



VILLAGE OF LA GRANGE Fire Department

300 West Burlington Ave. - La Grange, IL 60525
708-579-2338 – Fax: 708-579-9747
Terrence M. Vavra – Fire Chief

BUSINESS REQUIREMENTS

The purpose of this form is to help all businesses within the Village of La Grange comply with the NFPA 101 Life Safety Code, 2000 edition, all other applicable building codes and good fire prevention practices enforced by the Fire Prevention Bureau.

FIRE EXTINGUISHERS

All businesses shall be required to have portable fire extinguishers installed, inspected and maintained in accordance with NFPA 10, *Standard for Portable Fire Extinguishers*.

All extinguishers shall be commercial grade with minimum size of 2A10BC and **be serviced annually by a licensed fire extinguisher company.**

CERTIFICATE OF OCCUPANCY

All new businesses must be inspected by the Fire Prevention Bureau prior to opening for business. Examples of items checked during this type of inspection are proper exit lighting, emergency lighting, exit pathways, types of door locks, electrical hazards, trip hazards and proper type of fire extinguishers. Furnish your business owner's contact information as well as copies of any inspection reports of life safety systems.

Please call and schedule the Certificate of Occupancy inspection a minimum of forty-eight (48) hours prior to your scheduled opening date.

FIRE ALARM TEST/INSPECTION

All businesses that have an existing Fire Alarm shall have said alarm tested annually by a licensed fire alarm company. All new businesses that are required to install an alarm shall submit plans for review. All fire alarms that are approved for installation by a licensed alarm contractor, are required to be tested prior to the business opening. The fire alarm company is required to follow BOCA 1996, NFPA 72, *National Fire Alarm Code*, and good fire protection practices.

A final on-site field inspection and full alarm test shall be witnessed by the Fire Department. The contractor shall notify the Fire Department a minimum of forty eight (48) hours in advance so that the test can be witnessed. The contractor shall also provide personnel, all necessary equipment to complete testing of each alarm system device and the proper paperwork documentation.

SPRINKLER SYSTEM TEST/INSPECTION

All businesses that have an existing Sprinkler System shall have said system tested annually by a

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licensed sprinkler company. All new businesses that are required to install a sprinkler system shall submit plans for review. All sprinkler systems that are approved for installation by a licensed sprinkler contractor, are required to be tested prior to the business opening. The sprinkler company is required to follow BOCA 1996, NFPA 13, *Standard for the Installation of Sprinkler Systems*, and good fire protection practices.

A final on-site field inspection and test shall be witnessed by the Fire Department. The contractor shall notify the Fire Department a minimum of forty eight (48) hours in advance so that the test can be witnessed. The contractor shall also provide personnel, all necessary equipment to complete testing of the system and the proper paperwork documentation.

HOOD AND DUCT TEST/INSPECTION

All businesses that have an existing Hood and Duct system shall have said system tested bi-annually by a licensed company. All new businesses that are required to install a Hood and Duct shall submit plans for review. All systems that are approved for installation by a licensed contractor, are required to be tested prior to the business opening. The Hood and Duct contractor is required to follow BOCA 1996, NFPA 17, *Dry Chemical Extinguishing Systems*, NFPA 17A, *Standard for Wet Chemical Extinguishing Systems*, NFPA 96, *Ventilation Control and Fire Protection of Commercial Cooking Operations*, and good fire protection practices.

A final on-site field inspection and test shall be witnessed by the Fire Department. The contractor shall notify the Fire Department a minimum of forty eight (48) hours in advance so that the test can be witnessed. The contractor shall also provide personnel, all necessary equipment to complete testing of the system and the proper paperwork documentation.

***All requests for Inspections require a minimum forty eight (48) hour advance notification.**

ROUTINE FIRE INSPECTION

Each business shall be inspected a minimum of once a year. Restaurants, schools, day care centers, hospitals and nursing homes shall be inspected twice a year.

Should you have any questions or require our assistance, please do not hesitate to call. The Fire Prevention Bureau can be reached at 708-579-2338 or send an email to Acting Captain Tom Bensfield at tbensfield@villageoflagrange.com

FPB Business December, 2019

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