

VILLAGE OF LA GRANGE

Operations Plan

Update: September 2011

VILLAGE OF LA GRANGE

Operations Plan

PART I
PROJECT MANAGEMENT

Updated: September 2011

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
1	Define role, resources & priorities for economic development	1. Maintain, if not enhance, the Village's support of the LGBA.		<p>FY 2011-12 Village budget for economic development modestly increased to fund various activities; some to be used for joint marketing efforts w/LGBA & some to be used Village-wide. Staff update provided to the VB on Sept. 12.</p> <p>Yellow denotes on-going challenge for business owners to volunteer time to sustain a business association.</p> <p>Re-assess during strategic planning session in Nov. 2011 & again at budget workshop in March 2012.</p>	Sept. 2011	Mar 2012
		2. Village to work w/newly-hired LGBA coordinator & LGBA Executive Board to develop a marketing & promotional campaign for 2011.		Shop La Grange initiative underway with anticipated launch Nov 2011.		Nov 2011
		3. Village to work w/newly-established LGBA retailers group to provide increased support to existing retailers (retention strategy).		Staff update provided at Village Board meeting on Sept. 12. First annual sidewalk sale held in Sept. 2011. .	Sept. 2011	Mar 2012

Strategic Goal Action Sheet

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		4. Village to host building owners, brokers & bankers roundtable (strategy to further strengthen the Village's vitality through the current economic conditions).		Staff update provided at Village Board meeting on Sept. 12. "New" owners of La Grange Crossings introduced; marketing & challenges of Borders' vacancy presented; & open lines of communication noted.	Sept. 2011	Mar 2012
		5. Village to host roundtable discussion w/restaurants (retention strategy).		Staff update provided at Village Board meeting on Sept. 12. Trend noted re: re-investment by local restaurants, including second food establishment ventures in La Grange.	Sept. 2011	Mar 2012
		6. Proposal to conduct branding initiative for the Village.		Tabled.	Nov 2011	Mar 2012

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Strategic Goal Action Sheet

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		7. Enhanced marketing/economic development line item for FY 2011-12.		Staff update provided to the Village Board on Sept. 12, 2011.	Sept 2011	Mar 2012
		8. Economic Development workshop status update to the Village Board.		N/A	COMPLETED 9/12/11	

Strategic Goal Action Sheet

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2	Complete zoning code update	1. Review of Open Space District & Planned Developments		The Plan Commission continues to be deliberate & thoughtful in its review & analysis of each section. Same w/Village Board, as Plan Commission recommendations are tendered for legislative consideration. Comprehensive update to the Village's Zoning Code anticipated to be completed by March 2012	PC Apr 2011 July 2011 Sept 2011	VBT Oct 2011
		2. Review of Multiple Family Zoning Districts.			PC Oct 2011	VBT Nov 2011
		3. Review of Signage Regulations.			PC Nov 2011	VBT Jan 2012

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
		4. Review of Parking Regulations			PC Jan 2012	VBT Mar 2012
		5. Review of all other remaining misc. & housekeeping items			PC Jan 2012	VBT Mar 2012

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Strategic Goal Action Sheet

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3	YMCA property a) restore footprint of demolished bldg w/erosion control & proper groundcover		Yellow	Restoration effort performed June - July 2011 did not take. Work needs to be re-done. New YMCA principals cooperative.	Oct 2011	April 2012
	b) implement landscape plan for N/E corner		Green	YMCA has installed & is maintaining new planting area. Sidewalks & curb line to be replaced by the Village to improve appearance of corner & enhance pedestrian safety.	Oct 2011	April 2012
	c) redevelopment		Red	YMCA continues to explore options. Village staff continues to liaise w/YMCA; & also liaise with ARP & respond to inquiries from other developers. Will inquire as to Metro YMCA direction in January.	on-going	Jan 2012
	d) property maintenance		Yellow	Similar to site restoration, new YMCA principals cooperative. Site meeting scheduled with Metro Representative's landscaper Sept. 26, 2011.	Oct 2011	April 2012

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Strategic Goal Action Sheet

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4	Pension Funds - update all assumptions	1. Engage actuary to perform full valuation at the conclusion of current FY (4/30/11) & upon applying the provisions within pension reform statute, project (anticipated cost savings beginning with) preliminary 2011 tax levies for Police & Fire pension funds.		Pension funding workshop scheduled for Oct 10, 2011 Village Board meeting.	Oct 2011	Dec 2011

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
5	Stone Ave. Train Station Renovation Project.	<p>It was the consensus of the VBT to refine the project scope, on a line-item basis, to fit within a \$1.085M project budget.</p> <p>NEXT STEPS:</p> <p>a) Legat & staff to finalize conceptual phase.</p>		Staff update provided to the Village Board on August 8, 2011. Enabling agreements scheduled for consideration at Village Board meeting on Sept. 26, 2011.	Sept. 2011	Oct 2011
		b) Re-work Phase II Design Svcs. w/Legat based on revised scope of work/VBT discussion from 6/7/10.				
		c) Return to VBT w/Phase II Design Svcs. Agreement w/Legat (provide for certain bid alternatives & extras). Consider re-evaluation of scope & budget w/VBT based on comments received from business owners re: brand identify during workshop re: West End development strategies held on 6/14/10.				
		d) Coordinate Phase II Design Svcs. w/grant source requirements; secure/expend WSMTD funds.				
		e) Complete federal grant, lease & station maintenance agreement documents w/METRA.				

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
		f) Construction of improvements anticipated.				

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
6	Sewer System Capital Planning & Capital Improvements	1. Complete Phase 1 of MARS - Phase III - to be completed Sep 2011		Construction of the MARS sewer has been completed from its connection to the MWRD's TARP System ("Deep Tunnel") at the intersection of the East and Cossitt Avenues to the intersection of Maple and Bluff Avenues. As of Spring 2011, the sewer been in operation and drains all of Bluff Avenue from Cossitt to 47th Street as well as picks up wet weather flow from 9th Avenue from Elm to 47th Street.	Completed	
		2. MARS a) VBOT approves eng. Services agreement with Baxter & Woodman 4/2011 to design next phase of MARS (Bluff to LG Rd).		<p>The engineering design of the next segment of MARS is underway. The survey and geotechnical exploration for the project have been completed. The engineer is currently working on the development of the plans and specifications. Preliminary geotechnical analysis has indicated that a shallow bed rock layer relative to the elevation of the roadway exists along the proposed MARS sewer alignment within the project limits from Bluff Avenue to La Grange Road. We have confirmed through test pit excavations within the roadway the elevation of this rock layer. We are currently working with the consulting engineer to develop solutions and cost estimates to construct this sewer given existing site conditions.</p> <p>Status designation represents that the engineering analysis is on target. However we note for the Village Board these engineering challenges will most likely cause the project to exceed current budget projections. Work is on schedule to be completed by the contract completion date of January 2012. Included in the five year capital improvement program is \$2.1 million in FY2013-14 for construction of the next segment of the project. The length of sewer to be completed under this next segment is limited to available funding. Funds for the completion of the remaining segments of MARS have not been identified.</p>	Final plans and specifications to be completed by Baxter & Woodman on 1/1/2012.	To be discussed by Village Board at CIP workshop January 2012.
		3. OARS a) Coordinate injunction with redevelopment of YMCA		The preliminary engineering study for the OARS project was completed and presented to the VBOT in January 2011. The initial stages of the OARS project are planned to be coordinated with the redevelopment of the YMCA property, however this project has been put on hold due to the current delay in the redevelopment of this parcel. The status designation represents that the preliminary engineering is shelf ready, however funds for this project have not been identified and the redevelopment plans for the YMCA parcel have not been determined.		

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
		4. Drainage basin south of 47th St. a) status of drainage study from Heuer & Assoc. B) explore opportunities for detention of overland flow from unincorporated Cook County; including La Grange Country Club		<p>The preliminary engineering study for the South of 47th Street Drainage Basin has been completed by Heuer and Assoc. The report and staff's analysis were provided to the Village Board in August 2011. In addition to the recommend solutions contained in the report, the analysis indicates that the drainage issues in this area are regional and involve multiple jurisdictions and agencies. Staff organized the planning group of interested stakeholders including La Grange, Countryside, La Grange Highlands, Cook County, MWRD, IDNR to formulate a regional solution to the drainage issues. The first meeting of this group was held on August 31, 2011. The planning group agreed that 1) MWRD would update their drainage analysis of the watershed based on drainage reports provided by La Grange and Cook County 2) IDOT would be contacted to coordinate any planned improvements in the area that are being considered as part of the Joliet Road settlement 3) to meet again in approximately two months.</p> <p>A challenge identified relates to the availability of an effective storm water outlet in the area. Most likely the land owned by the Hansen Quarry will be part of any potential solution. The status designation represents that several engineering solutions have been identified as part of the drainage analysis, however funding, regional coordination and engineering challenges exist.</p>	Second meeting of the regional planning group planned for November 2011.	
		5. Poplar Place drainage improvements a) VBOT approves engineering services, agreement with Baxter & Woodman - Apr 2011		<p>The engineering design for the Poplar Place drainage improvements is underway. The survey and geotechnical exploration for the project have been completed. The engineer is currently working on the development of the plans and specifications. Work is on schedule to be completed by the contract completion date of October 2011. Included in the five year capital improvement program is \$250,000 in FY2012-13 for construction of the next segment of the project. While a technical solution to the problem exists, it appears from the preliminary design that the Village will need to obtain utility easements from private property owners to install new sewers. While the process of obtaining easements has not started and will not occur until later in the design, the process of securing easements can sometimes be problematic as funding and access issues can be a concern by private property owners from which easements are sought. The status designation represents that the detailed engineering work is on schedule, however easements will need to be obtained from private property owners for the work.</p>	Completion of detailed engineering plans and specification on 10/1/2011.	Projected construction start date - 5/1/2012.

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
7	Create & adopt a technology plan for whole organization.	1. <u>Information & Records Management</u>		Information & records management projects being performed on a department by department basis, as time permits & as may be required by departmental operations.		on-going
		2. <u>Information Sharing & Mapping</u> It was the consensus of the VB to "table" the GIS proposal for the time being in order for Village finances to stabilize. Keep as an "active" discussion & re-visit in the future. In the interim, staff to identify hard cost savings from increased staff efficiency & staff effectiveness.		GIS proposal tabled. Mapping projects being performed on a case-by-case basis & as may be required by departmental operations.		on-going
		3. <u>Village Website</u> (i) continue to improve communication options on website (more frequent news items, searchable documents, videos, links, etc.)		Steady progress.		on-going
		(ii) launch CivicPlus video module (web-based video of live & taped meetings?)				

