 3) Mark the beginning of a public discussion of this strategic priority by a newly-constituted Village Board.

BACKGROUND

Over the past two years, the Village has had on-going conversations with the La Grange Business Association (LGBA), and the restaurant community, on the subject of parking management. In those discussions, there has been a recognition by both parties that we have a well-defined peak demand period on weekends. To a lesser extent, but still worth noting, we have a mid-day demand period during the weekday.

In response to concerns from the business community for ways to improve parking opportunities to address these heightened demand periods, our focus has been to discuss strategies to maximize the use of our existing parking supply in the Central Business District (CBD). The feedback which we have received from the business community over the past two years to optimize the use of our existing supply can be summarized as follows:

1. Strict parking enforcement of time restrictions (to manage “shuffling” by CBD employees and cite scofflaws).
2. We have received several requests for designating additional 15-minute parking spaces to accommodate consumer demand for convenience.
3. There is a need to better educate business owners and employees about parking in prime on-street and off-street locations which would better serve customers.

4. Frustration among business owners who take a more civic-minded approach to parking by purchasing decals for their employees and/or directly subsidize the valet service, as compared to other businesses who do not participate equally, yet enjoy the benefit of opportunities created by the actions taken by the more active business owners.

Last November, we met with the LGBA to discuss more concise strategies because at that time we were entering the holiday season, business activity was rebounding in 2012, and some business owners were concerned that the combination of the two may overwhelm our parking supply. It was also noted that the educational piece produced earlier in 2012 had mixed results – it was instructional to customers, but it did not fundamentally change business owner / CBD employee parking behaviors.

STRATEGIES AND STATUS REPORT

The strategies mutually-identified for implementation and/or further investigation were as follows:

1. On an experimental basis, the Village and the LGBA would partially subsidize the valet service so that customers and employees would receive free valet service during the months of December 2012 and January 2013.

Status: This strategy was implemented. In our opinion, the initiative was very successful based on customer feedback and level of employee utilization.

2. Strict enforcement of time restrictions for on-street parking spaces. Also, extend hours of parking enforcement, up to 8:00 p.m. if necessary.

Status: After program development and considerable promotion within the business community since late January, the Village began to enforce parking restrictions from 4:00 p.m. to 6:00 p.m., on Fridays and Saturdays, effective June 28, 2013. No Village Board action was required because Village ordinances already regulate parking until 6:00 p.m. This was an operational change within the Police Department / Parking Division, at no additional cost to the Village. This enhanced parking enforcement initiative will be reviewed for effectiveness in September with a report back to the Village Board.

3. Expand usage of Cossitt School playground beyond special events, to include weekends during the summer, perhaps even into the Spring and Fall.

Status: A dialogue has been established with School District 102. A second meeting with School District 102 is scheduled for mid-July to more fully explore the feasibility of this concept.

4. Incent employees to acquire a CBD employee decal.

Status: We continue to advocate the benefits of acquiring a CBD employee decal, which are as follows:

A CBD employee decal at a cost of \$20 per month, ensures the decal holder with (a) a guaranteed parking spot close to work, (b) the convenience of not having to shuffle their car every 2-3 hours, and (c) no fear of receiving a parking ticket for a time violation.

As an additional point of information, under the extended parking enforcement proposal, CBD employees who park outside of the “high intensity enforcement zone” on Fridays and Saturdays beginning at 3:00 p.m. and thereafter get the benefit of (a) no obligation to purchase a decal, (b) the convenience of not having to shuffle their car, (c) no fear of receiving a ticket for a time violation, and (d) the opportunity to retrieve their car and park closer to work after 8:00 p.m.

5. Improve circulation within the parking structure when it is at peak occupancy.

Status: A temporary traffic circle has been installed and operational since mid-March. The traffic circle is located on the top level of the parking structure to facilitate return movements by vehicles when the deck is at capacity. Prior to the traffic circle drivers had to make a three-point turn to return to the lower levels of the structure, thereby creating significant traffic congestion and visitor frustration. The traffic circle has functioned well and without incident.

We are going to proceed with making the traffic circle permanent which includes removal of an existing light pole, reconfigure lighting to keep the area illuminated, install permanent pavement markings, install permanent directional and instructional signage, and seal the foundation of the removed light pole with Kelmar. There are sufficient funds in the Public Works budget to cover these miscellaneous expenses. The largest single expenditure is the electrical work, which is estimated at \$7,000.

6. Consider changing the direction of Calendar Avenue. LGBA hypothesis is that the Village may gain parking spaces or at least enhance utilization of existing spaces due to improved traffic circulation.

Status: After an engineering review, we have determined that: 1) re-opening Calendar Avenue to two-way traffic will result in a loss of approximately 40% of on-street parking opportunities between La Grange Road and Ashland Avenue; and 2) reversing the one-way direction of Calendar Avenue will be parking space-neutral. We believe that reversing the direction of Calendar Avenue will have mixed results in terms of improved circulation. Advantages include four points of access into the core retail district off of La Grange Road, and having the ability to park in the Calendar Avenue parking lot if no on-street parking spaces are immediately available on Calendar Avenue. This scenario strongly favors vehicular traffic. Staff concerns with this configuration include traffic backing up onto La Grange Road as drivers access spaces on Calendar Avenue closest to the intersection and increased potential for pedestrian-vehicle conflicts as the right-turn movements would be occurring at the pedestrian crossing on La Grange Road. While one can state that similar conditions exist on south bound La Grange Road at Harris Avenue, we would submit that the intersection of Calendar Avenue and La Grange Road is an unregulated intersection, and thus the potential for conflicts is greater, causing us to pause from recommending further consideration of this strategy.

7. There is a need for greater business participation to share in the cost of valet services.

Status: Future policy discussion by Village Board.

To help us evaluate this set of potential strategies to maximize utilization and efficiencies with our existing supply of parking spaces, we invited an expert – Walking Parking Consultants – to compare / contrast these ideas against best and leading practices. We were quite surprised by the consultant's broad assessment of our current state of parking management in the CBD. The feedback we received from Walker can be summarized as follows:

1. The Village has a firm grasp of parking management issues because it understands that it is an asset which requires constant attention and management. One of the reasons why La Grange has an effective parking system is because of the collaboration between the Village and the business community. This level of cooperation is highly unique and every effort should be made to preserve it. A strong working relationship with the business community is critical in the acceptance and implementation of any changes.
2. There are only two options available to the Village if it wants to maximize utilization of its existing parking supply – either scrap the concept of “free parking” and replace it with pay boxes, or continue to emphasize enforcement as the primary means by which to influence parking behaviors. This opinion affirmed that extended hours of parking enforcement on Friday and Saturday evenings is an appropriate next step.

STAFF RECOMMENDATIONS

It is our recommendation that the Village continue to pursue the following strategies which are currently in some form of progress:

1. Extended hours of parking enforcement on Friday and Saturday evenings from 4:00 p.m. to 6:00 p.m.
2. Explore the feasibility of expanding the usage of the Cossitt School playground beyond special events.
3. Explore ways to further incent CBD employees to acquire a CBD employee decal.

If you have any individual comments, or would like to provide us with consensus input or direction we would welcome that at this time.

We would also like consensus input or direction on the idea of assessing an additional fee on business licenses for food service / dining establishments, to more equitably distribute the cost of valet service.

C: Andri Peterson, Assistant Village Manager
Department Heads