

**MINUTES OF THE
FOREIGN FIRE INSURANCE MEETING
FRIDAY, April 25, 2014**

BOARD OF TRUSTEES

*BRIAN CRAMER, PRESIDENT 2013-2015
TOM BENSFIELD, VICE PRESIDENT 2013-2015
JAMES BAUM, SECRETARY 2013-2015
ERIC JAEGER, TREASURER 2013-2015
CRAIG MARTINAITIS, TRUSTEE 2013-2015
REID SELVIK, TRUSTEE 2013-2015
CHIEF WILLIAM BRYZGALSKI - EX-OFFICIO*

CALL TO ORDER

President Cramer called the meeting to order at 0817 hours.

Roll Call by Secretary Baum

Present: President Cramer, Vice President Bensfield, Secretary Baum, Trustee Craig Martinaitis, Trustee Selvik, Chief Bryzgalski

Absent: Treasurer Eric Jaeger

SECRETARY'S REPORT

A motion by Trustee Martinaitis to accept the February 28, 2014 minutes as presented seconded by Trustee Selvik and carried unanimously by voice vote.

TREASURER'S REPORT

A motion by Vice President Bensfield to approve the following expenditures: Comcast Cable \$99.14, 03/18/14 & \$99.14 04/14/14, AVS Smart Board \$8,505.71, HP lab top (Smart Board) \$907.71 3/12/14, Blu Ray Player for Smart Board \$129.99 3/26/14, HDMI Cables for Smart Board \$99.96, Ram Gear dryer (23, 24, 25 payments of 28) \$600.00. Seconded by Trustee Selvik and carried unanimously by voice vote.

Board exceeded Budget for FY 2013 by \$945.08 in order to purchase a warranty for the Smart Board.
Total spent FY13 \$32,945.08.

A motion by Trustee Martinaitis to approve the financial report as presented by President Cramer Seconded by Trustee Selvik and carried unanimously by voice vote.

OLD BUSINESS

Trustee Selvik completed ethics training regarding the open meeting act.

President Cramer thanked all members of the board for completing the open meeting act training.

PURCHASE RESPONSIBILITY

Chairs for the Dining Room – Vice President Bensfield (Purchase Complete)

Leg Exercise Machine – President Cramer, Secretary Baum (Purchase Complete)
A/V System in Training Room – Treasurer Jaeger (Complete)
Scan-Am Speaker – Treasurer Jaeger (TABLED)
Thermal Imaging Camera – Vice President Bensfield (Complete)
Reconfigure Bunkroom – Vice President Bensfield, Trustee Reid Selvik

President Cramer thanks all members for their work on the above purchases.

NEW BUSINESS

- Comcast bill to increase due to the upgrade of the cable box in the training room to help facilitate the quality of operation for the smart board
- Vice President Bensfield attended FDIC this year. Expenditures will come from the 2014 budget.
- Ordinance regarding Foreign Fire Tax Board meeting time and personnel attending meetings while on duty needs updated. Chief Bryzgalski will address.
- FY 2014 Budget was approved.

Budget 2014-2015

Purchase Responsibility

- | | |
|--------------------------------|---|
| 1. Station Improvements | Trustee Selvik & Trustee Martinaitis |
| 2. Misc Exercise equipment | Secretary Baum & Trustee Selvik |
| 3. Window A/C Units | Vice President Bensfield |
| 4. Kitchen/Cookware & Utensils | Trustee Eric Jaeger |
| 5. Spare Hose trays for 1111 | President Cramer |

President Cramer advised board to continue to research items to be purchased in FY 2014.

Chief Bryzgalski advised board that all purchases over \$1000.00 need a Minimum of three sources.

THE NEXT MEETING WILL BE FRIDAY, June 27, 2014, AT 0800 HOURS. (GOLD) THE MEETING WILL BE HELD IN THE FIRE DEPARTMENT TRAINING ROOM.
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A motion by Trustee Selvik to adjourn at 0838 hours seconded by, Trustee Martinaitis and carried unanimously by voice vote.

Respectfully Submitted,
James Baum, Secretary
04-25-14 FFIMIN
BOARD APPROVED