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
8	Support and resource pedestrian public safety					
8a	ENGINEERING & PLANNING					
	47th Street Corridor					
4.	Feasibility Study to Signalize the intersection of 47th St. & East Ave.		On-going	The preliminary feasibility study for the signalization of 47th Street and East Avenue was completed and presented to the Village Board in January 2011. The consensus of the Board was to forward this information to IDOT for their consideration as part of the Joliet Road Task Force. The report was provided to this planning group. Most recently IDOT sent out a RFP for engineering services for a Phase 1 engineering study of this intersection as part of the CREATE program. Status designation represents that coordination for this project is occurring regionally and preliminary engineering for this project is planned, however technical and funding challenges remain.	on-going	
7.	On April 11, 2011, the VB approved an engineering svcs. Agreement w/KLOA to upgrade 9th Avenue ped crossing & install enhanced ped crossings at 47th & Waiola, & La Grange Rd. & 52nd St. w/flashing red beacons.	State of IL Capital Bill includes \$400,000 for La Grange. Based on Trustee input, request pending to re-purpose these funds for traffic calming & ped safety improvements as outlined in KLOA scope of services.	On-going	The Village contracted with KLOA to evaluate enhancements to the crossing at 47th St. & 9th Ave., 47th and Waiola, and 52nd Street and La Grange Road. KLOA has completed the traffic and pedestrian data collection part of the projects and is currently performing an alternatives assessment and preparing concept plans. The plans will be presented to the Board for consideration and will require IDOT approval. Staff anticipates a workshop on this subject in the near future.	Oct 2011	Jan 2012

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
				<p>Staff worked with Representative Durkin to repurpose the \$400k grant to pedestrian safety improvements which includes the crossings at 47th and 9th / Waiola and 47th / La Grange and 52nd. These funds were approved for this purpose and staff has submitted the required documentation to the Illinois Department of Community and Economic Opportunity for the use of these funds.</p> <p>Status designation represents that the engineering work is in progress, however receipt of the funding agreement from the DCEO and IDOT approval are still required. We anticipate receiving approval for the use of these funds from the State in the late fall 2011. The pedestrian improvement projects will be submitted to IDOT, once the funds are approved and the Village Board has provided input on the different design scenarios.</p>	Receipt of grant agreement November 2011.	
	Ogden Avenue Corridor					
	1. Petition IDOT to implement a permanent 20mph school speed zone between Park Rd. & Spring Ave. including flashing yellow beacons.			Staff plans to re-petition IDOT for a school zone when the Village seeks approval for the above crosswalk enhancements. In-person submittal/meeting w/IDOT planned.	November 2011.	
	<u>La Grange Road Corridor</u>					
	d) Village to re-petition IDOT to reduce speed limit for this segment of La Grange Rd. as part of enhanced ped crossing improvements.	KLOA recommended reduction in speed limit from 35mph to 30mph. It was the consensus of the Village Board to support this recommendation.		IDOT advised the Village that they determined the posted speed limit of 35 mph to be proper between 47th Street and 55th Street. Staff plans to re-petition IDOT to reduce the speed limit for this segment of La Grange Road as part of a larger package of safety improvements (e.g. - enhanced pedestrian crossings within IDOT controlled corridors within the Village.) Status designation represents timing & coordination of all traffic mgmt. improvements to be submitted as a comprehensive package to IDOT.	November 2011.	
	2. La Grange Rd. & 52nd St. ped crossing.	(As described above).				

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
	Other					
	1. Village-wide stop sign study budget proposal.	Tabled to Capital Projects Workshop. It was the consensus of the Village Board to table this proposal, & re-allocate funds for capital maintenance activities.		Staff to analyze stop sign requests on a case-by-case basis, evaluated against existing stop sign policy.	on-going	
	3. Pedestrian push button relocation project.					
	a) bollard design - to be compatible w/streetscape & ADA compliant.	Engineering agreement approved by Village Board of Trustees April 25, 2011.		The plans and specifications for the project are in progress. Several different bollard designs are being considered. Once the bollard for the project is selected staff anticipates submitting the project to IDOT for their approval with bidding and construction to follow after approval is received. The status designation represents ADA requirements that may impact bollard design and that the engineering for the project is almost complete, however the funding agreement for the project has not yet been received by the DCEO.	Nov-11	
	c) status of Capital Bill funding (\$90,000)			The required documentation was submitted to the Illinois Department of Community and Economic Opportunity for approval in February 2011. The State funding for this grant was delayed due to a lawsuit related to the State's capital bill. While the lawsuit has been settled, the DCEO has not provided the Village with a proposed agreement for the use of these funds. We anticipate that we will receive this agreement within the next month.	Expected date of receipt of grant agreement from DCEO - October 2011.	
	4. Northeast Planning Area					
	a) intersection improvements at La Grange Rd. & Ogden Ave.	Initiate at time of YMCA redevelopment.		Status designation represents that the redevelopment of this parcel is not anticipated for at least the next several years.		
	b) intersection improvements at Ogden Ave & Locust Ave.	Initiate at time of YMCA redevelopment &/or Gordon Park renovations.				
	c) lane reconfiguration for southbound La Grange Rd. between Brewster Ave. & Ogden Ave.	Petition IDOT to re-stripe lanes. Resubmitted plans to IDOT		Staff submitted a plan to IDOT in October 2010 for the lane reconfiguration. IDOT is still in the process of reviewing these plans. Staff anticipates that we will receive approval from IDOT within the next few months. Status designation represents the delay in receiving approval from IDOT.	Receive IDOT approval - October 2011	Construction - October / November 2011

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
	5. Willow Springs Rd. Safety Improvements					
	a) corridor improvements			Identified, but not yet budgeted project.		
	b) traffic signal study					
	(I) synthesize input from governing bodies of participating jurisdictions			The planning group consisting of La Grange, Western Springs, La Grange Park District, Lyons Township High School and Adventist La Grange Memorial Hospital reviewed and finalized the traffic signal study. The La Grange Park District redesigned their entrances for their proposed improvements at Denning Park to be consistent with the recommended improvements.		
	(ii) apply to Central Council of Mayors Transportation Committee for funding to install traffic signal.			La Grange and Western Springs have agreed to take the lead in applying for grant funds through the Central Council of Mayors. The application is currently in the process of being put together.	Submit application to Council of Mayors - October 2011	
	(iii) determine impact on Village budget/Capital Projects Fund					
	6. Create			Continue to attend mtngs. & follow project, which is largely a federal govt. & Class-A railroad funded project. IDOT has released an RFP to initiate a Phase 1 study of the 47th & East Ave. grade crossings.	on-going	
	7. Joliet Road	Status of IDOT public meetings.		Staff participated in planning sessions conducted by IDOT with the various stakeholders where project priorities were discussed for the use of the settlement funds from the Joliet Road Settlement. IDOT has conducted regional meetings detailing the projects that are being considered from the closing of Joliet Road. The status designation represents that funding allocation for the different projects has not been finalized and engineering for the project needs to be initiated and completed.	Sept. 2011	

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
	8. Traffic & Ped Safety at School & Parks	Conduct field survey to determine consistent a) regulatory signage b) traffic control signage c) pavement markings near schools & parks		Staff has completed a comprehensive inventory of all signs throughout the Village. While the inventory has been completed, a recommend plan for the replacement of these signs has not been completed due to other work priorities. Staff anticipates making a recommendation to the Village Board in the late fall for the sign replacement program. Status designation represents that the data collection and recommendation are almost complete, however additional funding may be necessary.	To be accomplished as part of Residential Sign Enhancement Program. Recommendation to Village Board November 2011.	
	9. I-290 Corridor Planning Project			A letter was sent to IDOT on 5/16/11, which detailed the Village's position regarding the I-290 project. Staff will continue to monitor the project and provided input as appropriate.	Attend future public meetings.	
	a) staff to monitor & comment on process. Protect Village interests which include the following:					
	(i) do not change configuration which would increase vehicle & truck traffic volume on La Grange Rd.					

Strategic Plan Status Report

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	(ii) safeguard "not a designated truck route" classification; in fact, add/create control devices to keep truck traffic on interstate system. Operationally, have state police conduct enforcement.					
	(iii) during any construction project, IDOT should promote alt. interstate routes to lessen impact on local roadways.					
8b	ENFORCEMENT					
	2. Conduct periodic traffic enforcement & truck enforcement; ped. crossing enforcement; & report results.			Recent emphasis on performing primary patrol functions (and leave schedules during the summer) has limited allocation of resources to discretionary activities.		on-going
8c	EDUCATION					
	2. Village staff to develop public education pieces & a plan to disseminate.	1. Staff to create separate traffic & pedestrian safety link on website to house reports & related information in a central location.				on-going
		2. Posting of Operations Plan on website provides more succinct status update to residents concerning the Village's efforts on this priority.				on-going

Strategic Plan Status Report

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
		3. Staff to create educational brochure which explains state law re: pedestrian crossing, responsibilities & expectations.		Research completed. Need to dedicate staff time away from other priorities to create brochure.	Oct. 2011	
	4. Legislative advocacy.			No Village Board or community engagement required at this time.		

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
9	WEST END					
9a)	BUSINESS DEVELOPMENT STRATEGY					
		3. Develop marketing & branding concept plan for West End.		Branding proposal tabled. Marketing & support on-going. Status designation denotes limited resources available to effect more than incremental improvements/support.		
		4. Evaluate a way finding program for the West End thru the budget process. Design should coincide w/branding concept.				
		5. Facilitate, support & partner West End w/LGBA				
9b)	INFRASTRUCTURE	1. Engage consultant to evaluate pedestrian mobility at Brainard Ave. grade crossing.		CMAP grant application unsuccessful. BNSF to replace Brainard Ave. grade crossing w/concrete panels in 2012.		
		2. Engage consultant to study traffic circulation in the West End District including Hillgrove Ave. kiss-n-ride area.		Wider pedestrian walkway to be included. Coordinate these activities w/current & future phases of Stone Ave. train station renovation project.		
		3. Preliminary engineering & cost estimate to streetscape Burlington Ave. corridor. (Including limited burial overhead utilities, new overhead streetlighting, coordination w/planned resurfacing of Lot 13 in FY 2012-13 (\$315,000), & bicycle access & parking.)		Status designation denotes funding challenges.		

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
9c	STONE AVE. TRAIN STATION					
		2. Petition ICC/BNSF/METRA for the following:				
		b) funding for pedestrian mobility improvements (e.g. - wider pedestrian crossing).		"Status designation denotes funding and coordination challenges."		
		(i) working w/BNSF to rehab & improve Brainard Ave. crossing				
		c) extend METRA platforms to the west				
		4. Re-evaluate scope & budget based on 6/14 comments concerning mobility & branding & Comprehensive Plan				
		5. Explore crosswalk on Hillgrove between Brainard & Stone				
		a) at corner of Stone Ave.?				
		b) staircase leading down from outbound platform to crosswalk?				
		c) locate kiss-n-ride further east?				
9d	PARKING	1. Review findings & recommendations from Walker Parking Study. (West End)		Awaiting review by Village Manager.		
		2. Identify opportunities to maximum utilization of existing surface parking supply & expand capacity including but not limited to dual usage of public spaces partnerships, shared spaces (private → public), etc.				
		a) Staff recommendation to: relocate approximately 30-40 commuter parking.		Pending rehabilitation of Lot 2.		
		4. Create addl. West End employee parking opportunities.				

Strategic Goal Action Sheet

No.	Project or Action	Action by the Village	Status	Staff Advisory	Key Status Date #1	Key Status Date #2
		5. Consult w/Walker Parking re: CBD employees/best practices (compliance & incentives).	Yellow	Awaiting review by Village Manager.		
		6. Investigate parking technology (CBD & WEBD) - improve admin., enforcement, & collection.	Yellow			
		7. Monitor valet svc. in CBD.	Green			
		8. Maintain short-term (15-min.) parking map.	Green			

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10	Village Hall space use & needs analysis; HVAC improvements at Village Hall, Police/Fire & DPW	1. HVAC improvements c) Award of Contract by Village Board March 2011.		Despite numerous challenges - especially coordinating work during non-business hours in the Village Hall, project is generally proceeding as planned & on budget. Project completion is not expected until Nov. 2011.	May 2011	Nov 2011
		f) Work commenced, including additional work as approved by the Village Board - June 2011.				

Strategic Goal Action Sheet

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11	Maintain Village's fiscal health over the long-term including pension funds, budget management & alternate revenues			Cost containment has been implemented & well managed.		

Strategic Goal Action Sheet

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12	Functional consolidation of core services.	1. Participate in case study w/La Grange Park & Western Springs to evaluate consolidation of public safety svc. (Police, Fire, Dispatch).		Presentation to Village Board scheduled for Monday, September 26, 2011.		
		2. Replacement of Fire Dept. Ladder Truck.		<p>Ladder truck sold in July 2011. Departmental Committee developing specifications for multi-purpose vehicle.</p> <p>Investigate dealer incentives to reduce purchase cost to the Village (best pricing).</p> <p>No findings or recommendations contained within the shared public safety services study that would alter this course of action.</p>		

VILLAGE OF LA GRANGE

Operations Plan

PART II
RECORDING DOCUMENT

Updated: September 2011

VILLAGE OF LA GRANGE
OPERATIONS PLAN
UPDATE — SEPTEMBER 2011

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Define role resources and priorities for economic development	1	Village Manager Com. Dev.	Finance	1. Conduct workshop re: economic development policy discussion	<ul style="list-style-type: none"> • LGBA • business owners • property owners 	<ul style="list-style-type: none"> • 750K TIF surplus • Community Development - economic development line item budget 			Completed 2-22-2010	
					2. Village Board of Trustees consensus from 2/22/10 workshop:						
					a) Facade loans do not appear to be a Village Board priority for the time being.						
					b) The business district concept was discussed as an economic development tool (in the context of development/redevelopment opportunities).						
					c) The VBOT concurred w/ the existing development/redevelopment policy as written (dated 11/7/05).						
					d) Staff to continue w/ current efforts (& tailor methods as determined to be most effective) concerning business recruitment & retention.						
					e) Maintain, if not enhance, the Village's support of the LGBA.						
					(i) staff to provide VBOT w/ its thoughts & recommendations on how to support the LGBA.						Jun 2010 status update to VBOT
					(ii) carry proposal forward into budget development process as an active discussion. Potential framework includes:						Completed 11/8/10
					1. Village - \$12,000 - advertising & promotions only - specific activity to control use of tax dollars						Completed Jan 2011
					2. better define shifting of \$35,000 in funds - total of \$47/48K - Village input into decision-making						

**VILLAGE OF LA GRANGE
OPERATIONS PLAN
UPDATE — SEPTEMBER 2011**

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2		
1	Define role & priorities for economic development. <i>(cont.)</i>	1	VM Com Dev	Finance	3. revisit w/VBOT after May 1 a) money in budget b) 1 yr. of revenues & expenses c) improve P/L statements 4. LGBA - agrees to hire & maintain person; if person is discontinued, Village funding to be withdrawn 5. 5 yr. financial plan - to illustrate what happens to LGBA's \$80K fund balance 6. LGBA - consider hiring in advance of any support (iii) Proposal "tabled" for time being. LGBA has hired PT business coordinator on its own with no expectation of future Village funding. Adopted Village economic development budget proposes enhanced funding for various activities; some to be used for joint marketing efforts w/LGBA & some to be used Village-wide.								
										TABLED			
					3. Village to work w/newly-hired LGBA business coordinator & LGBA Executive Board to develop a marketing & promotional campaign for 2011						Sep 2011	Mar 2012	
					4. Village to work w/newly-established LGBA retailers group to provide increased support to existing retailers (retention strategy). a) mting. held Feb 2011 b) findings to VB Feb 2011 - Mar 2011 c) mtgs. & task forces developed 1) Shop La Grange initiative 2) Sidewalk Sale						on-going		
					5. Village to host building owners, brokers & bankers roundtable (strategy to further strengthen the Village's vitality through the current economic conditions). a) mting. held Feb 2011 b) findings to VB Feb 2011 - Mar 2011						on-going		
					6. Village to host roundtable discussion w/restaurants (retention strategy). a) mting. held Feb 2011						on-going		

VILLAGE OF LA GRANGE
OPERATIONS PLAN
UPDATE — SEPTEMBER 2011

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Define role & priorities for economic develop. (cont.)	1	VM Com Dev	Finance	b) findings to VB Feb 2011 - Mar 2011						
					7.	Based on input from retailers & restaurateurs, address empty storefronts (carrot & stick)				Mar 2011	on-going
						<ul style="list-style-type: none"> — sign enhancement — code enforcement — assistance from La Grange Art League - as a resource — Window Make-over/18 W. Burlington Ave. (demonstration project) — now leased to <i>Vino e Birra</i>. 					
					8.	Budget proposal to conduct branding initiative for the Village. Proposal “tabled” for the time being due to Village’s financial condition & to clarify scope .				Tabled 3/12/11	Mar 2012
					9.	Enhanced marketing/economic-development line item for FY 2011-12. Being used to “freshen” brand — new marketing initiative own campaign. — looked at “3/50 project” - wanted something better.				Sep 2011	Mar 2012
					10.	Economic Development workshop - staff update to the Village Board <ul style="list-style-type: none"> • observations & commentary concerning the business community in La Grange (trends, interests and opportunities) • marketplace trends & outlook as it relates to La Grange, including the YMCA property & the departure of Borders • recently conducted, future & potential promotional & marketing activities 				9/12/11	Mar 2012

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LA GRANGE
POLICY PROGRAM
STRATEGIC GOAL ACTION SHEET

SHORT-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept. (s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
2	Revisit guiding financial policies and guidelines	1	Finance	Village Manager	1. conduct policy review at budget workshop on 3/13/10		N/A			Completed 3-13-2010	
					2. VBOT consensus from 3-13-10 budget workshop:						
					a) Concurred w/ financial policies as written. Consider addition under financial reporting policies to recognize periodic review of operations plan.					presentation of operations plan 4-19-10	completed 4-19-10
					i) staff recommendation to review 3x per year (May, Sep, Jan)						

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3	Create West End Business District Development Strategy	1	Com. Dev.	Village Manager	Conduct workshop 1. Advise VBOT re: Comp Plan 2. Obtain clarification & direction from VBOT	<ul style="list-style-type: none"> • CEDC • W. End business & property owners • residents 	• 750K TIF surplus				
											Completed 6/14/10
											Merged into STC-3 under master heading of "West End"

**LA GRANGE
POLICY PROGRAM**

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SHORT-TERM ROUTINE

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4	Complete zoning code update	1	Com Dev	VM Village Atty	Adoption of amendments, if any.	<ul style="list-style-type: none"> • p.h. • Plan Com. • ZBA, as needed • DRC 	N/A	Jan. 2012 (2 yrs.)	In Progress	Nov 2010	May 2011
					1. Admin. Adjustment			Completed Jan 2010			
					2. Review of use list for Office Dist, Institutional Dist. & Industrial Dist.			Completed Jun 2010			
					3. Review of Multi-Family Dist. boundaries			Completed Jun 2010			
					4. Review of misc. residential regulations			Completed Feb 2011			
					5. Review of Open Space Dist.				Plan Com. Apr 2011, July 2011	VBOT Sep 2011	
					6. Review of Planned Developments				Plan Com Apr 2011 Sep 2011	VBOT Oct 2011	
					7. MF zoning district mapping review				Plan Com. Sep 2011	VBOT Oct 2011	
					8. Review of Parking Regulations				Plan Com. Nov 2011	VBOT Jan 2012	
					9. Review of Signage Regulations				Plan Com. Nov 2011	VBOT Jan 2012	
					10. Review of all other remaining misc. & housekeeping items				Plan Com. Jan 2012	VBOT Mar 2012	

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5	YMCA property a) demolition & restoration	1	a) Com Dev.	a) Dept. Heads	1. demolition			Completed Oct 2010			
					2. Restoration a) enhanced landscaping of N/E corner b) restore footprint of demolished bldg w/ erosion control & proper ground cover c) sidewalk improvement La Grange Road/Ogden Ave.	• Metro YMCA		In-progress	Aug 2010	Jun 2011 July 2011 In progress Sep 2011	Jul 2011
	b) redevelopment		b) VP/VM	b) Com. Dev./ Vlg. Atty.	3. Status of redevelopment plan	b) VBOT		b) on-going - discussions w/YMCA & potential developers . Monthly.			
	c) temporary use		c) Com. Dev.	c) Vlg. Atty	4. Review temporary use application upon submittal.	c) VBOT		Completed Mar 2011 YMCA advises that no plans for temp. use application in 2011.			
	d) property maintenance				Parking – 1. Remove YMCA bus parking from the corner & prohibit use by unauthorized vehicles.	• Metro YMCA • LG YMCA		Completed (see restoration)			
5a	(NEW) Redevelopment of Gordon Park	2	a) Com. Dev. & DPW	b) all	1. Renew land exchange agreement	Vlg. Atty	current budget	Completed Dec 2010			
					2. Monitor court proceeding re: PDLG request for sale of land		N/A	underway	in-progress		
					3. Site plan review	DH's	N/A	Completed. Conditional approval granted Sep 2010.			
					4. Coordinate reciprocal grants of easement	PDLG	current budget	underway	in-progress		

LA GRANGE
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SHORT-TERM ROUTINE

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5a	(NEW) Redevelopment of Gordon Park (cont.)	2	a) Com. Dev. & DPW	b) all	5. Conduct bldg. & engineering reviews	PDLG	current budget	underway	in-progress		
					6. Jointly pursue future traffic signal improvement at Ogden & Locust Ave.	PDLG	grants & current budget	underway	in-progress	Hold – pending YMCA developments	

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6	Pension Funds - update all assumptions	2	Finance	VM	1. Distribute Sharpe's actuarial dist. to the VBOT	T. Sharpe	N/A	Completed April 2010			
					2. Determine if Vlg's budget can accommodate \$75,000 expenditure to adjust/compress probable range of retirement, advise VBT accordingly.	None	General Fund revenue & reserves	Completed March 2010 Budget unable to accommodate.			
					3. Adopt resolution placing advisory referendum question regarding pension reform on Nov 2010 ballot.		N/A	Completed Aug 2010 & Nov 2010			
					4. Conduct third pension workshop It was the consensus of the VBOT to: a) support staff & the actuary's recommendations which are consistent w/Village practice to fund annual reqd. contribution. b) However, it sees the need to adjust assumptions over time; do so within the Vlg's. ability to pay & other budgetary constraints	T. Sharpe		Completed Sep 2010			
					5. Review preliminary tax levy for P&F pensions			Completed Nov 8 & Dec 13, 2010			
					6. Continue to support legislative efforts re: pension reform.			on-going; letter sent 11/12/10			
					7. Monitor 2010 fall Veto Session SB 3538			Pension reform enacted by General Assembly 12/1/2010; signed by Governor on or about 1/1/2011.			

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6	Pension funds - update all assumptions	2	Finance	VM	8. Engage actuary to perform full valuation at the conclusion of current FY (4/30/11) & upon applying the provisions w/in pension reform statute, project (anticipated cost savings beginning w/) preliminary 2011 tax levies for P&F pension funds.					Pension Workshop scheduled for 10/10/2011	

LA GRANGE
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7	Improve bldg permit processes & practices	2	Com. Dev.	VM	1. Internal review and adjust processes & practices		N/A			on-going	
					a) clarify inspectional responsibility					Completed between May 1 — Dec 31 2010	
					b) conduct mtg w/ all inspectional staff re: coord. response to homeowners & contractors						
					c) revised hard copy filing system						
					d) improved paperwork flow w/remodeling (w/input from professional office organizer)						
					e) implemented on-site preconstruction meetings between Vig staff, engineer, general contractor & homeowner, if appropriate						
					f) implemented customer satisfaction survey				Feb 2011		
g) departmental & staff goals				Mar 2011							
h) customer service training (WCMC)				May 2011							
i) training for inspectional staff				May 2011	Jun 2011						
j) review of deposits taken in to better reflect expenses for engineering & review svcs.					Completed Mar 2011						

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7	Improve blding permit processes & practices	2	Com. Dev.	VM	1. Internal review and adjust processes & practices <i>(cont.)</i>						
					<ul style="list-style-type: none"> k) accounts receivable/reimbursables coord. w/ Finance Dept. l) enhancements to property management system <ul style="list-style-type: none"> — Fire Prevention Bureau access to system - log intake, track review progress & receive "delinquent" warnings. 					Completed Mar 2011	
					<ul style="list-style-type: none"> 2. External review w/Vlg. Engineer <ul style="list-style-type: none"> — new program for residential projects over \$40K to coordinate contractor/ROW work "Residential Site Development Permit Packet". 					on-going Oct 2011	
					3. Advise VBOT of outcome					Mar 2011 budget workshop	

The following items have completed in follow up to the building permit task force on procedures and processes in the Community Development Department:

1. Evaluated *electronic permitting system* and recommend a tie in to Finance department system when they are ready. Shared with Manager and Finance Director.
2. Designated staff coordinator and permit liaison
3. Staff training sessions
 - a. Inspectional staff - clarity and uniformity in field communications
 - b. Front end staff - intake of applications
 - c. All staff - permitting process and filing system
4. Improved communications
 - a. Reviewed/revised permitting packets
 - b. Added preferred contact to building permit
 - c. Clarified content of engineering reviews
 - d. Provide copy of all plan reviews to homeowner
 - e. Send all reviews under one cover letter
 - f. Clarified inspection sheet – owner/contractor responsibility to call
5. Improved fee structure
 - a. Cost consistency of engineering
 - b. One-time fee for drainage consultations
 - c. Added engineering details to fee schedule
 - d. Increased review & application fee deposits to reflect actuals
6. Electronic filing system (scanned)
 - a. Contractor registrations
 - b. Over the counter permits
7. Developed system to follow up on stale inspections & permits
 - a. Email reminder notifications
 - b. Established schedule and process for follow-up
8. Restructured permit filing system
 - a. Redesigned folders
 - b. Every permit has a jacket
 - c. Evaluated filing system for consistency

9. Updated “Residential Site Development Permit Packet” for civil engineering requirements – a major rewrite for clarification including updated standards, exhibits and calculation sheet for drainage dissipation (packet is attached).
10. Provided customer service training for Staff of all departments
11. Updated Property Maintenance Tool
 - a. Added automated delinquent permit review notification
 - b. Restructured permit review type by adding checkboxes
 - c. Added ability to manage and add users in order to allow Fire Department to access our system and enter plan reviews and inspections
 - d. Modifications to permit reporting
12. Developed customer satisfaction survey
 - a. Online – added to Village’s website
 - b. Copied onto back of permit applications

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8	Stone Ave. Train Station Renovation Project	2	AVM	VM DPW Bldg Eng Finance	1. Discuss w/VBOT at CIP workshop		CIP budget	Completed Feb 1, 2010				
					2. Provide update & direction to Legat	Legat	CIP budget	Completed Mar & Apr 2010				
					3. Conduct workshop - return to VBOT w/ revised scope & cost estimate, including extent to accomplish Phase II within \$1M/\$1.4M budget	Legat	CIP budget	Completed Jun 7, 2010				
					It was the consensus of the VBOT to refine the project scope, on a line-item basis, to fit within a \$1.085M project budget.							
					4. Staff update to VBOT				Aug 2011			
					<u>NEXT STEPS:</u>					Completed Jun 2010		
					a) Legat & staff to finalize conceptual phase.						4/1/11	5/1/11
					b) Re-work Phase II Design Services w/ Legat based on revised scope of work/VBOT discussion from June 7, 2010						5/1/11	Sep 2011
					c) Return to VBOT w/ Phase II Design Services Agreement w/ Legat (provide for certain bid alternatives & extras). Consider re-evaluation of scope & budget w/ VBOT based on comments rec'd. from business owners re: brand identify during workshop re: West End development strategies held on 6/14/10.						5/1/11	Sep 2011
					d) Coordinate Phase II Design Services w/ grant source reqs.; secure/expend WSMTD funds.						5/1/11	Sep 2011
e) Complete federal grant, lease & station maint. agreement documents w/ METRA						Grant approval 5/1/11	Sep 2011					
f) Design Phase						fall 2011						

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8	Stone Ave Train Station Renovation Project (cont.)	2	AVM	VM DPW Bldg Eng Finance	g) Construction of improvements anticipated.					winter 2011	spring 2012
					4. Coord. w/METRA platform reconstruction	METRA	N/A	underway	Completed Dec 2010		
					a) complete tactile panels					Completed Dec 2011	
					b) demobilize & restore construction staging area				Demobilization completed Dec 2011		
					c) final grading & landscape restoration				Complete		
					d) address transition areas between Village - METRA project limits				1. new staircase built - Nov 2010 2. temporary fencing installed under outbound shelter - Nov 2010 3. extension of decorative fence between outbound platform & bicycle parking - TBD		

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9a	Water System Maintenance				1. Improve water accountability..			on-going		CIP workshop Feb 2011	Sep 2011 (audit)
					2. Continue w/water leak survey.		CIP budget	on-going			
					3. Identify water main to be replaced; preliminary basis on water main break repair history.			on-going	5/1/10		Feb 2011 CIP workshop
					4. Investigate technology to detect leaking water main joints.			≤ 2 year	5/1/10		12/1/10 CIP budget submittal
					5. Evaluate water system pump station a) Baxter & Woodman hired to provide engineering evaluation study of pumping station.					Engineering completed. Recommended improvements included in FY 2011-12 budget.	
					6. Replacement of residential water meters				Sep 2010	CIP workshop Jan 2011	CIP workshop Jan 2012

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9b	Sewer System Maintenance				1. Continue w/ sewer televising program a) combined budget of \$60,000 re-appropriated to emergency sewer televising in response to severe rain event - Jul 2010		• CIP budget (\$25,000) • Sewer Fund (\$35,000)	on-going			
					2. Public education activities - options available to homeowners/resources/site visits - video posted to website			on-going			
					3. Continue w/ regular maint., opportunities encountered in conjunction w/ construction projects, & emergency repairs, as necessary (limit reporting to major events or activities) a) partial blockage removed on Ogden Ave., west of La Grange Rd.		• Sewer Fund • CIP Fund	on-going			
									Completed Jan 2010		

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements (cont.)	1 LTC	DPW Vlg. Engineer	Finance VM	<p>1. Complete Phase 1 of MARS</p> <p style="padding-left: 20px;">Bluff Ave Reconstruction Project</p> <p style="padding-left: 20px;">- Phase I - completed Aug 2009</p> <p style="padding-left: 20px;">- Phase II - completed Sep 2010</p> <p style="padding-left: 20px;">- Phase III - to be completed Sep 2011</p>	IDOT	grant & current budget	≤ 3 years	underway	completed Sep 2011	
					<p>2. MARS</p> <p style="padding-left: 20px;">a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget) to perform feasibility study</p> <p style="padding-left: 20px;">b) IEPA grant application</p> <p style="padding-left: 20px;">c) Cook Co. CBDG application</p> <p style="padding-left: 20px;">d) IL Disaster Recovery Program grant application</p> <p style="padding-left: 20px;">e) VBOT approves eng. svcs. agreement w/B&W 4/2011, to design next phase of MARS (Bluff to LG Rd).</p>	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	Completed Jan 2011		
									Dec 2010		
									Jan 2011		
									Jan 2011	Not Selected May 2011	
										Jan 2012	
					<p>3. OARS</p> <p style="padding-left: 20px;">a) VBOT approves engineering svcs. agreement Jul 2010 (cost est. & budget) to perform feasibility study</p>	MWRD	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	Completed Jan 2011		

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements	1 LTC	DPW Vlg. Engineer	Finance VM	3. OARS (cont.)						
					b) Coordinate injunction w/redevelopment of YMCA				TBD		
					4. Drainage basin so. of 47 th St.				Aug 2011	Jul 2011	Jan 2012
					a) status of drainage study from Heuer & Assoc — delivered Fri 5/13/11						
					b) explore opportunities for detention of overland flow from unincorporated Cook County; inc. La Grange Country Club			on-going		Aug 2011	Jan 2012
					5. Poplar Place drainage improvements					Oct 2011	
					a) VBOT approves engineering svcs. agreement w/Baxter & Woodman - Apr 2011						
					6. Mason Woods area sewer lining project						
					a) admin. authorization of svcs. - May 2011						
					b) bid letting & opening - Jun/Jul 2011						
					c) award of contract - Aug 2011						
					d) construction - Sep/Oct 2011						

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9c	(REVISED) Sewer System Capital Planning & Capital Improvements (cont.)	1 LTC	DPW Vig. Engineer	Finance VM	7. Staff to investigate low-cost state & federal loan programs	<ul style="list-style-type: none"> • fed. stimulus - forgivable int? • Phil McKenna • Baxter & Woodman • IL State Revolving Fund 				completed June 2011	

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9d	Severe Rain Event Jul 2010	1 STC	DPW Vig. Engineer	Finance VM	1. So. of 47 th St. Drainage Basin Study a) VBOT approves engineering svcs. agreement Aug 2010	<ul style="list-style-type: none"> • MWRD • So. Lyons Sanitary Dist. • LGCC • Lyons Twp/Cook County 	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	≤ 4 months	underway	Nov 2010	Jan 2011
					2. Coordinate & publicize disaster assistance				Completed Nov 2010		
					3. Emergency Sewer Televising				Completed Oct 2010		
					4. Mting w/ Country Club						
					a) re: upstream drainage & impacts on the Village				Completed Sep 2010		
					b) jointly explore opportunities for detention of overland flow from unincorporated Cook Cnty.			on-going		Jan 2011	TBD
					5. Conduct individual homeowner/block-oriented mtgs. (customer service priority)				Completed Nov 2010		
					6. Investigate localized flooding areas				Completed Jan 2011		
					7. Conduct public meeting re: sewer system				Completed Oct 2010		
					8. Conduct sewer improvement workshop in advance of CIP workshop – discuss scope, cost-benefit, & prioritize among these projects.				Completed Jan 2011		

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9	(REVISED) Water & Sewer	2	DPW	Finance VM							
9d	Severe Rain Event Jul 2010	1STC	DPW Vlg. Engineer	Finance VM	<p>8. (cont'd.)</p> <p>a) consensus of the VBOT to prioritize & allocate funding for projects as follows:</p> <p>(i) MARS - cont. w/ project. Funds for engineering to design next phase budgeted FY 2011-12.</p> <p>(ii) OARS - initiate design & construction for the 1st stage of the project from Gordon Park to LG Rd. in conjunction w/ the redevelopment of former YMCA site & coord w/ IDOT.</p> <p>(iii) So. of 47th St. drainage study</p> <p>- TBD - awaiting final engineering report from Heuer & Assocs</p> <p>(iv) Poplar Pl. drainage improvements. Engineering received & evaluated. Funds budgeted FY 2011-12</p> <p>(v) Sunset & Elm intersection drainage improvements. Engineering received & evaluated. Allocate resources towards MARS as more cost-effective solution to addressing this localized drainage issue.</p> <p>(vi) Mason Woods Area sewer lining project. Engineering received & evaluated. Funds budgeted FY 2011-12.</p>						
COMPLETED Jan 2011 — continued under STR-9c as "Sewer System Capital Planning & Capital Improvements"											

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10	Consistent residential code & commercial code enforcement	2	Com. Dev.		1. Internal review & adjustment - complete & implemented - added into staff goals & objectives		N/A				
					2. External review w/Vig. Engineer - complete & implemented						
					3. Advise VBOT of outcome	Merged into STR-7					

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11	Urban forest a) proactive plan	3	DPW	Finance	1. Reforestation	<ul style="list-style-type: none"> • Village Forester • EQCC 	CIP budget	≤ 1 year	recommended procedures & on-going evaluation provided in FY 2011-12 budget		
	b) proactive plan against threats	3	DPW	Finance	2. EAB	<ul style="list-style-type: none"> • Village Forester • EQCC 	CIP budget	≥ 10 years	In-progress	Jan 2011 CIP workshop	Jan 2012 CIP workshop
					a) EQCC mtng.				8/31/2010		
					<ul style="list-style-type: none"> • on-going oversight from EQCC • consider public info re: EAB • explore private property/caliper programs similar to those provided w/ DED 			on-going			
							on-going				
					b) revise ordinances			on-going		Oct 2011	
					c) continue to monitor EAB threat & remove diseased trees			on-going			
d) Federal grant program (\$10,000 cap) - purchase of replacement trees			<ul style="list-style-type: none"> • USDA • Metro Mayors Caucus 				received Feb. 2011				
3. Continue w/ maint. programs			<ul style="list-style-type: none"> • tree trimming • leaf disposal 		current budget	on-going					
4. Investigate tree mortality in CBD & measures Village can take to reduce premature demise						on-going	Completed – Summer 2011 Implemented new planting procedure w/new materials (different type) to improve soil drainage & vitality				
a) improve soils											
b) improve drainage											
c) species selection											

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No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration & Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
12	Guiding policy on transparency/FOIA	3	VM	Village Atty.	1. Obtain clarification. [We note that there is no "magic bullet" for effortless handling of FOIA requests (especially when broadly written as a discovery request) because of different file organization and nomenclature between dept's., & time requirement to review & decide completeness & appropriateness of the Village's response. In summary, we make our best, professional effort to be responsive]		N/A	≤ 2 years	5/1/10	5/1/11	5/1/12
					2. Initiated new FOIA processes & procedures as reqd. by statute; mandatory training completed.			Completed Jun 2010			
					3. Continue to add past public info. to website to assist public w/accessing info.			on-going			

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13	Evaluation of water system pump station	3	DPW	Finance	1. Bite size chunks vs. comprehensive approach 2. subjective vs. objective concerns 3. right people in the right place/ employees	Baxter & Woodman	Water fund	≤ 2 years	5/1/10	12/1/10 CIP budget submittal	12/1/11 CIP budget submittal
Merged into STR-9 under master heading of "Water & Sewer".											

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14	Preservation of institutional knowledge	3	All dept. heads		1. training 2. mentoring 3. succession planning	N/A		on-going on-going on-going			

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15	Depart. Head goal attainment & constraints	3	VM		Updates to VBOT as appropriate		N/A	on-going			

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16	Village Management a) Professional dev. b) time for/with Dept. Heads c) organizational development	3	VM	Dept. heads	a) attend more sessions & conferences		current budget	on-going			
					b) time with/for Dept Heads			on-going			
					c) MBWA			on-going			
					d) address Police Dept. staff re: pension reform/ referendum concerns			Completed Aug 2010			
					e) Internal recruitment process for position of Fire Chief; communication w/ deptl. staff; & transition of dept'l. mgmt.			Completed Jul - Sep 2010			
					f) discuss, communicate, and implement cost-containment plan	<ul style="list-style-type: none"> • VBOT • DH's • employees • unions 		on-going			
					(i) mid-term contract amendments re: wages - fire & DPW					May 2011	

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17	Undertake review of "Green" practices & technology	3	VM & DH's		1. Review & consider as opportunities as they present themselves; where practical			on-going	in progress		
					2. Refer back to technology priority						
					3. EQCC mtg. - participate in Energy Star program - evaluate utilization after HVAC improvements complete - update list of "Green Practices" - participate in promotion of various events incl electronic recycling events			complete/ on-going on-going on-going	8/31/10		
					4. HVAC Grant/Energy Efficiency Block Grant • VH, P&F, DPW a) grants approved by VB b) planning meeting c) project bid & approved by VB d) work commenced e) add'l. work; recommendation to the VBOT				Oct 2010	May 2011	Sep 2011
								Oct 2010 & Dec 2010			
								Jan 2011			
								Mar 2011			
								Mar 2011	May 2011	Sep 2011	
								Mar 2011	May 1, 2011	Jun 1, 2011	
								5. Installation of pilot recycling bins in CBD			Installed spring 2010
			6. Keep West Cook Beautiful Grant - larger, lidded recycling bins			Mar 2011 implemented	on-going review				

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17	Undertake review of "Green" practices & technology (cont.)	3	AVM		7. Developing refuse disposal/collection survey which continues to incentivize recycling				summer 2011		
					— EQCC recommends refuse disposal program changes					Sep 2011	
					— bid/development						
					— community input						
					— VBT feedback						
					— implement program						
					8. Monitor quarry blasting practices			on-going			
					— monitor at 7 th Ave School – work w/EPA				spring 2011		
— Village as chair											

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18	Complete tech plan for 911 center	2	Police Chief		1. Phase II/digital mapping of cellular 911 calls		- ETSB - \$100,000 federal appropriation	on-going	in-progress	Phase II Completed Nov 2010	GIS workshop Apr 2011
					a) resolution - access to Cook County GIS data			Completed Jul 2010			
					2. Update to P & F dispatching software to capture/directly receive cell calls (position #3)			(part of Phase II above)			
					3. Enhancement to dispatch & records mgmt. software (VALOR) • PD software upgrade (VALOR - dispatch & records mgmt. system) installed as Beta test				Completed Nov 2010		
					4. Implement NG911 (digital text/photos/videos)	State rules for NG911		on-going		FY 2012-13	
					5. Fire Dept. grant request for MDTs interface w/ CAD dispatch system				applied summer 2010	received Feb 2011	
					- to be purchased & installed FY 2011-12					Purchase May 2011	Oct 2011
					- preplan software installed in MDTs					Aug 2011	
					6. Intergovernmental Agreement — IL Telecom Emergency Response Taskforce					Jul 2011	
7. Narrowbanding replacement, upgrade to police & fire base radios & related equip.					Aug 2011						

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19	Community Center	3	VM		1. obtain clarification 2. Options: <ul style="list-style-type: none"> • maintain • enhance • dissolve 	- East Side neighborhood - PDLG	Village budget - identified but unbudgeted (\$10,000 - \$25,000 est. for remodeling)				

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20	Fire Prevention Bureau	2	Fire Chief	Com. Dev.	1. Preliminary discussion conducted by new dept'l. mgmt. team. Admin & financial impacts identified which warrant further analysis.			on-going			
	a. continue w/positive direction										
	b. update fire codes							on-going 2 yrs.	May 2011	May 2012	May 2013

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21	(more restrictive) set of rules governing ethics & conduct	3	Village Atty.	VM	1. Village atty. to advise VBOT re: existing state & local statues governing such matters; seek direction from there						

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1	Create & adopt a technology plan for whole organization	1	VM	All depts.	<p>1. Conduct inventory of current technology by dept. (how do we use it?)</p> <p>2. Identify technology needs going forward (Where can we add it?)</p> <p>3. Assess limitations of technology.</p> <p>4. Evaluate operational impacts of technology - (staff, time, costs). Also, where do we cross threshold from contractual to in-house IT staff?</p> <p>5. Conduct technology workshop w/ VBOT re: all of the above</p> <p>a) VBOT expressed confidence in the current state of affairs. In the absence of funding for a comprehensive technology plan, the VBOT directed staff to:</p> <p style="margin-left: 20px;">i) proceed w/ identifying specific areas of need;</p> <p style="margin-left: 20px;">ii) consult w/ third party sources to assist in meeting technological needs in those areas; and</p> <p style="margin-left: 20px;">iii) to do so in an economical manner</p> <p>6. With input from DH's., we subsequently identified 3 organization-wide areas of technological needs as follows:</p> <p style="margin-left: 20px;">i) information & records management;</p> <p style="margin-left: 20px;">ii) information sharing & mapping; &</p> <p style="margin-left: 20px;">iii) technical support</p> <p>We will continue to rely on DH's. to pursue operational technologies within their respective domain through the Village's goal setting & budget development processes.</p>		Current budget	5 months	5/1/10	6/1/10	July 2010 workshop
								Completed 7/26/10			
								Completed Aug 2010			

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1	Create & adopt a technology plan for whole organization (cont').	1	VM	All depts.	7. <u>Technical Support</u> i) CTC (Vince) is workable & affordable ii) We could use a set time for more routine support. After further review, current model works; no further changes proposed. iii) We could use a back-up for Vince.			on-going								
						CTC	current budget	on-going	Completed Dec 2010							
						CTC	current budget	on-going	Completed Sep 2010. Redundancy discussed & confirmed w/CTC.							
					8. <u>Information & Records Mgmt.</u> i) Talk to CTC & inquire as to their knowledge, capabilities & experience w/ this specialization. ii) Contact data imaging consultants. • VM's office met w/citizen volunteer											
						CTC	current budget	Completed. CTC does not provide such services.								
						IT consultant	current budget		in-progress, subject to budget constraints	May 2011	Jun 2011					
					9. <u>Information Sharing & Mapping</u> i) DH's. to assemble & forward current operational expenses to Lou. ii) Lou to aggregate dept'l. costs & analyze cost-benefit between current operations & cost to moving towards a GIS-based business model. iii) GIS budget proposal; funding authorization subject to VB discussion.											
								Completed Oct 2010								
								Completed Nov 2010								
							Completed Mar 2011 budget workshop									

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1	Create & adopt a technology plan for whole organization	1	VM	All depts.	9. <u>Information Sharing & Mapping</u> (cont)								
					iv) GIS Workshop				Completed April 2011				
					It was the consensus of the VB to "table" this proposal for the time being in order for Village finances to stabilize. Keep as an "active" discussion & re-visit in the future. In the interim, staff to identify hard cost savings from increased staff efficiency & staff effectiveness.					Jan 2012	Mar 2012		
					10. Village website					Completed May 2010			
					i) launched new website								
					ii) cont. to improve communication options on website (more frequent news items, searchable documents, videos, links, etc.)			on-going — add'l. agendas added to archives — add'l. financial reports archived					
					iii) launch CivicPlus video module (web-based video of live & taped mtgs?)							May 2011 launched	archived info on-going
					11. Misc. technological enhancements								
					- switched over to new internet svc.				Completed Aug 2010				
					- vehicle licenses/pet tag on-line renewal				Completed Mar 2011				
					- purchased digital copier/scanner				Completed Aug 2010				
					- implemented Village email accts. for VBOT				Completed Jul 2010				
					- investigate streaming video from CCTV into squad cars				in-progress				

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2	Support and resource pedestrian public safety	1	V M	All depts.	<p>Conduct workshop with Village Board to discuss/ advise status of program implementation and strategies.</p> <p>Strategies presented below under the sub-headings of: engineering, enforcement & education.</p>	KLOA	Current budget	<p>1. Provided VBOT w/interim status rpt. on 9/13/10 (attached)</p> <p>2. Delivered & completed planning studies to VBOT Dec 2010 - Jan 2011</p> <p>3. Comprehensive Traffic Calming & Pedestrian Safety Workshop conducted Jan 25, 2011; also discussed at CIP Workshop Feb 14, 2011.</p> <p>4. Traffic Enforcement Workshop conducted Feb 28, 2011</p>			
2a	<p>ENGINEERING & PLANNING</p> <p><u>47th Street Corridor</u></p> <p>1. 47th Street Speed Study</p>				<p>KLOA independently confirms that speed limit reduction by IDOT in mid-2009 from 35mph to 30 mph is appropriate</p> <p>It was the consensus of the VB to authorize a feasibility study to reduce cross-section of roadway from 4 lanes to 3 lanes. VB also authorizes origination & destination study.</p>					Completed Jan 2010	
	2. Feasibility Study to reconfigure 47 th St. (4 lanes to 3 lanes)				It was the consensus of VB to table add'l. discussion, but continue to invite the public to provide input re: the proposal.					Analysis & Discussion Completed Jan 25, 2011	
	3. Origination & Destination Study				Informational. To aid w/educational efforts.					Analysis & Discussion Completed Jan 25, 2011	
	4. Feasibility Study to signalize the intersection of 47 th St. & East Ave.				It was the consensus of the VB to continue to pursue the project by providing copy of study to IDOT & neighboring communities (as part of WCMC Joliet Rd. task force) as 1 st step in the process.					Analysis & Discussion Completed Jan 25, 2011	Report provided to WCMC Feb 2011

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2a	ENGINEERING & PLANNING <u>47th St. Corridor (cont.)</u> 5. Jurisdictional transfer (from IDOT to La Grange)							Tabled Jan 25, 2011			
	6. Evaluate effectiveness of enhanced pedestrian crossing at 47 th St. & 9 th Ave.				While the operation of the crossing at 9 th Ave. has fallen short of expectations, it was the consensus of the VB to continue to pursue an enhanced ped crossing at 47 th St. & Waiola & at La Grange Rd. & 52 nd St., by inviting add'l. public input. VB allocates funds for enhanced pedestrian crossing work in FY 2011-12 Capital Projects Fund budget.			Analysis & Discussion conducted Jan 25, 2011; continued to Capital Projects Workshop on Feb 14, 2011.			
									Completed Feb 14, 2011		
	7. On April 11, 2011, the VB approved an engineering svcs. agreement w/KLOA to upgrade 9 th Ave. ped crossing & install enhanced ped crossings at 47 th & Waiola, & La Grange Rd. & 52 nd St. w/flashing red beacons.				State of IL Capital Bill includes \$400,000 for La Grange. Based on Trustee input, request pending to re-purpose these funds for traffic calming & ped safety improvements as outlined. in KLOA scope of svcs.					Sep 2011	

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2a	ENGINEERING & PLANNING <u>Ogden Avenue Corridor</u>										
	1. Speed Study				No change in speed limit recommended by KLOA.						Completed 2009
	2. Continue to petition IDOT to implement a permanent 20mph school speed zone between Park Rd. & Spring Ave., including flashing yellow beacons				To be bundled w/enhanced ped crossing petition. Cost of beacons to be covered by State of IL Capital Bill as described above.					Jun 2011	
	3. Add'l. school ped safety measures - pavement markings & enhanced advance warning signage installed as part of the Ogden Ave. Resurfacing Project.										Completed Aug 2010

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2a	ENGINEERING & PLANNING <u>La Grange Rd Corridor</u> 1. La Grange Rd. Speed Study (south of 47 th St.).				KLOA recommended reduction in speed limit from 35mph to 30mph. It was the consensus of the VB to support this recommendation.			Completed Sep 2010				
	a) Petition IDOT to reduce speed limit.							September 2010				
	b) IDOT responds w/intent to conduct its own speed study.											
	c) IDOT advises that posted speed limit of 35mph is proper											Feb 2011
	d) Village to re-petition IDOT to reduce speed limit for this segment of La Grange Rd. as part of enhanced ped crossing improvements.											Jun 2011
	2. La Grange Rd. & 52 nd St. ped crossing.				(As described above)							
	<u>Other</u> 1. Village-wide stop sign study budget proposal				Tabled to Capital Projects Workshop. It was the consensus of the VB to table this proposal, & re-allocate funds for capital maint. activities — Maple Ave. Stop Sign Analysis			Completed Feb 14, 2011				
										Jul/Aug 2011	Sep/Oct 2011	
	2. Policy governing the use of on-street ped crossing signage				Tabled in Jan 2011 to a future discussion.			Approved by Village Board Apr 25, 2011				

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2a	ENGINEERING & PLANNING										
	<i>Other (cont.)</i>										
	3. Pedestrian push button relocation project							in progress			
	a) bollard design - to be compatible w/streetscape & ADA compliant				Engineering agreement approved by VBOT Apr 25, 2011					Sep 2011	
	b) IDOT approval — met w/IDOT - May 2011 to receive preliminary plan										
	c) status of Capital Bill funding (\$90,000)									Feb 2011	
	4. Northeast Planning Area										
	a) intersection improvements at La Grange Rd. & Ogden Ave.				Initiate at time of YMCA redevelopment.						
	b) intersection improvements at Ogden Ave & Locust Ave.				Initiate at time of YMCA redevelopment &/or Gordon Park renovations.						
	c) lane reconfiguration for southbound La Grange Rd. between Brewster Ave & Ogden Ave.				— Petition IDOT to re-stripe lanes.				Fall 2010		
					— Resubmitted plans to IDOT				May 2011		
	d) pedestrian bridge over Ogden Ave.				Capital bill funds re-purposed for other ped safety improvements w/in IDOT controlled corridors.				Completed Feb 2011		
	5. Willow Springs Rd. Safety Improvements										
	a) corridor improvements							identified, by not yet budgeted project			
	b) traffic signal study										

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2a	ENGINEERING & PLANNING										
	<i>Other (cont.).</i>									May 2011	
	(i) synthesize input from governing bodies of participating jurisdictions										
	(ii) apply to Central Council of Mayors Transportation Committee for funding to install traffic signal									October 2011	
	(iii) determine impact on Village budget/Capital Projects Fund									February 2012	
6.	CREATE									on-going	
	— IDOT to initiate study of 47 th /East Ave. reconfiguration/ safety - August 1, 2011										
	— Award of consulting contract - Oct. 12, 2011										
	— Cont. to attend mtgs. & follow project which will include extensive public input at key intervals.										
7.	Joliet Road				1. Mtg. between WCMC & IDOT - review preliminary report	<ul style="list-style-type: none"> • traffic study of 47th & East Ave. • IDOT • multi-jurisdictional approach at local level • legislative appropriations • CREATE 				Completed Aug 2010	

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2a	ENGINEERING & PLANNING <u>Other (cont.).</u>										
					2. Final report from IDOT consultant re: feasibility study of 16 top intersection improvements					Completed Dec 2010	
					3. Mtg. between WCMC & IDOT to review final report					Completed Feb 2010	
					4. Mtg. among WCMC participants to achieve consensus direction on intersection improvements & priority tiers					Completed Mar 2011	
					5. Final recommendation & concurrence by WCMC to IDOT					Completed Apr 2011	
					6. Status of IDOT public mtngs. — held & comments transmitted to VBOT					TBD	
	8. "Safe Walking Routes to Schools" Program				1. Schools have confirmed establishment of existing walking routes					Completed	
					2. Conduct field survey to determine consistent:				To be accomplished as part of Residential Sign Enhancement Program.		
					(a) regulatory signage						
					(b) traffic control signage						
				c) pavement markings near schools & parks							
	9. I-290/IDOT Corridor Planning Project a) staff to monitor & comment on process. Protect Village interests which include the following:										
									Attended I-290 public mtng. on Nov. 18, 2009. Orally communicated Village concerns		

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2a	ENGINEERING & PLANNING <u>Other (cont.)</u> (i) do not change configuration which would increase vehicle & truck traffic <u>volume</u> on La Grange Rd. (ii) safeguard "not a designated truck route" classification; in fact, add/create control devices to keep truck traffic on interstate system. Operationally, have state police conduct enforcement (iii) during any construction project, IDOT should promote alt. <u>interstate</u> routes to lessen impact on local roadways.										
								Attend next public mtng. scheduled for May 18, 2011. Submit Vlg concerns in writing			

DATE: September 13, 2010

RE: Pedestrian Safety Update

I am going to provide an update on the projects that the Village has been working on as part of its strategy towards enhancing and improving pedestrian safety throughout the Village. The pedestrian safety improvement projects have generally been divided into three corridors: La Grange Road, 47th Street and Ogden Avenue.

47th Street Corridor

1. 47th Street Speed Study

One of first steps in the process of calming traffic on 47th Street was to evaluate the speed limit throughout the corridor. A speed study was completed and KLOA concluded that the speed reduction implemented by IDOT from 35 mph to 30 mph was appropriate. As part of that study, KLOA made a preliminary determination that an opportunity exists to reduce the profile of the roadway which would improve efficiency and enhance safety with the corridor. This would also facilitate the longer term objective of community connectivity. This has lead to the development of a feasibility study for the reduction to a three lane cross section, as well as the origin and destination study.

2. 47th Street and 9th Avenue Pedestrian Crossing

The enhanced crosswalk at 47th Street and 9th Avenue, which includes new pavement markings and signage, pedestrian activated in-pavement lighting and sign mounted flashing beacons, was completed in the fall of 2009. We are currently working with IDOT to modify the signage at the intersection to meet the requirements of the new state law which states that vehicles must stop for pedestrians rather than yield.

Even with the enhancements to the intersection, the number of pedestrians utilizing the crosswalk at 47th Street and 9th Avenue appears to be low and pedestrians are still observed crossing 47th Street at non-signalized or unmarked crossings. There are several

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characteristics of 47th Street that make crossing the roadway difficult for pedestrians:

1. Volume of traffic – 47th Street is an IDOT arterial roadway with an average annual daily traffic of approximately 16,000 vehicles. Depending on the time of day, finding gaps within traffic to cross can be difficult.
2. Distance between signalized intersections – Vehicles traveling through the 47th Street Corridor do not have to stop at each intersection, which can cause vehicles to speed through the corridor. Additionally the distance between signalized intersections can discourage a pedestrian to walk to the signalized intersection to cross due to the distance to walk.
3. Width of roadway – In order to cross 47th Street a pedestrian must navigate across four lanes of traffic. Coupled with the volume and speed of vehicles, crossing this distance can be challenging.

In addition to enforcement of the posted speed limit, another solution to help mitigate the challenges of crossing this roadway would be to reduce the roadway from a four lane cross section to a three lane cross section. As I have already mentioned we have asked KLOA to assess pedestrian safety enhancements as part of the 47th Street 3-lane conversion feasibility study, which is discussed in more detail later. The affect of a lane reduction on pedestrian safety would be a shorter distance to travel across the roadway, a potential safe zone in the middle of the road if a median is included, potentially fewer vehicles and slower speeds, and improved pedestrian walkways.

3. 47th Street and Waiola Avenue Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of 47th Street and Waiola Avenue. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing. Currently a pedestrian crossing does not exist at this intersection, and we encourage residents to cross at the signalized intersection of 47th Street and Brainard Avenue.

6-A.50

Based on the year to date assessment of the crossing at 47th and 9th Avenue, we would not be inclined to recommend a pedestrian crossing at 47th and Waiola. Based on the mixed results we feel resources would be better utilized to reconfigure 47th Street and narrow the crossing distance at all locations within the corridor.

4. 47th Street and East Avenue Intersection Study

The intersection of 47th Street and East Avenue is currently under all-way stop control and is in close proximity to the at-grade crossing of the Indiana Harbor Belt (IHB) Railroad. This intersection receives a high volume of traffic from all directions, including significant truck traffic from the quarry and adjacent industries. Coupled with the railroad and frequent trains, this intersection can be difficult to manage for motorists and does not aid in the efficient movement of traffic through the Village. Consequently, the Village hired KLOA to assess the current conditions and make recommendations for improvements to the intersection.

KLOA has provided Village staff with a draft copy of this report. We plan to transmit this report with its findings and recommendations within the next month to the Village Board for their consideration.

5. 47th St 3-Lane Conversion Feasibility Study

As part of the 47th Street Speed Study, KLOA identified several reasons why the observed speeds are higher including a minimal volume of truck traffic, traffic volumes that are below the capacity of a four-lane roadway, signalized intersection spacing, and the design of the roadway. The issue of traffic volumes being below the capacity of a four-lane roadway provided the context for the discussion related to the reconfiguration of the entire 47th Street corridor in order to improve pedestrian safety and connectivity of the community.

KLOA recommended that consideration be given to reducing the cross section of the roadway to three lanes, which would consist of one lane in each direction with a center turn lane. In order to definitively state that a three lane cross section is appropriate for 47th Street, the Village hired KLOA to perform additional analysis, data collection, and

6-14.51

coordination with IDOT.

In addition to performing the feasibility study, the Village will also be completing the origin and destination study for the corridor to determine the users of the roadway and stakeholders that would be impacted by any change.

Once the preliminary feasibility study and origin and destination study has been completed, the Village will be in a position to pursue the reconfiguration of this roadway and will be able to discuss with IDOT and other stake holders the process, alternatives and possible funding sources for this project. KLOA has started assessing various roadway configurations and has begun collecting traffic data to be used in the capacity analysis. We expect to have a completed report in November or December.

Ogden Avenue Corridor

6. Ogden Avenue Speed Study

KLOA completed the Ogden Avenue Speed Study and recommended that the speed limit remain at 30 mph. However, due to the number of schools located within the Ogden Avenue corridor, KLOA also recommended that the Village continue to petition the State to implement a permanent 20 mph school zone on Ogden Avenue between Park Road and Spring Avenue.

Since IDOT has continued to deny the establishment of the school speed zone, KLOA recommended as an interim measure that the Village petition IDOT to install other school/pedestrian safety measures such as the installation of flashing yellow beacons on the school advance warning assemblies, additional pavement markings and/or other signage enhancements. The enhanced signage and pavement markings were installed as part of the Ogden Avenue Resurfacing Project this summer.

The estimated cost for installing the advanced flashing beacons was \$30,320. Since this project was not included in the current budget, we recommend discussing its incorporation into the Capital Improvement Program as part of the next budget cycle.

6-A.52

La Grange Road Corridor

7. La Grange Road Speed Study

KLOA completed the La Grange Road Speed Study from 47th Street to 53rd Street and recommended that the speed limit be reduced from 35 mph to 30 mph. The next step will be to petition IDOT to reduce the speed limit by transmitting KLOA's speed study. For this item, we are seeking consensus direction from the Village Board.

8. La Grange Road and 52nd Street Pedestrian Crossing

Pedestrian crossing improvements, similar in scope to 47th Street and 9th Avenue, are planned for the intersection of La Grange Road and 52nd Street. This project has been put on hold pending the assessment on the effectiveness of the enhancements made at the 47th Street and 9th Avenue pedestrian crossing.

However due to low volume of pedestrians crossing at this location, width of the roadway and the proximity of a signalized intersection at Plainfield Road, we recommend reassessing whether enhancements to this pedestrian crossing should occur at this time.

9. Pedestrian Push Button Relocation Project

The pedestrian push buttons at many intersections in the CBD are placed in locations that do not make it convenient for pedestrians to locate and push the button to activate the pedestrian walk cycle for the signalized intersections. KLOA has completed a preliminary assessment of each location and has made recommendations for relocating the push buttons at each location. One challenge with this project has been selecting a bollard that is consistent with the streetscape of downtown and meets the recommend height for push buttons. The next step in this project will be to recommend a bollard design for implementation and then complete detailed engineering drawings. Since these signals are IDOT owned and maintained, coordination with this agency will be required. Funding for the construction portion of this project was included in the State's capital improvement program, which has yet to be approved.

6-A.53

10. Ogden Ave/La Grange Rd & Ogden Ave/Locust Ave

Improvements to the intersections Ogden Avenue and La Grange Road, and Ogden Avenue and Locust Avenue have been put hold due the uncertainty of the YMCA redevelopment. We plan to seek approval from IDOT for improvements to these intersections once this project is restarted. However, we would like to implement a lane reconfiguration for southbound La Grange Road at Burlington.

Also funding in the Capital Bill has been earmarked for a pedestrian bridge. We will evaluate this further as the Park District progresses with renovations plans in Gordon Park.

12. Neighborhood Traffic Control Study

Requests for stop signs at neighborhood intersections are routinely made by residents seeking to slow down vehicles or discourage cut through traffic. In order to provide consistency throughout the Village, increase driver awareness, and improve the flow of traffic, we plan to recommend that a neighborhood traffic control study be implemented. The goal of the study would be to provide a sustainable and consistent layout of traffic regulations in order to reduce neighborhood crashes and increase pedestrian safety. We plan to request a proposal from KLOA for this study.

13. Willow Springs Road Pedestrian Improvements

The Village has requested a proposal from KLOA to perform a traffic study on Willow Springs Road from 47th Street south to the hospital. In cooperation with Western Springs, Park District, high school and hospital, the study would seek to determine if a traffic signal is warranted under existing or future conditions. The study would seek to determine the appropriate location for a signal and to assess the most effective pedestrian circulation and crossing patterns.

We are currently in the process of working with the other stakeholders to determine the appropriate finalize the proposal for this work.

14. Other

6-A.54

In addition to the above projects, pedestrian countdown timers have been installed at all signalized intersections. Other routine pedestrian safety enhancements such as the pavement marking program and deployment of in-street pedestrian warning barricades at key intersections in the Central Business District are continuing. Finally, we will continue to assess new pedestrian safety oriented technologies as they are developed.

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2b	<p>ENFORCEMENT</p> <p>1. Comprehensive presentation to VB re: traffic enforcement</p> <p>2. Conduct periodic traffic enforcement & truck enforcement; ped crossing enforcement; & report results.</p>				As information			Completed Feb 28, 2011			
							on-going				

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2c	<p>EDUCATION</p> <p>1. Comprehensive presentation to VB re: traffic enforcement - included a discussion of:</p> <p>a) new state law re: stopping for pedestrians w/in a crosswalk.</p> <p>b) motorist responsibility</p> <p>c) pedestrian responsibilities & expectations.</p>								Completed Feb 28, 2011. Video posted to website.		
	2. Village staff to develop public education pieces & a plan to disseminate				1, Staff to create separate traffic & ped. safety link on website to house reports & related info. in a central location.			on-going			
					2. Posting of Operations Plan on website provides more succinct status update to residents concerning the Village's efforts on this priority.			on-going			

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2c	EDUCATION (cont.)				3. Staff to create educational brochure which explains state law re: ped crossings, responsibilities & expectations.						
					— research done have to create brochure						Oct 2011
	3. Restrictions placed on cell phone usage in construction zones & school zones.							on-going			
	4. Legislative advocacy.							on-going, as appropriate			

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3 3a)	<u>WEST END</u> BUSINESS DEVELOPMENT STRATEGY	1	VM & all DH's		1. Conduct workshop - initial discussion w/ the VB	<ul style="list-style-type: none"> • CEDC • Plan Commission • business owners • property owners 	\$750,000 TIF surplus				Completed 6/14/10
					2. VBOT consensus from 6-14-10 workshop: <ul style="list-style-type: none"> a) concurred w/ staff recommendations <ul style="list-style-type: none"> i) continue w/ staff efforts & methods concerning business recruitment & retention ii) reference & utilize existing planning documents & policies to guide development w/in the West End iii) continue to encourage West End business owners & property owners to become active in the LGBA iv) continue to encourage promotional activities on a focused & district-wide scale, such as the West End Art Festival v) continue to use public infrastructure improvements as a catalyst for private investment/re-investment vi) as economic landscape has changed significantly since adoption of Comp. Plan in 2005: exercise caution w/ redevelopment initiatives; & Village-driven initiatives should be multi-faceted, accomplishing several strategic priorities over time (most effective use of resources) 						

(cont'd.)

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3	<u>WEST END</u>	1	Executive team: • VBOT • VM & all DH's	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • ICC • property owners • Village residents • LTHS • Vlg Engineer • CEDC • commuters • business owners 	<p>1. Burlington Ave. Resurfacing Project.</p> <p>2. Engage consultant to evaluate pedestrian mobility @ Brainard Ave. grade crossing</p> <p>(a) Andri to prepare & submit RTA/CMAP grant application for pedestrian mobility study & traffic circulation study at Brainard & Hillgrove Ave.</p> <p>— application not selected for funding; however CMAP staff assigned to provide technical assistance.</p> <p>(b) BNSF to replace grade crossing at Brainard Avenue; includes installation of concrete panels for durability & improved driving surface. Scope of work to include an expanded pedestrian walkway component in response to the Village's previously expressed interest to accommodate the volume of commuters using Brainard Ave. after the mid-block crossing was eliminated at the Stone Ave. train station in 2009.</p> <p>BNSF has asked the Village to provide a concept plan for expanded pedestrian walkway.</p>				Completed Aug 2010		
3b)	INFRASTRUCTURE									Completed June 2011	
										Sep 2011	
										Fall 2012	
					3. Engage consultant to study traffic circulation in the West End Business District, including Hillgrove Ave. kiss-n-ride area.						
					4. Preliminary engineering & cost estimate to streetscape Burlington Ave. corridor. (including limited burial of overhead utilities, new overhead streetlighting, coordination w/ planned resurfacing of Lot 13 in FY 2012 -13 (\$315,000), & bicycle access & parking.).						

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3	WEST END	1	VM & all DH's		Operationalization of comments from Jun 14 workshop re: WEBD development strategies.						
3c)	STONE AVE. TRAIN STATION				1. Push METRA to complete platform reconstruction by Sept. 1, 2010.						
										Complete punch list items Spring 2011	
					2. Petition ICC/BNSF/METRA for the following:						
					<ul style="list-style-type: none"> a) re-install mid-block pedestrian crossing <ul style="list-style-type: none"> i) BNSF will not re-install & filing petition w/ICC would be counterproductive to other objectives b) funding for pedestrian mobility improvements (e.g. - wider pedestrian crossing). Note: \$59M underpass in DG <ul style="list-style-type: none"> i) working w/BNSF to rehab & improve Brainard Ave. crossing c) extend METRA platforms to the west 						
					3. Install "streetscape" sidewalk along the north side of Burlington Ave. from Brainard Avenue to the train station to address shoppers and commuters walking in the street to reach their destinations after parking their vehicles in this area.						
					a) temp asphalt walkway					Completed Jun 2010	
					4. Re-evaluate scope & budget based on June 14 comments concerning mobility & branding, & Comp. Plan.						
					5. Explore crosswalk on Hillgrove between Brainard & Stone.						
					<ul style="list-style-type: none"> a) at corner of Stone Ave.? b) staircase leading down from outbound platform to crosswalk? c) locate kiss-n-ride further east? 						

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3	<u>WEST END</u>	1	VM & all DH's								
3d)	PARKING				1. Review findings and recommendations from Walker parking study.. (West End)						
					2. Identify opportunities to maximize utilization of existing surface parking supply and expand capacity including but not limited to dual usage of public spaces, partnerships, shared spaces (private → public), etc.						
					a) Staff recommendation to: relocate approx 30-40 commuter parking spaces in West End to Lot 2; re-designate spaces as shopper parking				pending completion of Lot 2		
					3. Re-stripe parking stalls to a uniform width as part of Burlington Ave. Resurfacing Project in an attempt to gain additional on-street parking spaces.						
								Completed Jul 2010. Five (5) additional parking spaces gained within the project corridor			

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3	<u>WEST END</u>	1	VM & all DH's								
3d)	PARKING (cont).				4. Create additional West End employee parking opportunities						
					5. Consult w/ Walker Parking re: CBD employees/best practices (compliance & incentives).						
					6. Investigate parking technology (CBD & WEBD) – improve administration, enforcement & collection.						
					7. Monitor valet service in CBD.						
										on-going	

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3	<u>WEST END</u>	1	VM & DH's		8. Maintain short-term (15 min) parking map - added block end spaces at Prasinos & Ruby Cleaners/Kama Bistro - eliminated one 15-min. space on Harris Avenue east of La Grange Rd.			on-going			

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4	Village Hall space use & needs analysis; HVAC improvements at VH, Police & Fire, & DPW.	2	Com. Dev. Finance VM	DPW	1. Remodeling of Com. Dev. Dept.	Chicago Design Network	current budget	Completed July 2010				
					2. HVAC improvements	Chicago Design Network	<ul style="list-style-type: none"> • Fed. Stimulus • Cook Cnty • current budget 					
					a) Preliminary mechanical study to define need			Completed June 2010				
					b) Grants rec'd. totaling \$450,000 to upgrade HVAC at VH, DPW & Police/Fire facility. Approved by VBOT.			Completed Oct & Dec 2010				
					c) Contracted w/ Chicago Design Network to develop plans & specs. for the work			Completed Oct 2010				
					d) Planning mtg. to review plans & specs.			Completed Jan 2011				
					e) Project bid & approved by VBOT			Completed Mar 2011				
					f) Work commenced			Mar 2011	May 2011	Sep 2011		
					g) Define Scope of add'l. work; recommendation to VB			Approved by VBOT June 2011				
					h) VM office revisions			Sep 2011	Oct 2011	Nov 2011		

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5	Joint dispatch	2	Police Chief		1. Chief to develop vision, identify motivated partners & cultivate partnerships			on-going	in progress		
					2. Cross reference w/ LTC-6				merged with LTC-6 "Functional Consolidation"		

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6	Fire Dept. station improvements a. E. wall	2	a. Fire Chief		a) repair • temporary repair/ stabilization.		state & fedl. grants	FY 2010-11 - repair \$7,000 vs. rebuild \$220,000		Completed Oct 2010	
	b. apparatus floor		b. Fire Chief & DPW		b) stabilize & action plan — 2 temporary repairs performed in Mar 2011 — engineering svcs. agreement w/B&W approved by VB 5/23/11		state & fedl. grants	FY 2010-11 engineering study – further analysis of center bay \$40,000 – test of floor will determine scope of repair work		May 2011	Oct 2011
	c. other issues		c. Fire Chief		c) prepare multi-year bldg. maint. plan		state & fedl. granats			Sep 2011	May 2012
					→ continuing review of needs						
					→ HVAC to be re-balanced as part of grant project. Waiting for report - work complete					complete September 2011	

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7	HVAC a) Village Hall b) Police & Fire c) DPW	2/3	a) VM, CD, Finance b) Police Chief & Fire Chief c) DPW	DPW Finance DPW Finance							Merge into STC-4

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1	(Thoughtful) redevelopment of parcels in the Village	1	Com. Dev.	Finance	1. Keep in touch w/ owners & land use approvals.	<ul style="list-style-type: none"> • Property owners • Plan Commission 	N/A	on-going			
					2. Clarification from VBOT in context of ED workshop.			Completed 2/22/10			
					3. Meadowbrook Manor - extension of special use permit approval requested; 6-month extension granted.					Apr 2011	Oct 31, 2011

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2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues	1	Finance	VM	1. Conduct "mini-workshop" w/VBOT by reviewing financial policies at budget workshop in Mar 2010.		N/A	Completed 3/13/10. Village Board concurred with financial policies as written			
					2. VBOT consensus direction from 3/13/10 workshop – during FY 2010-11: <ul style="list-style-type: none"> a) fund annual reqd. contribution for P&F pension funds (schedule pension workshop in Sep/Oct 2010; in advance of preliminary property tax levy). b) get GF balance back up to policy range min. of 50%. c) consider use of TIF surplus funds for these purposes d) consider implementing addl. expenditure controls to get reserves back up to policy range min. of 50% (i) periodic reports to VBOT (ii) Closed Session discussions - Nov 8, Apr 25. e) conduct internal discussions via DH's & planning group f) memo to all FT employees re: Vlg's cost-containment plan g) respond to employee's questions h) initiate discussion w/organized employee groups 		current budget	1 year	in- progress	9/13/10	12/13/10

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2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues (cont.)	1	Finance	VM	i) health insurance renewal				Completed April 2011		
					→ convene employee health insurance committee to discuss plan design changes; implement					Jun 2011	Jul 2011
					→ effect mid-term reduction in premiums from BC/BS (to meet budget)				August 2011		
					→ change in benefit consultants; evaluate after one year				Completed May 2011		May 2012
					3. Enhanced Quarterly Financial Report				on-going		
					4. Early implementation of GASB54 (policy for the assignment of reserves)				Completed 6/14/10		
									1. Implement w/ financial statements (audit) for the year ending April 30, 2010.		
									2. New financial policy (beginning w/ FY 2011-12 budget)		
									3. Assignment of \$750,000 TIF surplus distribution in GF balance as reserved under general heading of "Econ. Development". (beginning w/FY 2011-12 budget)		
					5. Pension Workshop				Completed 9/13/10		
6. FY 2011-12 budget development; implementation of cost-containment plan				Budget Adoption 4/11/11							
a. Contract amendment w/Fire Union re: wage concession				Completed Approved by Village Board 5/23/11							
b. Contract amendment w/Pubic Works Union re: wage concession				Completed Approved by Village Board 5/23/11							
c. Police Union				in-progress							
d. Dispatchers Union				in-progress							

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2	Maintain Village's fiscal health over the long-term, including pension funds, budget mgmt. & alt. revenues (cont.)	1	Finance	VM	7. Vlg. Atty. - restructured fee agreement				Effective Jan 1, 2011		
					8. Legislative advocacy to preserve state-collected local government revenues.				on-going		

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3.	CIP a. Maintain current level b. Study funding options c. Develop specific schedule	1	Finance	DPW	1. Conduct capital projects workshop w/ the VBOT 2. Explore cont. "pay as you go" policy, debt financing as an option, and grant funding 3. Continue to monitor & re-balance workload between engineering consultants, as necessary & appropriate. → Capital projects being shifted over to Baxter & Woodman 4. Street Condition Survey – Contract award May 2011 to Baxter & Woodman for engineering svcs.. 5. Rehabilitation of Lot 2 a) design svcs. agreement approved by the VB on 5/23/11 b) Award of Contract c) construction	Engineers	current budget	Completed 2/1/2010			
								on-going			
								on-going			
										Aug 2011	Sep 2011
										Phase I & II eng. design to be completed by July 8, 2011	
										Aug 2011	
										Sept 2011	Oct 2011

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4	Update zoning code	1	Com. Dev.	VM	- PUD - All other districts - Housekeeping	- Village Atty. - Plan Commission - VBOT	current budget	Merge into STR - 4			

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5	Undertake long-term staff level analysis	2	Fire Dept. Police Dept. Com. Dev. Dept. Public Works	Lou - Finance RP - Manage. AP - Labor	1. Develop long-term operating vision for depts.		current budget	on-going,	in progress		
					2. <u>Fire Department</u> --- • re-structuring command staff - internal study <u>Objectives</u> → body count the same → savings - hire <u>addnl</u> staff				in progress		
					3. <u>Police Department</u> --- • re-structure staff - internal study <u>Objectives</u> → body count the same → savings - hire <u>addnl.</u> staff				in progress		
					4. COPS grant a. re-applied					May 2011	
					b. Letter from VP to congressional delegates - raise awareness/ importance of pending application					June 2011	
c. anticipated decision date						Unknown at this time					

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LONG-TERM ROUTINE

No.	Project or Action	Priority Level	Primary/Lead Dept.	2 ndry/ Coop. Dept.(s)	Action by the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
6	Tree replacement/reforestation program - residential - commercial business district	2	3]					Merged into STR - 11, heading of "Urban Forest"			

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7	Undertake "global" approach of entire RR corridor	2	Com. Dev.	Finance VM	1. Economic Development workshop			Completed 2-22-10			
					2. Use Comprehensive Plan as yardstick to measure private development proposals & related public policy (economic development, etc.)		current budget	on-going			

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8	Cont. to design & integrate pedestrian/ bicycle amenities	3	DPW Comm. Dev.	AVM	1. Maple Avenue underpass	<ul style="list-style-type: none"> • IHB • PDLG • Various utilities • VBOT • ICC • Residents & businesses 	<ul style="list-style-type: none"> • Grants • Village Bluffs public improvement contribution 	5 years	Engineering Completed Feb 2010 No Funds Budgeted by Village Board.. Cost Prohibitive at this Time..		
					2. Ogden Ave. pedestrian bridge	<ul style="list-style-type: none"> • IDOT • BNSF • PDLG • YMCA developer 	<ul style="list-style-type: none"> • YMCA developer • State capital bill • Grants 	≤ 5 years	At the direction of Village Board, request made to Rep. Durkin to Re-purpose Capital Bill monies to Pedestrian Safety Improvements - Feb 2011. See STC-2		
					3. Coordinate Master Plan for Gordon Park	<ul style="list-style-type: none"> • PDLG 	<ul style="list-style-type: none"> • PDLG 	5 years	in progress		
					- Staff rev'd. plans & provided comments to PDLG						
					4. 47 th Corridor	<ul style="list-style-type: none"> • IDOT • Residents & businesses • KLOA study 	<ul style="list-style-type: none"> • State budget 	5 years	See STC-2		
					5. Future road projects (public)	<ul style="list-style-type: none"> • Residents 	<ul style="list-style-type: none"> • TBD • CMAQ • Developer 	on-going			
					6. Future development projects (private)	<ul style="list-style-type: none"> • p.h. 		on-going			
					7. Pedestrian underpass - other RR corridors	<ul style="list-style-type: none"> • VBOT • BNSF • ICC • Metra • Various utilities • Lyons Twp. HS • Residents & businesses 	<ul style="list-style-type: none"> • CMAQ • Grants 	TBD	Completed No funding available for the time being.		
8. Bike to METRA guide	<ul style="list-style-type: none"> • Active Transportation Alliance 	<ul style="list-style-type: none"> • grant • current budget 	Completed Jun 2010								

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8	Cont. to design & integrate pedestrian/ bicycle amenities. (cont)	3	DPW Comm. Dev.	AVM	9. Participate in WCMC bike planning subcommittee.				on-going		
					10. Topic to be discussed as part of comprehensive review of Zoning Code.					Jun 2011	Sep 2011

70.

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9	Increased police svcs.	3						Merged into LTR - 5			

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10	Undertake East side industrial/RR corridor beautification	3	VM Com. Dev. DPW		1. Develop preliminary plan a.) property maint. discussion b) ownership	<ul style="list-style-type: none"> • IHB • Private property owners • industrial design appearance stds. 	• Private	≤ 5 years	1/1/12 CIP	TBD	TBD
					2. CREATE	• IHB	<ul style="list-style-type: none"> • Grants • Federal transportation funds 	≤ 10 years	underway	TBD	TBD
					a) Coordinate CREATE B4/BS IHB project in LaGrange			Completed Nov 2010			
					3. IHB rehab of Lincoln Ave & Cossitt Ave grade crossings			Completed June 2010			
					4. Shawmut Ave railroad crossing maintenance					Sep 2011	
					5. Participate in West Cook Green Corridors initiative			on-going		Jun 2010	

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11	Village - green practices	3						Merged into STR - 17			

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12	Develop plans to finish unimproved space at Police Dept.	3	Police Chief	Finance VM	1. Create usable space to meet long-term vision	<ul style="list-style-type: none"> • VBOT • Departmental employees • Other agencies? 	<ul style="list-style-type: none"> • Grants • Current budget 	≤ 2 years	On hold pending consolidation study & stabilization of Village finances		

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1	Capitalize on technology as a tool for efficiency, effectiveness & document management	1		All Department Heads	1. Plan for assessment for long-term technology plan. 2. Design & implement schedule - IT consultant						
											Merge into STC - 1

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2	Implement 47 th St. Corridor Plan	1	DPW	All departments	1. Clarify vision (JT/Create/ Reconfiguration/ 47th & East Intersection) 2. Assess & measure impact 3. Identify funding sources	<ul style="list-style-type: none"> • KLOA • IDOT • Engineering firm • Western Springs • State legislators • Cook County • IHB RR • Residents 	Current budget & State of IL	Merged into STC-2			

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3 & 4	West End infrastructure	1			1. Stone Ave. station renovation 2. Parking 3. Other infrastructure improvements (to support redev.) <ul style="list-style-type: none"> • Overhead street lighting • Assess W & S • Condition • Upsize • Bury o/h utilities • Burlington Ave. resurfacing • Lot 13 resurfacing 2012-13 (\$315,000) • Replace RR pedestrian crossing w/a wider sidewalk 4. Traffic capacity/ intersection Burlington & Brainard 5. Partnership w/LTHS 6. Bicycle access & parking 7. Yardstick against Comprehensive Plan	<ul style="list-style-type: none"> • Legat/HDG • KLOA • WSMTD • METRA • BNSF • Property owners • LTHS • Engineering firm • CEDC • Commuters • Com Ed • Vlg residents • Business owners 					Merged into STC - 3 under master heading of "West End".

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5	MARS & OARS	1	DPW Village Engineer	Finance	1. Feasibility study 2. Detailed engineering	<ul style="list-style-type: none"> • Village Engineer • IDOT • YMCA developer • MWRD 	<ul style="list-style-type: none"> • Current budget • Debt svc./bonds • Loans - stimulus • Grants • Fee increase 	2011-12	in progress	5/1/10	Fall 2010
Merged into STR - 9 under master heading of "Water & Sewer".											

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6	Functional consolidation of core svc.	2	Police Fire	Finance VM	1. Participate in case study w/ LGP & WS to evaluate consolidation of public safety svcs. (Police, Fire, Dispatch) <ul style="list-style-type: none"> a) data collection b) periodic briefings by consultant c) periodic updates to the VB 	<ul style="list-style-type: none"> • WS • LGP • consultant 	– Grant from Metro Mayors Caucus – current budget	≤ 1 year	Jul 2010	Sep 2010	Jan 2011				
									Completed Oct 2010						
									on-going						
									on-going	9/26/11 VB mtg. present.					
									2. Replacement of Fire Dept. Ladder Truck <ul style="list-style-type: none"> a) Mini-workshop. It was the consensus of the VB to concur w/the staff recommendation. b) Secure mutual aid agreements to maintain ladder truck response to La Grange, when needed. c) Declare ladder truck as surplus property. d) Coordinate sale through licensed fire apparatus broker. e) Establish dept'l. committee to develop specifications for multi-purpose vehicle f) Investigate dealer incentives to reduce purchase cost to the Village (best pricing) 						
					Completed April 2011										
					Completed June 2011										
					Completed May 2011										
															Sold July 2011
													Apr 2011	May 2011	Oct 2011
							Apr 2011	May 2011	Oct 2011						

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6	Functional consolidation of core svc.	2	Police Fire	Finance VM	g) Re-evaluate plan against results of consolidation study.			Staff analysis & recommendations completed Sept. 2011. No change in direction at this time.			

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7	Senior Svcs.	3	Police (Elder Svcs.) Fire	VM	1. Continue to refer inquiries to the Senior Center.	<ul style="list-style-type: none"> • Senior Center • Aging Well 	Current budget	on-going			
					2. Begin to promote Lyons Township senior housing facility. — attended open house/grand opening in Oct 2010			on-going			
					3. Senior Dining Discount Promotion at La Grange restaurants. — met w/stakeholders in May 2011; Aging Care Connections to lead w/Village & LGBA to support.	<ul style="list-style-type: none"> • LGBA • Aging Care Connections 				Jul 2011	

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8	Fire Dept. facility repairs	3	Fire DPW	Finance VM	<ul style="list-style-type: none"> • Apparatus floor • East wall 	Structural Engineer	Current budget	Merge into STC - 6			

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9	Long-term Plan to bury utilities in the Village	3	DPW Com. Dev	Finance VM Finance VM DPW	1. Hillgrove, Brainard to Gilbert	• ComEd	Current budget Grants	on-going			
					2. Future redevelopment projects	TBD	TBD	TBD	TBD	TBD	TBD
					3. Com Ed: July 2011 (a) reliability report from representative (b) identify key areas of reliability concern (c) tree trimming/addl. vegetation management (d) equipt. replacement						Aug 2011
Andri assigned to manage this action item, with the exception of tree trimming field operations, which will be coordinated by Department of Public Works.											